



## Presque Isle City Council Meeting

Monday, December 14, 2015  
5:00 PM  
Presque Isle Council Chambers

### Call to Order - Roll Call

Present: Chairwoman Emily Smith, Vice-Chairman Michael Chasse, Councilors Richard Engels, Craig Green, Peter Hallowell, Leigh Smith (arrived 5:20 PM) and Randy Smith.

City Manager Martin Puckett and City Clerk Beverly A. Labbe were also present.

### Pledge of Allegiance

Chairwoman Emily Smith opened the meeting at 5:01 PM and led those present in the Pledge of Allegiance.

### Citizen Comments

There were no Citizen Comments.

### New Business

1. **Authorize 2016 Tax Levy & Commitment Dates**
2. **Adjustments to 2016 Municipal Budget**
3. **Adoption of the 2016 Municipal Budget**

City Manager Puckett briefly discussed the changes to the budget since its first submittal in October. Revenues have increased by approximately \$68,000 and expenses have decreased by approximately \$128,000. The mil rate in 2015 is \$25.46/\$1,000. If the Council adopts the budget with the proposed amendments, the anticipated mil rate for 2016 would be \$26.67/\$1,000. \$1 of the \$1.21 mil increase is the new community center payment. The other \$0.21 is personnel and insurance increases. Puckett stated decisions are still needed regarding outside requests.

**BE IT RESOLVED** by Councilor Hallowell, seconded by Councilor Emily Smith to eliminate the repayment of the Cunningham School loan to the Presque Isle Development Fund in the amount of \$13,649.

**Vote 5-1, with Councilor Engels opposed.**

Councilor Hallowell asked how much money the City had in contingency and inquired about putting a down payment on the new plow truck for Public Works instead of borrowing the total amount. Hallowell stated in 2017, the City will start payments on the new community center, and it would be prudent to pay down some of the debt with contingency.

Pat Webb, City Treasurer, responded that there was approximately \$85,000 that will be returned to the contingency account.

Puckett stated Wintergreen Arts has asked the City for \$35,000, none of which has been budgeted for. Councilor Hallowell believes that if the City reduced the request to \$25,000, they will still be able to operate. The funding will allow the Center to hire an Executive Director, who will be able to pursue grants. Hopefully, this will be a one-time request. Hallowell stated the Center draws a lot of people into town.

Councilor Green stated the City could not replicate the services that the Center provides. Green believes this is a worthy endeavor.

**BE IT RESOLVED** by Councilor Hallowell, seconded by Councilor Chasse to allocate \$20,000 to Wintergreen Arts Center. **Vote 7-0.**

City Manager Puckett stated there have been some discussions centered on cutting expenses in the Fire and Police departments. Puckett stated in the Fire Department, the revenues have increased approximately \$150,000, predominately because of the ambulance service. There is an increase of \$26,000 for 2016, but a lot of that is due to contractual overtime. If the Council wishes to cut expenditures in the Fire Department, the cuts will result in decreased training. Puckett noted that ARF does reimburse the City for Fire Department presence at the Airport, which in turn, pays for the training.

Regarding the Police Department, Puckett stated he had a meeting with Chief Irwin in regards to reducing the budget. In Chief Irwin's opinion, the question becomes, what level of service does the City want to have. Chief Irwin stated approximately 16% of overtime is due to "late calls" where an officer needs to be at court. Another 40% is contractual. 25% of the overtime the City receives back from grants (OUI and traffic duties). Irwin stated the department is at bare bones, and there are supervisors acting as officers because there are not enough warm bodies.

City Manager Puckett stated the department has had difficulty retaining its officers. Consequently, the training budget has increased with the turnovers.

Councilor Emily Smith commented the Police Chief suggested officers be allowed to take a car home to increase police presence in the City. Smith asked what additional costs are associated with that. Irwin stated he has included an additional 200 gallons of fuel, and reiterated only if an employee lives in town would they be allowed to take a car home. Irwin believes allowing officers to take vehicle home will prolong the life of the cars. Irwin stated about 50% of the police force lives in Presque Isle.

Councilor Emily Smith inquired about the request for a second dog. Chief Irwin stated the department has some drug forfeiture funds, but realizes the Council has some tough choices to make. Irwin stated the department can wait a few more years for another dog.

Councilor Hallowell asked about the request for an additional car, and how that would affect the budget. Pat Webb stated adding an additional \$15,000 for the car will increase the overall mil rate from \$1.21 to \$1.25.

Councilor Hallowell stated at the last meeting, \$98,000 was removed from the paving account. Hallowell asked Dana Fowler, Public Services Director, if he was comfortable with the reduction. Fowler stated this funding level would be adequate for 2016. Councilor Chasse asked if the line item should be funded at \$250,000/year. Fowler affirmed that would be the amount needed on an annual basis.

Councilor Leigh Smith asked about the snow hauling contract. Dana Fowler, Public Services Director, stated the contract is bid every three years. Six years ago, the bid was awarded for approximately \$114,000. Three years ago, the bid was awarded at \$124,800. This year the bid was \$149,000, an increase of 19%.

**BE IT RESOLVED** by Councilor Hallowell, seconded by Councilor Randy Smith to accept the 2016 City Budget by department as shown on Attachment B. Total appropriations of \$11,268,547, total revenue of \$4,202,243. **Vote 7-0.**

**BE IT RESOLVED** by Councilor Hallowell, seconded by Councilor Randy Smith that the City Council authorize a levy of tax against real and personal property for the calendar year 2016. The rate of tax shall be calculated on or before June 30, 2016 and set at the first City Council meeting in July which is currently scheduled for July 6, 2016. **Vote 7-0.**

City Manager Puckett stated this is Councilor Peter Hallowell's last meeting. Puckett stated is it customary to give an outgoing Councilor a token of appreciation, which has been a beautifully engraved wooden chair. Hallowell asked in lieu of the gift, the money be donated to a charity of his choice. That has been done. Those present thanked Councilor Hallowell for his service.

### **Executive Session**

**BE IT RESOLVED** by Councilor Emily Smith, seconded by Councilor Randy Smith to enter into Executive Session at 6:35 PM pursuant to 1 M.R.S.A. Section 405 (6) (D) to discuss labor negotiations. **Vote 7-0.**

Councilors came out of Executive Session at 6:51 PM, and made the following motion:

**BE IT RESOLVED** by Councilor Green, seconded by Councilor Randy Smith to approve Teamsters Local #340 contracts for: Professional/Clerical, Fire Department, Police Sergeants, Solid Waste, Public Works and Airport, and New England Benevolent Police Association, Inc. for the Police Patrol. **Vote 7-0.**

### **Adjournment**

**BE IT RESOLVED** by Councilor Hallowell, seconded by Councilor Leigh Smith to adjourn the meeting at 6:52 PM. **Vote 7-0.**

Attested by: \_\_\_\_\_  
Beverly A Labbe, City Clerk

**GENERAL FUND REVENUE SUMMARY -- 2016 BUDGET**

	<b>2012</b>	<b>2013</b>	<b>2014</b>	<b>2015</b>	<b>2015 thru</b>	<b>2016</b>			<b>Change</b>
	<b>ACTUAL</b>	<b>ACTUAL</b>	<b>ACTUAL</b>	<b>BUDGET</b>	<b>November</b>	<b>Manager</b>	<b>Adjustments</b>	<b>2016 Council</b>	<b>From 2015</b>
									<b>Budget</b>
003 Finance	1,502,000	1,572,766	1,564,393	<b>1,574,000</b>	1,510,892	1,589,000	10,000	<b>1,599,000</b>	<b>25,000</b>
004 Fire	47,507	147,160	176,722	<b>204,500</b>	168,596	218,000	40,000	<b>258,000</b>	<b>53,500</b>
006 Gen Gov't	46,208	36,852	37,450	<b>40,000</b>	31,157	40,000	-	<b>40,000</b>	-
007 Library	9,344	11,651	10,001	<b>9,500</b>	12,544	11,025	1,000	<b>12,025</b>	<b>2,525</b>
008 Police	191,725	183,754	150,419	<b>154,741</b>	97,120	145,638	-	<b>145,638</b>	<b>(9,103)</b>
009 Public Works	6,301	6,795	7,659	<b>5,000</b>	7,968	6,000	-	<b>6,000</b>	<b>1,000</b>
010 Rec & Parks	403,769	371,897	324,238	<b>339,900</b>	272,632	328,300	(2,100)	<b>326,200</b>	<b>(13,700)</b>
013 PIIC	583,116	578,373	589,873	<b>560,000</b>	546,207	508,000	-	<b>508,000</b>	<b>(52,000)</b>
014 Employ. Ben	24,173	33,433	41,525	<b>56,986</b>	36,370	61,000	-	<b>61,000</b>	<b>4,014</b>
016 Insurances	995	1,161	1,222	<b>1,000</b>	175	1,000	-	<b>1,000</b>	-
019 Echo Lake	4,481	4,482	4,907	<b>5,250</b>	4,502	4,500	-	<b>4,500</b>	<b>(750)</b>
025 City Clerk	-	45,838	41,413	<b>47,750</b>	39,385	46,200	-	<b>46,200</b>	<b>(1,550)</b>
026 Gen Assist	34,188	35,120	75,072	<b>35,625</b>	31,814	35,000	14,000	<b>49,000</b>	<b>13,375</b>
027 Gen Fnd Rev	1,482,502	1,359,874	1,066,992	<b>1,027,979</b>	1,012,451	1,140,680	5,000	<b>1,145,680</b>	<b>117,701</b>
<b>TOTAL REVENUE</b>	<b>4,336,310</b>	<b>4,389,156</b>	<b>4,091,887</b>	<b>4,062,231</b>	<b>3,771,813</b>	<b>4,134,343</b>	<b>67,900</b>	<b>4,202,243</b>	<b>140,012</b>

**GENERAL FUND EXPENSE SUMMARY -- 2016 BUDGET**

	<b>2012</b>	<b>2013</b>	<b>2014</b>	<b>2015</b>	<b>2015 thru</b>	<b>2016</b>		<b>Change</b>	
	<b>ACTUAL</b>	<b>ACTUAL</b>	<b>ACTUAL</b>	<b>BUDGET</b>	<b>November</b>	<b>Manager</b>	<b>Adjustments</b>	<b>2016 Council</b>	<b>From 2015</b>
									<b>Budget</b>
001 Assessing	-	-	69,541	<b>141,469</b>	124,740	133,550	(5,081)	<b>128,469</b>	<b>(13,000)</b>
002 Planning	61,454	59,621	59,716	<b>64,946</b>	55,775	64,628	929	<b>65,557</b>	<b>611</b>
003 Finance	525,286	438,659	314,674	<b>272,637</b>	244,495	278,723	3,606	<b>282,329</b>	<b>9,692</b>
004 Fire	886,012	880,197	888,250	<b>895,381</b>	806,970	917,491	4,136	<b>921,627</b>	<b>26,246</b>
006 Gen Gov't	289,341	228,480	268,087	<b>297,830</b>	273,705	287,488	(336)	<b>287,152</b>	<b>(10,678)</b>
007 Library	352,087	312,798	319,720	<b>341,330</b>	311,139	358,868	4,004	<b>362,872</b>	<b>21,542</b>
008 Police	1,150,779	1,216,096	1,211,318	<b>1,217,076</b>	1,113,654	1,222,097	74,491	<b>1,296,588</b>	<b>79,512</b>
009 Public Works	1,649,682	1,669,524	1,673,844	<b>1,614,628</b>	1,504,170	1,705,561	(68,602)	<b>1,636,959</b>	<b>22,331</b>
010 Rec & Parks	889,018	947,080	780,257	<b>797,989</b>	644,140	787,383	(4,769)	<b>782,614</b>	<b>(15,375)</b>
011 Resources	45,989	124,907	146,630	<b>156,489</b>	121,180	145,037	(40,401)	<b>104,636</b>	<b>(51,853)</b>
012 Solid Waste	427,386	212,311	415,259	<b>315,312</b>	346,092	342,195	(42,334)	<b>299,861</b>	<b>(15,451)</b>
013 PIIC	333,000	335,000	342,709	<b>347,500</b>	277,500	354,765	(1,025)	<b>353,740</b>	<b>6,240</b>
014 Employ Bene	1,602,064	1,750,649	1,856,223	<b>1,816,732</b>	1,602,023	1,900,150	(7,089)	<b>1,893,061</b>	<b>76,329</b>
015 PS Bldg	129,176	132,944	152,390	<b>174,509</b>	144,281	152,001	(13,930)	<b>138,071</b>	<b>(36,438)</b>
016 Insurances	107,223	106,709	115,382	<b>120,564</b>	123,159	130,346	-	<b>130,346</b>	<b>9,782</b>
017 Utilities	561,762	557,934	559,755	<b>566,016</b>	450,945	599,812	6,000	<b>605,812</b>	<b>39,796</b>
018 Debt Service	355,720	349,371	351,919	<b>353,230</b>	319,779	901,735	(6,250)	<b>895,485</b>	<b>542,255</b>
019 Echo Lake	3,169	3,000	3,000	<b>4,500</b>	807	5,064	-	<b>5,064</b>	<b>564</b>
020 Unclassified	118,530	118,758	172,073	<b>226,492</b>	131,376	300,284	(78,279)	<b>222,005</b>	<b>(4,487)</b>
021 Outside Requ	39,850	41,600	41,600	<b>41,125</b>	38,600	41,125	-	<b>41,125</b>	-
022 Airport	296,463	293,643	130,551	<b>(33,413)</b>	(1,770)	(37,654)	8,555	<b>(29,099)</b>	<b>4,314</b>
023 IT	41,256	42,325	42,551	<b>56,080</b>	44,799	58,275	-	<b>58,275</b>	<b>2,195</b>
025 City Clerk	4,080	62,548	52,072	<b>58,214</b>	46,645	59,185	657	<b>59,842</b>	<b>1,628</b>
026 Gen Assist	66,859	57,592	142,868	<b>70,000</b>	77,017	70,000	-	<b>70,000</b>	-
Capital Rese	582,825	655,300	583,676	<b>654,206</b>	654,206	596,656	59,500	<b>656,156</b>	<b>1,950</b>
<b>TOTAL FUND 1</b>	<b>10,519,014</b>	<b>10,597,046</b>	<b>10,694,065</b>	<b>10,570,842</b>	<b>9,455,427</b>	<b>11,374,765</b>	<b>(106,218)</b>	<b>11,268,547</b>	<b>697,705</b>
<b>Net</b>	<b>6,182,704</b>	<b>6,207,890</b>	<b>6,602,178</b>	<b>6,508,611</b>	<b>5,683,614</b>	<b>7,240,422</b>	<b>(174,118)</b>	<b>7,066,304</b>	<b>557,693</b>

Attachment B