

**Summary of Tax Commitment  
2014 vs 2015**

	2014	2015 Requested	Changes (2015 vs 2014)	
			In \$	In %
County Tax	\$603,602	\$603,602	\$0	0.00%
Municipal Appropriation:				
Expenses	\$10,440,473	\$11,718,250	\$1,277,777	12.24%
Less: Municipal Revenue Sharing	(\$751,450)	(\$685,000)	\$66,450	8.84%
Other Non-Property Tax Revenue	<u>(\$3,256,393)</u>	<u>(\$3,231,166)</u>	<u>(\$25,227)</u>	<u>-0.77%</u>
Net Municipal Appropriation	\$6,432,630	\$7,802,084	\$1,369,454	21.29%
TIF	\$131,374	\$131,374	\$0	0.00%
Local Education Assessment	\$6,150,296	\$6,150,296	\$0	0.00%
Overlay	<u>\$23,223</u>	<u>\$23,223</u>	<u>\$0</u>	<u>0.00%</u>
Total Appropriation	<b>\$13,341,125</b>	<b>\$14,710,579</b>	<b>\$1,369,454</b>	<b>10.26%</b>
Amount from surplus/reserves	\$0	\$0	\$0	#DIV/0!
<b>Total Appropriation</b>	<b>\$13,341,125</b>	<b>\$14,710,579</b>	<b>\$1,369,454</b>	<b>10.26%</b>
Less: Homestead	\$0	\$0	\$0	#DIV/0!
BETE	\$0	\$0	\$0	#DIV/0!
<b>Tax Commitment</b>	<b>\$13,341,125</b>	<b>\$14,710,579</b>	<b>\$1,369,454</b>	<b>10.26%</b>
Total Taxable Value	\$524,827,878	\$526,827,878	\$2,000,000	0.38%
<b>Tax Rate</b>	<b>\$25.42</b>	<b>\$27.92</b>	<b>\$2.50</b>	<b>9.85%</b>
<b>Change in Municipal Rate Only</b>		<b>\$27.92</b>	<b>\$2.50</b>	<b>9.85%</b>
<b>City Manager's Rec</b>				
County Tax	\$603,602	\$603,602	\$0	0.00%
Municipal Appropriation:				
Expenses	\$10,440,473	\$10,750,026	\$309,553	2.96%
Less: Municipal Revenue Sharing	(\$751,450)	(\$1,105,000)	\$353,550	47.05%
Other Non-Property Tax Revenue	<u>(\$3,256,393)</u>	<u>(\$3,249,231)</u>	<u>(\$7,162)</u>	<u>-0.22%</u>
Net Municipal Appropriation	\$6,432,630	\$6,395,795	(\$36,835)	-0.57%
TIF	\$131,374	\$131,374	\$0	0.00%
Local Education Assessment	\$6,150,296	\$6,150,296	\$0	0.00%
Overlay	<u>\$23,223</u>	<u>\$23,223</u>	<u>\$0</u>	<u>0.00%</u>
Total Appropriation	<b>\$13,341,125</b>	<b>\$13,304,290</b>	<b>(\$36,835)</b>	<b>-0.28%</b>
Amount from surplus/reserves	\$0	\$45,000	\$45,000	#DIV/0!
<b>Total Appropriation</b>	<b>\$13,341,125</b>	<b>\$13,259,290</b>	<b>(\$81,835)</b>	<b>-0.61%</b>
Less: Homestead	\$0	\$0	\$0	#DIV/0!
BETE	\$0	\$0	\$0	#DIV/0!
<b>Tax Commitment</b>	<b>\$13,341,125</b>	<b>\$13,259,290</b>	<b>(\$81,835)</b>	<b>-0.61%</b>
Total Taxable Value	\$524,827,878	\$526,827,878	\$2,000,000	0.38%
<b>Tax Rate</b>	<b>\$25.42</b>	<b>\$25.17</b>	<b>(\$0.25)</b>	<b>-0.99%</b>
<b>Change in Municipal Rate Only</b>		<b>\$25.17</b>	<b>(\$0.25)</b>	<b>-0.99%</b>

# City of Presque Isle, Maine

## 2015 Expense Summary

Account		2012	2013	2013	2014	2014 Spent	2015		
Number	Name	Spent	Budget	Spent	Budget	Thru Sept	Dept Head	Manager's Rec	Council Rec
001	Assessing	\$0	\$0	\$0	\$70,130	\$29,014	\$150,179	\$141,469	\$0
002	Planning & Development	\$61,546	\$65,221	\$59,621	\$63,679	\$44,757	\$64,896	\$64,746	\$0
003	Finance	\$525,215	\$447,883	\$438,659	\$345,105	\$258,605	\$275,158	\$278,302	\$0
004	Fire Department	\$886,013	\$880,536	\$880,197	\$892,550	\$663,860	\$916,733	\$902,160	\$0
005	Facilities	\$201,326	\$134,619	\$151,653	\$77,900	\$89,290	\$122,818	\$116,815	\$0
006	General Government	\$289,341	\$226,391	\$222,549	\$232,426	\$191,964	\$297,098	\$296,790	\$0
007	Library	\$351,353	\$312,286	\$306,033	\$312,140	\$228,307	\$338,445	\$339,530	\$0
008	Police	\$1,150,780	\$1,214,660	\$1,216,096	\$1,212,964	\$908,452	\$1,228,332	\$1,217,076	\$0
009	Public Works	\$1,630,316	\$1,652,243	\$1,661,291	\$1,602,054	\$1,184,274	\$1,734,480	\$1,611,097	\$0
010	Rec & Parks	\$800,614	\$881,387	\$860,570	\$789,168	\$554,924	\$777,984	\$769,254	\$0
011	Resources	\$53,336	\$122,407	\$124,907	\$157,804	\$109,339	\$157,945	\$156,489	\$0
012	Solid Waste	\$212,311	\$415,259	\$415,259	\$315,312	\$401,504	\$480,615	\$365,754	\$0
013	PI Industrial Council	\$333,000	\$349,832	\$335,000	\$342,709	\$290,735	\$350,817	\$347,500	\$0
014	Benefits	\$1,602,066	\$1,726,562	\$1,750,649	\$1,828,464	\$1,409,007	\$1,917,947	\$1,926,059	\$0
015	Public Safety Bldg	\$112,811	\$120,400	\$109,366	\$116,554	\$80,409	\$123,244	\$122,099	\$0
016	Insurances	\$106,960	\$107,302	\$106,709	\$115,562	\$115,382	\$120,930	\$120,564	\$0
017	Utilities	\$561,762	\$568,993	\$557,934	\$560,993	\$415,336	\$568,074	\$566,016	\$0
018	Debt Service	\$354,821	\$362,032	\$349,371	\$362,640	\$100,610	\$361,730	\$359,730	\$0
019	Echo Lake	\$3,000	\$3,000	\$3,000	\$3,000	\$364	\$4,900	\$4,500	\$0
020	Unclassifieds	\$106,047	\$114,467	\$128,448	\$168,454	\$160,077	\$182,350	\$174,291	\$0
022	Airport net Appropriation	\$249,253	\$152,020	\$293,643	\$72,531	\$312,010	\$5,858	(\$9,841)	\$0
021	Outside Requests	\$39,850	\$41,850	\$41,600	\$41,600	\$35,975	\$42,750	\$41,125	\$0
023	Information Technology	\$41,256	\$37,680	\$43,120	\$49,187	\$40,234	\$56,080	\$56,080	\$0
025	City Clerk	\$13,297	\$85,122	\$62,548	\$57,272	\$33,837	\$57,431	\$58,214	\$0
026	General Assistance	\$66,860	\$65,600	\$57,592	\$66,600	\$106,767	\$71,250	\$70,000	\$0
	Capital Reserves	\$721,050	\$650,300	\$752,477	\$583,676	\$583,676	\$1,362,199	\$654,206	\$0
	<b>Totals</b>	<b>\$10,474,184</b>	<b>\$10,738,052</b>	<b>\$10,928,292</b>	<b>\$10,440,474</b>	<b>\$8,348,707</b>	<b>\$11,770,243</b>	<b>\$10,750,026</b>	<b>\$0</b>

# City of Presque Isle, Maine

## 2015 Expense Summary by Department/Category-Personnel Costs

Account		2012	2013	2013	2014	2014 Spent	2015		
Number	Name	Spent	Budget	Spent	Budget	Thru Sept	Dept Head	Manager's Rec	Council Rec
001	Assessing	\$0	\$0	\$0	\$67,675	\$27,478	\$128,059	\$127,559	\$0
002	Planning & Developme	\$57,683	\$60,811	\$58,146	\$59,029	\$43,878	\$60,926	\$60,826	\$0
003	Finance	\$470,666	\$396,923	\$386,266	\$288,398	\$207,294	\$228,273	\$231,417	\$0
004	Fire Department	\$823,553	\$815,986	\$820,842	\$828,000	\$608,036	\$851,235	\$842,020	\$0
005	Facilities	\$49,616	\$21,483	\$20,025	\$0	\$0	\$0	\$0	\$0
006	General Government	\$227,088	\$161,505	\$159,411	\$175,127	\$146,515	\$234,156	\$234,150	\$0
007	Library	\$266,096	\$228,729	\$228,371	\$229,584	\$165,927	\$235,358	\$242,645	\$0
008	Police	\$1,041,159	\$1,091,803	\$1,088,639	\$1,091,982	\$812,175	\$1,103,549	\$1,097,644	\$0
009	Public Works	\$576,914	\$603,567	\$582,161	\$604,272	\$436,699	\$605,191	\$602,494	\$0
010	Rec & Parks	\$463,168	\$482,787	\$458,556	\$447,920	\$312,403	\$437,350	\$439,006	\$0
011	Resources	\$33,535	\$112,502	\$117,144	\$146,218	\$100,431	\$144,730	\$144,734	\$0
012	Solid Waste	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
013	PI Industrial Council	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
014	Benefits	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
015	Public Safety Bldg	\$19,739	\$16,880	\$16,594	\$13,654	\$12,285	\$17,354	\$16,859	\$0
016	Insurances	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
017	Utilities	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
018	Debt service	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
019	Echo Lake	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
020	Unclassifieds	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
021	Outside Requests	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
023	Information Technolog	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
025	City Clerk	\$8,161	\$73,922	\$53,679	\$46,172	\$31,163	\$46,946	\$47,979	\$0
026	General Assistance	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
<b>Totals</b>		<b>\$4,037,378</b>	<b>\$4,066,898</b>	<b>\$3,989,834</b>	<b>\$3,998,031</b>	<b>\$2,904,284</b>	<b>\$4,093,129</b>	<b>\$4,087,334</b>	<b>\$0</b>

# City of Presque Isle, Maine

## 2015 Expense Summary by Department/Category-Contractual Costs

Account		2012 Spent	2013 Budget	2013 Spent	2014 Budget	2014 Spent thru Sept	2015		
Number	Name						Dept Head	Manager's Rec	Council Rec
001	Assessing	\$0	\$0	\$0	\$1,525	\$1,260	\$18,660	\$10,910	\$0
002	Planning & Develop	\$1,833	\$2,260	\$958	\$2,400	\$498	\$1,720	\$1,720	\$0
003	Finance	\$44,485	\$42,050	\$44,499	\$48,437	\$43,578	\$38,945	\$38,945	\$0
004	Fire Department	\$29,906	\$29,400	\$28,602	\$29,400	\$31,004	\$29,940	\$26,140	\$0
005	Facilities	\$151,710	\$113,136	\$131,628	\$77,900	\$89,290	\$122,818	\$116,815	\$0
006	General Governmer	\$35,416	\$35,826	\$34,367	\$29,937	\$22,945	\$34,043	\$34,040	\$0
007	Library	\$41,995	\$47,807	\$47,020	\$46,806	\$41,844	\$62,951	\$59,115	\$0
008	Police	\$39,539	\$46,707	\$60,417	\$51,707	\$37,543	\$53,607	\$53,107	\$0
009	Public Works	\$304,422	\$314,926	\$348,355	\$312,082	\$274,856	\$352,429	\$335,600	\$0
010	Rec & Parks	\$275,876	\$331,000	\$332,391	\$271,030	\$183,705	\$266,422	\$259,948	\$0
011	Resources	\$11,072	\$2,020	\$2,726	\$3,436	\$3,480	\$3,855	\$3,505	\$0
012	Solid Waste	\$212,311	\$415,259	\$415,259	\$315,312	\$401,504	\$480,615	\$365,754	\$0
013	PI Industrial Council	\$333,000	\$349,832	\$335,000	\$342,709	\$290,735	\$350,817	\$347,500	\$0
014	Benefits	\$1,602,066	\$1,726,562	\$1,750,649	\$1,828,464	\$1,409,007	\$1,917,947	\$1,926,059	\$0
015	Public Safety Bldg	\$87,493	\$100,520	\$91,192	\$99,900	\$66,010	\$100,490	\$100,490	\$0
016	Insurances	\$106,960	\$107,302	\$106,709	\$115,562	\$115,382	\$120,930	\$120,564	\$0
017	Utilities	\$561,762	\$568,993	\$557,934	\$560,993	\$415,336	\$568,074	\$566,016	\$0
018	Debt Service	\$354,821	\$362,032	\$349,371	\$362,640	\$100,610	\$361,730	\$359,730	\$0
019	Echo Lake	\$3,000	\$3,000	\$3,000	\$3,000	\$364	\$4,900	\$4,500	\$0
020	Unclassifieds	\$104,485	\$112,967	\$126,714	\$166,954	\$160,077	\$180,850	\$172,791	\$0
021	Outside Requests	\$39,850	\$41,850	\$41,600	\$41,600	\$35,975	\$42,750	\$41,125	\$0
022	Airport	\$249,253	\$152,020	\$293,643	\$72,531	\$312,010	\$5,858	(\$9,841)	\$0
023	Information Techno	\$41,256	\$37,680	\$43,120	\$49,187	\$40,234	\$56,080	\$56,080	\$0
025	City Clerk	\$0	\$3,500	\$2,794	\$3,900	\$1,180	\$2,635	\$2,635	\$0
026	General Assistance	\$59,811	\$53,000	\$53,982	\$54,000	\$89,720	\$59,000	\$58,000	\$0
<b>Totals</b>		<b>\$4,692,322</b>	<b>\$4,999,649</b>	<b>\$5,201,930</b>	<b>\$4,891,412</b>	<b>\$4,168,147</b>	<b>\$5,238,065</b>	<b>\$5,051,248</b>	<b>\$0</b>

# City of Presque Isle, Maine

## 2015 Expense Summary by Department/Category-Commodity Costs

Account		2012	2013	2013	2014	2014 Spent	2015		
Number	Name	Spent	Budget	Spent	Budget	thru Sept	Dept Head	Manager's Rec	Council Rec
001	Assessing	\$0	\$0	\$0	\$930	\$277	\$2,250	\$2,250	\$0
002	Planning & Developme	\$2,030	\$1,950	\$517	\$2,050	\$381	\$2,050	\$2,000	\$0
003	Finance	\$9,874	\$7,650	\$7,599	\$7,070	\$7,479	\$7,080	\$7,080	\$0
004	Fire Department	\$23,366	\$25,650	\$22,466	\$25,650	\$15,140	\$25,883	\$25,250	\$0
005	Facilities	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
006	General Government	\$26,293	\$29,060	\$28,771	\$27,362	\$22,504	\$28,899	\$28,600	\$0
007	Library	\$43,095	\$35,750	\$30,477	\$35,750	\$20,535	\$36,920	\$37,770	\$0
008	Police	\$64,657	\$73,250	\$62,244	\$68,275	\$50,312	\$66,926	\$64,325	\$0
009	Public Works	\$744,171	\$730,000	\$721,917	\$681,700	\$468,665	\$766,610	\$668,003	\$0
010	Rec & Parks	\$54,155	\$64,000	\$65,225	\$65,218	\$53,029	\$66,412	\$65,300	\$0
011	Resources	\$7,525	\$7,885	\$4,856	\$8,150	\$5,428	\$9,360	\$8,250	\$0
012	Solid Waste	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
013	PI Industrial Council	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
014	Benefits	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
015	Public Safety Bldg	\$2,985	\$3,000	\$1,580	\$3,000	\$1,558	\$3,000	\$3,000	\$0
016	Insurances	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
017	Utilities	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
018	Debt Service	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
019	Echo Lake	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
020	Unclassifieds	\$1,562	\$1,500	\$1,734	\$1,500	\$0	\$1,500	\$1,500	\$0
021	Outside Requests	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
023	Information Technolog	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
025	City Clerk	\$5,136	\$7,400	\$5,895	\$7,200	\$1,408	\$7,850	\$7,600	\$0
026	General Assistance	\$7,049	\$12,600	\$3,610	\$12,600	\$17,046	\$12,250	\$12,000	\$0
<b>Totals</b>		<b>\$991,898</b>	<b>\$999,695</b>	<b>\$956,891</b>	<b>\$946,455</b>	<b>\$663,764</b>	<b>\$1,036,990</b>	<b>\$932,928</b>	<b>\$0</b>

# City of Presque Isle, Maine

## 2015 Expense Summary by Department/Category-Capital Costs

Account		2012	2013	2013	2014	2014 Spent	2015		
Number	Name	Spent	Budget	Spent	Budget	thru Sept	Dept Head	Manager's Rec	Council Rec
001	Assessing	\$0	\$0	\$0	\$0	\$0	\$1,210	\$750	\$0
002	Planning & Developme	\$30,000	\$12,700	\$12,500	\$200	\$0	\$15,200	\$12,700	\$0
003	Finance	\$190	\$1,260	\$295	\$1,200	\$255	\$860	\$860	\$0
004	Fire Department	\$34,188	\$182,000	\$180,787	\$39,500	\$39,680	\$336,718	\$139,300	\$0
006	General Government	\$84,294	\$64,750	\$64,750	\$66,520	\$66,520	\$90,000	\$80,000	\$0
007	Library	\$97,317	\$0	\$165	\$0	\$0	\$18,215	\$0	\$0
008	Police	\$33,425	\$30,900	\$32,796	\$30,000	\$37,421	\$62,250	\$47,000	\$0
009	Public Works	\$141,084	\$178,750	\$183,858	\$205,256	\$205,309	\$344,006	\$68,756	\$0
010	Rec & Parks	\$37,415	\$19,600	\$20,398	\$50,350	\$51,137	\$281,150	\$103,350	\$0
011	Resources	\$1,204	\$0	\$181	\$0	\$0	\$0	\$0	\$0
012	Solid Waste	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
013	PI Industrial Council	\$100,000	\$90,000	\$90,000	\$120,000	\$120,000	\$145,000	\$125,000	\$0
014	Benefits	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
015	Public Safety Bldg	\$2,594	\$0	\$0	\$0	\$555	\$2,400	\$1,750	\$0
016	Insurances	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
017	Utilities	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
018	Debt Service	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
019	Echo Lake	\$0	\$0	\$2,177	\$0	\$0	\$13,500	\$7,500	\$0
020	Unclassifieds	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
021	Outside Requests	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
022	Airport -- FAA	\$100,000	\$0	\$100,000	\$0	\$0	\$0	\$0	\$0
	Emergency Reserve	\$90,875	\$91,550	\$91,550	\$91,550	\$91,550	\$91,550	\$91,550	\$0
025	City Clerk	\$0	\$300	\$180	\$0	\$85	\$0	\$0	\$0
026	General Assistance	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
<b>Totals</b>		<b>\$752,586</b>	<b>\$671,810</b>	<b>\$779,637</b>	<b>\$604,576</b>	<b>\$612,512</b>	<b>\$1,402,059</b>	<b>\$678,516</b>	<b>\$0</b>

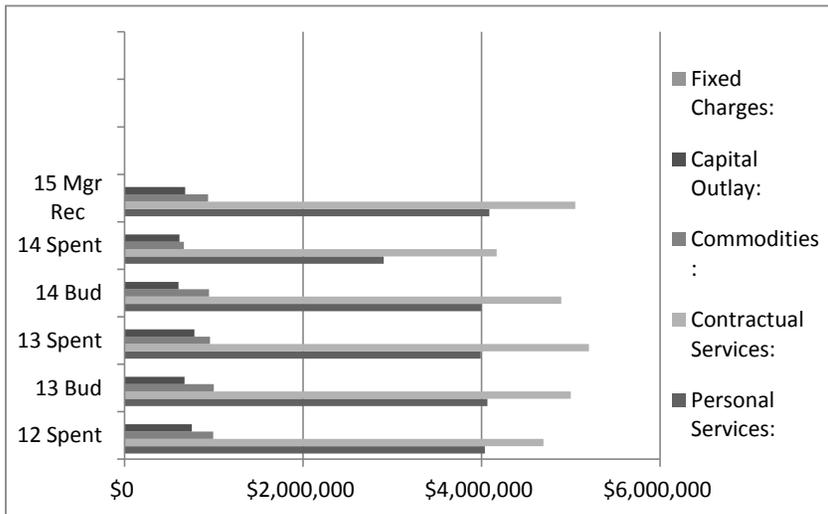
# City of Presque Isle, Maine

## 2015 Expense Summary by Category

Budget: Total

Account Number:

	2012	2013	2013	2014	2014 Spent	2015		
	Spent	Budget	Spent	Budget	thru Sept	Dept Head	Manager's Rec	City Council Rec
Personal Services:	\$4,037,378	\$4,066,898	\$3,989,834	\$3,998,031	\$2,904,284	\$4,093,129	\$4,087,334	\$0
Contractual Services:	\$4,692,322	\$4,999,649	\$5,201,930	\$4,891,412	\$4,168,147	\$5,238,065	\$5,051,248	\$0
Commodities:	\$991,898	\$999,695	\$956,891	\$946,455	\$663,764	\$1,036,990	\$932,928	\$0
Capital Outlay:	\$752,586	\$671,810	\$779,637	\$604,576	\$612,512	\$1,402,059	\$678,516	\$0
Fixed Charges:	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
<b>TOTALS:</b>	<b>\$10,474,184</b>	<b>\$10,738,052</b>	<b>\$10,928,292</b>	<b>\$10,440,474</b>	<b>\$8,348,707</b>	<b>\$11,770,243</b>	<b>\$10,750,026</b>	<b>\$0</b>



<b>FRINGE BENEFIT IMPACT (Estimated):</b>	
FICA	\$260,581
Workers Comp	\$80,363
Health Insurance	\$634,183
Retirement	\$840,325
Unemployment	\$38,751
Other Insurance	\$0
<b># of Full Time Employees</b>	<b>100.00</b>
<b>Total Fringe Benefit Impact</b>	<b>\$1,854,202</b>

	2014 Budget	2015 Manager's Rec	Dollar Change	Percentage Change
Personal Services:	\$3,998,031	\$4,087,334	\$89,303	2.23%
Contractual Services:	\$4,891,412	\$5,051,248	\$159,836	3.27%
Commodities:	\$946,455	\$932,928	(\$13,527)	-1.43%
Capital Outlay:	\$604,576	\$678,516	\$73,940	12.23%
Fixed Charges:	\$0	\$0	\$0	N/A
<b>TOTALS:</b>	<b>\$10,440,474</b>	<b>\$10,750,026</b>	<b>\$309,552</b>	<b>2.96%</b>

2015 Personnel Services

Account Number	Description	2012	2013	2013	2014	2014 Spent	2015		
		Spent	Budget	Spent	Budget	Thru Sept	Dept Head	Mgr's Rec	Council Rec
01-01	Regular Salaries	\$3,430,429	\$3,496,719	\$3,413,664	\$3,417,541	\$2,468,129	\$3,475,426	\$3,496,816	\$0
01-02	Overtime	\$363,560	\$314,683	\$344,802	\$322,000	\$262,660	\$336,085	\$323,650	\$0
01-03	Fire Dept on Call	\$43,975	\$43,975	\$43,975	\$43,975	\$32,126	\$45,575	\$43,975	\$0
01-04	Stipends	\$6,300	\$10,550	\$7,300	\$9,550	\$1,450	\$9,550	\$9,550	\$0
01-05	Program Salaries	\$50,960	\$48,620	\$38,413	\$47,395	\$35,238	\$41,653	\$41,653	\$0
01-06	Election Salaries	\$8,161	\$5,000	\$2,454	\$5,900	\$1,835	\$5,900	\$5,900	\$0
01-07	City Council Pay	\$10,827	\$5,500	\$5,500	\$11,000	\$7,125	\$11,000	\$11,000	\$0
01-08	Events Salaries	\$29,851	\$36,967	\$27,960	\$34,026	\$18,843	\$34,026	\$34,026	\$0
03-01	Local Travel/Business	\$5,705	\$7,875	\$7,598	\$6,941	\$3,395	\$8,760	\$7,345	\$0
03-02	Travel/Training	\$44,896	\$52,891	\$56,884	\$54,235	\$42,341	\$75,118	\$66,750	\$0
03-03	Memberships/Dues	\$7,720	\$9,193	\$8,099	\$9,483	\$6,860	\$9,499	\$9,434	\$0
03-04	Uniforms/Clothing	\$34,994	\$34,925	\$33,185	\$35,985	\$24,282	\$40,537	\$37,235	\$0
<b>Totals</b>		<b>\$4,037,378</b>	<b>\$4,066,898</b>	<b>\$3,989,834</b>	<b>\$3,998,031</b>	<b>\$2,904,284</b>	<b>\$4,093,129</b>	<b>\$4,087,334</b>	<b>\$0</b>

## 2015 Contractual Services

Account Number	Description	2012	2013	2013	2014	2014 Spent	2015		
		Spent	Budget	Spent	Budget	Thru Sept	Dept Head	Mgr's Rec	Council Rec
02-01	Retirement Plans 457/401	\$197,807	\$204,910	\$191,351	\$211,610	\$134,328	\$234,905	\$236,424	\$0
02-02	Maine State Retirement	\$276,124	\$345,180	\$399,613	\$493,124	\$381,463	\$605,420	\$610,141	\$0
02-03	Group Life Insurance	\$4,568	\$5,000	\$4,192	\$4,500	\$2,649	\$3,950	\$3,950	\$0
02-04	Health Insurance	\$790,223	\$814,172	\$810,733	\$774,500	\$572,162	\$634,183	\$634,183	\$0
02-05	Workers Comp	\$84,404	\$105,923	\$81,072	\$82,166	\$89,932	\$80,363	\$80,578	\$0
02-06	Unemployment	\$10,725	\$9,924	\$29,537	\$26,600	\$46,511	\$38,751	\$38,751	\$0
02-07	Medicare	\$52,946	\$53,571	\$51,339	\$51,046	\$38,568	\$52,240	\$52,597	\$0
02-08	Social Security	\$182,956	\$184,882	\$180,888	\$176,436	\$134,001	\$208,341	\$209,641	\$0
02-09	Section 125	\$2,313	\$3,000	\$1,924	\$2,500	\$1,994	\$8,000	\$8,000	\$0
02-11	Retirement Health Savings	\$0	\$0	\$0	\$5,982	\$5,180	\$6,100	\$6,100	\$0
02-12	Health Reimbursement Account	\$0	\$0	\$0	\$0	\$2,221	\$45,694	\$45,694	\$0
04-01	General Assitance-Rent/Housing	\$57,761	\$50,000	\$51,722	\$50,000	\$83,809	\$55,000	\$54,000	\$0
04-03	General Assitance-Medical	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
04-06	General Assitance-Utilities	\$1,083	\$2,000	\$1,135	\$2,000	\$5,126	\$2,000	\$2,000	\$0
04-07	General Assitance-Propane	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
04-09	General Assitance-Burials	\$967	\$1,000	\$1,125	\$2,000	\$785	\$2,000	\$2,000	\$0
05-04	Ads/Publications	\$27,434	\$25,025	\$18,769	\$24,975	\$15,780	\$27,460	\$26,160	\$0
05-05	Lein Costs	\$8,899	\$8,000	\$11,279	\$14,250	\$9,196	\$14,000	\$14,000	\$0
05-06	Small Claims/UCC Filings	\$2,206	\$2,400	\$1,787	\$2,400	\$875	\$1,500	\$1,500	\$0
06-01	Phone/Internet	\$53,182	\$60,401	\$60,929	\$60,919	\$39,022	\$60,822	\$60,802	\$0
06-02	Heating Oil	\$232,227	\$273,095	\$295,016	\$207,700	\$152,436	\$215,535	\$211,140	\$0
06-03	Electric	\$179,865	\$204,148	\$171,445	\$176,361	\$109,342	\$173,640	\$172,320	\$0
06-04	Water/Sewer/Sprinkler	\$28,132	\$24,167	\$23,459	\$17,657	\$12,677	\$19,837	\$19,380	\$0
06-05	Garbage Removal	\$0	\$7,760	\$7,512	\$7,340	\$5,159	\$7,340	\$7,340	\$0
08-01	Equipment Repair	\$162,615	\$139,650	\$171,373	\$141,500	\$120,037	\$165,400	\$143,950	\$0
08-03	Radio Repair	\$4,736	\$12,700	\$15,761	\$16,200	\$10,434	\$18,100	\$18,100	\$0
08-03	Grounds Maintenance	\$0	\$10,000	\$11,705	\$10,500	\$5,017	\$11,600	\$10,500	\$0
08-08	Computer Repairs/Mtce	\$26,753	\$23,500	\$27,548	\$28,895	\$29,301	\$35,615	\$35,615	\$0
08-09	Misc Small Bldg Repairs/Mtce	\$0	\$0	\$0	\$22,800	\$16,836	\$22,800	\$21,500	\$0
08-15	Pool Mtce/Supplies	\$0	\$8,500	\$8,589	\$0	\$3,292	\$2,500	\$2,500	\$0
09-07	Street Maintenance	\$42,674	\$45,000	\$48,754	\$45,000	\$37,041	\$45,000	\$45,000	\$0
10-02	Audit	\$23,950	\$24,950	\$24,575	\$21,450	\$25,435	\$21,450	\$21,450	\$0
10-03	Appraisal Services	\$0	\$0	\$0	\$5,000	\$5,000	\$15,000	\$7,500	\$0
10-04	Snow Hauling	\$111,240	\$124,800	\$124,800	\$124,800	\$124,800	\$124,800	\$124,800	\$0

10-11 Outside Services	\$12,702	\$2,800	\$16,438	\$25,000	\$26,822	\$44,278	\$43,178	\$0
16** Insurances-Property/Liability	\$106,960	\$107,302	\$106,709	\$115,562	\$115,382	\$120,930	\$120,564	\$0
17-01 Street Lights	\$146,375	\$156,750	\$145,906	\$149,000	\$112,544	\$150,630	\$150,630	\$0
17-02 Blinker/Traffic Lights	\$7,970	\$8,575	\$8,320	\$8,325	\$5,622	\$8,658	\$8,600	\$0
17-03 Street Light Maintenance	\$13,749	\$10,000	\$10,040	\$10,000	\$1,918	\$10,000	\$8,000	\$0
17-04 Hydrant Rental	\$393,668	\$393,668	\$393,668	\$393,668	\$295,251	\$398,786	\$398,786	\$0
18** Debt Service	\$354,821	\$362,032	\$349,371	\$362,640	\$100,610	\$361,730	\$359,730	\$0
19-01 City Share Solid Waste	\$212,311	\$415,259	\$415,259	\$315,312	\$401,504	\$480,615	\$365,754	\$0
City Share PIIC	\$333,000	\$349,832	\$335,000	\$342,709	\$290,735	\$350,817	\$347,500	\$0
City Share Airport	\$249,253	\$152,020	\$293,643	\$72,531	\$312,010	\$5,858	(\$9,841)	\$0
020** Unclassified	\$104,485	\$112,967	\$126,714	\$166,954	\$160,077	\$180,850	\$172,791	\$0
021** Outside Requests	\$39,850	\$41,850	\$41,600	\$41,600	\$35,975	\$42,750	\$41,125	\$0
005** Facilities Building Repairs	\$151,388	\$112,936	\$131,330	\$77,900	\$89,290	\$122,818	\$116,815	\$0

<b>Totals</b>	<b>\$4,692,322</b>	<b>\$4,999,649</b>	<b>\$5,201,930</b>	<b>\$4,891,412</b>	<b>\$4,168,147</b>	<b>\$5,238,065</b>	<b>\$5,051,248</b>	<b>\$0</b>
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## 2015 Commodities

Account Number	Description	2012	2013	2013	2014	2014 Spent	2015		
		Spent	Budget	Spent	Budget	Thru Sept	Dept Head	Mgr's Rec	Council Rec
04-02	General Assistance-Food	\$1,638	\$6,000	\$652	\$6,000	\$9,905	\$6,000	\$6,000	\$0
04-04	General Assistance-Miscellaneous	\$3,691	\$4,000	\$1,273	\$4,000	\$4,976	\$4,000	\$3,750	\$0
04-05	General Assistance-Fuel	\$1,642	\$2,000	\$1,645	\$2,000	\$1,980	\$2,000	\$2,000	\$0
04-08	General Assistance-Prescriptions	\$78	\$600	\$40	\$600	\$185	\$250	\$250	\$0
05-01	Office Supplies	\$28,565	\$28,837	\$26,100	\$25,637	\$19,155	\$27,921	\$27,430	\$0
05-02	Postage	\$16,407	\$16,594	\$17,753	\$16,675	\$14,220	\$18,168	\$18,020	\$0
05-03	Photocopies	\$18,646	\$11,250	\$9,093	\$11,300	\$7,500	\$11,928	\$11,575	\$0
05-07	Misc. Expenses	\$29,355	\$30,014	\$25,027	\$29,900	\$19,707	\$33,159	\$30,425	\$0
07-02	Gas & Oil	\$218,892	\$215,275	\$220,659	\$216,293	\$171,783	\$213,824	\$212,750	\$0
07-03	Janitorial Supplies	\$14,626	\$14,825	\$11,638	\$14,375	\$10,268	\$14,959	\$14,375	\$0
07-05	Concession Supplies	\$26,357	\$28,000	\$26,257	\$28,000	\$20,590	\$28,000	\$28,000	\$0
07-08	Program Supplies	\$10,501	\$19,850	\$21,809	\$21,100	\$16,252	\$22,000	\$21,200	\$0
07-09	Training Equip/Supplies	\$2,314	\$3,750	\$1,437	\$4,000	\$1,740	\$4,000	\$3,500	\$0
09-01	Cold Patch	\$12,796	\$13,000	\$25,267	\$13,000	\$26,567	\$20,545	\$15,000	\$0
09-02	Signs	\$5,089	\$3,850	\$2,236	\$3,850	\$1,526	\$4,000	\$3,850	\$0
09-03	Culvert/Catch Basins	\$26,648	\$12,000	\$14,317	\$12,000	\$7,532	\$13,000	\$12,000	\$0
09-04	Asphalt	\$270,635	\$265,000	\$264,742	\$240,000	\$165,000	\$312,798	\$231,953	\$0
09-05	Gravel	\$105,654	\$130,000	\$83,535	\$97,500	\$7,493	\$89,640	\$85,000	\$0
09-06	Salt/Calcium	\$162,466	\$157,500	\$168,777	\$162,500	\$132,033	\$172,980	\$167,500	\$0
13-02	Jail/Prisoner Expense	\$6,405	\$8,000	\$9,137	\$8,375	\$4,664	\$8,970	\$8,000	\$0
13-03	Collection Development	\$23,877	\$24,500	\$20,177	\$24,500	\$14,969	\$24,500	\$26,000	\$0
13-09	Dept Head Expense	\$931	\$350	\$148	\$350	\$137	\$350	\$350	\$0
13-09	Canine Expense	\$3,123	\$3,000	\$3,438	\$3,000	\$5,583	\$2,500	\$2,500	\$0
20-11	Annual Reports	\$1,562	\$1,500	\$1,734	\$1,500	\$0	\$1,500	\$1,500	\$0
<b>Totals</b>		<b>\$991,898</b>	<b>\$999,695</b>	<b>\$956,891</b>	<b>\$946,455</b>	<b>\$663,764</b>	<b>\$1,036,990</b>	<b>\$932,928</b>	<b>\$0</b>

2015 Capital Outlay

Account Number	Description	2012 Spent	2013 Budget	2013 Spent	2014 Budget	2014 Spent Thru Sept	2015		
							Dept Head	Mgr's Rec	Council Rec
07-01	New Equipment	\$31,536	\$21,510	\$27,160	\$20,900	\$28,836	\$39,860	\$24,310	\$0
070	Police Capital Reserve	\$28,000	\$28,000	\$28,000	\$29,000	\$29,000	\$58,000	\$45,000	\$0
071	Fire Capital Reserve	\$25,000	\$172,500	\$172,500	\$30,000	\$30,000	\$327,043	\$130,550	\$0
072	Recreation and Parks Capital Reserve	\$30,000	\$16,000	\$16,000	\$45,350	\$45,350	\$273,350	\$98,350	\$0
073	Library Capital Reserve	\$97,150	\$0	\$0	\$0	\$0	\$15,000	\$0	\$0
074	City Hall Capital Reserve	\$83,750	\$64,750	\$64,750	\$66,520	\$66,520	\$90,000	\$80,000	\$0
075	Public Works Capital Reserve	\$136,275	\$175,000	\$175,000	\$201,256	\$201,256	\$333,756	\$63,756	\$0
076	Airport Capital Reserve	\$50,000	\$0	\$50,000	\$0	\$0	\$0	\$0	\$0
077	Industrial Council Capital Reserve	\$100,000	\$90,000	\$90,000	\$120,000	\$120,000	\$145,000	\$125,000	\$0
079	Echo Lake Capital Reserve	\$0	\$0	\$2,177	\$0	\$0	\$13,500	\$7,500	\$0
080	FAA Capital Reserve	\$50,000	\$0	\$50,000	\$0	\$0	\$0	\$0	\$0
081	Downtown Infrastructure Capital Reserve	\$30,000	\$12,500	\$12,500	\$0	\$0	\$15,000	\$12,500	\$0
096	Emergency Reserve	\$90,875	\$91,550	\$91,550	\$91,550	\$91,550	\$91,550	\$91,550	\$0
097	2013 Budget Adjustment	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
<b>Totals</b>		<b>\$752,586</b>	<b>\$671,810</b>	<b>\$779,637</b>	<b>\$604,576</b>	<b>\$612,512</b>	<b>\$1,402,059</b>	<b>\$678,516</b>	<b>\$0</b>

# City of Presque Isle, Maine

## 2015 Revenue Detail by Department/by Source

Account		2012 Received	2013 Budget	2013 Received	2014 Budget	2014 Received Thru Sept	2015		
Number	Name						Dept Head	Manager's Rec	Council Rec
<b>Planning and Development</b>									
002-01	Miscellaneous	\$0	\$2,750	\$0	\$0	\$0	\$0	\$0	\$0
<b>Finance</b>									
003-01	Miscellaneous	\$2,772	\$2,000	\$6,328	\$3,500	\$3,796	\$6,000	\$6,000	\$0
003-02	Fines & Fees	\$0	\$0	\$400	\$300	\$0	\$0	\$0	\$0
003-05	Excise Taxes	\$1,441,520	\$1,470,000	\$1,509,385	\$1,490,000	\$1,200,667	\$1,500,000	\$1,510,000	\$0
003-07	Registered Agent Fees	\$32,408	\$29,500	\$28,653	\$29,000	\$23,449	\$29,000	\$30,000	\$0
003-09	PIDF - Admin Fee	<u>\$25,300</u>	<u>\$28,000</u>	<u>\$28,000</u>	<u>\$28,000</u>	<u>\$21,000</u>	<u>\$28,000</u>	<u>\$28,000</u>	<u>\$0</u>
	Subtotal	\$1,502,000	\$1,529,500	\$1,572,766	\$1,550,800	\$1,248,912	\$1,563,000	\$1,574,000	\$0
<b>Fire Department</b>									
004-01	Miscellaneous	\$9,976	\$5,800	\$8,921	\$5,800	\$8,015	\$6,500	\$6,500	\$0
004-02	Code Enforcement	\$37,531	\$72,500	\$93,985	\$40,000	\$54,460	\$45,000	\$45,000	\$0
004-03	ARFF Revenue	\$0	\$49,200	\$44,254	\$50,600	\$32,917	\$53,000	\$53,000	\$0
004-043	EMS CO-OP	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>	<u>\$30,000</u>	<u>\$0</u>	<u>\$100,000</u>	<u>\$100,000</u>	<u>\$0</u>
	Subtotal	\$47,507	\$127,500	\$147,160	\$96,400	\$95,391	\$104,500	\$104,500	\$0
<b>General Government</b>									
006-01	Miscellaneous	\$46,208	\$40,000	\$36,852	\$40,000	\$27,658	\$40,000	\$40,000	\$0
<b>Library</b>									
007-01	Miscellaneous Income	\$4,644	\$4,200	\$6,500	\$4,200	\$3,319	\$4,000	\$4,000	\$0
007-02	Other Income (Passport Sale)	<u>\$4,700</u>	<u>\$5,000</u>	<u>\$5,151</u>	<u>\$5,525</u>	<u>\$4,544</u>	<u>\$5,000</u>	<u>\$5,500</u>	<u>\$0</u>
	Subtotal	\$9,344	\$9,200	\$11,651	\$9,725	\$7,863	\$9,000	\$9,500	\$0
<b>Police Department</b>									
008-01	Miscellaneous	\$124,511	\$106,801	\$125,826	\$85,893	\$35,544	\$86,541	\$86,541	\$0

Account		2012 Received	2013 Budget	2013 Received	2014 Budget	2014 Received Thru Sept	2015		
Number	Name						Dept Head	Manager's Rec	Council Rec
008-02	District Court Fines & Fees	\$450	\$300	\$850	\$300	\$0	\$100	\$100	\$0
008-03	Parking Violations	\$2,162	\$3,000	\$178	\$2,000	\$639	\$1,000	\$1,000	\$0
008-04	Reimbursements from Grant	<u>\$64,602</u>	<u>\$67,100</u>	<u>\$56,900</u>	<u>\$67,100</u>	<u>\$42,847</u>	<u>\$67,100</u>	<u>\$67,100</u>	<u>\$0</u>
	Subtotal	\$191,725	\$177,201	\$183,754	\$155,293	\$79,031	\$154,741	\$154,741	\$0
<b>Public Works</b>									
009-01	Miscellaneous	\$6,301	\$5,000	\$6,795	\$5,000	\$4,394	\$5,000	\$5,000	\$0
<b>Recreation and Parks</b>									
010-01	Program Income	\$50,715	\$40,000	\$41,970	\$40,000	\$37,342	\$40,000	\$42,500	\$0
010-02	Indoor Pool Income	\$94,669	\$108,105	\$82,607	\$33,300	\$29,641	\$35,400	\$35,400	\$0
010-03	Forum Revenue	<u>\$258,386</u>	<u>\$269,000</u>	<u>\$247,320</u>	<u>\$259,100</u>	<u>\$156,204</u>	<u>\$259,850</u>	<u>\$262,000</u>	<u>\$0</u>
	Subtotal	\$403,770	\$417,105	\$371,897	\$332,400	\$223,187	\$335,250	\$339,900	\$0
<b>Presque Isle Industrial Council</b>									
013-01	Industrial Rentals	\$583,116	\$549,500	\$578,373	\$555,000	\$446,293	\$558,435	\$560,000	\$0
<b>Employee Benefits</b>									
014-01	Miscellaneous	\$24,173	\$23,000	\$33,433	\$26,350	\$20,057	\$56,986	\$56,986	\$0
<b>Insurances</b>									
016-01	Miscellaneous	\$995	\$1,000	\$1,161	\$1,000	\$1,222	\$1,000	\$1,000	\$0
<b>Echo Lake</b>									
019-01	Echo Lake Sewer Fees	\$4,481	\$4,500	\$4,482	\$4,900	\$4,907	\$4,900	\$5,250	\$0
<b>City Clerk/General Assistance</b>									
025-01	Miscellaneous	\$1,800	\$2,500	\$1,298	\$2,500	\$0	\$2,500	\$2,500	\$0
025-02	City Clerk Fines & Fees	\$26,420	\$26,000	\$25,971	\$26,000	\$19,334	\$26,000	\$26,000	\$0
025-03	City Clerk Licenses	\$3,040	\$2,500	\$2,525	\$2,500	\$1,395	\$2,500	\$2,500	\$0
025-04	Dog Licenses	\$5,673	\$6,500	\$8,061	\$6,750	\$6,108	\$7,500	\$7,500	\$0

Account		2012	2013	2013	2014	2014 Received	2015		
Number	Name	Received	Budget	Received	Budget	Thru Sept	Dept Head	Manager's Rec	Council Rec
025-06	Boat Excise	\$5,103	\$5,150	\$5,059	\$5,150	\$5,440	\$6,750	\$6,750	\$0
025-07	Registered Agent Fees	\$1,800	<u>\$2,500</u>	<u>\$2,924</u>	<u>\$2,500</u>	<u>\$1,953</u>	<u>\$2,500</u>	<u>\$2,500</u>	<u>\$0</u>
		\$43,836	\$45,150	\$45,838	\$45,400	\$34,230	\$47,750	\$47,750	\$0
<b>General Assistance</b>									
025-08	General Assistance Reimbur:	\$34,188	\$31,825	\$35,120	\$33,425	\$46,129	\$35,625	\$35,625	\$0
<b>General Fund Revenues</b>									
027-01	Miscellaneous	\$3,397	\$27,000	\$8,761	\$2,000	\$1,357	\$2,000	\$2,000	\$0
027-03	Supplemental Taxes	\$13,388	\$500	\$10,438	\$5,000	\$1,671	\$5,000	\$5,000	\$0
027-05	Interest on Taxes	\$65,642	\$75,000	\$75,924	\$68,000	\$32,390	\$68,000	\$68,000	\$0
027-06	Lien Fees	\$18,870	\$16,500	\$25,417	\$28,000	\$1,124	\$23,000	\$23,000	\$0
027-07	Water/Sewer District Rent	\$9,548	\$10,131	\$9,835	\$10,131	\$7,597	\$10,433	\$10,433	\$0
027-08	Bon Aire Housing Parcel	\$43,688	\$43,700	\$45,460	\$44,500	\$13,842	\$46,521	\$46,521	\$0
027-09	Presque Isle Housig Authorit	\$17,805	\$16,000	\$21,422	\$16,000	\$0	\$17,000	\$17,000	\$0
027-10	P.I.L.O.T. Income	\$15,092	\$1,500	\$15,870	\$15,000	\$45	\$16,000	\$16,000	\$0
027-11	Tax Acquired Revenues	\$10,395	\$0	\$3,538	\$0	\$1,874	\$0	\$0	\$0
027-12	Aircraft Excise	\$7,376	\$19,600	\$21,885	\$20,224	\$18,916	\$16,000	\$16,000	\$0
027-13	Interest on Investments	\$17,841	\$25,800	\$23,988	\$13,000	\$3,447	\$13,000	\$13,000	\$0
027-14	State Parks Reimbursement	\$2,463	\$2,400	\$2,463	\$2,000	\$2,497	\$2,400	\$2,400	\$0
027-15	Fire Reimbursement-Chapm	\$24,568	\$25,059	\$24,527	\$25,200	\$0	\$24,775	\$24,775	\$0
027-16	Veterans Reimbursement	\$9,390	\$9,300	\$9,035	\$9,000	\$9,052	\$9,000	\$9,000	\$0
027-17	Refund-ME Tree Growth Tax	\$1,963	\$2,000	\$1,848	\$2,000	\$0	\$1,850	\$1,850	\$0
027-18	State Revenue Sharing	\$1,156,451	\$1,006,467	\$997,708	\$751,450	\$525,178	\$685,000	\$1,105,000	\$0
027-19	Cable TV Franchise Fee	<u>\$64,438</u>	<u>\$64,000</u>	<u>\$61,755</u>	<u>\$64,000</u>	<u>\$59,836</u>	<u>\$60,000</u>	<u>\$60,000</u>	<u>\$0</u>
	Subtotal	\$1,482,315	\$1,344,957	\$1,359,874	\$1,075,505	\$678,827	\$999,979	\$1,419,979	\$0
<b>Totals</b>		<b>\$4,379,959</b>	<b>\$4,308,188</b>	<b>\$4,389,156</b>	<b>\$3,931,198</b>	<b>\$2,918,101</b>	<b>\$3,916,166</b>	<b>\$4,354,231</b>	<b>\$0</b>

# City of Presque Isle, Maine

## 2015 Revenue Detail by Department/by Source

Account		2012 Received	2013 Budget	2013 Received	2014 Budget	2014 Received Thru Sept	2015		
Number	Name						Dept Head	Manager's Rec	Council Rec
<b>Planning and Development</b>									
002-01	Miscellaneous	\$0	\$2,750	\$0	\$0	\$0	\$0	\$0	\$0
<b>Finance</b>									
003-01	Miscellaneous	\$2,772	\$2,000	\$6,328	\$3,500	\$3,796	\$6,000	\$6,000	\$0
003-02	Fines & Fees	\$0	\$0	\$400	\$300	\$0	\$0	\$0	\$0
003-05	Excise Taxes	\$1,441,520	\$1,470,000	\$1,509,385	\$1,490,000	\$1,200,667	\$1,500,000	\$1,510,000	\$0
003-07	Registered Agent Fees	\$32,408	\$29,500	\$28,653	\$29,000	\$23,449	\$29,000	\$30,000	\$0
003-09	PIDF - Admin Fee	<u>\$25,300</u>	<u>\$28,000</u>	<u>\$28,000</u>	<u>\$28,000</u>	<u>\$21,000</u>	<u>\$28,000</u>	<u>\$28,000</u>	<u>\$0</u>
	Subtotal	\$1,502,000	\$1,529,500	\$1,572,766	\$1,550,800	\$1,248,912	\$1,563,000	\$1,574,000	\$0
<b>Fire Department</b>									
004-01	Miscellaneous	\$9,976	\$5,800	\$8,921	\$5,800	\$8,015	\$6,500	\$6,500	\$0
004-02	Code Enforcement	\$37,531	\$72,500	\$93,985	\$40,000	\$54,460	\$45,000	\$45,000	\$0
004-03	ARFF Revenue	\$0	\$49,200	\$44,254	\$50,600	\$32,917	\$53,000	\$53,000	\$0
004-043	EMS CO-OP	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>	<u>\$30,000</u>	<u>\$0</u>	<u>\$100,000</u>	<u>\$100,000</u>	<u>\$0</u>
	Subtotal	\$47,507	\$127,500	\$147,160	\$96,400	\$95,391	\$104,500	\$104,500	\$0
<b>General Government</b>									
006-01	Miscellaneous	\$46,208	\$40,000	\$36,852	\$40,000	\$27,658	\$40,000	\$40,000	\$0
<b>Library</b>									
007-01	Miscellaneous Income	\$4,644	\$4,200	\$6,500	\$4,200	\$3,319	\$4,000	\$4,000	\$0
007-02	Other Income (Passport Sale)	<u>\$4,700</u>	<u>\$5,000</u>	<u>\$5,151</u>	<u>\$5,525</u>	<u>\$4,544</u>	<u>\$5,000</u>	<u>\$5,500</u>	<u>\$0</u>
	Subtotal	\$9,344	\$9,200	\$11,651	\$9,725	\$7,863	\$9,000	\$9,500	\$0
<b>Police Department</b>									
008-01	Miscellaneous	\$124,511	\$106,801	\$125,826	\$85,893	\$35,544	\$86,541	\$86,541	\$0

Account		2012 Received	2013 Budget	2013 Received	2014 Budget	2014 Received Thru Sept	2015		
Number	Name						Dept Head	Manager's Rec	Council Rec
008-02	District Court Fines & Fees	\$450	\$300	\$850	\$300	\$0	\$100	\$100	\$0
008-03	Parking Violations	\$2,162	\$3,000	\$178	\$2,000	\$639	\$1,000	\$1,000	\$0
008-04	Reimbursements from Grant	<u>\$64,602</u>	<u>\$67,100</u>	<u>\$56,900</u>	<u>\$67,100</u>	<u>\$42,847</u>	<u>\$67,100</u>	<u>\$67,100</u>	<u>\$0</u>
	Subtotal	\$191,725	\$177,201	\$183,754	\$155,293	\$79,031	\$154,741	\$154,741	\$0
<b>Public Works</b>									
009-01	Miscellaneous	\$6,301	\$5,000	\$6,795	\$5,000	\$4,394	\$5,000	\$5,000	\$0
<b>Recreation and Parks</b>									
010-01	Program Income	\$50,715	\$40,000	\$41,970	\$40,000	\$37,342	\$40,000	\$42,500	\$0
010-02	Indoor Pool Income	\$94,669	\$108,105	\$82,607	\$33,300	\$29,641	\$35,400	\$35,400	\$0
010-03	Forum Revenue	<u>\$258,386</u>	<u>\$269,000</u>	<u>\$247,320</u>	<u>\$259,100</u>	<u>\$156,204</u>	<u>\$259,850</u>	<u>\$262,000</u>	<u>\$0</u>
	Subtotal	\$403,770	\$417,105	\$371,897	\$332,400	\$223,187	\$335,250	\$339,900	\$0
<b>Presque Isle Industrial Council</b>									
013-01	Industrial Rentals	\$583,116	\$549,500	\$578,373	\$555,000	\$446,293	\$558,435	\$560,000	\$0
<b>Employee Benefits</b>									
014-01	Miscellaneous	\$24,173	\$23,000	\$33,433	\$26,350	\$20,057	\$56,986	\$56,986	\$0
<b>Insurances</b>									
016-01	Miscellaneous	\$995	\$1,000	\$1,161	\$1,000	\$1,222	\$1,000	\$1,000	\$0
<b>Echo Lake</b>									
019-01	Echo Lake Sewer Fees	\$4,481	\$4,500	\$4,482	\$4,900	\$4,907	\$4,900	\$5,250	\$0
<b>City Clerk/General Assistance</b>									
025-01	Miscellaneous	\$1,800	\$2,500	\$1,298	\$2,500	\$0	\$2,500	\$2,500	\$0
025-02	City Clerk Fines & Fees	\$26,420	\$26,000	\$25,971	\$26,000	\$19,334	\$26,000	\$26,000	\$0
025-03	City Clerk Licenses	\$3,040	\$2,500	\$2,525	\$2,500	\$1,395	\$2,500	\$2,500	\$0
025-04	Dog Licenses	\$5,673	\$6,500	\$8,061	\$6,750	\$6,108	\$7,500	\$7,500	\$0

Account		2012	2013	2013	2014	2014 Received	2015		
Number	Name	Received	Budget	Received	Budget	Thru Sept	Dept Head	Manager's Rec	Council Rec
025-06	Boat Excise	\$5,103	\$5,150	\$5,059	\$5,150	\$5,440	\$6,750	\$6,750	\$0
025-07	Registered Agent Fees	\$1,800	<u>\$2,500</u>	<u>\$2,924</u>	<u>\$2,500</u>	<u>\$1,953</u>	<u>\$2,500</u>	<u>\$2,500</u>	<u>\$0</u>
		\$43,836	\$45,150	\$45,838	\$45,400	\$34,230	\$47,750	\$47,750	\$0
<b>General Assistance</b>									
025-08	General Assistance Reimbur:	\$34,188	\$31,825	\$35,120	\$33,425	\$46,129	\$35,625	\$35,625	\$0
<b>General Fund Revenues</b>									
027-01	Miscellaneous	\$3,397	\$27,000	\$8,761	\$2,000	\$1,357	\$2,000	\$2,000	\$0
027-03	Supplemental Taxes	\$13,388	\$500	\$10,438	\$5,000	\$1,671	\$5,000	\$5,000	\$0
027-05	Interest on Taxes	\$65,642	\$75,000	\$75,924	\$68,000	\$32,390	\$68,000	\$68,000	\$0
027-06	Lien Fees	\$18,870	\$16,500	\$25,417	\$28,000	\$1,124	\$23,000	\$23,000	\$0
027-07	Water/Sewer District Rent	\$9,548	\$10,131	\$9,835	\$10,131	\$7,597	\$10,433	\$10,433	\$0
027-08	Bon Aire Housing Parcel	\$43,688	\$43,700	\$45,460	\$44,500	\$13,842	\$46,521	\$46,521	\$0
027-09	Presque Isle Housig Authorit	\$17,805	\$16,000	\$21,422	\$16,000	\$0	\$17,000	\$17,000	\$0
027-10	P.I.L.O.T. Income	\$15,092	\$1,500	\$15,870	\$15,000	\$45	\$16,000	\$16,000	\$0
027-11	Tax Acquired Revenues	\$10,395	\$0	\$3,538	\$0	\$1,874	\$0	\$0	\$0
027-12	Aircraft Excise	\$7,376	\$19,600	\$21,885	\$20,224	\$18,916	\$16,000	\$16,000	\$0
027-13	Interest on Investments	\$17,841	\$25,800	\$23,988	\$13,000	\$3,447	\$13,000	\$13,000	\$0
027-14	State Parks Reimbursement	\$2,463	\$2,400	\$2,463	\$2,000	\$2,497	\$2,400	\$2,400	\$0
027-15	Fire Reimbursement-Chapm	\$24,568	\$25,059	\$24,527	\$25,200	\$0	\$24,775	\$24,775	\$0
027-16	Veterans Reimbursement	\$9,390	\$9,300	\$9,035	\$9,000	\$9,052	\$9,000	\$9,000	\$0
027-17	Refund-ME Tree Growth Tax	\$1,963	\$2,000	\$1,848	\$2,000	\$0	\$1,850	\$1,850	\$0
027-18	State Revenue Sharing	\$1,156,451	\$1,006,467	\$997,708	\$751,450	\$525,178	\$685,000	\$1,105,000	\$0
027-19	Cable TV Franchise Fee	<u>\$64,438</u>	<u>\$64,000</u>	<u>\$61,755</u>	<u>\$64,000</u>	<u>\$59,836</u>	<u>\$60,000</u>	<u>\$60,000</u>	<u>\$0</u>
	Subtotal	\$1,482,315	\$1,344,957	\$1,359,874	\$1,075,505	\$678,827	\$999,979	\$1,419,979	\$0
<b>Totals</b>		<b>\$4,379,959</b>	<b>\$4,308,188</b>	<b>\$4,389,156</b>	<b>\$3,931,198</b>	<b>\$2,918,101</b>	<b>\$3,916,166</b>	<b>\$4,354,231</b>	<b>\$0</b>

*City of Presque Isle, Maine*

**Fiscal Year 2015  
Revenue Forecast and Budget**

Detail Account Information

**October 9, 2014**

Department: **Finance**

Division Number:

Division Title:

Account Number:

**003-01**

Account Title: **Miscellaneous Income**

<b>2012 Actual</b>	<b>2013 Budget</b>	<b>2013 Actual</b>	<b>2014 Budget</b>	<b>2014 Est. Received</b>
\$2,772	\$2,000	\$6,328	\$3,500	\$6,000

<b>2015 Line Budget</b>	<b>Department Reccomendation</b>	<b>City Manager Recommendation</b>	<b>City Council Action</b>	<b>Increase (Decrease)</b>
	\$6,000	\$6,000	\$0	\$2,500

**Support for Budget Request:** Provide justification for the revenue request using as much detail as possible to support it.

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Revenue from fax and photocopy charges, notary signatures, and marriage ceremeonies as well as administrative charged by payroll when the City deducts payments from employees on behalf of the Dept of Health and Human Services.

# City of Presque Isle, Maine

## Fiscal Year 2015 Revenue Forecast and Budget

### Detail Account Information

October 9, 2014

Department: **Finance**

Division Number:

Division Title:

Account Number: **003-02**

Account Title: **Fines & Fees**

2012 Actual	2013 Budget	2013 Actual	2014 Budget	2014 Est. Received
\$0		\$400	\$300	\$0

2015 Line Budget	Department Reccomendation	City Manager Recommendation	City Council Action	Increase (Decrease)
	\$0	\$0	\$0	(\$300)

**Support for Budget Request:** Provide justification for the revenue request using as much detail as possible to support it.

Fees collected on various transactions.

# City of Presque Isle, Maine

## Fiscal Year 2015 Revenue Forecast and Budget

### Detail Account Information

October 9, 2014

Department: **Finance**

Division Number:

Division Title:

Account Number:

**003-05**

Account Title: **Excise Taxes**

2012 Actual	2013 Budget	2013 Actual	2014 Budget	2014 Est. Received
\$1,441,520	\$1,470,000	\$1,509,385	\$1,490,000	\$1,490,000

2015 Line Budget	Department Reccomendation	City Manager Recommendation	City Council Action	Increase (Decrease)
	\$1,500,000	\$1,510,000	\$0	\$20,000

**Support for Budget Request:** Provide justification for the revenue request using as much detail as possible to support it.

Amount collected from annual registrations of motor vehicles.

Amount is based on the factory list price of the vehicle when sold new multiplied by a mil rate set by the State.

This mil rate is assessed at decreasing increments over the first five years of the vehicle's life and the lowest rate for

Excise Tax has been down for the last several years.

# City of Presque Isle, Maine

## Fiscal Year 2015 Revenue Forecast and Budget

### Detail Account Information

October 9, 2014

Department: **Finance**

Division Number:

Division Title:

Account Number: **003-07**

Account Title: **Registration Fees**

2012 Actual	2013 Budget	2013 Actual	2014 Budget	2014 Est. Received
\$32,408	\$29,500	\$28,653	\$29,000	\$29,000

2015 Line Budget	Department Reccomendation	City Manager Recommendation	City Council Action	Increase (Decrease)
	\$29,000	\$30,000	\$0	\$1,000

**Support for Budget Request:** Provide justification for the revenue request using as much detail as possible to support it.

Fee the City receives from the state for doing state transactions-- primarily Motor Vehicle registrations.

Slight decrease is due to loss of agent fees for on-line re-registrations.

# City of Presque Isle, Maine

## Fiscal Year 2015 Revenue Forecast and Budget

### Detail Account Information

October 9, 2014

Department: **Finance**

Division Number:

Division Title:

Account Number:

**003-09**

Account Title:

**PIDF - Admin Fees**

2012 Actual	2013 Budget	2013 Actual	2014 Budget	2014 Est. Received
\$25,300	\$28,000	\$28,000	\$28,000	\$28,000

2015 Line Budget	Department Reccomendation	City Manager Recommendation	City Council Action	Increase (Decrease)
	\$28,000	\$28,000	\$0	\$0

**Support for Budget Request:** Provide justification for the revenue request using as much detail as possible to support it.

Non-Cash transfer from the Presque Isle Development Fund to cover the City's expenses to manage this fund. The Administrative Fee from the Development Fund is the greater of \$25,300 or the annual interest earned.

*City of Presque Isle, Maine*

**Fiscal Year 2015  
Revenue Forecast and Budget**

Detail Account Information

**October 9, 2014**

Department: **Fire**

Division Number:

Division Title:

Account Number:

**004-03**

Account Title:

**ARF Revenue**

<b>2012 Actual</b>	<b>2013 Budget</b>	<b>2013 Actual</b>	<b>2014 Budget</b>	<b>2014 Est. Received</b>
\$0	\$49,200	\$44,254	\$50,600	\$50,600

<b>2014 Line Budget</b>	<b>Department Recommendation</b>	<b>City Manager Recommendation</b>	<b>City Council Action</b>	<b>Increase (Decrease)</b>
	\$53,000	\$53,000	\$0	\$2,400

**Support for Budget Request:** Provide justification for the revenue request using as much detail as possible to support it.

Revenue from Pinnacle Airlines to cover the cost of Fire Department coverage at take-off and landings.  
\$4,100/month.

2014, 40 hour ARFF training increase, instructor has increased his fee by 1,400.00

**Note:** This is the first fee increase in 4 years.

# *City of Presque Isle, Maine*

## Fiscal Year 2015 Revenue Forecast and Budget

Detail Account Information

**October 9, 2014**

Department: **General Government**

Division Number:

Division Title:

Account Number: **006-01**

Account Title: **Miscellaneous Income**

2012 Actual	2013 Budget	2013 Actual	2014 Budget	2014 Est. Received
\$46,208	\$40,000	\$36,852	\$40,000	\$40,000

2015 Line Budget	Department Reccomendation	City Manager Recommendation	City Council Action	Increase (Decrease)
	\$40,000	\$40,000	\$0	\$0

**Support for Budget Request:** Provide justification for the revenue request using as much detail as possible to support it.

\$36,775 is an Administration Fee from Solid Waste (Non-cash transfer from Fund 2); balance is reimbursement from Water & Sewer for postage and miscellaneous charges for photocopies

# *City of Presque Isle, Maine*

## Fiscal Year 2015 Revenue Forecast and Budget

Detail Account Information

**October 9, 2014**

Department: **Library**

Division Number:

Division Title:

Account Number: **007-01**

Account Title: **Miscellaneous Income**

2012 Actual	2013 Budget	2013 Actual	2014 Budget	2014 Est. Received
\$4,644	\$4,200	\$6,500	\$4,200	\$4,000

2015 Line Budget	Department Reccomendation	City Manager Recommendation	City Council Action	Increase (Decrease)
	\$4,000	\$4,000	\$0	(\$200)

**Support for Budget Request:** Provide justification for the revenue request using as much detail as possible to support it.

Revenue from non-resident fees, fines & fees on books, photocopies.

*City of Presque Isle, Maine*

**Fiscal Year 2015  
Revenue Forecast and Budget**

Detail Account Information

**October 9, 2014**

Department:

**Library**

Division Number:

Division Title:

Account Number:

**007-02**

Account Title:

**Other Income**

<b>2012 Actual</b>	<b>2013 Budget</b>	<b>2013 Actual</b>	<b>2014 Budget</b>	<b>2014 Est. Received</b>
\$4,700	\$5,000	\$5,151	\$5,525	\$5,500

<b>2015 Line Budget</b>	<b>Department Reccomendation</b>	<b>City Manager Recommendation</b>	<b>City Council Action</b>	<b>Increase (Decrease)</b>
	\$5,000	\$5,500	\$0	(\$25)

**Support for Budget Request:** Provide justification for the revenue request using as much detail as possible to support it.

Revenue from Passport Sales

Approximately 2 passports per month \$25.00/each.

# City of Presque Isle, Maine

## Fiscal Year 2015 Revenue Forecast and Budget

### Detail Account Information

**October 9, 2014** Department: **Police**  
 Division Number: Division Title:  
 Account Number: **008-01** Account Title: **Miscellaneous Income**

2012 Actual	2013 Budget	2013 Actual	2014 Budget	2014 Est. To Be Received
\$124,511	\$106,801	\$125,826	\$85,893	\$90,000

2015 Line Budget	Department Reccommendation	City Manager Recommendation	City Council Action	Increase (Decrease)
	\$86,541	\$86,541	\$0	\$648

**Support for Budget Request:** Provide justification for the revenue request using as much detail as possible to support it.

	2011	2012	2013	2015 Estimate
Special Duty	\$20,000	\$27,000	\$24,000	\$24,000
Court	\$7,000	\$7,000	\$7,000	\$6,000
Accident Reports	\$3,800	\$3,800	\$3,500	\$3,500
Fingerprints	\$75	\$75	\$75	\$125
False Alarms	\$500	\$300	\$200	\$0
Concealed Weapons	\$675	\$675	\$675	\$1,000
MDEA	\$53,360	\$0	\$44,470	\$45,768
Ashland Dispatching	\$12,782	\$0	\$0	\$0
Mapleton Dispatching	\$11,648	\$11,648	\$11,648	\$6,148
Reimbursements for Officer Training ***		\$30,000	\$18,000	
	<i>\$109,840</i>	<i>\$80,498</i>	<i>\$109,568</i>	<i>\$86,541</i>

*City of Presque Isle, Maine*

**Fiscal Year 2015  
Revenue Forecast and Budget**

Detail Account Information

**October 9, 2014**

Department:

**Police**

Division Number:

Division Title:

Account Number:

**008-02**

Account Title: **Dist Court Fines & Fees**

<b>2012 Actual</b>	<b>2013 Budget</b>	<b>2013 Actual</b>	<b>2014 Budget</b>	<b>2014 Est. To Be Received</b>
\$450	\$300	\$850	\$300	\$100

<b>2015 Line Budget</b>	<b>Department Reccomendation</b>	<b>City Manager Recommendation</b>	<b>City Council Action</b>	<b>Increase (Decrease)</b>
	\$100	\$100	\$0	(\$200)

**Support for Budget Request:** Provide justification for the revenue request using as much detail as possible to support it.

**Support for Budget Request:** This has lessened because without the Parking Enforcement Officer there are fewer tickets written therefore less disputing them and going into court in front of the judge to pay.

*City of Presque Isle, Maine*

**Fiscal Year 2015  
Revenue Forecast and Budget**

Detail Account Information

**October 9, 2014**

Department:

**Police**

Division Number:

Division Title:

Account Number:

**008-03**

Account Title: **Parking Violations**

<b>2012 Actual</b>	<b>2013 Budget</b>	<b>2013 Actual</b>	<b>2014 Budget</b>	<b>2014 Est. To Be Received</b>
\$2,162	\$3,000	\$178	\$2,000	\$1,000

<b>2015 Line Budget</b>	<b>Department Reccomendation</b>	<b>City Manager Recommendation</b>	<b>City Council Action</b>	<b>Increase (Decrease)</b>
	\$1,000	\$1,000	\$0	(\$1,000)

**Support for Budget Request:** Provide justification for the revenue request using as much detail as possible to support it.

This line has lessened due to no longer having a full time Parking Enforcement Officer.

# City of Presque Isle, Maine

## Fiscal Year 2015 Revenue Forecast and Budget

Detail Account Information

**October 9, 2014**

Department:

**Police**

Division Number:

Division Title:

Account Number:

**008-04**

Account Title: **Grant Reimbursements**

2012 Actual	2013 Budget	2013 Actual	2014 Budget	2014 Est. To Be Received
\$64,602	\$67,100	\$56,900	\$67,100	\$67,100

2015 Line Budget	Department Reccomendation	City Manager Recommendation	City Council Action	Increase (Decrease)
	\$67,100	\$67,100	\$0	\$0

**Support for Budget Request:** Provide justification for the revenue request using as much detail as possible to support it.



Wage reimbursements from various grants:

	2011	2012	2013	2015 Estimate
Bureau of Highway Safety	\$7,000	\$5,000	\$5,000	\$5,000
ATV Grant	\$10,000	\$9,000	\$9,000	\$9,000
Alcohol Grant	\$3,022	\$2,000	\$2,000	\$2,000
TSA Grant	<u>\$60,042</u>	<u>\$60,042</u>	<u>\$51,100</u>	<u>\$51,100</u>
	<b>\$80,064</b>	<b>\$76,042</b>	<b>\$67,100</b>	<b>\$67,100</b>

# City of Presque Isle, Maine

## Fiscal Year 2015 Revenue Forecast and Budget

### Detail Account Information

October 9, 2014

Department: **Public Works**

Division Number:

Division Title:

Account Number: **009-01**

Account Title: **Miscellaneous Income**

2012 Actual	2013 Budget	2013 Actual	2014 Budget	2014 Est. Received
\$6,301	\$5,000	\$6,795	\$5,000	\$5,000

2015 Line Budget	Department Reccomendation	City Manager Recommendation	City Council Action	Increase (Decrease)
	\$5,000	\$5,000	\$0	\$0

**Support for Budget Request:** Provide justification for the revenue request using as much detail as possible to support it.

Revenue is primarily from the sale of winter sand sold to NMCC, SAD #1 and UMPI

Recycled Asphalt Pavement (RAP) millings are also sold to PI Water and Sewer Districts

# *City of Presque Isle, Maine*

## Fiscal Year 2015 Revenue Forecast and Budget

Detail Account Information

**October 9, 2014**

Department: **Rec & Parks**

Division Number:

Division Title:

Account Number:

**010-01**

Account Title:

**Programs**

2012 Actual	2013 Budget	2013 Actual	2014 Budget	2014 Est. Received
\$50,715	\$40,000	\$41,970	\$40,000	\$41,402

2015 Line Budget	Department Recommendation	City Manager Recommendation	City Council Action	Increase (Decrease)
	\$40,000	\$42,500	\$0	\$2,500

**Support for Budget Request:** Provide justification for the revenue request using as much detail as possible to support it.

Basketball	\$7,500
Soccer	\$6,500
Summer Programs	\$16,000
Track & Field	\$1,000
Roller Hockey	\$1,000
Adult	\$1,500
Special Events	\$1,500
Rentals	\$5,000
	\$40,000

# City of Presque Isle, Maine

## Fiscal Year 2015 Revenue Forecast and Budget

Detail Account Information

**October 9, 2014**

Department: **Rec & Parks**

Division Number:

Division Title:

Account Number:

**010-02**

Account Title:

**Aquatics Income**

2012 Actual	2013 Budget	2013 Actual	2014 Budget	2014 Est. Received
\$94,669	\$108,105	\$82,607	\$33,300	\$35,161

2015 Line Budget	Department Reccomendation	City Manager Recommendation	City Council Action	Increase (Decrease)
	\$35,400	\$35,400	\$0	\$2,100

**Support for Budget Request:** Provide justification for the revenue request using as much detail as possible to support it.

Gentile Hall Indoor Pool

Resident	\$24,800
Non-resident	\$8,500

Outdoor Pool

General Admission	\$2,100
-------------------	---------

\$35,400

*Outdoor Pool projected to be open 3 weeks in August*

# City of Presque Isle, Maine

## Fiscal Year 2015 Revenue Forecast and Budget

### Detail Account Information

**October 9, 2014**

Department: **Rec & Parks**

Division Number:

Division Title:

Account Number: **010-03**

Account Title: **Forum Revenue**

2012 Actual	2013 Budget	2013 Actual	2014 Budget	2014 Est. Received
\$258,386	\$269,000	\$247,320	\$259,100	\$249,549

2015 Line Budget	Department Reccomendation	City Manager Recommendation	City Council Action	Increase (Decrease)
	\$259,850	\$262,000	\$0	\$2,900

**Support for Budget Request:** Provide justification for the revenue request using as much detail as possible to support it.

Events		\$61,600
	Musical On Ice	\$2,400
	McCluskey RV Show	\$4,000
	Agri-Business Trade Show	\$7,500
	Trash & Treasure (Spring)	\$10,000
	Home & Small Business	\$3,500
	Shrine Circus	\$10,500
	NMCC Graduation	\$3,500
	Trash & Treasure (Fall)	\$10,000
	Arts & Crafts Fair (Fall)	\$4,000
	Northern Maine Fair	\$1,200
	Undesignated Events	\$5,000
Ice		\$85,250
	Ice Rental @ \$110 - 775 hours	
Concessions, Skating, Vending		\$92,000
	Concessions (Ice)	\$22,000
	Concession (Non-Ice)	\$30,000
	Vending Machines	\$12,000
	General Ice Skating	\$17,500
	Skaters Saving Booklets	\$3,500
	Skate Sharpenings	\$3,500
	Skate Rentals	\$3,500
Advertising		\$17,000
	Sign Sponsors	
Rentals		
	Table & Curtain Rentals	<u>\$4,000</u>
		\$259,850

# City of Presque Isle, Maine

## Fiscal Year 2015 Revenue Forecast and Budget

Detail Account Information

**October 9, 2014**

Department: **Industrial Council**

Division Number:

Division Title:

Account Number: **013-01**

Account Title: **Industrial Rentals**

2012 Actual	2013 Budget	2013 Actual	2014 Budget	2014 Est. Received
\$583,116	\$549,500	\$578,373	\$555,000	\$560,000

2015 Line Budget	PIIC Board Reccomendation	City Manager Recommendation	City Council Action	Increase (Decrease)
	\$558,435	\$560,000	\$0	\$5,000

**Support for Budget Request:** Provide justification for the revenue request using as much detail as possible to support it.

	PIIC Board	City Manager	
Long Term Leases	\$ 473,330	\$ -	-
Short Term Leases	25,080	-	-
Short Term Seasonal Storage Agreements	60,025	-	-
	<b>\$ 558,435</b>	<b>\$ -</b>	<b>-</b>

# City of Presque Isle, Maine

## Fiscal Year 2015 Revenue Forecast and Budget

Detail Account Information

October 9, 2014

Department: **Employee Benefits**

Division Number:

Division Title:

Account Number: **014-01**

Account Title: **Miscellaneous Income**

2012 Actual	2013 Budget	2013 Actual	2014 Budget	2014 Est. Received
\$24,173	\$23,000	\$33,433	\$26,350	\$37,000

2015 Line Budget	Department Reccomendation	City Manager Recommendation	City Council Action	Increase (Decrease)
	\$56,986	\$56,986	\$0	\$30,636

**Support for Budget Request:** Provide justification for the revenue request using as much detail as possible to support it.

Reimbursement for Maine Drug Enforcement Agency loan officer to employee benefits to include health insurance, Social Security, Medicare, 401(a) Retirement, workers compensation, unemployment and Sec 125 Plan - \$19,150

Potential dividend from workers comp audit.	\$	5,000
MSR	\$	39,590
Medicare	\$	664
Work Comp	\$	1,277
Unemployment Ins	\$	380
Health Insurance	\$	8,875
Health Stpend	\$	1,200
	\$	56,986

# *City of Presque Isle, Maine*

## Fiscal Year 2015 Revenue Forecast and Budget

Detail Account Information

**October 9, 2014**

Department: **Insurances**

Division Number:

Division Title:

Account Number: **016-01**

Account Title: **Miscellaneous Income**

2012 Actual	2013 Budget	2013 Actual	2014 Budget	2014 Est. Received
\$995	\$1,000	\$1,161	\$1,000	\$1,100

2015 Line Budget	Department Reccomendation	City Manager Recommendation	City Council Action	Increase (Decrease)
	\$1,000	\$1,000	\$0	\$0

**Support for Budget Request:** Provide justification for the revenue request using as much detail as possible to support it.

Revenue is received from PI Industrial Council for fire insurance charge they bill to several tenants.

\$1,000

# City of Presque Isle, Maine

## Fiscal Year 2015 Revenue Forecast and Budget

Detail Account Information

**October 9, 2014**

Department: **Echo Lake**

Division Number:

Division Title:

Account Number: **019-01**

Account Title: **Sewer Fees**

2012 Actual	2013 Budget	2013 Actual	2014 Budget	2014 Est. Received
\$4,481	\$4,500	\$4,482	\$4,900	\$4,900

2015 Line Budget	Department Reccomendation	City Manager Recommendation	City Council Action	Increase (Decrease)
	\$4,900	\$5,250		\$350

**Support for Budget Request:** Provide justification for the revenue request using as much detail as possible to support it.

Fee's collected for camps and homes utilizing the Cities Echo Lake sewer system currently 14 homes.

Fee cost of 320.00 per year 2013

Fee increase in 2014 \$30/resident to \$350      \$350 x 14      \$ 4,900.00

Same fee rate for 2015

*increase rate to \$375*

*City of Presque Isle, Maine*

**Fiscal Year 2015  
Revenue Forecast and Budget**

Detail Account Information

**October 9, 2014**

Department: **City Clerk**

Division Number:

Division Title:

Account Number: **025-01**

Account Title: **Miscellaneous**

<b>2012 Actual</b>	<b>2013 Budget</b>	<b>2013 Actual</b>	<b>2014 Budget</b>	<b>2014 Est. Received</b>
\$1,800	\$2,500	\$1,298	\$2,500	\$1,450

<b>2015 Line Budget</b>	<b>Department Reccomendation</b>	<b>City Manager Recommendation</b>	<b>City Council Action</b>	<b>Increase (Decrease)</b>
	\$2,500	\$2,500	\$0	\$0

**Support for Budget Request:** Provide justification for the revenue request using as much detail as possible to support it.

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Revenues used for election costs from MSAD 1  
Includes the costs of ballots to be used in the ballot machines

*City of Presque Isle, Maine*

**Fiscal Year 2015  
Revenue Forecast and Budget**

Detail Account Information

**October 9, 2014**

Department: **City Clerk**

Division Number:

Division Title:

Account Number:

**025-02**

Account Title: **City Clerk Fines & Fees**

<b>2012 Actual</b>	<b>2013 Budget</b>	<b>2013 Actual</b>	<b>2014 Budget</b>	<b>2014 Est. Received</b>
\$26,420	\$26,000	\$25,971	\$26,000	\$26,000

<b>2013 Line Budget</b>	<b>Department Reccomendation</b>	<b>City Manager Recommendation</b>	<b>City Council Action</b>	<b>Increase (Decrease)</b>
	\$26,000	\$26,000	\$0	\$0

**Support for Budget Request:** Provide justification for the revenue request using as much detail as possible to support it.

Fees collected on various transactions -- Vital Records, Public Hearings, Notary Fees, etc.

*City of Presque Isle, Maine*

**Fiscal Year 2015  
Revenue Forecast and Budget**

Detail Account Information

**October 9, 2014**

Department: **City Clerk**

Division Number:

Division Title:

Account Number: **025-03**

Account Title: **City Clerk Licenses**

<b>2012 Actual</b>	<b>2013 Budget</b>	<b>2013 Actual</b>	<b>2014 Budget</b>	<b>2014 Est. Received</b>
\$3,040	\$2,500	\$2,525	\$2,500	\$2,600

<b>2013 Line Budget</b>	<b>Department Reccomendation</b>	<b>City Manager Recommendation</b>	<b>City Council Action</b>	<b>Increase (Decrease)</b>
	\$2,500	\$2,500	\$0	\$0

**Support for Budget Request:** Provide justification for the revenue request using as much detail as possible to support it.

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Collected Fees for various business licenses as per ordinance

# City of Presque Isle, Maine

## Fiscal Year 2015 Revenue Forecast and Budget

### Detail Account Information

October 9, 2014

Department: City Clerk

Division Number:

Division Title:

Account Number: 025-04

Account Title: Dog License Fees

2012 Actual	2013 Budget	2013 Actual	2014 Budget	2014 Est. Received
\$5,673	\$6,500	\$8,061	\$6,750	\$7,250

2013 Line Budget	Department Reccomendation	City Manager Recommendation	City Council Action	Increase (Decrease)
	\$7,500	\$7,500	\$0	\$750

**Support for Budget Request:** Provide justification for the revenue request using as much detail as possible to support it.

Fees for dog licenses (different rates for spayed/neutered) plus late fees.

*City of Presque Isle, Maine*

Fiscal Year 2015  
Revenue Forecast and Budget

Detail Account Information

October 9, 2014

Department: City Clerk

Division Number:

Division Title:

Account Number:

025-06

Account Title: Boat Excise

2012 Actual	2013 Budget	2013 Actual	2014 Budget	2014 Est. Received
\$5,103	\$5,150	\$5,059	\$5,150	\$5,500

2013 Line Budget	Department Reccomendation	City Manager Recommendation	City Council Action	Increase (Decrease)
	\$6,750	\$6,750	\$0	\$1,600

**Support for Budget Request:** Provide justification for the revenue request using as much detail as possible to support it.

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Excise on Boats.

# *City of Presque Isle, Maine*

## Fiscal Year 2015 Revenue Forecast and Budget

Detail Account Information

**October 9, 2014**

Department: **City Clerk**

Division Number:

Division Title:

Account Number: **025-07**

Account Title: **Registered Agent Fees**

2012 Actual	2013 Budget	2013 Actual	2014 Budget	2014 Est. Received
\$0	\$2,500	\$2,924	\$2,500	\$2,500

2013 Line Budget	Department Recommendation	City Manager Recommendation	City Council Action	Increase (Decrease)
	\$2,500	\$2,500	\$0	\$0

**Support for Budget Request:** Provide justification for the revenue request using as much detail as possible to support it.

Fee the City receives from the state for doing state transactions--ATV's, Boat and Snowmobiles Registrations as well as

We may realize a slight decrease is due to loss of agent fees as residents migrate to the ease of online re-registrations.  
Also dependant on economy and weather

*City of Presque Isle, Maine*

Fiscal Year 2015  
Revenue Forecast and Budget

Detail Account Information

October 9, 2014

Department: **General Assistance**

Division Number:

Division Title:

Account Number: **026-01**

Account Title: **State Reimbursements**

2012 Actual	2013 Budget	2013 Actual	2014 Budget	2014 Est. Received
\$34,188	\$31,825	\$35,120	\$33,425	\$56,831

2013 Line Budget	Department Recommendation	City Manager Recommendation	City Council Action	Increase (Decrease)
	\$35,625	\$35,625	\$0	\$2,200

**Support for Budget Request:** Provide justification for the revenue request using as much detail as possible to support it.

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The state reimburses the City 50% of General Assistance Disbursements

# City of Presque Isle, Maine

## Fiscal Year 2015 Revenue Forecast and Budget

### Detail Account Information

October 9, 2014

Department: **General Fund**

Division Number:

Division Title:

Account Number: **027-01**

Account Title: **Miscellaneous Income**

2012 Actual	2013 Budget	2013 Actual	2014 Budget	2014 Est. Received
\$3,397	\$27,000	\$8,761	\$2,000	\$1,400

2015 Line Budget	Department Reccomendation	City Manager Recommendation	City Council Action	Increase (Decrease)
	\$2,000	\$2,000	\$0	\$0

**Support for Budget Request:** Provide justification for the revenue request using as much detail as possible to support it.

This account is normally used for small one-time revenues -- usually carry overs from the previous year.

In 2013 the budget was increased by \$25,000 in anticipation of revenue from the 'City Garage Sale'. Actual revenue was \$5,438.

*City of Presque Isle, Maine*

**Fiscal Year 2015  
Revenue Forecast and Budget**

Detail Account Information

**October 9, 2014**

Department: **General Fund**

Division Number:

Division Title:

Account Number: **027-03**

Account Title: **Supplemental Taxes**

<b>2012 Actual</b>	<b>2013 Budget</b>	<b>2013 Actual</b>	<b>2014 Budget</b>	<b>2014 Est. Received</b>
\$13,388	\$500	\$10,438	\$5,000	\$5,000

<b>2015 Line Budget</b>	<b>Department Reccomendation</b>	<b>City Manager Recommendation</b>	<b>City Council Action</b>	<b>Increase (Decrease)</b>
	\$5,000	\$5,000	\$0	\$0

**Support for Budget Request:** Provide justification for the revenue request using as much detail as possible to support it.

Taxes for valuation not picked up at time of commitment

*City of Presque Isle, Maine*

**Fiscal Year 2015  
Revenue Forecast and Budget**

Detail Account Information

**October 9, 2014**

Department: **General Fund**

Division Number:

Division Title:

Account Number: **027-05**

Account Title: **Interest on Taxes**

<b>2012 Actual</b>	<b>2013 Budget</b>	<b>2013 Actual</b>	<b>2014 Budget</b>	<b>2014 Est. Received</b>
\$65,642	\$75,000	\$75,924	\$68,000	\$68,000

<b>2015 Line Budget</b>	<b>Department Reccomendation</b>	<b>City Manager Recommendation</b>	<b>City Council Action</b>	<b>Increase (Decrease)</b>
	\$68,000	\$68,000	\$0	\$0

**Support for Budget Request:** Provide justification for the revenue request using as much detail as possible to support it.

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# City of Presque Isle, Maine

## Fiscal Year 2015 Revenue Forecast and Budget

### Detail Account Information

October 9, 2014

Department:

**General Fund**

Division Number:

Division Title:

Account Number:

**027-06**

Account Title:

**Lien Fees**

2012 Actual	2013 Budget	2013 Actual	2014 Budget	2014 Est. Received
\$18,870	\$16,500	\$25,417	\$28,000	\$23,000

2015 Line Budget	Department Recommendation	City Manager Recommendation	City Council Action	Increase (Decrease)
	\$23,000	\$23,000	\$0	(\$5,000)

**Support for Budget Request:** Provide justification for the revenue request using as much detail as possible to support it.

All liens filed by the City have to be recorded at the Registry of Deeds office in Houlton. Cost is currently \$19.00 per page.

*When liens are paid off, the City has to discharge the lien at a cost of \$19.00 also.*

*On 10/9/2013 Recording Fees were increased by \$6.00 (cost will be \$19.00 for 1st page)*

*These costs are charged to the taxpayer and revenue is recorded under Acct #027-06.*

*City of Presque Isle, Maine*

**Fiscal Year 2015  
Revenue Forecast and Budget**

Detail Account Information

**October 9, 2014**

Department: **General Fund**

Division Number:

Division Title:

Account Number: **027-07**

Account Title: **Water/Sewer District Rent**

<b>2012 Actual</b>	<b>2013 Budget</b>	<b>2013 Actual</b>	<b>2014 Budget</b>	<b>2014 Est. Received</b>
\$9,548	\$10,131	\$9,835	\$10,131	\$10,130

<b>2013 Line Budget</b>	<b>Department Reccomendation</b>	<b>City Manager Recommendation</b>	<b>City Council Action</b>	<b>Increase (Decrease)</b>
	\$10,433	\$10,433	\$0	\$302

**Support for Budget Request:** Provide justification for the revenue request using as much detail as possible to support it.

Rate was established in 2003 - \$9.00 per square foot - with a 3% annual increase thereafter

# *City of Presque Isle, Maine*

## Fiscal Year 2015 Revenue Forecast and Budget

Detail Account Information

**October 9, 2014**

Department: **General Fund**

Division Number:

Division Title:

Account Number: **027-08**

Account Title: **Bon Aire Housing**

2012 Actual	2013 Budget	2013 Actual	2014 Budget	2014 Est. Received
\$43,688	\$43,700	\$45,460	\$44,500	\$36,459

2015 Line Budget	Department Reccommendation	City Manager Recommendation	City Council Action	Increase (Decrease)
	\$46,521	\$46,521	\$0	\$2,021

**Support for Budget Request:** Provide justification for the revenue request using as much detail as possible to support it.

Aroostook Band of Micmacs Cooperation Agreement 1996-2006 (continues until one or either side terminates the agreement) -For Police, Fire and Snow Removal Services - Fee is based on Department of Housing and Urban Development's contribution to the Local Authority of \$150 per unit for 60 units - \$9,000  
There is a disputed annual misc income amount that the parties mutually agreed to seek and use grant funds in lieu of the payment.

Homeless Services of Aroostook payment in lieu of taxes - \$9,318

Presque Isle Housing Authority payment in lieu of taxes - \$28,203

*City of Presque Isle, Maine*

**Fiscal Year 2015  
Revenue Forecast and Budget**

Detail Account Information

**October 9, 2014**

Department: **General Fund**

Division Number:

Division Title:

Account Number: **027-09**

Account Title: **PI Housing Authority**

<b>2012 Actual</b>	<b>2013 Budget</b>	<b>2013 Actual</b>	<b>2014 Budget</b>	<b>2014 Est. Received</b>
\$17,805	\$16,000	\$21,422	\$16,000	\$17,000

<b>2015 Line Budget</b>	<b>Department Reccomendation</b>	<b>City Manager Recommendation</b>	<b>City Council Action</b>	<b>Increase (Decrease)</b>
	\$17,000	\$17,000	\$0	\$1,000

**Support for Budget Request:** Provide justification for the revenue request using as much detail as possible to support it.

Payment in Lieu of Taxes based on 10% of balance from rental income after utility expenses are subtracted

# City of Presque Isle, Maine

## Fiscal Year 2015 Revenue Forecast and Budget

### Detail Account Information

October 9, 2014

Department: **General Fund**

Division Number:

Division Title:

Account Number: **027-10**

Account Title: **P.I.L.O.T. Income**

2012 Actual	2013 Budget	2013 Actual	2014 Budget	2014 Est. Received
\$15,092	\$1,500	\$15,870	\$15,000	\$16,164

2015 Line Budget	Department Reccomendation	City Manager Recommendation	City Council Action	Increase (Decrease)
	\$16,000	\$16,000	\$0	\$1,000

**Support for Budget Request:** Provide justification for the revenue request using as much detail as possible to support it.

The Aroostook Medical Center for the MRI area of the hospital - \$14,281  
Presque Isle Historical Society for the former police/fire building - \$1,838  
Church of Jesus for land acquired 11/8/2005 - \$45

*City of Presque Isle, Maine*

**Fiscal Year 2015  
Revenue Forecast and Budget**

Detail Account Information

**October 9, 2014**

Department: **General Fund**

Division Number:

Division Title:

Account Number: **027-11**

Account Title: **Tax Acquired Revenues**

<b>2012 Actual</b>	<b>2013 Budget</b>	<b>2013 Actual</b>	<b>2014 Budget</b>	<b>2014 Est. Received</b>
\$10,395	\$0	\$3,538	\$0	\$0

<b>2015 Line Budget</b>	<b>Department Reccomendation</b>	<b>City Manager Recommendation</b>	<b>City Council Action</b>	<b>Increase (Decrease)</b>
	\$0	\$0	\$0	\$0

**Support for Budget Request:** Provide justification for the revenue request using as much detail as possible to support it.

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# City of Presque Isle, Maine

## Fiscal Year 2015 Revenue Forecast and Budget

### Detail Account Information

October 9, 2014

Department: **General Fund**

Division Number:

Division Title:

Account Number: **027-12**

Account Title: **Aircraft Excise**

2012 Actual	2013 Budget	2013 Actual	2014 Budget	2014 Est. Received
\$7,376	\$19,600	\$21,885	\$20,224	\$19,027

2015 Line Budget	Department Reccomendation	City Manager Recommendation	City Council Action	Increase (Decrease)
	\$16,000	\$16,000	\$0	(\$4,224)

**Support for Budget Request:** Provide justification for the revenue request using as much detail as possible to support it.

Beginning in 2013, collections of Aircraft Excise was moved from the State to individual municipalities.

Local Tax Collectors now research the amount of excise due and collect from local aircraft owners.

*City of Presque Isle, Maine*

**Fiscal Year 2015  
Revenue Forecast and Budget**

Detail Account Information

**October 9, 2014**

Department: **General Fund**

Division Number:

Division Title:

Account Number: **027-13**

Account Title: **Interest on Investments**

<b>2012 Actual</b>	<b>2013 Budget</b>	<b>2013 Actual</b>	<b>2014 Budget</b>	<b>2014 Est. Received</b>
\$17,841	\$25,800	\$23,988	\$13,000	\$13,000

<b>2015 Line Budget</b>	<b>Department Reccomendation</b>	<b>City Manager Recommendation</b>	<b>City Council Action</b>	<b>Increase (Decrease)</b>
	\$13,000	\$13,000	\$0	\$0

**Support for Budget Request:** Provide justification for the revenue request using as much detail as possible to support it.

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# *City of Presque Isle, Maine*

## Fiscal Year 2015 Revenue Forecast and Budget

Detail Account Information

**October 9, 2014**

Department: **General Fund**

Division Number:

Division Title:

Account Number: **027-14**

Account Title: **State Parks Reimb**

2012 Actual	2013 Budget	2013 Actual	2014 Budget	2014 Est. Received
\$2,463	\$2,400	\$2,463	\$2,000	\$2,497

2015 Line Budget	Department Reccomendation	City Manager Recommendation	City Council Action	Increase (Decrease)
	\$2,400	\$2,400	\$0	\$400

**Support for Budget Request:** Provide justification for the revenue request using as much detail as possible to support it.

Per MSRA s 602 - 15% of all day use camping fees received by the State must be paid to municipalities having State Park lands in their boundaries

# City of Presque Isle, Maine

## Fiscal Year 2015 Revenue Forecast and Budget

### Detail Account Information

October 9, 2014

Department: **General Fund**

Division Number:

Division Title:

Account Number: **027-15**

Account Title: **Fire Reimb - Chapman**

2012 Actual	2013 Budget	2013 Actual	2014 Budget	2014 Est. Received
\$24,568	\$25,059	\$24,527	\$25,200	\$24,775

2015 Line Budget	Department Reccomendation	City Manager Recommendation	City Council Action	Increase (Decrease)
	\$24,775	\$24,775	\$0	(\$425)

**Support for Budget Request:** Provide justification for the revenue request using as much detail as possible to support it.

City of Presque Isle Fire Dept provides "fire suppression service" to the Town of Chapman for the area commonly referred to as "East Chapman".

Contracts are done annually.

Base fee is determined each year using Chapman's current year State Valuation multiplied by a factor of .00083.

# *City of Presque Isle, Maine*

## Fiscal Year 2015 Revenue Forecast and Budget

Detail Account Information

**October 9, 2014**

Department: **General Fund**

Division Number:

Division Title:

Account Number: **027-16**

Account Title: **Veterans Reimb**

2012 Actual	2013 Budget	2013 Actual	2014 Budget	2014 Est. Received
\$9,390	\$9,300	\$9,035	\$9,000	\$9,052

2015 Line Budget	Department Reccomendation	City Manager Recommendation	City Council Action	Increase (Decrease)
	\$9,000	\$9,000	\$0	\$0

**Support for Budget Request:** Provide justification for the revenue request using as much detail as possible to support it.

The State is required to reimburse the City for 50% of the property tax revenue loss suffered by the City during the previous calendar year as a result of the statutory property tax exemptions given to qualifying Veterans.

# *City of Presque Isle, Maine*

## Fiscal Year 2015 Revenue Forecast and Budget

Detail Account Information

**October 9, 2014**

Department: **General Fund**

Division Number:

Division Title:

Account Number: **027-17**

Account Title: **Refund-ME Tree Growth Tax**

2012 Actual	2013 Budget	2013 Actual	2014 Budget	2014 Est. Received
\$1,963	\$2,000	\$1,848	\$2,000	\$1,850

2015 Line Budget	Department Reccomendation	City Manager Recommendation	City Council Action	Increase (Decrease)
	\$1,850	\$1,850	\$0	(\$150)

**Support for Budget Request:** Provide justification for the revenue request using as much detail as possible to support it.

Per MRSA Title 36, s 578, eligible applicants may receive a reduced per acre rate on their forested land. The City would get a per acre reimbursement of 90% of the per acre tax revenue lost due to tree growth enrollment. The "tax lost" is the tax that would have been assessed if the land were not in tree growth, but assessed as undeveloped acreage minus the tax that was actually assessed.

# *City of Presque Isle, Maine*

## Fiscal Year 2015 Revenue Forecast and Budget

Detail Account Information

**October 9, 2014**

Department: **General Fund**

Division Number:

Division Title:

Account Number: **027-18**

Account Title: **State Revenue Sharing**

2012 Actual	2013 Budget	2013 Actual	2014 Budget	2014 Est. Received
\$1,156,451	\$1,006,467	\$997,708	\$751,450	\$751,450

2015 Line Budget	Department Reccomendation	City Manager Recommendation	City Council Action	Increase (Decrease)
	\$685,000	\$1,105,000	\$0	\$353,550

**Support for Budget Request:** Provide justification for the revenue request using as much detail as possible to support it.

Formula is based on sales tax, population, tax commitment and State valuation with consideration given in a second formula for tax effort

	State Estimate	Received
Jul 2008 - Jun 2009	1,875,635	1,686,472
Jul 2009 - Jun 2010	1,539,423	1,338,578
Jul 2010 - Jun 2011	1,127,621	1,190,297
Jul 2011 - Jun 2012	1,179,940	1,211,486
Jul 2012 - Jun 2013	1,134,722	1,165,538
Jul 2013 - Jun 2014	780,000	790,641

# *City of Presque Isle, Maine*

## Fiscal Year 2015 Revenue Forecast and Budget

Detail Account Information

**October 9, 2014**

Department: **General Fund**

Division Number:

Division Title:

Account Number: **027-19**

Account Title: **Cable TV Franchise Fee**

2012 Actual	2013 Budget	2013 Actual	2014 Budget	2014 Est. Received
\$64,438	\$64,000	\$61,755	\$64,000	\$59,836

2015 Line Budget	Department Reccomendation	City Manager Recommendation	City Council Action	Increase (Decrease)
	\$60,000	\$60,000	\$0	(\$4,000)

**Support for Budget Request:** Provide justification for the revenue request using as much detail as possible to support it.

Annual Revenue x 3%

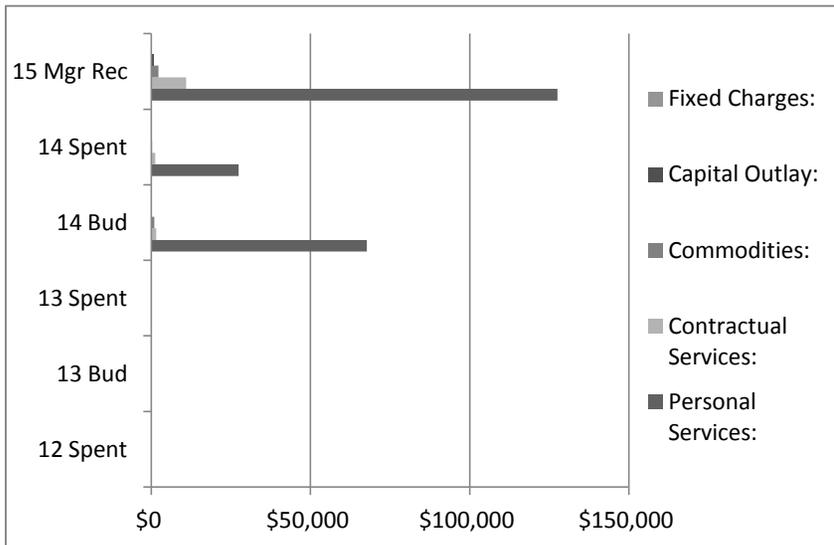
# City of Presque Isle, Maine

## 2015

Budget: **Assessing**

Department Number: **001**

	2012	2013	2013	2014	2014 Spent	2015		
	Spent	Budget	Spent	Budget	Thru Sept	Dept Head	Manager's Rec	City Council Rec
Personal Services:	\$0	\$0	\$0	\$67,675	\$27,478	\$128,059	\$127,559	\$0
Contractual Services:	\$0	\$0	\$0	\$1,525	\$1,260	\$18,660	\$10,910	\$0
Commodities:	\$0	\$0	\$0	\$930	\$277	\$2,250	\$2,250	\$0
Capital Outlay:	\$0	\$0	\$0	\$0	\$0	\$1,210	\$750	\$0
Fixed Charges:	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
<b>TOTALS:</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$70,130</b>	<b>\$29,014</b>	<b>\$150,179</b>	<b>\$141,469</b>	<b>\$0</b>



FRINGE BENEFIT IMPACT (Estimated):	
FICA	\$4,428
Workers Comp	\$161
Health Insurance	\$14,107
Retirement	\$4,052
Unemployment	\$272
Other Insurance	\$0
# of Full Time Employees	2.50
<b>Total Fringe Benefit Impact</b>	<b>\$23,019</b>

	2014 Budget	2015 Manager's Rec	Dollar Change	Percentage Change
Personal Services:	\$67,675	\$127,559	\$59,884	88.49%
Contractual Services:	\$1,525	\$10,910	\$9,385	615.41%
Commodities:	\$930	\$2,250	\$1,320	141.94%
Capital Outlay:	\$0	\$750	\$750	#DIV/0!
Fixed Charges:	\$0	\$0	\$0	N/A
<b>TOTALS:</b>	<b>\$70,130</b>	<b>\$141,469</b>	<b>\$71,339</b>	<b>101.72%</b>

2015 Personnel Services

Account Number	Description	2012 Spent	2013 Budget	2013 Spent	2014 Budget	2014 Spent Thru Sept	2015		
							Dept Head	Mgr's Rec	Council Rec
01-01	Regular Salaries	\$0	\$0	\$0	\$63,000	\$24,595	\$121,474	\$121,474	\$0
01-02	Overtime	\$0	\$0	\$0	\$700	\$0	\$1,000	\$1,000	\$0
01-03	Fire Dept On Call								
01-04	Stipends								
01-05	Program Salaries								
01-06	Election Salaries								
01-07	City Council Pay								
03-01	Mileage Reimbursement	\$0	\$0	\$0	\$775	\$117	\$1,800	\$1,500	\$0
03-02	Travel/Training	\$0	\$0	\$0	\$3,200	\$2,766	\$3,550	\$3,350	\$0
03-03	Memberships/Dues	\$0	\$0	\$0	\$0	\$0	\$235	\$235	\$0
03-04	Uniforms/Clothing								
<b>Totals</b>		<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$67,675</b>	<b>\$27,478</b>	<b>\$128,059</b>	<b>\$127,559</b>	<b>\$0</b>

2015 Contractual Services

Account Number	Description	2012 Spent	2013 Budget	2013 Spent	2014 Budget	2014 Spent Thru Sept	2015		
							Dept Head	Mgr's Rec	Council Rec
05-04	Ads/Publications	\$0	\$0	\$0	\$1,250	\$1,200	\$3,250	\$3,000	\$0
06-01	Phone/Internet	\$0	\$0	\$0	\$275	\$60	\$360	\$360	\$0
08-01	Equipment Repair	\$0	\$0	\$0	\$0	\$0	\$50	\$50	\$0
13-03	Appraisal Services	\$0	\$0	\$0	\$0	\$0	\$15,000	\$7,500	\$0
<b>Totals</b>		<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$1,525</b>	<b>\$1,260</b>	<b>\$18,660</b>	<b>\$10,910</b>	<b>\$0</b>

2015 Commodities

Account Number	Description	2012 Spent	2013 Budget	2013 Spent	2014 Budget	2014 Spent Thru Sept	2015		
							Dept Head	Mgr's Rec	Council Rec
05-01	Office Supplies	\$0	\$0	\$0	\$250	\$10	\$500	\$500	\$0
05-07	Misc. Expenses	\$0	\$0	\$0	\$680	\$267	\$1,750	\$1,750	\$0
<b>Totals</b>		<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$930</b>	<b>\$277</b>	<b>\$2,250</b>	<b>\$2,250</b>	<b>\$0</b>

2015 Capital Outlay

Account Number	Description	2012 Spent	2013 Budget	2013 Spent	2014 Budget	2014 Spent Thru Sept	2015		
							Dept Head	Mgr's Rec	Council Rec
07-01	New Equipment	\$0	\$0	\$0	\$0	\$0	\$1,210	\$750	\$0
07-**									
<b>Totals</b>		<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$1,210</b>	<b>\$750</b>	<b>\$0</b>



# *City of Presque Isle, Maine*

## Fiscal Year 2015 Budget Request

Detail Account Information

**October 9, 2014**

Department: **Assessing**

Division Number: **001**

Division Title:

Account Number: **001-01-01**

Account Title: **Salaries**

2012 Actual	2013 Budget	2013 Actual	2014 Budget	2014 Est. Expended
\$0	\$0	\$0	\$63,000	\$55,000

2015 Line Budget	Department Request	City Manager Recommendation	City Council Action	Increase (Decrease)
	\$121,474	\$121,474	\$0	\$58,474

**Support for Budget Request:** Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

See Personnel Services Worksheet for Details

*City of Presque Isle, Maine*

**Fiscal Year 2015  
Budget Request**

Detail Account Information

**October 9, 2014**

Department: **Assessing**

Division Number: **001**

Division Title:

Account Number: **001-01-02**

Account Title: **Overtime**

<b>2012 Actual</b>	<b>2013 Budget</b>	<b>2013 Actual</b>	<b>2014 Budget</b>	<b>2014 Est. Expended</b>
\$0	\$0	\$0	\$700	\$700

<b>2015 Line Budget</b>	<b>Department Request</b>	<b>City Manager Recommendation</b>	<b>City Council Action</b>	<b>Increase (Decrease)</b>
	\$1,000	\$1,000	\$0	\$300

**Support for Budget Request:** Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.



The Assessing Dept on occasion has a need to spend several hours in a review session at commitment time. It is not possible to spread this work over several weeks and make scheduled deadlines. Also, on occasion it is necessary to be available to taxpayers during non-traditional hours. Overtime only applies to non-salaried assessor.

# *City of Presque Isle, Maine*

## Fiscal Year 2015 Budget Request

Detail Account Information

October 9, 2014

Department: **Assessing**

Division Number: **001**

Division Title:

Account Number: **001-03-01**

Account Title: **Mileage Reimb (Local)**

2012 Actual	2013 Budget	2013 Actual	2014 Budget	2014 Est. Expended
\$0	\$0	\$0	\$775	\$775

2015 Line Budget	Department Request	City Manager Recommendation	City Council Action	Increase (Decrease)
	\$1,800	\$1,500	\$0	\$725

**Support for Budget Request:** Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.



Assessor - Local mileage reimbursement	\$600
City Vehicle --- Gas/Repairs/Maintenance	<u>\$1,200</u>
Anticipate much more local travel with quarterly work increases with change in Dept goals and ideals.	\$1,800
Car is 10 years old and replacement should be considered. LC.	

# City of Presque Isle, Maine

Fiscal Year 2015

Budget Request

Detail Account Information

October 9, 2014

Department: **Assessing**

Division Number: **001**

Division Title:

Account Number: **001-03-02**

Account Title: **Travel/Training**

2012 Actual	2013 Budget	2013 Actual	2014 Budget	2014 Est. Expended
\$0	\$0	\$0	\$3,200	\$3,200

2015 Line Budget	Department Request	City Manager Recommendation	City Council Action	Increase (Decrease)
	\$3,550	\$3,350	\$0	\$150

**Support for Budget Request:** Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.



Spring MAAO Training in Northern Me - 2 assessors @ \$50.00	\$100
Tax School -- 2 Assessors Reg. \$500, Travel \$300, Meals \$250, Lodging \$1,400	\$2,450
MAAO Fall Conference - 1 Assessor Reg \$200, Lodging \$360, Meals \$90, Travel \$300	\$950
Marshal & Swift Webinars 2 @ \$25.00	\$50
<b>Total Cost</b>	<b><u>\$3,550</u></b>

# *City of Presque Isle, Maine*

## Fiscal Year 2015 Budget Request

Detail Account Information

October 9, 2014

Department: **Assessing**

Division Number: **001**

Division Title:

Account Number: **003-03-03**

Account Title: **Membership/Dues**

2012 Actual	2013 Budget	2013 Actual	2014 Budget	2014 Est. Expended
\$0	\$0	\$0	\$0	\$0

2015 Line Budget	Department Request	City Manager Recommendation	City Council Action	Increase (Decrease)
	\$235	\$235	\$0	\$235

**Support for Budget Request:** Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

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International Association of Assessing Officers  
Maine Association of Assessing Officers

\$175  
\$60  

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\$235

*City of Presque Isle, Maine*

**Fiscal Year 2015  
Budget Request**

Detail Account Information

**October 9, 2014**

Department: **Assessing**

Division Number:

Division Title:

Account Number: **001-05-01**

Account Title: **Office Supplies**

<b>2012 Actual</b>	<b>2013 Budget</b>	<b>2013 Actual</b>	<b>2014 Budget</b>	<b>2014 Est. Expended</b>
\$0	\$0	\$0	\$250	\$250

<b>2015 Line Budget</b>	<b>Department Request</b>	<b>City Manager Recommendation</b>	<b>City Council Action</b>	<b>Increase (Decrease)</b>
	\$500	\$500	\$0	\$250

**Support for Budget Request:** Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

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# *City of Presque Isle, Maine*

## Fiscal Year 2015 Budget Request

Detail Account Information

October 9, 2014

Department: **Assessing**

Division Number:

Division Title:

Account Number: **001-05-04**

Account Title: **Ads/Publications**

2012 Actual	2013 Budget	2013 Actual	2014 Budget	2014 Est. Expended
\$0	\$0	\$0	\$1,250	\$1,250

2015 Line Budget	Department Request	City Manager Recommendation	City Council Action	Increase (Decrease)
	\$3,250	\$3,000	\$0	\$1,750

**Support for Budget Request:** Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.



Marshall & Swift Manuals	\$900
Tax Map Updates	\$1,350
Digitized copy of maps for on-line access	\$200
Additional on-line setup costs	<u>\$800</u>
	<b>\$3,250</b>

The Dept is set up to operate fairly efficiently in a paper world. It has not kept up with the times in a digital world. Efforts need to be made to cooperate with other Depts in order to get assessing records available to the public on the City website. The cost of doing so is unknown at this point. I have included \$1,000.00 for 2015 as a starting point.

# *City of Presque Isle, Maine*

## Fiscal Year 2015 Budget Request

Detail Account Information

**October 9, 2014**

Department: **Assessing**

Division Number: **001**

Division Title:

Account Number: **001-05-07**

Account Title: **Misc Expenses**

2012 Actual	2013 Budget	2013 Actual	2014 Budget	2014 Est. Expended
\$0	\$0	\$0	\$680	\$680

2015 Line Budget	Department Request	City Manager Recommendation	City Council Action	Increase (Decrease)
	\$1,750	\$1,750	\$0	\$1,070

**Support for Budget Request:** Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.



Registry of Deeds fees-copies of deeds/mortgages/property transfers/etc	\$1,500
Assessor Commitment Book	<u>\$250</u>
	\$1,750

# *City of Presque Isle, Maine*

## Fiscal Year 2015 Budget Request

Detail Account Information

**October 9, 2014**

Department: **Assessing**

Division Number:

Division Title:

Account Number: **001-06-01**

Account Title: **Phone/Fax/Internet**

2012 Actual	2013 Budget	2013 Actual	2014 Budget	2014 Est. Expended
\$0	\$0	\$0	\$275	\$275

2015 Line Budget	Department Request	City Manager Recommendation	City Council Action	Increase (Decrease)
	\$360	\$360	\$0	\$85

**Support for Budget Request:** Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

Monthly Charge per line \$9.96/month x 12 months

Assessing has 3 lines

\$360

# *City of Presque Isle, Maine*

## Fiscal Year 2015 Budget Request

Detail Account Information

**October 9, 2014**

Department: **Assessing**

Division Number:

Division Title:

Account Number: **001-07-01**

Account Title: **New Equipment**

2012 Actual	2013 Budget	2013 Actual	2014 Budget	2014 Est. Expended
\$0	\$0	\$0	\$0	\$0

2015 Line Budget	Department Request	City Manager Recommendation	City Council Action	Increase (Decrease)
	\$1,210	\$750	\$0	\$750

**Support for Budget Request:** Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

Okidata label printer does not work well. Constantly loses alignment and wastes many labels.	\$700
Very Inefficient	
Kodak camera is very old, is extremely hard on batteries. Costly to operate.	<u>\$260</u>
	\$960

# *City of Presque Isle, Maine*

## Fiscal Year 2015 Budget Request

Detail Account Information

**October 9, 2014**

Department: **Assessing**

Division Number:

Division Title:

Account Number: **001-08-01**

Account Title: **Equip Repairs & Maint**

2012 Actual	2013 Budget	2013 Actual	2014 Budget	2014 Est. Expended
\$0	\$0	\$0	\$0	\$0

2015 Line Budget	Department Request	City Manager Recommendation	City Council Action	Increase (Decrease)
	\$50	\$50	\$0	\$50

**Support for Budget Request:** Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

Used for cleaning and repairs on printers and typewriters	\$50
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# *City of Presque Isle, Maine*

## Fiscal Year 2015 Budget Request

Detail Account Information

**October 9, 2014**

Department: **Assessing**

Division Number:

Division Title:

Account Number: **001-10-03**

Account Title: **Appraisal Services**

2011 Actual	2012 Budget	2012 Actual	2013 Budget	2013 Est. Expended
\$0	\$0	\$0	\$0	\$0

2013 Line Budget	Department Request	City Manager Recommendation	City Council Action	Increase (Decrease)
	\$15,000	\$7,500	\$0	\$7,500

**Support for Budget Request:** Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.



Funds Special Revenues Account 056 used for outside Appraisal Services when needed. Usually used when large taxpayers are requesting revaluations or abatements. With changes to be made in assessed values we should anticipate a larger number of abatement requests and possible legal challenges. Account has current bal of \$3,950.00

**ASSESSING**

	2012 Actual	2013 Budget	2013 Actual	2014 Budget	2014 Estimate	2015 Department	2015 Manager	2015 Council	Department Change from 2014 Budget
<b>TOTAL EXPENSES</b>	-	-	-	<b>70,130</b>	<b>62,130</b>	<b>150,179</b>	<b>141,469</b>	-	<b>80,049</b>
<b>WAGES</b>	-	-	-	<b>63,700</b>	<b>55,700</b>	<b>122,474</b>	<b>122,474</b>	-	<b>58,774</b>
003 01 01 REGULAR SALARIES	-	-	-	63,000	55,000	121,474	121,474	-	58,474
02 OVERTIME	-	-	-	700	700	1,000	1,000	-	300
<b>EMPLOYEE COSTS</b>	-	-	-	<b>3,975</b>	<b>3,975</b>	<b>5,585</b>	<b>5,085</b>	-	<b>1,610</b>
03 01 CAR ALLOWANCE	-	-	-	775	775	1,800	1,500	-	1,025
03 02 TRAVEL/TRAINING	-	-	-	3,200	3,200	3,550	3,350	-	350
03 03 MEMBERSHIP DUES	-	-	-	-	-	235	235	-	235
<b>DEPARTMENTAL EXPENSES</b>	-	-	-	<b>2,180</b>	<b>2,180</b>	<b>5,500</b>	<b>5,250</b>	-	<b>3,320</b>
05 01 OFFICE SUPPLIES	-	-	-	250	250	500	500	-	250
05 04 ADS/PUBLICATIONS	-	-	-	1,250	1,250	3,250	3,000	-	2,000
05 07 MISCELLANEOUS	-	-	-	680	680	1,750	1,750	-	1,070
<b>UTILITIES</b>	-	-	-	<b>275</b>	<b>275</b>	<b>360</b>	<b>360</b>	-	<b>85</b>
06 01 PHONE/INTERNET	-	-	-	275	275	360	360	-	85
<b>SUPPLIES/EQUIPMENT</b>	-	-	-	-	-	<b>1,210</b>	<b>750</b>	-	<b>1,210</b>
07 01 NEW EQUIPMENT	-	-	-	-	-	1,210	750	-	1,210
<b>REPAIRS/MAINTENANCE</b>	-	-	-	-	-	<b>50</b>	<b>50</b>	-	<b>50</b>
08 01 EQUIPMENT REPAIRS &	-	-	-	-	-	50	50	-	50
<b>CONTRACTED SERVICES</b>	-	-	-	-	-	<b>15,000</b>	<b>7,500</b>	-	<b>15,000</b>
10 03 APPRAISAL SERVICES	-	-	-	-	-	15,000	7,500	-	15,000

NOTE: 2014 budget was for 6 mos.

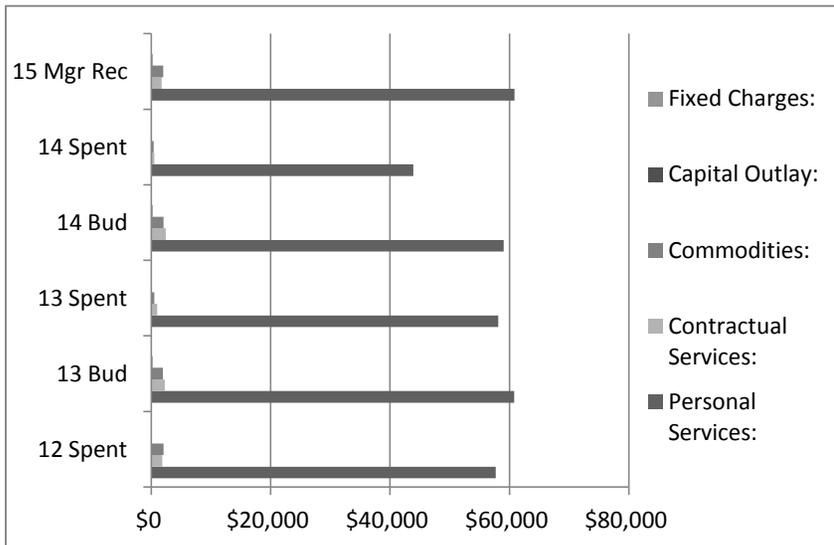
# City of Presque Isle, Maine

## 2015

Budget: **Planning & Development**

Department Number: **002**

	2012	2013	2013	2014	2014 Spent	2015		
	Spent	Budget	Spent	Budget	Thru Sept	Dept Head	Manager's Rec	City Council Rec
Personal Services:	\$57,683	\$60,811	\$58,146	\$59,029	\$43,878	\$60,926	\$60,826	\$0
Contractual Services:	\$1,833	\$2,260	\$958	\$2,400	\$498	\$1,720	\$1,720	\$0
Commodities:	\$2,030	\$1,950	\$517	\$2,050	\$381	\$2,050	\$2,000	\$0
Capital Outlay:	\$0	\$200	\$0	\$200	\$0	\$200	\$200	\$0
Fixed Charges:	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
<b>TOTALS:</b>	<b>\$61,546</b>	<b>\$65,221</b>	<b>\$59,621</b>	<b>\$63,679</b>	<b>\$44,757</b>	<b>\$64,896</b>	<b>\$64,746</b>	<b>\$0</b>



FRINGE BENEFIT IMPACT (Estimated):	
FICA	\$4,538
Workers Comp	\$127
Health Insurance	\$11,918
Retirement	\$4,153
Unemployment	\$380
Other Insurance	\$0
# of Full Time Employees	1.00
<b>Total Fringe Benefit Impact</b>	<b>\$21,117</b>

	2014 Budget	2015 Manager's Rec	Dollar Change	Percentage Change
Personal Services:	\$59,029	\$60,826	\$1,797	3.04%
Contractual Services:	\$2,400	\$1,720	(\$680)	-28.33%
Commodities:	\$2,050	\$2,000	(\$50)	-2.44%
Capital Outlay:	\$200	\$200	\$0	0.00%
Fixed Charges:	\$0	\$0	\$0	N/A
<b>TOTALS:</b>	<b>\$63,679</b>	<b>\$64,746</b>	<b>\$1,067</b>	<b>1.68%</b>

2015 Personnel Services

Account Number	Description	2012 Spent	2013 Budget	2013 Spent	2014 Budget	2014 Spent Thru Sept	2015		
							Dept Head	Mgr's Rec	Council Rec
01-01	Regular Salaries	\$57,030	\$57,661	\$57,658	\$57,879	\$43,243	\$59,326	\$59,326	\$0
01-02	Overitme	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
01-03	Fire Dept On Call								
01-04	Stipends								
01-05	Program Salaries								
01-06	Election Salaries								
01-07	City Council Pay								
03-01	Mileage Reimbursement	\$248	\$300	\$248	\$300	\$149	\$450	\$400	\$0
03-02	Travel/Training	\$197	\$2,500	\$0	\$500	\$335	\$800	\$750	\$0
03-03	Memberships/Dues	\$208	\$350	\$240	\$350	\$150	\$350	\$350	\$0
03-04	Uniforms/Clothing								
<b>Totals</b>		<b>\$57,683</b>	<b>\$60,811</b>	<b>\$58,146</b>	<b>\$59,029</b>	<b>\$43,878</b>	<b>\$60,926</b>	<b>\$60,826</b>	<b>\$0</b>

2015 Contractual Services

Account Number	Description	2012 Spent	2013 Budget	2013 Spent	2014 Budget	2014 Spent Thru Sept	2015		
							Dept Head	Mgr's Rec	Council Rec
05-04	Ads/Publications	\$1,499	\$1,400	\$660	\$1,600	\$375	\$1,600	\$1,600	\$0
06-01	Phone/Internet	\$334	\$360	\$298	\$300	\$123	\$120	\$120	\$0
08-01	Equipment Repair	\$0	\$500	\$0	\$500	\$0	\$0	\$0	\$0
<b>Totals</b>		<b>\$1,833</b>	<b>\$2,260</b>	<b>\$958</b>	<b>\$2,400</b>	<b>\$498</b>	<b>\$1,720</b>	<b>\$1,720</b>	<b>\$0</b>

2015 Commodities

Account Number	Description	2012 Spent	2013 Budget	2013 Spent	2014 Budget	2014 Spent Thru Sept	2015		
							Dept Head	Mgr's Rec	Council Rec
05-01	Office Supplies	\$592	\$450	\$115	\$450	\$381	\$450	\$400	\$0
05-07	Misc. Expenses	\$1,438	\$1,500	\$402	\$1,600	\$0	\$1,600	\$1,600	\$0
<b>Totals</b>		<b>\$2,030</b>	<b>\$1,950</b>	<b>\$517</b>	<b>\$2,050</b>	<b>\$381</b>	<b>\$2,050</b>	<b>\$2,000</b>	<b>\$0</b>

2015 Capital Outlay

Account Number	Description	2012 Spent	2013 Budget	2013 Spent	2014 Budget	2014 Spent Thru Sept	2015		
							Dept Head	Mgr's Rec	Council Rec
07-01	New Equipment	\$0	\$200	\$0	\$200	\$0	\$200	\$200	\$0
07-**									
<b>Totals</b>		<b>\$0</b>	<b>\$200</b>	<b>\$0</b>	<b>\$200</b>	<b>\$0</b>	<b>\$200</b>	<b>\$200</b>	<b>\$0</b>



**Fiscal Year 2015  
Budget Request**

Detail Account Information

**October 9, 2014**

Department: **Planning & Development**

Division Number:

Division Title:

Account Number: **002-01-01**

Account Title: **Regular Salaries**

<b>2012 Actual</b>	<b>2013 Budget</b>	<b>2013 Actual</b>	<b>2014 Budget</b>	<b>2014 Est. Expended</b>
\$57,030	\$57,661	\$57,658	\$57,879	\$57,879

<b>2015 Line Budget</b>	<b>Department Request</b>	<b>City Manager Recommendation</b>	<b>City Council Action</b>	<b>Increase (Decrease)</b>
	\$59,326	\$59,326	\$0	\$1,447

**Support for Budget Request:** Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

--

see personnel cost sheet for details

**Fiscal Year 2015  
Budget Request**

Detail Account Information

**October 9, 2014**

Department: **Planning & Development**

Division Number:

Division Title:

Account Number: **002-01-02**

Account Title: **Overtime**

<b>2012 Actual</b>	<b>2013 Budget</b>	<b>2013 Actual</b>	<b>2014 Budget</b>	<b>2014 Est. Expended</b>
\$0	\$0	\$0	\$0	\$0

<b>2015 Line Budget</b>	<b>Department Request</b>	<b>City Manager Recommendation</b>	<b>City Council Action</b>	<b>Increase (Decrease)</b>
	\$0	\$0	\$0	\$0

**Support for Budget Request:** Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

--

With only a single Department staff person on salary, there will be no overtime.

**Fiscal Year 2015  
Budget Request**

Detail Account Information

**October 9, 2014**

Department: **Planning & Development**

Division Number:

Division Title:

Account Number: **002-03-01**

Account Title: **Mileage Reimbursement**

<b>2012 Actual</b>	<b>2013 Budget</b>	<b>2013 Actual</b>	<b>2014 Budget</b>	<b>2014 Est. Expended</b>
\$248	\$300	\$248	\$300	\$300

<b>2015 Line Budget</b>	<b>Department Request</b>	<b>City Manager Recommendation</b>	<b>City Council Action</b>	<b>Increase (Decrease)</b>
	\$450	\$400	\$0	\$100

**Support for Budget Request:** Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

--

Anticipates approx. 600+ miles/yr. within region attending training and visiting projects.

**Fiscal Year 2015  
Budget Request**

Detail Account Information

**October 9, 2014**

Department: **Planning & Development**

Division Number:

Division Title:

Account Number: **002-03-02**

Account Title: **Travel/Training**

<b>2012 Actual</b>	<b>2013 Budget</b>	<b>2013 Actual</b>	<b>2014 Budget</b>	<b>2014 Est. Expended</b>
\$197	\$2,500	\$0	\$500	\$350

<b>2015 Line Budget</b>	<b>Department Request</b>	<b>City Manager Recommendation</b>	<b>City Council Action</b>	<b>Increase (Decrease)</b>
	\$800	\$750	\$0	\$250

**Support for Budget Request:** Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

--

Anticipates attendance at 6 training sessions downstate, plus room and meals & registrations.

New members of Planning Board will need training.

**Fiscal Year 2015  
Budget Request**

Detail Account Information

**October 9, 2014**

Department: **Planning & Development**

Division Number:

Division Title:

Account Number: **002-03-03**

Account Title: **Memberships/Dues**

<b>2012 Actual</b>	<b>2013 Budget</b>	<b>2013 Actual</b>	<b>2014 Budget</b>	<b>2014 Est. Expended</b>
\$208	\$350	\$240	\$350	\$350

<b>2015 Line Budget</b>	<b>Department Request</b>	<b>City Manager Recommendation</b>	<b>City Council Action</b>	<b>Increase (Decrease)</b>
	\$350	\$350	\$0	\$0

**Support for Budget Request:** Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

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Includes dues for MAP (\$100), MCDA (\$125), and EDCM (\$125)

**Fiscal Year 2015  
Budget Request**

Detail Account Information

**October 9, 2014**

Department: **Planning & Development**

Division Number:

Division Title:

Account Number: **002-05-01**

Account Title: **Office Supplies**

<b>2012 Actual</b>	<b>2013 Budget</b>	<b>2013 Actual</b>	<b>2014 Budget</b>	<b>2014 Est. Expended</b>
\$592	\$450	\$115	\$450	\$400

<b>2015 Line Budget</b>	<b>Department Request</b>	<b>City Manager Recommendation</b>	<b>City Council Action</b>	<b>Increase (Decrease)</b>
	\$450	\$400	\$0	(\$50)

**Support for Budget Request:** Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

--

This account is for supplies to support the Director and the Planning Board

Supplies include: Ink Cartridges, Labels, Cassette Tapes, File folders, Pens, etc.

**Fiscal Year 2015  
Budget Request**

Detail Account Information

**October 9, 2014**

Department: **Planning & Development**

Division Number:

Division Title:

Account Number: **002-05-04**

Account Title: **Ads/Publications**

<b>2012 Actual</b>	<b>2013 Budget</b>	<b>2013 Actual</b>	<b>2014 Budget</b>	<b>2014 Est. Expended</b>
\$1,499	\$1,400	\$660	\$1,600	\$600

<b>2015 Line Budget</b>	<b>Department Request</b>	<b>City Manager Recommendation</b>	<b>City Council Action</b>	<b>Increase (Decrease)</b>
	\$1,600	\$1,600	\$0	\$0

**Support for Budget Request:** Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

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With numerous public notices & hearings required for land use issues, we do not anticipate a decrease in expense.

**Fiscal Year 2015  
Budget Request**

Detail Account Information

**October 9, 2014**

Department: **Planning & Development**

Division Number:

Division Title:

Account Number: **002-05-07**

Account Title: **Miscellaneous Expense**

<b>2012 Actual</b>	<b>2013 Budget</b>	<b>2013 Actua;</b>	<b>2014 Budget</b>	<b>2014 Est. Expended</b>
\$1,438	\$1,500	\$402	\$1,600	\$400

<b>2015 Line Budget</b>	<b>Department Request</b>	<b>City Manager Recommendation</b>	<b>City Council Action</b>	<b>Increase (Decrease)</b>
	\$1,600	\$1,600	\$0	\$0

**Support for Budget Request:** Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

--

Allows for such items as zoning map revisions. We also have GIS Info. Updates, etc.

**Fiscal Year 2015  
Budget Request**

Detail Account Information

**October 9, 2014**

Department: **Planning & Development**

Division Number:

Division Title:

Account Number: **002-06-01**

Account Title: **Phone/Fax/Internet**

<b>2012 Actual</b>	<b>2013 Budget</b>	<b>2013 Actual</b>	<b>2014 Budget</b>	<b>2014 Est. Expended</b>
\$334	\$360	\$298	\$300	\$300

<b>2015 Line Budget</b>	<b>Department Request</b>	<b>City Manager Recommendation</b>	<b>City Council Action</b>	<b>Increase (Decrease)</b>
	\$120	\$120	\$0	(\$180)

**Support for Budget Request:** Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

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Charge per line is approx. \$10/month - \$120/year

**Fiscal Year 2015  
Budget Request**

Detail Account Information

**October 9, 2014**

Department: **Planning & Development**

Division Number:

Division Title:

Account Number: **002-07-01**

Account Title: **New Equipment**

2012 Actual	2013 Budget	2013 Actual	2014 Budget	2014 Est. Expended
\$0	\$200	\$0	\$200	\$0

2015 Line Budget	Department Request	City Manager Recommendation	City Council Action	Increase (Decrease)
	\$200	\$200	\$0	\$0

**Support for Budget Request:** Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

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Need to consider a large format GIS printer & supplies.

**Fiscal Year 2015  
Budget Request**

Detail Account Information

**October 9, 2014**

Department: **Planning & Development**

Division Number:

Division Title:

Account Number: **002-08-01**

Account Title: **Equipment Repairs & Maintenance**

<b>2012 Actual</b>	<b>2013 Budget</b>	<b>2013 Actual</b>	<b>2014 Budget</b>	<b>2014 Est. Expended</b>
\$0	\$500	\$0	\$500	\$0

<b>2015 Line Budget</b>	<b>Department Request</b>	<b>City Manager Recommendation</b>	<b>City Council Action</b>	<b>Increase (Decrease)</b>
	\$0	\$0	\$0	(\$500)

**Support for Budget Request:** Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

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	2012	2013	2013	2014	2014	2015	2015	2015	Department
	Actual	Budget	Actual	Budget	Estimate	Department	Manager	Council	Change from 2013 Budget
<b>EXPENSES</b>	<b>61,546</b>	<b>65,221</b>	<b>59,621</b>	<b>63,679</b>	<b>60,579</b>	<b>64,896</b>	<b>64,746</b>	-	<b>1,067</b>
<b>WAGES</b>	<b>57,030</b>	<b>57,661</b>	<b>57,658</b>	<b>57,879</b>	<b>57,879</b>	<b>59,326</b>	<b>59,326</b>	-	<b>1,447</b>
002 01 01 REGULAR SALARIES	57,030	57,661	57,658	57,879	57,879	59,326	59,326	-	1,447
02 OVERTIME	-	-	-	-	-	-	-	-	-
<b>EMPLOYEE COSTS</b>	<b>653</b>	<b>3,150</b>	<b>488</b>	<b>1,150</b>	<b>1,000</b>	<b>1,600</b>	<b>1,500</b>	-	<b>350</b>
03 01 MILEAGE REIMBURSEMEN	248	300	248	300	300	450	400	-	150
03 02 TRAVEL/TRAINING	197	2,500	-	500	350	800	750	-	300
03 03 MEMBERSHIP DUES	208	350	240	350	350	350	350	-	-
<b>DEPARTMENTAL EXPENSES</b>	<b>3,529</b>	<b>3,350</b>	<b>1,177</b>	<b>3,650</b>	<b>1,400</b>	<b>3,650</b>	<b>3,600</b>	-	<b>(50)</b>
05 01 OFFICE SUPPLIES	592	450	115	450	400	450	400	-	-
05 04 ADS/PUBLICATIONS	1,499	1,400	660	1,600	600	1,600	1,600	-	-
05 07 MISCELLANEOUS	1,438	1,500	402	1,600	400	1,600	1,600	-	-
<b>UTILITIES</b>	<b>334</b>	<b>360</b>	<b>298</b>	<b>300</b>	<b>300</b>	<b>120</b>	<b>120</b>	-	<b>(180)</b>
06 01 PHONE/INTERNET	334	360	298	300	300	120	120	-	(180)
<b>SUPPLIES/EQUIPMENT</b>	<b>-</b>	<b>200</b>	<b>-</b>	<b>200</b>	<b>-</b>	<b>200</b>	<b>200</b>	-	<b>-</b>
07 01 NEW EQUIPMENT	-	200	-	200	-	200	200	-	-
<b>REPAIRS/MAINTENANCE</b>	<b>-</b>	<b>500</b>	<b>-</b>	<b>500</b>	<b>-</b>	<b>-</b>	<b>-</b>	-	<b>(500)</b>
08 01 EQUIPMENT REPAIRS & M	-	500	-	500	-	-	-	-	(500)

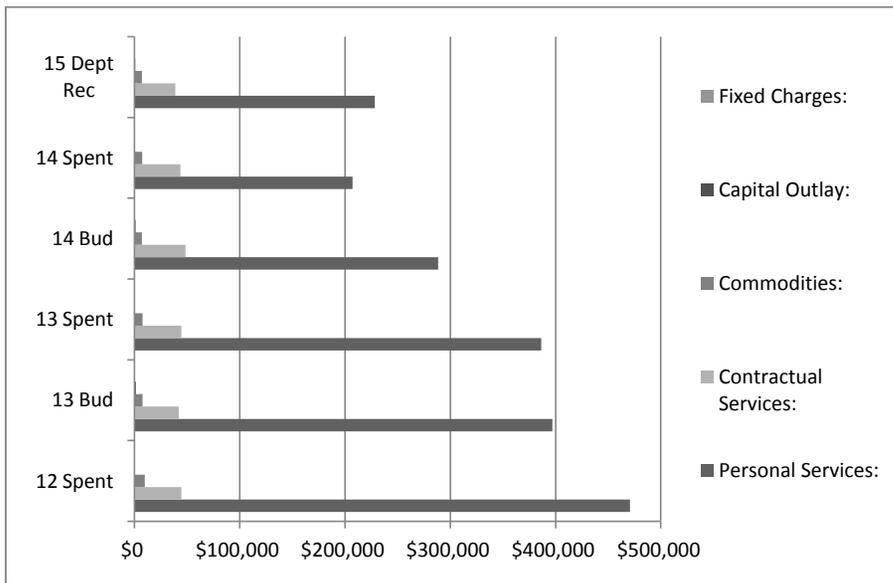
# City of Presque Isle, Maine

## 2015

Budget: Finance

Department Number: 003

	2012 Spent	2013 Budget	2013 Spent	2014 Budget	2014 Spent Thru Sept	2015		
						Dept Head	Manager's Rec	City Council Rec
Personal Services:	\$470,666	\$396,923	\$386,266	\$288,398	\$207,294	\$228,273	\$231,417	\$0
Contractual Services:	\$44,485	\$42,050	\$44,499	\$48,437	\$43,578	\$38,945	\$38,945	\$0
Commodities:	\$9,874	\$7,650	\$7,599	\$7,070	\$7,479	\$7,080	\$7,080	\$0
Capital Outlay:	\$190	\$1,260	\$295	\$1,200	\$255	\$860	\$860	\$0
Fixed Charges:	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
<b>TOTALS:</b>	<b>\$525,215</b>	<b>\$447,883</b>	<b>\$438,659</b>	<b>\$345,105</b>	<b>\$258,605</b>	<b>\$275,158</b>	<b>\$278,302</b>	<b>\$0</b>



FRINGE BENEFIT IMPACT (Estimated):	
FICA	\$13,195
Workers Comp	\$481
Health Insurance	\$24,872
Retirement	\$57,748
Unemployment	\$1,902
Other Insurance	\$0
# of Full Time Employees	5.00
<b>Total Fringe Benefit Impact</b>	<b>\$98,198</b>

	2014 Budget	2015 Manager's Rec	Dollar Change	Percentage Change
Personal Services:	\$288,398	\$231,417	(\$56,981)	-19.76%
Contractual Services:	\$48,437	\$38,945	(\$9,492)	-19.60%
Commodities:	\$7,070	\$7,080	\$10	0.14%
Capital Outlay:	\$1,200	\$860	(\$340)	-28.33%
Fixed Charges:	\$0	\$0	\$0	N/A
<b>TOTALS:</b>	<b>\$345,105</b>	<b>\$278,302</b>	<b>(\$66,803)</b>	<b>-19.36%</b>

2015 Personnel Services

Account Number	Description	2012 Spent	2013 Budget	2013 Spent	2014 Budget	2014 Spent Thru Sept	2015		
							Dept Head	Mgr's Rec	Council Rec.
01-01	Regular Salaries	\$460,192	\$385,748	\$377,459	\$283,903	\$204,862	\$221,798	\$225,872	\$0
01-02	Overtime	\$2,601	\$3,600	\$2,288	\$1,800	\$1,304	\$3,600	\$3,000	\$0
01-03	Fire Dept On Call								
01-04	Stipends								
01-05	Program Salaries								
01-06	Election Salaries								
03-01	Mileage Reimbursement	\$1,463	\$1,650	\$1,741	\$425	\$204	\$200	\$200	\$0
03-02	Travel/Training	\$5,735	\$5,250	\$4,193	\$1,585	\$354	\$2,080	\$1,750	\$0
03-03	Memberships/Dues	\$675	\$675	\$585	\$685	\$570	\$595	\$595	\$0
03-04	Uniforms/Clothing								
<b>Totals</b>		<b>\$470,666</b>	<b>\$396,923</b>	<b>\$386,266</b>	<b>\$288,398</b>	<b>\$207,294</b>	<b>\$228,273</b>	<b>\$231,417</b>	<b>\$0</b>

## 2014 Contractual Services

Account Number	Description	2012 Spent	2013 Budget	2013 Spent	2014 Budget	2014 Spent Thru Sept	2015		
							Dept Head	Mgr's Rec	Council Rec.
05-04	Ads/Publications	\$5,119	\$2,600	\$2,438	\$1,500	\$1,285	\$595	\$595	\$0
05-05	Lien Costs	\$8,899	\$8,000	\$11,279	\$14,250	\$9,196	\$14,000	\$14,000	\$0
05-06	Small Claims/UCC Filings	\$2,206	\$2,400	\$1,787	\$2,400	\$875	\$1,500	\$1,500	\$0
06-01	Phone/Internet	\$4,113	\$4,100	\$4,201	\$3,637	\$1,478	\$1,200	\$1,200	\$0
08-01	Equipment Repair	\$198	\$0	\$219	\$200	\$310	\$200	\$200	\$0
10-02	Audit Services	\$23,950	\$24,950	\$24,575	\$21,450	\$25,435	\$21,450	\$21,450	\$0
10-03	Appraisal Services	\$0	\$0	\$0	\$5,000	\$5,000	\$0	\$0	\$0
<b>Totals</b>		<b>\$44,485</b>	<b>\$42,050</b>	<b>\$44,499</b>	<b>\$48,437</b>	<b>\$43,578</b>	<b>\$38,945</b>	<b>\$38,945</b>	<b>\$0</b>

2014 Commodities

Account Number	Description	2012 Spent	2013 Budget	2013 Spent	2014 Budget	2014 Spent Thru Sept	2015		
							Dept Head	Mgr's Rec	Council Rec.
05-01	Office Supplies	\$5,946	\$5,400	\$5,502	\$5,500	\$4,235	\$6,780	\$6,780	\$0
05-07	Misc. Expenses	\$3,928	\$2,250	\$2,097	\$1,570	\$3,244	\$300	\$300	\$0
<b>Totals</b>		<b>\$9,874</b>	<b>\$7,650</b>	<b>\$7,599</b>	<b>\$7,070</b>	<b>\$7,479</b>	<b>\$7,080</b>	<b>\$7,080</b>	<b>\$0</b>

2014 Capital Outlay

Account Number	Description	2012 Spent	2013 Budget	2013 Spent	2014 Budget	2014 Spent Thru Sept	2015		
							Dept Head	Mgr's Rec	Council Rec.
07-01 07-**	New Equipment	\$190	\$1,260	\$295	\$1,200	\$255	\$860	\$860	\$0
<b>Totals</b>		<b>\$190</b>	<b>\$1,260</b>	<b>\$295</b>	<b>\$1,200</b>	<b>\$255</b>	<b>\$860</b>	<b>\$860</b>	<b>\$0</b>

DEPARTMENT PERSONAL SERVICES BUDGET WORKSHEET								
Fiscal Year 2015 BUDGET								
DEPARTMENT: Finance								
	PAY RATE		2015 DEPARTMENT REQUEST			2015		
	AS OF	FULL TIME	PAY	ANNUAL	PAY	MANAGER	COUNCIL	
CLASSIFICATION	08.01.2014	EQUIV.	RATE	WAGES	RATE	RECOMMEND.	APPROVED	NAME
Finance Director ***	31.37	1	32.15	67,138	34.88	69,974	-	P Webb
Tax Collector ***	21.15	1	21.68	45,265	22.87	46,503	-	D Ouellette
Deputy Finance Director	23.87	1	24.35	50,843		50,843	-	S DeMerchant
Deputy Clerk *	14.32	1	14.61/15.38	31,621		31,621	-	P Kesler
Deputy Clerk **	12.06	1	12.31/13.07	26,931		26,931	-	K Finnemore
						-		
						-		
Overtime				3,600		3,600	-	
		<b>5</b>		<b>225,398</b>		<b>229,472</b>	<b>-</b>	
* Increase to Step 5 on 4/23/15								
** Increase to Step 2 on 3/25/15								
*** Pay Increase effective 07/01/2015								

# City of Presque Isle, Maine

## Fiscal Year 2015 Budget Request

### Detail Account Information

October 9, 2014

Department: **Finance**

Division Number: **003**

Division Title:

Account Number: **003-01-01**

Account Title: **Salaries**

2012 Actual	2013 Budget	2013 Actual	2014 Budget	2014 Est. Expended
\$460,192	\$385,748	\$377,459	\$283,903	\$255,637

2015 Line Budget	Department Request	City Manager Recommendation	City Council Action	Increase (Decrease)
	\$221,798	\$225,872	\$0	(\$58,031)

**Support for Budget Request:** Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

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*City of Presque Isle, Maine*

**Fiscal Year 2015  
Budget Request**

Detail Account Information

**October 9, 2014**

Department: **Finance**

Division Number: **003**

Division Title:

Account Number: **003-01-02**

Account Title: **Overtime**

<b>2012 Actual</b>	<b>2013 Budget</b>	<b>2013 Actual</b>	<b>2014 Budget</b>	<b>2014 Est. Expended</b>
\$2,601	\$3,600	\$2,288	\$1,800	\$1,600

<b>2015 Line Budget</b>	<b>Department Request</b>	<b>City Manager Recommendation</b>	<b>City Council Action</b>	<b>Increase (Decrease)</b>
	\$3,600	\$3,000	\$0	\$1,200

**Support for Budget Request:** Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

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# *City of Presque Isle, Maine*

## Fiscal Year 2015 Budget Request

Detail Account Information

October 9, 2014

Department: **Finance**

Division Number: **003**

Division Title:

Account Number: **003-03-01**

Account Title: **Mileage Reimb (Local)**

2012 Actual	2013 Budget	2013 Actual	2014 Budget	2014 Est. Expended
\$1,463	\$1,650	\$1,741	\$425	\$425

2015 Line Budget	Department Request	City Manager Recommendation	City Council Action	Increase (Decrease)
	\$200	\$200	\$0	(\$225)

**Support for Budget Request:** Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

In town mileage reimbursement	<u>\$200</u>
	\$200

# City of Presque Isle, Maine

Fiscal Year 2015

Budget Request

Detail Account Information

October 9, 2014

Department: **Finance**

Division Number: **003**

Division Title:

Account Number: **003-03-02**

Account Title: **Travel/Training**

2012 Actual	2013 Budget	2013 Actual	2014 Budget	2014 Est. Expended
\$5,735	\$5,250	\$4,193	\$1,585	\$1,350

2015 Line Budget	Department Request	City Manager Recommendation	City Council Action	Increase (Decrease)
	\$2,080	\$1,750	\$0	\$165

**Support for Budget Request:** Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

**Breakdown by employees:**

Director: 3 MMTCTA\* sponsored workshops (Tax Liens, Municipal Law, Annual Conference) @ 60. each-Reg Fee  
 Estimate is based on 2 wksp in Augusta & 1 in Portland requiring overnight stay - \$500.00  
**Total Cost \$500**

Dep. Director: 3 MMTCTA\* sponsored workshops (Tax Liens, Municipal Law, Annual Conference) @ 60. each-Reg Fee  
 Estimate is based on 2 wksp in Augusta & 1 in Portland requiring overnight stay - \$500.00  
**Total Cost \$500**

Tax Collector: 2 MMTCTA Workshops (Tax Liens, Excise Tax) car rental, fuel, meals - \$350  
 MMTCTA Annual Conference - \$215  
 TRIO Customer Committee (3 Meetings) - \$150  
**Total Cost \$715**

Tax Clerks: MMTCTA training ( Tax Liens, Excise, Customer Service) \$150  
 BMV Training - New Clerk - \$215  
**Total Cost \$365**

**Department Total \$2,080**

*Assessing became separate department in July, 2014*

# *City of Presque Isle, Maine*

## Fiscal Year 2015 Budget Request

Detail Account Information

**October 9, 2014**

Department: **Finance**

Division Number: **003**

Division Title:

Account Number: **003-03-03**

Account Title: **Membership/Dues**

2012 Actual	2013 Budget	2013 Actual	2014 Budget	2014 Est. Expended
\$675	\$675	\$585	\$685	\$585

2015 Line Budget	Department Request	City Manager Recommendation	City Council Action	Increase (Decrease)
	\$595	\$595	\$0	(\$90)

**Support for Budget Request:** Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

Director	Government Finance Officers Association	\$170
	Maine Government Finance Officers Assn	\$100
	Maine Municipal Tax Collector & Treasurer Assn	\$25
Tax Collector	Maine Municipal Tax Collector & Treasurer Assn	\$25
	CPA Dues	\$250
Deputy Director	Maine Municipal Tax Collector & Treasurer Assn	<u>\$25</u>
		\$595

# City of Presque Isle, Maine

## Fiscal Year 2015 Budget Request

Detail Account Information

**October 9, 2014**

Department: **Finance**

Division Number: **003**

Division Title:

Account Number: **003-05-01**

Account Title: **Office Supplies**

2012 Actual	2013 Budget	2013 Actual	2014 Budget	2014 Est. Expended
\$5,946	\$5,400	\$5,502	\$5,500	\$6,155

2015 Line Budget	Department Request	City Manager Recommendation	City Council Action	Increase (Decrease)
	\$6,780	\$6,780	\$0	\$1,280

**Support for Budget Request:** Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

Expenditures include but not limited to:

Tax Bills	\$1,800
Certified Mail Forms	\$810
Purchase Orders (moved from Gen Gov't budget in 2014)	\$1,450
Ink Ctgs, Toner, Ribbons for various printers and typewriters	\$600
Cash Receipts	\$150
Folders (File & Hanging)	\$50
Calculator Add Rolls	\$50
Binders/Notebooks	\$500
Storage Boxes	\$130
W-2's, 1099's	\$255
Computer Data Backup Tapes	\$180
Misc Office Supplies (Pens, Pads, Post-its, Correction Tape, Staples, Batteries, etc)	<u>\$625</u>
	\$6,600
 Adobe XI Standard Software - \$15/Mth	 \$180

# *City of Presque Isle, Maine*

## Fiscal Year 2015 Budget Request

Detail Account Information

**October 9, 2014**

Department: **Finance**

Division Number: **003**

Division Title:

Account Number: **003-05-04**

Account Title: **Ads/Publications**

2012 Actual	2013 Budget	2013 Actual	2014 Budget	2014 Est. Expended
\$5,119	\$2,600	\$2,438	\$1,500	\$1,400

2015 Line Budget	Department Request	City Manager Recommendation	City Council Action	Increase (Decrease)
	\$595	\$595	\$0	(\$905)

**Support for Budget Request:** Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.



Newspaper Advertisements:

Tax Acquired Property for Sale Ads	\$120
Tax Dept-Reminder Notices	\$60

Publications

Tax Coll. (BMV Agent)-Blue Book, Red Book, RV Guide, Van/Limo Guide, Aircraft Excise Book	<u>\$415</u>
	<u>\$595</u>

*Assessing moved to separate department in July, 2014*

# City of Presque Isle, Maine

## Fiscal Year 2015 Budget Request

### Detail Account Information

October 9, 2014

Department: **Finance**

Division Number: **003**

Division Title:

Account Number: **003-05-05**

Account Title: **Lien Fee Costs**

2012 Actual	2013 Budget	2013 Actual	2014 Budget	2014 Est. Expended
\$8,899	\$8,000	\$11,279	\$14,250	\$13,800

2015 Line Budget	Department Request	City Manager Recommendation	City Council Action	Increase (Decrease)
	\$14,000	\$14,000	\$0	(\$250)

**Support for Budget Request:** Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

All liens filed by the City have to be recorded at the Registry of Deeds office in Houlton. Cost is currently \$19.00 per page. The City records approx. 350 liens in May of each year. Waiver of Foreclosures and municipal release deeds are filed with the Registry of Deeds.

When liens are paid off, the City has to discharge the lien at a cost of \$19.00; these fees are charged to the taxpayer and recorded as revenue in account number 027-06

# *City of Presque Isle, Maine*

## Fiscal Year 2015 Budget Request

Detail Account Information

October 9, 2014

Department: **Finance**

Division Number: **003**

Division Title:

Account Number: **003-05-06**

Account Title: **Sm Claims/UCC Filings**

2012 Actual	2013 Budget	2013 Actual	2014 Budget	2014 Est. Expended
\$2,206	\$2,400	\$1,787	\$2,400	\$1,300

2015 Line Budget	Department Request	City Manager Recommendation	City Council Action	Increase (Decrease)
	\$1,500	\$1,500	\$0	(\$900)

**Support for Budget Request:** Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

Per the City's Financial Procedures policy, the Tax Collector shall lien all personal property as set forth in 36 MRSA, Section 12 with a unpaid tax amount of \$1,500. or greater if still unpaid 10 months after commitment. Liens are recorded with both the State UCC division and the Registry of Deeds. PP Accts with smaller balances may be filed through the Small Claims procedure, which includes a \$50.00 court filing fee and costs for sheriff's delivery service. These fees are charged to the taxpayer.

Decrease is due to fact that older years are now caught up.

# *City of Presque Isle, Maine*

## Fiscal Year 2015 Budget Request

Detail Account Information

**October 9, 2014**

Department: **Finance**

Division Number: **003**

Division Title:

Account Number: **003-05-07**

Account Title: **Misc Expenses**

2012 Actual	2013 Budget	2013 Actual	2014 Budget	2014 Est. Expended
\$3,928	\$2,250	\$2,097	\$1,570	\$3,350

2015 Line Budget	Department Request	City Manager Recommendation	City Council Action	Increase (Decrease)
	\$300	\$300	\$0	(\$1,270)

**Support for Budget Request:** Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.



Used for FedEx charges, bank charges, mortgage copies, etc

\$200

*Note: 2014 Expense (\$2,000) to MMA for GASB45 Actuarial Report is good for 3 year period. Will not need in 2015.*

# *City of Presque Isle, Maine*

## Fiscal Year 2015 Budget Request

Detail Account Information

**October 9, 2014**

Department: **Finance**

Division Number: **003**

Division Title:

Account Number: **003-06-01**

Account Title: **Phone/Fax/Internet**

2012 Actual	2013 Budget	2013 Actual	2014 Budget	2014 Est. Expended
\$4,113	\$4,100	\$4,201	\$3,637	\$2,000

2015 Line Budget	Department Request	City Manager Recommendation	City Council Action	Increase (Decrease)
	\$1,200	\$1,200	\$0	(\$2,437)

**Support for Budget Request:** Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.



This account covers the cost of 7 phone and 1 fax lines  
Estimate is based on current cost

Monthly Charge per line \$10/month x 7 x 12 months	\$840
Fax line \$30/month x 12 months	<u>\$360</u>
	<u>\$1,200</u>

# *City of Presque Isle, Maine*

## Fiscal Year 2015 Budget Request

Detail Account Information

**October 9, 2014**

Department: **Finance**

Division Number: **003**

Division Title:

Account Number: **003-07-01**

Account Title: **New Equipment**

2012 Actual	2013 Budget	2013 Actual	2014 Budget	2014 Est. Expended
\$190	\$1,260	\$295	\$1,200	\$400

2015 Line Budget	Department Request	City Manager Recommendation	City Council Action	Increase (Decrease)
	\$860	\$860	\$0	(\$340)

**Support for Budget Request:** Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

Tax Office -- Cost to replace 1 calculator	\$100
Replace Okidata Printer (Used for Motor Vehicle Forms)	<u>\$760</u>
	\$860

# City of Presque Isle, Maine

## Fiscal Year 2015 Budget Request

### Detail Account Information

October 9, 2014

Department: **Finance**

Division Number: **003**

Division Title:

Account Number: **003-08-01**

Account Title: **Equip Repairs & Maint**

2012 Actual	2013 Budget	2013 Actual	2014 Budget	2014 Est. Expended
\$198	\$0	\$219	\$200	\$310

2015 Line Budget	Department Request	City Manager Recommendation	City Council Action	Increase (Decrease)
	\$200	\$200	\$0	\$0

**Support for Budget Request:** Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

Used for cleaning and repairs on printers and typewriters

Note: Typewriters are still essential in the Tax Dept. for various forms

# *City of Presque Isle, Maine*

## Fiscal Year 2015 Budget Request

Detail Account Information

**October 9, 2014**

Department: **Finance**

Division Number: **003**

Division Title:

Account Number: **003-10-02**

Account Title: **Audit Services**

2012 Actual	2013 Budget	2013 Actual	2014 Budget	2014 Est. Expended
\$23,950	\$24,950	\$24,575	\$21,450	\$20,450

2013 Line Budget	Department Request	City Manager Recommendation	City Council Action	Increase (Decrease)
	\$21,450	\$21,450	\$0	\$0

**Support for Budget Request:** Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

Annual audit and comprehensive annual financial report (CAFR)	\$21,000
2nd Year of 3 Year Bid (\$25,000; \$26,000; \$27,000)	
Less reimbursement from Library Trust and PIIC for their portion of audit	
CAFR fee to Government Finance Officers Assn	<u>\$450</u>
	\$21,450

# *City of Presque Isle, Maine*

## Fiscal Year 2015 Budget Request

Detail Account Information

**October 9, 2014**

Department: **Finance**

Division Number: **003**

Division Title:

Account Number: **003-10-02**

Account Title: **Appraisal Services**

2012 Actual	2013 Budget	2013 Actual	2014 Budget	2014 Est. Expended
\$0	\$0	\$0	\$5,000	\$5,000

2013 Line Budget	Department Request	City Manager Recommendation	City Council Action	Increase (Decrease)
	\$0	\$0	\$0	(\$5,000)

**Support for Budget Request:** Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.



Funds Special Revenues Account 056 used for outside Appraisal Services when needed. Usually used when large taxpayers are requesting revaluations or abatements.

*Assessing moved to separate department in July, 2014*



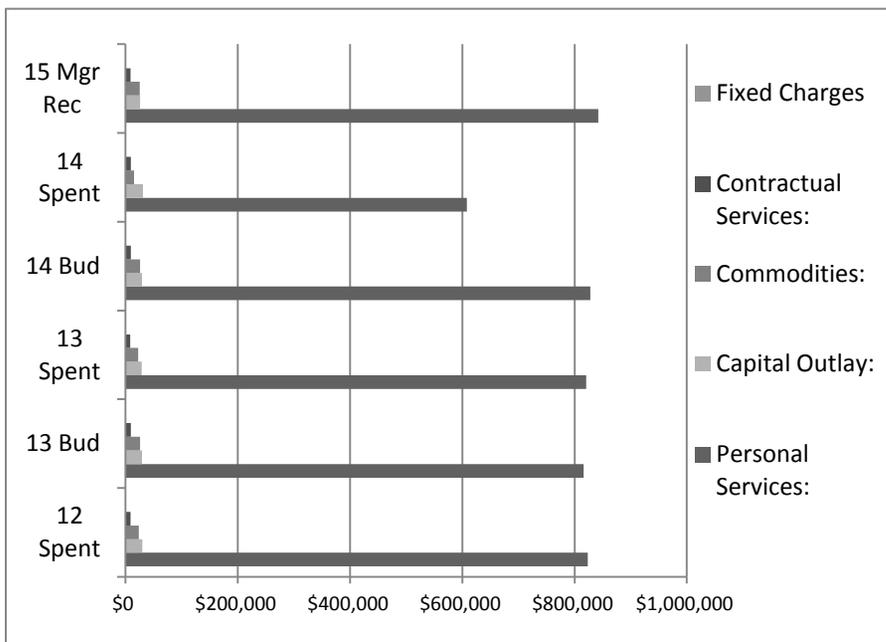
# City of Presque Isle, Maine

## 2015

Budget: **Fire Department**

Department Number: **004**

	2012	2013	2013	2014	2014 Spent	2015		
	Spent	Budget	Spent	Budget	Thru Sept	Dept Head	Manager's Rec	City Council Rec
Personal Services:	\$823,553	\$815,986	\$820,842	\$828,000	\$608,036	\$851,235	\$842,020	\$0
Contractual Services:	\$29,906	\$29,400	\$28,602	\$29,400	\$31,004	\$29,940	\$26,140	\$0
Commodities:	\$23,366	\$25,650	\$22,466	\$25,650	\$15,140	\$25,883	\$25,250	\$0
Capital Outlay:	\$9,188	\$9,500	\$8,287	\$9,500	\$9,680	\$9,675	\$8,750	\$0
Fixed Charges:	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
<b>TOTALS:</b>	<b>\$886,013</b>	<b>\$880,536</b>	<b>\$880,197</b>	<b>\$892,550</b>	<b>\$663,860</b>	<b>\$916,733</b>	<b>\$902,160</b>	<b>\$0</b>



FRINGE BENEFIT IMPACT (Estimated):	
FICA	\$49,335
Workers Comp	\$31,608
Health Insurance	\$151,647
Retirement	\$225,983
Unemployment	\$7,151
Other Insurance	\$0
# of Full Time Employees	15.00
<b>Total Fringe Benefit Impact</b>	<b>\$465,723</b>

	2014 Budget	2015 Manager's Rec	Dollar Change	Percentage Change
Personal Services:	\$828,000	\$842,020	\$14,020	1.69%
Contractual Services:	\$29,400	\$26,140	(\$3,260)	-11.09%
Commodities:	\$25,650	\$25,250	(\$400)	-1.56%
Capital Outlay:	\$9,500	\$8,750	(\$750)	-7.89%
Fixed Charges:	\$0	\$0	\$0	N/A
<b>TOTALS:</b>	<b>\$892,550</b>	<b>\$902,160</b>	<b>\$9,610</b>	<b>1.08%</b>

## 2015 Personnel Services

Account Number	Description	2012 Spent	2013 Budget	2013 Spent	2014 Budget	2014 Spent Thru Sept	2015		
							Dept Head	Mgr's Rec	Council Rec
01-01	Regular Salaries	\$613,619	\$656,578	\$644,162	\$656,200	\$487,661	\$670,691	\$669,470	\$0
01-02	Overtime	\$138,209	\$77,033	\$100,660	\$88,500	\$67,146	\$90,786	\$87,500	\$0
01-03	Fire Dept On Call	\$43,975	\$43,975	\$43,975	\$43,975	\$32,126	\$45,575	\$43,975	\$0
01-04	Stipends	\$4,900	\$9,150	\$5,900	\$8,150	\$750	\$8,150	\$8,150	\$0
01-05	Program Salaries								
01-06	Election Salaries								
03-01	Local Mileage Reimb	\$0	\$0	\$0	\$0	\$0	\$1,000	\$0	\$0
03-02	Travel/Training	\$9,801	\$12,500	\$11,871	\$14,500	\$12,219	\$17,900	\$16,500	\$0
03-03	Memberships/Dues	\$2,589	\$2,750	\$2,383	\$2,675	\$2,026	\$2,675	\$2,675	\$0
03-04	Uniforms/Clothing	\$10,460	\$14,000	\$11,891	\$14,000	\$6,109	\$14,458	\$13,750	\$0
<b>Totals</b>		<b>\$823,553</b>	<b>\$815,986</b>	<b>\$820,842</b>	<b>\$828,000</b>	<b>\$608,036</b>	<b>\$851,235</b>	<b>\$842,020</b>	<b>\$0</b>

2015 Contractual Services

Account Number	Description	2012 Spent	2013 Budget	2013 Spent	2014 Budget	2014 Spent Thru Sept	2015		
							Dept Head	Mgr's Rec	Council Rec
05-04	Ads/Publications	\$309	\$300	\$361	\$300	\$161	\$300	\$300	\$0
06-01	Phone/Internet	\$3,824	\$4,100	\$4,289	\$4,100	\$2,355	\$3,840	\$3,840	\$0
08-01	Equipment Repair	\$25,303	\$23,000	\$22,397	\$23,000	\$27,349	\$23,800	\$20,000	\$0
08-03	Radio Repair	\$470	\$2,000	\$1,555	\$2,000	\$1,138	\$2,000	\$2,000	\$0
<b>Totals</b>		<b>\$29,906</b>	<b>\$29,400</b>	<b>\$28,602</b>	<b>\$29,400</b>	<b>\$31,004</b>	<b>\$29,940</b>	<b>\$26,140</b>	<b>\$0</b>

2015 Commodities

Account Number	Description	2012 Spent	2013 Budget	2013 Spent	2014 Budget	2014 Spent Thru Sept	2015		
							Dept Head	Mgr's Rec	Council Rec
05-01	Office Supplies	\$1,753	\$1,700	\$1,596	\$1,700	\$787	\$1,800	\$1,700	\$0
05-02	Postage	\$404	\$250	\$445	\$350	\$198	\$350	\$350	\$0
05-07	Misc. Expenses	\$6,460	\$7,500	\$7,176	\$7,500	\$4,868	\$8,000	\$7,500	\$0
07-02	Gas & Oil	\$13,910	\$16,000	\$13,131	\$15,900	\$9,204	\$15,533	\$15,500	\$0
13-09	Department Head Expense	\$839	\$200	\$118	\$200	\$83	\$200	\$200	\$0
<b>Totals</b>		<b>\$23,366</b>	<b>\$25,650</b>	<b>\$22,466</b>	<b>\$25,650</b>	<b>\$15,140</b>	<b>\$25,883</b>	<b>\$25,250</b>	<b>\$0</b>

2015 Capital Outlay

Account Number	Description	2012 Spent	2013 Budget	2013 Spent	2014 Budget	2014 Spent Thru Sept	2015		
							Dept Head	Mgr's Rec	Council Rec
07-01 07-**	New Equipment	\$9,188	\$9,500	\$8,287	\$9,500	\$9,680	\$9,675	\$8,750	\$0
<b>Totals</b>		<b>\$9,188</b>	<b>\$9,500</b>	<b>\$8,287</b>	<b>\$9,500</b>	<b>\$9,680</b>	<b>\$9,675</b>	<b>\$8,750</b>	<b>\$0</b>

FIRE DEPARTMENT PERSONAL SERVICES BUDGET WORKSHEET						
Fiscal Year 2015 BUDGET						
DIVISION: Call Firefighters						
			2015	2015	2015	
			DEPT	MANAGER	COUNCIL	
CLASSIFICATION	RANGE	POSITION	REQUESTED	RECOMMEND.	APPROP.	NAME
Assistant Chief Call Dept.		1	3,250			James Barber
Captain/FFER II		1	1,550			Dave Lovley
Captain/FFer II		1	1,550			Aaron Buzza
Captain/ FFer II		1	1,550			Edmond Adams
Lieutenant/FFer II		1	1,475			Nate Weeks
Lieutenant/ FFer II		1	1,475			Tim McKinnon
Firefighter II		1	1,350			Jared LeBlond
Firefighter II		1	1,350			Luke Brabant
Firefighter II		1	1,350			Derrick Cyr
Firefighter II		1	1,350			Nic Davis
Firefighter II		1	1,350			Jared Hitchcock
Firefighter II		1	1,350			Trey Stewart
Firefighter I		1	1,300			Kevin Demers
Firefighters' @ 1,225/each		20	24,500			
President Voted by the membership			175			
Vice President voted by the membership			125			
Secretary voted by the membership			100			
Treasurer voted by the membership			425			
<b>TOTAL BUDGETED POSITIONS</b>		<b>33</b>	<b>45,575</b>	<b>43,975</b>		
<b>Firefighters, Brain Day, Dan Corey, Ben Whittaker, Casey Dorrity, Matt Harris, Taylor Willey, Mathew Tilley, James D'Arcangelo, John Cummins</b>						
Quinn Graves, Josh Blachette, Troy Carney, Karter Larrabee, Chris Haas						
<b>FFer I = 75, FFer II =125, Captain = 200, Lieutenant = 125.00 President = 175, VP = 125, Secretary = 100, Payroll/Treasurer = 425 (Stipends)</b>						
Increased Firefighter pay by 125.00						
Increase Asst. Chief Pay 250.00						
<b>There has been no pay increase for the call department in the last 3 years. This increase totals 1,600.00</b>						

FIRE DEPARTMENT PERSONNEL SERVICES BUDGET WORKSHEET							
Fiscal Year 2015 BUDGET							
DIVISION: Full Time Firefighters							
	PAY RATE		2015 DEPARTMENT REQUEST				
	AS OF	FULL TIME	PAY	ANNUAL	MANAGER	COUNCIL	
CLASSIFICATION	08.01.2014	EQUIVALENT	RATE	WAGES	RECOMMEND.	APPROP.	
Fire Chief ***	31.81	1	32.61	68,080	69,359		Darrell White
Captain (1)	15.76	1	15.92	45,970	45,970		Rich Wark
Captain (2)	15.49	1	15.64	45,182	45,182		Adam Rider
Captain (3)	14.66	1	14.81	42,761	42,761		Vince Baldwin
Firefighter (4)	13.16	1	13.29	38,386	38,386		Nathan Allen
Firefighter (5)	13.16	1	13.29	38,386	38,386		BJ Estey
Firefighter (6)	13.16	1	13.29	38,386	38,386		Kyle Bartley
Firefighter (7)	13.16	1	13.29	38,386	38,386		Scott Cyr
Firefighter (8)	13.16	1	13.29	38,386	38,386		Anthony Robicaud
Firefighter (9)	13.16	1	13.29	38,386	38,386		Grant Spinney
Firefighter (10)	12.74	1	12.87	17,899	17,899		Ryan Sylvia
Firefighter (10) step increase 06/24			13.29	19,895	19,895		Ryan Sylvia
Firefighter (11)	11.01	1	11.12	32,115	32,115		New Firefighter
Firefighter (12)	13.16	1	13.29	38,386	38,386		Dale Morrison
Code & Health Officer	17.58	1	17.76	37,074	37,074		George Howe
Planning Assistant	15.50	1	15.81	33,011	33,011		Penny Anderson
Per-diems & Summer Help				<b>60,000</b>	<b>57,500</b>		
3 Hours Weekly Over Time				38,286	38,286		-
Overtime				<b>52,500</b>	<b>50,000</b>		
Stipends				8,150	8,150		
Additional Funding for Summer Help							
<b>TOTAL BUDGETED POSITIONS</b>		<b>15</b>	<b>-</b>	<b>769,627</b>	<b>765,906</b>		
Firefighters regularly work a 56 hour work week:							
53 hours at regular time shown in salaries (\$472,525)				<b>Example:</b> <b>13.29 x 53=\$704.45 X 52=\$36,631.65</b> <b>Overtime =\$19.935*3hrs*52-\$3,110.23</b> <b>Holiday Pay= \$13.29 X 11days X 12= \$1,754.49</b> <b>Total Weekly Pay = \$41,496.38</b>			
3 hours at overtime rate per employee per week shown in overtime (\$38,286)							
11 holidays paying 12 hours regular pay per employee shown in salaries (21,596)							
*** Pay increase as of 07/01/2015							

**Fiscal Year 2015  
Budget Request**

Detail Account Information

October 9, 2014

Department: **Fire Department**

Division Number: **004**

Division Title:

Account Number: **004-01-01**

Account Title: **Regular Salaries**

2012 Actual	2013 Budget	2013 Actual	2014 Budget	2014 Est. Expended
\$613,619	\$656,578	\$644,162	\$656,200	\$656,200

2015 Line Budget	Department Request	City Manager Recommendation	City Council Action	Increase (Decrease)
	\$670,691	\$669,470	\$0	\$13,270

**Support for Budget Request:** Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

Firefighters work an average 56 hour work week

53 hours regular pay shown in regular salaries account. \$ 519,008.84

11 holidays paying 12 hours regular pay per employee figured into base pay. \$ 21,596.40

Per Teamsters Union Local 340 contract agreement.

Code Enforcement Wages Code Officer and Admin. Assistant. \$ 70,085.39

**Per-Diem Pay used to fill shifts at straight time versus overtime.** \$ 20,000.00

**Summer help May Through Sept.** \$ 40,000.00

3 hours of overtime per employee per week part of base pay is shown in acct # 004-01-02 (\$35,224)

Stipends are shown in account 004-01-04 (\$8,150)

Ryan step raise at 26 weeks.

**Added career firefighter to vacant slot for 2015, bringing all three crews to 4 firefighters**

Salary	\$ 670,690.63	<b>Total Regular Wages</b>	<b>\$ 670,690.63</b>
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3 hrs OT	\$ 38,286.43
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OT -- shift coverage	\$ 52,500.00
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Stipends	\$ 8,150.00
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<b>\$ 769,627.06</b>
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**Note:** If the 4th firefighter position is not filled will need to increase per-deim pay back to 40,000.

**Fiscal Year 2015  
Budget Request**

Detail Account Information

**October 9, 2014**

Department: **Fire Department**

Division Number: **004**

Division Title:

Account Number: **004-01-02**

Account Title: **Overtime**

<b>2012 Actual</b>	<b>2013 Budget</b>	<b>2013 Actual</b>	<b>2014 Budget</b>	<b>2014 Est. Expended</b>
\$138,209	\$77,033	\$100,660	\$88,500	\$90,000

<b>2015 Line Budget</b>	<b>Department Request</b>	<b>City Manager Recommendation</b>	<b>City Council Action</b>	<b>Increase (Decrease)</b>
	\$90,786	\$87,500	\$0	(\$1,000)

**Support for Budget Request:** Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

Overtime for filling of open shifts to maintain 4 persons on duty for covering the two in two out rule.

Also used to fill in for airport codes on weekends and holidays, vacation time, sick time, comp time, training

\$ 50,000

Overtime for Code Officers, meetings, training,

2,500

3 hours overtime per week for each firefighter is moved from the salary account and placed into the overtime account as shown (Part of Base Pay Union Contract)

38,286

**2015 filled the 4th firefighter position reduces OT cost and Per-Diem Cost**

**\$ 90,786**

**by not requiring a Per-Diem every third day.**

However with the Ambulance now in house and the call back agreement changing from 2 hours to three hours an estimated 2000 dollars in additional cost has been added to overtime.

**Fiscal Year 2015  
Budget Request**

Detail Account Information

**October 9, 2014**

Department: **Fire Department**

Division Number: **004**

Division Title:

Account Number: **004-01-03**

Account Title: **Call Dept. Salaries**

2012 Actual	2013 Budget	2013 Actual	2014 Budget	2014 Est. Expended
\$43,975	\$43,975	\$43,975	\$43,975	\$43,975

2014 Line Budget	Department Request	City Manager Recommendation	City Council Action	Increase (Decrease)
	\$45,575	\$43,975	\$0	\$0

**Support for Budget Request:** Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

Line Firefighters		1225.00 X 32	39,200
Officers Pay	Captains	200.00 X 3	600
	Lieutenants	125.00 X 2	250
Assistant Chief		3,250.00 X 1	3250
Firefighter II		125.00 X 11	1,375.00
Firefighter I		75.00 X 1	75
President		175.00 X 1	175
Vice President		125.00 X 1	125
Secretary		100.00 X 1	100
Treasurer		425.00 X 1	425
No increase for call department in last 3 years.			45,575

**Pay increase of 125.00 per line for 2015.**

**Pay increase for Assistant Chief of 250.00**

**Fiscal Year 2015  
Budget Request**

Detail Account Information

**October 9, 2014**

Department: **Fire Department**

Division Number: **004**

Division Title:

Account Number: **004-01-04**

Account Title: **Stipends**

<b>2012 Actual</b>	<b>2013 Budget</b>	<b>2013 Actual</b>	<b>2014 Budget</b>	<b>2014 Est. Expended</b>
\$4,900	\$9,150	\$5,900	\$8,150	\$5,900

<b>2014 Line Budget</b>	<b>Department Request</b>	<b>City Manager Recommendation</b>	<b>City Council Action</b>	<b>Increase (Decrease)</b>
	\$8,150	\$8,150	\$0	\$0

**Support for Budget Request:** Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

*New In 2011*

Per Union Contract, up to 3 firefighters, one per platoon, may be designated to become certified as Maine Building Inspectors. Stipends are paid to firefighters who maintain certification for one year.

**Deputy Code Enforcement Officer/Firefighter Complete All Code Certification Requirements** \$2,500.00

**Maine Uniform and Engery Code Certification 2 Firefighters at 1,200.00 each** \$2,400.00

Call Dept -- Firefighters who achieve Firefighter I (\$250) or II Certifications (\$500). \$3,000.00

Fire Prevention Officer union contact \$250.00

Planning to hold a firefighter II class inhouse in 2015. \$8,150.00

**Fiscal Year 2015  
Budget Request**

Detail Account Information

**October 9, 2014**

Department: **Fire Department**

Division Number: **004**

Division Title:

Account Number: **004-03-01**

Account Title: **Local Mileage Reimb**

2012 Actual	2013 Budget	2013 Actual	2014 Budget	2014 Est. Expended
\$0	\$0	\$0	\$0	\$0

2015 Line Budget	Department Request	City Manager Recommendation	City Council Action	Increase (Decrease)
	\$1,000	\$0	\$0	\$0

**Support for Budget Request:** Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

Local mileage reimbursement for Fire Chief when using personal vehicle for department use.

Call department meetings

Fire Calls after normal business hours and weekends

Council Meetings

**Fiscal Year 2015  
Budget Request**

Detail Account Information

October 9, 2014

Department: **Fire Department**

Division Number: **004**

Division Title:

Account Number: **004-03-02**

Account Title: **Travel / Training**

2012 Actual	2013 Budget	2013 Actual	2014 Budget	2014 Est. Expended
\$9,801	\$12,500	\$11,871	\$14,500	\$14,250

2015 Line Budget	Department Request	City Manager Recommendation	City Council Action	Increase (Decrease)
	\$17,900	\$16,500	\$0	\$2,000

**Support for Budget Request:** Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

<u>Airport Training Certified ARFF Instructor 40 hours of Instruction Classroom &amp; Hands-on Training</u>	\$3.	\$	4,800.00
<u>Boston Airport Live Fire Training -- FAA requirement fuel charge per student \$450.00 x 8</u>		\$	3,600.00
<u>Propane for the Presque Isle simulator</u>		\$	1,500.00
<u>Professional Organization Maine Fire Chiefs Meetings/Training, County Fire Chiefs, LEPC,EMA</u>		\$	1,500.00
<u>Life Safety Training and updates.</u>		\$	5,000.00
<b>Training below is for all members of the PIFD.</b>		\$	
Examples of training officers program, fire ground behavior class			
Incident command class, Pump school, Operator class etc.			
Emergency Management Training Programs,NIMS Class's			
Haz-Mat and Decon training for Decon Strike Team.			
Code Enforcement training and updates for 4 staff members		\$	1,500.00
		\$	<u>17,900.00</u>

ARFF Training is reimbursed by Airline.

**Increase number of ARFF trained personnel because of EMS -- Increases cost of training.  
Increase in fuel cost of 75.00 per firefighter in 2015.**

**Fiscal Year 2015  
Budget Request**

Detail Account Information

**October 9, 2014**

Department: **Fire Department**

Division Number: **004**

Division Title:

Account Number: **004-03-03**

Account Title: **Membership/Dues**

2012 Actual	2013 Budget	2013 Actual	2014 Budget	2014 Est. Expensed
\$2,589	\$2,750	\$2,383	\$2,675	\$2,270

2015 Line Budget	Department Request	City Manager Recommendation	City Council Action	Increase (Decrease)
	\$2,675	\$2,675	\$0	-

**Support for Budget Request:** Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

County Chiefs Life Insurance ( 5.00 per member )		\$	230
NFPA Membership		\$	235
NFPA Online Fire Code Subscription used to enforce fire codes and building codes		\$	1,200
Maine Fire Chiefs Association		\$	95
County Fire Chiefs Association		\$	35
Maine State Federation of Firefighters dues		\$	360
Rescue 1 New England Division News		\$	85
International Association of Fire Chiefs	Due November of each year.	\$	185
Code Enforcement organization dues	All 3 members	\$	250
		\$	2,675

**Fiscal Year 2015  
Budget Request**

Detail Account Information

**October 9, 2014**

Department: **Fire Department**

Division Number: **004**

Division Title:

Account Number: **004-03-04**

Account Title: **Uniforms/Clothing Allow**

2012 Actual	2013 Budget	2013 Actual	2014 Budget	2014 Est. Expended
\$10,460	\$14,000	\$11,891	\$14,000	\$10,800

2015 Line Budget	Department Request	City Manager Recommendation	City Council Action	Increase (Decrease)
	\$14,458	\$13,750	\$0	(\$250)

**Support for Budget Request:** Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

Union negotiated agreement for clothing allowance 250.00 x 14	\$	3,500
Department uniforms 2 sets per year includes 2 shirts, 2 pants, 1 polo 285 x 14	\$	4,000
Station Boots, structural firefighting boots, gloves, hoods and fire helmets including repair and maintenance of firefighter turnout gear	\$	4,500
New 2013 Uniforms for Per-diem firefighters one set 142.50 X 11 equals	\$	1,567
Replace 3 winter/summer jackets @ 297.00	\$	891
	\$	<u>14,458</u>

Required to replace or repair torn or worn out turnout gear to meet NFPA standards, replacement for damaged uniforms occurs during the course of the year. Replace coverall for station use as needed, as well as rescue coveralls for operation at motor vehicle accidents or rescue calls and grass brush and forest fires.

**Fiscal Year 2015  
Budget Request**

Detail Account Information

**October 9, 2014**

Department: **Fire Department**

Division Number: **004**

Division Title:

Account Number: **004-05-01**

Account Title: **Office Supplies**

<b>2012 Actual</b>	<b>2013 Budget</b>	<b>2013 Actual</b>	<b>2014 Budget</b>	<b>2014 Est. Expended</b>
\$1,753	\$1,700	\$1,596	\$1,700	\$1,700

<b>2015 Line Budget</b>	<b>Department Request</b>	<b>City Manager Recommendation</b>	<b>City Council Action</b>	<b>Increase (Decrease)</b>
	\$1,800	\$1,700	\$0	\$0

**Support for Budget Request:** Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

Paper for printers fax and scanner/copier 5 cases @ 45.00	\$	225
3 Ring Binders extra wide for required tier 2 reporting (MSDS sheets and response plans )		
#10 Envelopes with and without window		
Presentation Binders 1inch		
Ruled Legal note pads 4 packs		
Manila File Folders with top tabs		
Hanging file folders no tabs		
Pens/Pencils/Markers permanent & dry erase		
Scotch Tape and packing tape		
Staples, office calculator,		
Printer Ink for Printers/Copier/Fax		
Replace computer items mouse/keyboard/monitor, repair of computer drives or software upgrades as needed.		
Would also be used to purchase items that simply were not identified in the above items list.	\$	1,575
	\$	<b>1,800</b>

**Fiscal Year 2015  
Budget Request**

Detail Account Information

**October 9, 2014**

Department: **Fire Department**

Division Number: **004**

Division Title:

Account Number: **004-05-02**

Account Title: **Postage**

<b>2012 Actual</b>	<b>2013 Budget</b>	<b>2013 Actual</b>	<b>2014 Budget</b>	<b>2014 Est. Expended</b>
\$404	\$250	\$445	\$350	\$350

<b>2015 Line Budget</b>	<b>Department Request</b>	<b>City Manager Recommendation</b>	<b>City Council Action</b>	<b>Increase (Decrease)</b>
	\$350	\$350	\$0	-

**Support for Budget Request:** Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

Postage Stamps  
Shipping of Parts for repair or return  
Certified mail for Code office for violations notice

**Fiscal Year 2015  
Budget Request**

Detail Account Information

**October 9, 2014**

Department: **Fire Department**

Division Number: **004**

Division Title:

Account Number: **004-05-04**

Account Title: **Ads/Publications**

<b>2012 Actual</b>	<b>2013 Budget</b>	<b>2013 Actual</b>	<b>2014 Budget</b>	<b>2014 Est. Expended</b>
\$309	\$300	\$361	\$300	\$200

<b>2015 Line Budget</b>	<b>Department Request</b>	<b>City Manager Recommendation</b>	<b>City Council Action</b>	<b>Increase (Decrease)</b>
	\$300	\$300	\$0	\$0

**Support for Budget Request:** Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

Ad place in local paper for notification for meetings of the appeals board  
 Ads in local paper for RFP

**Fiscal Year 2015  
Budget Request**

Detail Account Information

October 9, 2014

Department: **Fire Department**

Division Number: **004**

Division Title:

Account Number: **004-05-07**

Account Title: **Miscellaneous**

2012 Actual	2013 Budget	2013 Actual	2014 Budget	2014 Est. Expended
\$6,460	\$7,500	\$7,176	\$7,500	\$7,500

2015 Line Budget	Department Request	City Manager Recommendation	City Council Action	Increase (Decrease)
	\$8,000	\$7,500	\$0	\$0

**Support for Budget Request:** Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

Osha required Respiratory E-val and Fit testing for Self Contained Breathing Apparatus annual	\$	1,500
Osha required Hepatitis B Vaccine for all new members - 3 shot series.		1,200
Fire Prevention Material and hand out material for general public on fire safety		500
Replacement of bedding, hand towels, wash clothes, and bath towels as needed.		300
Laundry soap, dish soap, detergent for dishwasher		200
Coffee, Creamer, Sugar and foam 8 oz cups		1,000
Kitchen cooking supplies Pots, Pans, Utilenzils, drinking glasses as needed		200
Fluid drinks and sometimes food for rehab at fires and training exercises		200
Supplies for first aid kits for station and truck		100
Web site annual fee with our Departments domain name.		140
Drinking water for coolers in station		500
Cleaning supplies Window cleaner, bleach, pledge, tile cleaner, etc.		300
Batteries for EMA, Code and Department Cameras		150
Propane for outdoor gas grill		100
Remaining funds cover cost of items that were not identified above or something that is an unexpected occurrence.		<u>1,610</u>
<b>Total</b>	<b>\$</b>	<b>8,000</b>

**Fiscal Year 2015  
Budget Request**

Detail Account Information

**October 9, 2014**

Department: **Fire Department**

Division Number: **004**

Division Title:

Account Number: **004-06-01**

Account Title: **Phone/Fax/Internet**

2012 Actual	2013 Budget	2013 Actual	2014 Budget	2014 Est. Expended
\$3,824	\$4,100	\$4,289	\$4,100	\$3,250

2015 Line Budget	Department Request	City Manager Recommendation	City Council Action	Increase (Decrease)
	\$3,840	\$3,840	\$0	(\$260)

**Support for Budget Request:** Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

Dept. Phone Lines and Fax Line 140.00 per month	1,680
Code office Lines from City Hall 40.00 per month	480
Code Officer Cell Phone 25.00 per month stipend.	300
Dept. Cell Phone 35.00 per month Avg.	420
Chiefs Cell Phone 30.00 per month Stipend	360
Internet Charge 49.99 per month	600
	<hr/>
	3,840

**Fiscal Year 2015  
Budget Request**

Detail Account Information

**October 9, 2014**

Department: **Fire Department**

Division Number: **004**

Division Title:

Account Number: **004-07-01**

Account Title: **New Equipment**

2012 Actual	2013 Budget	2013 Actual	2014 Budget	2014 Est. Expended
\$9,188	\$9,500	\$8,287	\$9,500	\$9,680

2015 Line Budget	Department Request	City Manager Recommendation	City Council Action	Increase (Decrease)
	\$9,675	\$8,750	\$0	(\$750)

**Support for Budget Request:** Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

2 Sets of Turn out gear includes coat, pants.	2 at 2100	\$	4,200.00
K Bar Tool used for gaining entry into metal doors with deadbolts		\$	275.00
Power washer/stream cleaner, used to clean truck frames and engines			
fire hose and equipment, used to clean siding and overhead doors on building.		\$	3,500.00
Firefighter gloves for structural firefighting.	12 at 75	\$	900.00
Water Rescue Life Vest.	4 at 200	\$	800.00
These vest are also being used by Public works when working near the dam.			
K-12 Rescue Saw	\$2,300.00		
<b>Total</b>		\$	<b>9,675.00</b>

**Fiscal Year 2015  
Budget Request**

Detail Account Information

**October 9, 2014**

Department: **Fire Department**

Division Number: **004**

Division Title:

Account Number: **004-07-02**

Account Title: **Gas/Diesel/Oil**

2012 Actual	2013 Budget	2013 Actual	2014 Budget	2014 Est. Expended
\$13,910	\$16,000	\$13,131	\$15,900	\$14,900

2015 Line Budget	Department Request	City Manager Recommendation	City Council Action	Increase (Decrease)
	\$15,533	\$15,500	\$0	(\$400)

**Support for Budget Request:** Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

Unleaded gasoline 2,100 gallons at 3.41 per gallon	\$	7,162
Diesel 2,100 gallons at 3.51 per gallon	\$	7,371
Motor oil, Anti-Freeze, and lubrication grease for vehicles	\$	<u>1,000</u>
<b>Total</b>	\$	<b>15,533</b>

2015 using 3.43 price per gallon

**Fiscal Year 2015  
Budget Request**

Detail Account Information

**October 9, 2014**

Department: **Fire Department**

Division Number: **004**

Division Title:

Account Number: **004-08-01**

Account Title: **Equipment Repair/Maintenance**

2012 Actual	2013 Budget	2013 Actual	2014 Budget	2014 Est. Expended
\$25,303	\$23,000	\$22,397	\$23,000	\$28,000

2014 Line Budget	Department Request	City Manager Recommendation	City Council Action	Increase (Decrease)
	\$23,800	\$20,000	\$0	(\$3,000)

**Support for Budget Request:** Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

Apparatus service and repair, includes tires, oil and fuel filter changes, parts replacement, etc.				
Ladder Testing NFPA requirement Aerial and Ground Ladders			\$	1,400
Scott Airpac service and flow testing as required including Hydro testing.			\$	2,500
Breathing Air Compression repair and testing for air quality control for licensing to fill bottles for other fire departments and Scuba tanks for divers.			\$	1,500
Service and testing of the Jaws of Life. Two Units			\$	1,500
Class A Firefighting Foam (Structural)			\$	1,000
Class B Firefighting Foam (Airport)			\$	3,500
PKP Dry Chemical Firefighting (Airport)			\$	1,400
Pump valve kit replacements, lights, strobes, LEDs, Siren box, speakers, replace tools, or purchase tools that are needed to perform apparatus maintenance in-house.			\$	11,000
			<b>Total</b>	<b>\$ 23,800</b>

Covers all maintenance done to department vehicles.  
Vehicles, E-2 - E-6 - L-1 - T1 - T2 - CR1-T3 - T4 - C1 - C5

*two old vehicles taken out of service replaced with new vehicle, should result in savings*

**Fiscal Year 2015  
Budget Request**

Detail Account Information

**October 9, 2014**

Department: **Fire Department**

Division Number: **004**

Division Title:

Account Number: **004-08-03**

Account Title: **Radio Maintenance**

<b>2012 Actual</b>	<b>2013 Budget</b>	<b>2013 Actual</b>	<b>2014 Budget</b>	<b>2014 Est. Expended</b>
\$470	\$2,000	\$1,555	\$2,000	\$1,500

<b>2015 Line Budget</b>	<b>Department Request</b>	<b>City Manager Recommendation</b>	<b>City Council Action</b>	<b>Increase (Decrease)</b>
	\$2,000	\$2,000	\$0	\$0

**Support for Budget Request:** Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

Repair Mobile, Base and Handheld Radio's as needed	\$	1,000
Repair minitor pagers as needed.	\$	750
Purchase Batteries for handheld radios and pagers.	\$	250
<b>Total</b>	\$	2,000

**Fiscal Year 2015  
Budget Request**

Detail Account Information

**October 9, 2014**

Department: **Fire Department**

Division Number: **004**

Division Title:

Account Number: **004-13-09**

Account Title: **Department Head Expense**

<b>2012 Actual</b>	<b>2013 Budget</b>	<b>2013 Actual</b>	<b>2014 Budget</b>	<b>2014 Est. Expended</b>
\$839	\$200	\$118	\$200	\$180

<b>2015 Line Budget</b>	<b>Department Request</b>	<b>City Manager Recommendation</b>	<b>City Council Action</b>	<b>Increase (Decrease)</b>
	\$200	\$200	\$0	\$0

**Support for Budget Request:** Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

Used to purchase plaques and certificates, for firefighters and other organizations or business who throughout the year made significant contributions to the department.  
Flowers or cards for employees of this department or other City employees in the event of injury or illness.



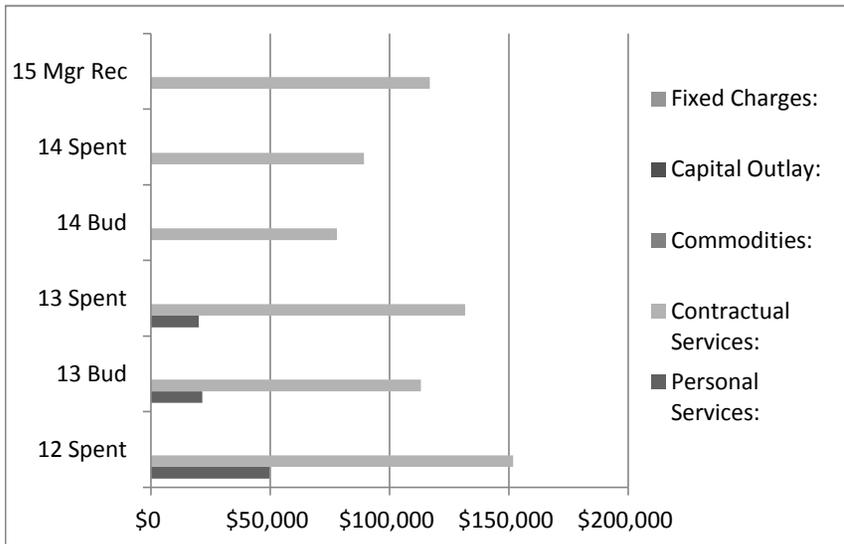
# City of Presque Isle, Maine

## 2015

Budget: **Facilities**

Department Number: **005**

	2012	2013	2013	2014	2014 Spent	2015		
	Spent	Budget	Spent	Budget	Thru Sept	Dept Head	Manager's Rec	City Council Rec
Personal Services:	\$49,616	\$21,483	\$20,025	\$0	\$0	\$0	\$0	\$0
Contractual Services:	\$151,710	\$113,136	\$131,628	\$77,900	\$89,290	\$122,818	\$116,815	\$0
Commodities:	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Capital Outlay:	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Fixed Charges:	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
<b>TOTALS:</b>	<b>\$201,326</b>	<b>\$134,619</b>	<b>\$151,653</b>	<b>\$77,900</b>	<b>\$89,290</b>	<b>\$122,818</b>	<b>\$116,815</b>	<b>\$0</b>



FRINGE BENEFIT IMPACT (Estimated):	
FICA	\$0
Workers Comp	\$0
Health Insurance	\$7,041
Retirement	\$9,291
Unemployment	\$110
Other Insurance	\$0
# of Full Time Employees	0.50
<b>Total Fringe Benefit Impact</b>	<b>\$16,442</b>

	2014 Budget	2015 Manager's Rec	Dollar Change	Percentage Change
Personal Services:	\$0	\$0	\$0	N/A
Contractual Services:	\$77,900	\$116,815	\$38,915	49.96%
Commodities:	\$0	\$0	\$0	N/A
Capital Outlay:	\$0	\$0	\$0	N/A
Fixed Charges:	\$0	\$0	\$0	N/A
<b>TOTALS:</b>	<b>\$77,900</b>	<b>\$116,815</b>	<b>\$38,915</b>	<b>49.96%</b>

2015 Personnel Services

Account Number	Description	2012 Spent	2013 Budget	2013 Spent	2014 Budget	2014 Spent Thru Sept	2015		
							Dept Head	Mgr's Rec	Council Rec
01-01	Regular Salaries	\$49,402	\$21,283	\$19,976	\$0	\$0	\$0	\$0	\$0
01-02	Overtime								
01-03	Fire Dept On Call								
01-04	Stipends								
01-05	Program Salaries								
01-06	Election Salaries								
01-07	City Council Pay								
03-01	Local Travel/Mileage	\$214	\$200	\$49	\$0	\$0	\$0	\$0	\$0
03-02	Travel/Training	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
03-03	Memberships/Dues								
03-04	Uniforms/Clothing								
<b>Totals</b>		<b>\$49,616</b>	<b>\$21,483</b>	<b>\$20,025</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

2015 Contractual Services

Account Number	Description	2012 Spent	2013 Budget	2013 Spent	2014 Budget	2014 Spent Thru Sept	2015		
							Dept Head	Mgr's Rec	Council Rec
06-01	Phone/Internet	\$322	\$200	\$298	\$0	\$0	\$0	\$0	\$0
08-10	Bldg Repairs-Gen Government	\$9,851	\$5,505	\$6,244	\$5,500	\$2,066	\$4,130	\$4,130	\$0
08-11	Bldg Repairs-Library	\$9,332	\$5,750	\$6,765	\$5,000	\$2,718	\$5,000	\$4,800	\$0
08-12	Bldg Repairs-Public Works	\$19,364	\$7,250	\$8,233	\$7,200	\$7,798	\$7,320	\$7,150	\$0
08-13	Bldg Repairs-Public Safety	\$24,438	\$20,000	\$23,578	\$20,000	\$37,847	\$65,633	\$60,000	\$0
08-14	Bldg Repairs-Rec & Parks	\$88,403	\$74,431	\$86,510	\$40,200	\$38,861	\$40,735	\$40,735	\$0
<b>Totals</b>		<b>\$151,710</b>	<b>\$113,136</b>	<b>\$131,628</b>	<b>\$77,900</b>	<b>\$89,290</b>	<b>\$122,818</b>	<b>\$116,815</b>	<b>\$0</b>

**Fiscal Year 2015  
Budget Request**

Detail Account Information

**October 9, 2014** Department: **Public Services**  
 Division Number: Division Title: **Facilities**  
 Account Number: **005-01-01** Account Title: **Salaries**

2012 Actual	2013 Budget	2013 Actual	2014 Budget	2014 Est. Expended
\$49,402	\$21,283	\$19,976	\$0	\$0

2015 Line Budget	Department Request	City Manager Recommendation	City Council Action	Increase (Decrease)
	\$0	\$0	\$0	\$0

**Support for Budget Request:** Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

--

The Division of Buildings & Facilities of the Public Services Department was created in 2011 by vote of the City Council. The first budget year was 2012.

**Fiscal Year 2015  
Budget Request**

Detail Account Information

**October 9, 2014**

Department: **Public Services**

Division Number:

Division Title: **Facilities**

Account Number: **005-03-01**

Account Title: **Local Travel/Mileage**

<b>2012 Actual</b>	<b>2013 Budget</b>	<b>2013 Actual</b>	<b>2014 Budget</b>	<b>2014 Est. Expended</b>
\$214	\$200	\$49	\$0	\$0

<b>2015 Line Budget</b>	<b>Department Request</b>	<b>City Manager Recommendation</b>	<b>City Council Action</b>	<b>Increase (Decrease)</b>
	\$0	\$0	\$0	\$0

**Support for Budget Request:** Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

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Support for budget request:

The Division of Buildings & Facilities of the Public Services Department was created in 2011 by vote of the City Council. The first budget year was 2012.

*elimination of position effective 5-25-13*

**Fiscal Year 2015  
Budget Request**

Detail Account Information

**October 9, 2014**

Department: **Public Services**

Division Number:

Division Title: **Facilities**

Account Number: **005-03-02**

Account Title: **Travel/Training**

2012 Actual	2013 Budget	2013 Actual	2014 Budget	2014 Est. Expended
\$0	\$0	\$0	\$0	\$0

2015 Line Budget	Department	City Manager Recommendation	City Council Action	Increase (Decrease)
	\$0	\$0	\$0	\$0

**Support for Budget Request:** Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

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Support for budget request:

The Division of Buildings & Facilities of the Public Services Department was created in 2011 by vote of the City Council. The first budget year was 2012.

*elimination of position effective 5-25-13*

**Fiscal Year 2015  
Budget Request**

Detail Account Information

**October 9, 2014** Department: **Public Services**  
 Division Number: Division Title: **Facilities**  
 Account Number: **005-05-01** Account Title: **Office Supplies**

2012 Actual	2013 Budget	2013 Actual	2014 Budget	2014 Est. Expended
\$15	\$100	\$0	\$0	\$0

2015 Line Budget	Department Request	City Manager Recommendation	City Council Action	Increase (Decrease)
	\$0	\$0	\$0	\$0

**Support for Budget Request:** Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

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Support for budget request:  
 The Division of Buildings & Facilities of the Public Services Department was created in 2011 by vote of the City Council. The first budget year was 2012.

*elimination of position effective 5-25-13*

**Fiscal Year 2015  
Budget Request**

Detail Account Information

**October 9, 2014**

Department: **Public Services**

Division Number:

Division Title: **Facilities**

Account Number: **005-06-01**

Account Title: **Phone, Fax & Internet**

<b>2012 Actual</b>	<b>2013 Budget</b>	<b>2013 Actual</b>	<b>2014 Budget</b>	<b>2014 Est. Expended</b>
\$322	\$200	\$298	\$0	\$0

<b>2015 Line Budget</b>	<b>Department Request</b>	<b>City Manager Recommendation</b>	<b>City Council Action</b>	<b>Increase (Decrease)</b>
	\$0	\$0	\$0	\$0

**Support for Budget Request:** Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

--

Support for budget request:

The Division of Buildings & Facilities of the Public Services Department was created in 2011 by vote of the City Council. The first budget year was 2012.

*elimination of position effective 5-25-13*

**Fiscal Year 2015  
Budget Request**

Detail Account Information

**October 9, 2014**

Department: **Public Services**

Division Number:

Division Title: **Facilities**

Account Number: **005-08-10**

Account Title: **Building Repairs - Gen Gov't**

2012 Actual	2013 Budget	2013 Actual	2014 Budget	2014 Est. Expended
\$9,851	\$5,505	\$6,244	\$5,500	\$3,730

2015 Line Budget	Department Request	City Manager Recommendation	City Council Action	Increase (Decrease)
	\$4,130	\$4,130	\$0	(\$1,370)

**Support for Budget Request:** Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

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Building Repair	\$1,250
Roof Inspection Contract and Repairs	250
Sprinkler Inspection	\$125
Fire Extinguisher Svc	\$100
Elevator Contract	\$870
Elevator State Annual Inspection	\$165
Elevator License	\$70
Boiler License	80
Boiler Cleaning & Maintenance	\$1,220
Total	<u><u>\$4,130</u></u>

**Fiscal Year 2015  
Budget Request**

Detail Account Information

**October 9, 2014**

Department: **Public Services**

Division Number:

Division Title: **Facilities**

Account Number: **005-08-11**

Account Title: **Building Repairs - Library**

<b>2012 Actual</b>	<b>2013 Budget</b>	<b>2013 Actual</b>	<b>2014 Budget</b>	<b>2014 Est. Expended</b>
\$9,332	\$5,750	\$6,765	\$5,000	\$4,370

<b>2015 Line Budget</b>	<b>Department Request</b>	<b>City Manager Recommendation</b>	<b>City Council Action</b>	<b>Increase (Decrease)</b>
	\$5,000	\$4,800	\$0	(\$200)

**Support for Budget Request:** Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.



Security System	\$360
Elevator State Annual Inspection	\$155
Elevator Vendor Quarterly Inspection	\$245
Elevator License	\$70
Building Maintenance Repairs	\$1,500
Fire Alarm Contract / Fire Extinguisher Inspection	\$770
Boiler Inspections, Licensing, Repair Supplies, Repair, and Cleanings	\$1,550
Roof Inspections / Repairs	\$270
Sprinkler Inspection	80
	<b>\$5,000</b>

**Fiscal Year 2015  
Budget Request**

Detail Account Information

**October 9, 2014**

Department: **Public Services**

Division Number:

Division Title: **Facilities**

Account Number: **005-08-12**

Account Title: **Building Repairs - Public Works**

2012 Actual	2013 Budget	2013 Actual	2014 Budget	2014 Est. Expended
\$19,364	\$7,250	\$8,233	\$7,200	\$8,500

2015 Line Budget	Department Request	City Manager Recommendation	City Council Action	Increase (Decrease)
	\$7,320	\$7,150	\$0	(\$50)

**Support for Budget Request:** Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

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Building Maintenance / Repair	\$1,600
Overhead Door Maintenance	\$1,400
Fire Extinguisher Service	\$220
Boiler inspections/license and pressure vessel inspections	\$4,100

Total budgeted: **\$7,320**

**Fiscal Year 2015  
Budget Request**

Detail Account Information

**October 9, 2014**

Department: **Public Services**

Division Number:

Division Title: **Facilities**

Account Number: **005-08-13**

Account Title: **Building Repairs - Public Safety Bldg**

2012 Actual	2013 Budget	2013 Actual	2014 Budget	2014 Est. Expended
\$24,438	\$20,000	\$23,578	\$20,000	\$44,800

2015 Line Budget	Department Request	City Manager Recommendation	City Council Action	Increase (Decrease)
	\$65,633	\$60,000	\$0	\$40,000

**Support for Budget Request:** Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

This account covers the various maintenance contracts and system repairs for the Public Safety Building. Maintenance contracts include:

Building Repair / Maintenance	\$	20,000
Generator Contract	\$	1,000
Floor Repair	\$	500
General Maintenance	\$	1,638
HVAC Contract	\$	6,765
Overhead Door Maintenance	\$	2,400
Roof Inspection / Repair	\$	300
Fire Alarm Service	\$	250
Sprinkler Inspection	\$	80
Replace victaulic gaskets, quote #963-062514 DMP	\$	32,700
	<b>\$</b>	<b>65,633</b>

**Fiscal Year 2015  
Budget Request**

Detail Account Information

**October 9, 2014**

Department: **Public Services**

Division Number:

Division Title: **Facilities**

Account Number: **005-08-14**

Account Title: **Building Repairs - Rec & Parks**

<b>2012 Actual</b>	<b>2013 Budget</b>	<b>2013 Actual</b>	<b>2014 Budget</b>	<b>2014 Est. Expended</b>
\$88,403	\$74,431	\$86,510	\$40,200	\$39,531

<b>2015 Line Budget</b>	<b>Department Request</b>	<b>City Manager Recommendation</b>	<b>City Council Action</b>	<b>Increase (Decrease)</b>
	\$40,735	\$40,735	\$0	\$535

**Support for Budget Request:** Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

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HVAC Contract-Forum	\$	38,605
Sprinkler Inspections	\$	400
Roof Inspection Contract & Repairs	\$	620
Fire Inspection / Extinguishers	\$	700
Underground Storage tank inspection	\$	410
	<b>\$</b>	<b>40,735</b>

**FACILITIES**

Department

	2012 Actual	2013 Budget	2013 Actual	2014 Budget	2014 Estimate	2015 Department	2015 Manager	2015 Council	Change from 2014 Budget
<b>TOTAL EXPENSES</b>	<b>201,341</b>	<b>134,719</b>	<b>151,653</b>	<b>77,900</b>	<b>100,931</b>	<b>122,818</b>	<b>116,815</b>	-	<b>44,918</b>
<b>WAGES</b>	<b>49,402</b>	<b>21,283</b>	<b>19,976</b>	-	-	-	-	-	-
005 01 01 REGULAR SALARIES	49,402	21,283	19,976	-	-	-	-	-	-
<b>EMPLOYEE COSTS</b>	<b>214</b>	<b>200</b>	<b>49</b>	-	-	-	-	-	-
03 01 MILEAGE REIBURSEMENT	214	200	49	-	-	-	-	-	-
03 02 TRAVEL/TRAINING	-	-	-	-	-	-	-	-	-
<b>DEPARTMENTAL EXPENSES</b>	<b>15</b>	<b>100</b>	-	-	-	-	-	-	-
05 01 OFFICE SUPPLIES	15	100	-	-	-	-	-	-	-
<b>UTILITIES</b>	<b>322</b>	<b>200</b>	<b>298</b>	-	-	-	-	-	-
06 01 PHONE/INTERNET	322	200	298	-	-	-	-	-	-
<b>REPAIRS/MAINTENANCE</b>	<b>151,388</b>	<b>112,936</b>	<b>131,330</b>	<b>77,900</b>	<b>100,931</b>	<b>122,818</b>	<b>116,815</b>	-	<b>44,918</b>
08 10 BLDG REP GEN GOV'T	9,851	5,505	6,244	5,500	3,730	4,130	4,130	-	(1,370)
08 11 BLDG REP LIBRARY	9,332	5,750	6,765	5,000	4,370	5,000	4,800	-	-
08 12 BLDG REP PW	19,364	7,250	8,233	7,200	8,500	7,320	7,150	-	120
08 13' BLDG REP PS BLDG	24,438	20,000	23,578	20,000	44,800	65,633	60,000	-	45,633
08 14 BLDG REP REC	88,403	74,431	86,510	40,200	39,531	40,735	40,735	-	535

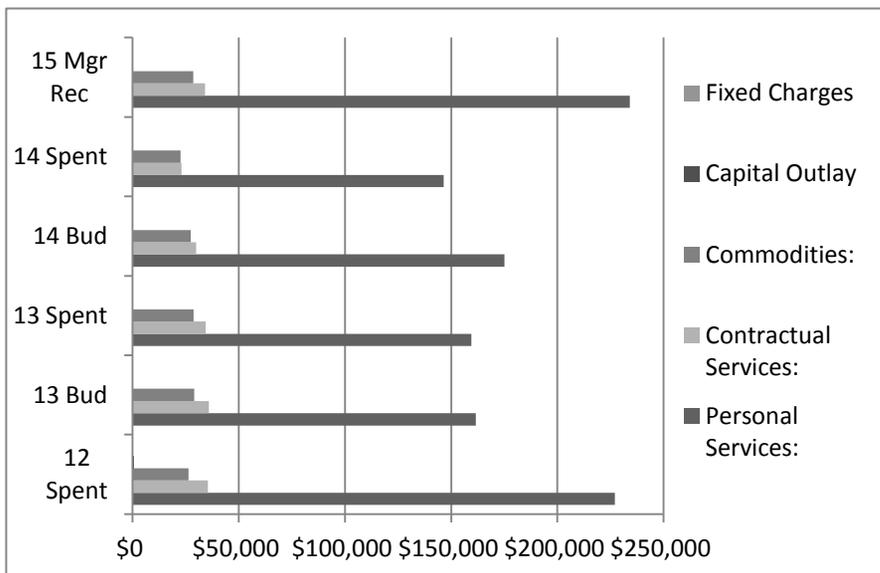
# City of Presque Isle, Maine

## 2015

Budget: **General Government**

Account Number: **006**

	2012	2013	2013	2014	2014 Spent	2015		
	Spent	Budget	Spent	Budget	Thru Sept	Dept Head	Manager's Rec	City Council Rec
Personal Services:	\$227,088	\$161,505	\$159,411	\$175,127	\$146,515	\$234,156	\$234,150	\$0
Contractual Services:	\$35,416	\$35,826	\$34,367	\$29,937	\$22,945	\$34,043	\$34,040	\$0
Commodities:	\$26,293	\$29,060	\$28,771	\$27,362	\$22,504	\$28,899	\$28,600	\$0
Capital Outlay:	\$544	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Fixed Charges:	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
<b>TOTALS:</b>	<b>\$289,341</b>	<b>\$226,391</b>	<b>\$222,549</b>	<b>\$232,426</b>	<b>\$191,964</b>	<b>\$297,098</b>	<b>\$296,790</b>	<b>\$0</b>



FRINGE BENEFIT IMPACT (Estimated):	
FICA	\$16,217
Workers Comp	\$455
Health Insurance	\$23,835
Retirement	\$16,833
Unemployment	\$1,531
Other Insurance	\$0
# of Full Time Employees	3.50
<b>Total Fringe Benefit Impact</b>	<b>\$58,872</b>

	2014 Budget	2015 Manager's Rec	Dollar Change	Percentage Change
Personal Services:	\$175,127	\$234,150	\$59,023	33.70%
Contractual Services:	\$29,937	\$34,040	\$4,103	13.71%
Commodities:	\$27,362	\$28,600	\$1,238	4.52%
Capital Outlay:	\$0	\$0	\$0	N/A
Fixed Charges:	\$0	\$0	\$0	N/A
<b>TOTALS:</b>	<b>\$232,426</b>	<b>\$296,790</b>	<b>\$64,364</b>	<b>27.69%</b>

## 2015 Personnel Services

Account Number	Description	2012 Spent	2013 Budget	2013 Spent	2014 Budget	2014 Spent Thru Sept	2015		
							Dept Head	Mgr's Rec	Council Rec
01-01	Regular Salaries	\$199,403	\$143,889	\$143,085	\$152,017	\$131,136	\$210,614	\$210,614	\$0
01-02	Overtime	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
01-03	On-Call Fire								
01-04	Stipends								
01-05	Program Salaries								
01-06	Election Salaries								
01-07	City Council Pay	\$10,827	\$5,500	\$5,500	\$11,000	\$7,125	\$11,000	\$11,000	\$0
03-01	Business Travel	\$3,600	\$3,600	\$3,600	\$3,600	\$2,706	\$3,600	\$3,600	\$0
03-02	Travel/Training	\$11,518	\$7,523	\$6,216	\$7,500	\$4,443	\$7,807	\$7,800	\$0
03-03	Memberships/Dues	\$1,740	\$993	\$1,010	\$1,010	\$1,105	\$1,136	\$1,136	\$0
03-04	Uniforms/Clothing								
<b>Totals</b>		<b>\$227,088</b>	<b>\$161,505</b>	<b>\$159,411</b>	<b>\$175,127</b>	<b>\$146,515</b>	<b>\$234,156</b>	<b>\$234,150</b>	<b>\$0</b>

## 2015 Contractual Services

Account Number	Description	2012 Spent	2013 Budget	2013 Spent	2014 Budget	2014 Spent Thru Sept	2015		
							Dept Head	Mgr's Rec	Council Rec
05-04	Ads/Publications	\$120	\$375	\$313	\$0	\$0	\$0	\$0	\$0
06-01	Phone/Internet	\$6,588	\$5,740	\$6,053	\$1,000	\$4,072	\$5,570	\$5,570	\$0
06-02	Heating Oil	\$17,739	\$17,154	\$17,038	\$17,100	\$11,766	\$17,300	\$17,300	\$0
06-03	Electric	\$9,594	\$9,600	\$8,768	\$9,600	\$5,506	\$9,000	\$9,000	\$0
06-04	Water/Sewer/Sprinkler	\$1,360	\$1,397	\$1,355	\$1,397	\$1,040	\$1,333	\$1,330	\$0
06-05	Garbage Removal	\$0	\$1,560	\$840	\$840	\$560	\$840	\$840	\$0
08-01	Equipment Repair	\$15	\$0	\$0	\$0	\$0	\$0	\$0	\$0
<b>Totals</b>		<b>\$35,416</b>	<b>\$35,826</b>	<b>\$34,367</b>	<b>\$29,937</b>	<b>\$22,945</b>	<b>\$34,043</b>	<b>\$34,040</b>	<b>\$0</b>

2015 Commodities

Account Number	Description	2012 Spent	2013 Budget	2013 Spent	2014 Budget	2014 Spent Thru Sept	2015		
							Dept Head	Mgr's Rec	Council Rec
05-01	Office Supplies	\$1,228	\$2,087	\$2,381	\$787	\$654	\$531	\$500	\$0
05-02	Postage	\$12,709	\$13,269	\$15,221	\$13,250	\$12,541	\$14,873	\$14,800	\$0
05-03	Photocopies	\$8,727	\$9,450	\$8,240	\$9,150	\$6,280	\$9,338	\$9,250	\$0
05-07	Misc. Expenses	\$2,610	\$2,879	\$2,236	\$2,800	\$2,276	\$2,799	\$2,775	\$0
07-03	Janitorial Supplies	\$1,019	\$1,375	\$693	\$1,375	\$753	\$1,359	\$1,275	\$0
<b>Totals</b>		<b>\$26,293</b>	<b>\$29,060</b>	<b>\$28,771</b>	<b>\$27,362</b>	<b>\$22,504</b>	<b>\$28,899</b>	<b>\$28,600</b>	<b>\$0</b>

2015 Capital Outlay

Account Number	Description	2012 Spent	2013 Budget	2013 Spent	2014 Budget	2014 Spent Thru Sept	2015		
							Dept Head	Mgr's Rec	Council Rec
07-01 07.**	New Equipment	\$544	\$0	\$0	\$0	\$0	\$0	\$0	\$0
<b>Totals</b>		<b>\$544</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

DEPARTMENT PERSONNEL SERVICES BUDGET WORKSHEET							
Fiscal Year 2014 BUDGET							
DEPARTMENT: General Government							
	PAY RATE		2015 DEPARTMENT REQUEST		2015	2015	
	AS OF	FULL TIME	PAY	ANNUAL	MANAGER	COUNCIL	
CLASSIFICATION	08.01.2014	EQUIVALENT	RATE	WAGES	RECOMMEND.	APPROP.	NAME
City Manager	46.59	1	47.75	\$99,712	\$99,712		James Bennett
Executive Assistant/HR Specialist	19.82	1	20.32	\$42,419	\$42,419		Judy Dionne
City Grant Writer	26.34	1	27.00	\$55,000	\$55,000		Kim Smith
City Hall Janitor (20 hrs)	12.60	0.5	12.92	\$13,483	\$13,483		Rod Perkins
Overtime							
TOTAL BUDGETED POSITIONS		<b>3.5</b>		<b>\$210,614</b>	<b>\$210,614</b>	<b>\$0</b>	

**Fiscal Year 2015  
Budget Request**

Detail Account Information

**October 9, 2014**

Department: **General Government**

Division Number:

Division Title:

Account Number: **006-01-01**

Account Title: **Regular Salaries**

<b>2012 Actual</b>	<b>2013 Budget</b>	<b>2013 Actual</b>	<b>2014 Budget</b>	<b>2014 Est. Expended</b>
\$199,403	\$143,889	\$143,085	\$152,017	\$185,732

<b>2015 Line Budget</b>	<b>Department Request</b>	<b>City Manager Recommendation</b>	<b>City Council Action</b>	<b>Increase (Decrease)</b>
	\$210,614	\$210,614	\$0	\$58,597

**Support for Budget Request:** Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

see personnel cost sheet for details

*Grant writer position was added mid-2014.*

**Fiscal Year 2015  
Budget Request**

Detail Account Information

**October 9, 2014**

Department: **General Government**

Division Number:

Division Title:

Account Number: **006-01-02**

Account Title: **Overtime**

2012 Actual	2013 Budget	2013 Actual	2014 Budget	2014 Est. Expended
\$0	\$0	\$0	\$0	\$0

2015 Line Budget	Department Request	City Manager Recommendation	City Council Action	Increase (Decrease)
	\$0	\$0	\$0	\$0

**Support for Budget Request:** Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

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see personnel cost sheet for details

Available overtime to pay for Executive Assistant additional hours if does not elect to take comp time

**Fiscal Year 2015  
Budget Request**

Detail Account Information

**October 9, 2014**

Department: **General Government**

Division Number:

Division Title:

Account Number: **006-01-07**

Account Title: **City Council Pay**

<b>2012 Actual</b>	<b>2013 Budget</b>	<b>2013 Actual</b>	<b>2014 Budget</b>	<b>2014 Est. Expended</b>
\$10,827	\$5,500	\$5,500	\$11,000	\$9,500

<b>2015 Line Budget</b>	<b>Department Request</b>	<b>City Manager Recommendation</b>	<b>City Council Action</b>	<b>Increase (Decrease)</b>
	\$11,000	\$11,000	\$0	\$0

**Support for Budget Request:** Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

Chairperson	1	\$2,000	\$2,000
Members	6	\$1,500	<u>\$9,000</u>
	<b>Total</b>		<b><u>\$11,000</u></b>

**Fiscal Year 2015  
Budget Request**

Detail Account Information

**October 9, 2014**

Department: **General Government**

Division Number:

Division Title:

Account Number: **006-03-01**

Account Title: **Car Allowance**

<b>2012 Actual</b>	<b>2013 Budget</b>	<b>2013 Actual</b>	<b>2014 Budget</b>	<b>2014 Est. Expended</b>
\$3,600	\$3,600	\$3,600	\$3,600	\$3,600

<b>2015 Line Budget</b>	<b>Department Request</b>	<b>City Manager Recommendation</b>	<b>City Council Action</b>	<b>Increase (Decrease)</b>
	\$3,600	\$3,600	\$0	\$0

**Support for Budget Request:** Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

per employment contract \$300 per month

**Fiscal Year 2015  
Budget Request**

Detail Account Information

**October 9, 2014** Department: **General Government**  
 Division Number: Division Title:  
 Account Number: **006-03-02** Account Title: **Travel/Training**

2012 Actual	2013 Budget	2013 Actual	2014 Budget	2014 Est. Expended
\$11,518	\$7,523	\$6,216	\$7,500	\$6,500

2015 Line Budget	Department Request	City Manager Recommendation	City Council Action	Increase (Decrease)
	\$7,807	\$7,800	\$0	\$300

**Support for Budget Request:** Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

City Manager Travel;

<b>ICMA Annual Conference: (9/27 - 9/30)</b>			
Airfare (Seattle)	\$800 x 2		\$1,600
Hotel	4 nights x 225		\$900
Registration			\$860
Meals	5 x 2 x 66		\$660
<i>costs covered by ICMA</i>			<i>-\$900</i>
<b>MMA Convention</b>			
Hotel			\$200
Registration			\$65
Meals			\$125
Mileage	gas only city vehicle		\$50
<b>MTCMA Institute</b>			
Registration			\$135
Room 3 nights	3 X 250 (split with HR)		\$375
Meals			\$275
Mileage	gas only city vehicle		\$125
<b>ICMA Northeast Meeting (CT: 5/4-5/7)</b>			
Registration			\$275
Hotel	2 nights x 175		\$350
Airfare			\$600
Meals			\$150
<i>costs covered by ICMA</i>			<i>-\$1,375</i>
<b>Other:</b>			
MTCMA Interchange, etc			\$500
<b>Executive Assistant Training</b>			
TBD			\$200
<b>Grant Writer Training</b>			
TBD			\$200
<b>Other Mileage</b>			
estimated average of 177 per month x \$0.56			\$1,187
<b>Council Training &amp; Travel</b>			<u>\$1,250</u>
<b>Total</b>			<b>\$7,807</b>

**Fiscal Year 2015  
Budget Request**

Detail Account Information

**October 9, 2014**

Department: **General Government**

Division Number:

Division Title:

Account Number: **006-03-03**

Account Title: **Membership/Dues**

<b>2012 Actual</b>	<b>2013 Budget</b>	<b>2013 Actual</b>	<b>2014 Budget</b>	<b>2014 Est. Expended</b>
\$1,740	\$993	\$1,010	\$1,010	\$6,500

<b>2013 Line Budget</b>	<b>Department Request</b>	<b>City Manager Recommendation</b>	<b>City Council Action</b>	<b>Increase (Decrease)</b>
	\$1,136	\$1,136	\$0	\$126

**Support for Budget Request:** Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

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Maine Town and City Management Association	\$157.00
International City Management Association	\$850.00
Aroostook County Municipal Association	\$30.00
American Grant Writers Association	<u>\$99.00</u>
Total	<b><u>\$1,136.00</u></b>

**Fiscal Year 2015  
Budget Request**

Detail Account Information

**October 9, 2014**

Department: **General Government**

Division Number:

Division Title:

Account Number: **006-05-01**

Account Title: **Office Supplies**

2012 Actual	2013 Budget	2013 Actual	2014 Budget	2014 Est. Expended
\$1,228	\$2,087	\$2,381	\$787	\$700

2015 Line Budget	Department Request	City Manager Recommendation	City Council Action	Increase (Decrease)
	\$531	\$500	\$0	(\$287)

**Support for Budget Request:** Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

Print Works - 5000 reg	148.67
5000 window	181.91
Misc Supplies - notepads, binder clips, ink, etc.	<u>\$200.00</u>
Total	\$530.58

**Fiscal Year 2015  
Budget Request**

Detail Account Information

**October 9, 2014**

Department: **General Government**

Division Number:

Division Title:

Account Number: **006-05-02**

Account Title: **Postage**

2012 Actual	2013 Budget	2013 Actual	2014 Budget	2014 Est. Expended
\$12,709	\$13,269	\$15,221	\$13,250	\$13,000

2015 Line Budget	Department Request	City Manager Recommendation	City Council Action	Increase (Decrease)
	\$14,873	\$14,800	\$0	\$1,550

**Support for Budget Request:** Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.



Postage		\$12,000.00
Postage Machine Rental	\$193.50/quarter	\$774.00
Postage Upgrade	1/yr	\$195.00
Scale Upgrade	1/yr	\$210.00
Postage Ink Cartridge	1/yr	\$194.00
Postage for Tax Bills		\$1,500.00
	<b>Total</b>	<b><u>\$14,873.00</u></b>

**Fiscal Year 2015  
Budget Request**

Detail Account Information

**October 9, 2014**

Department: **General Government**

Division Number:

Division Title:

Account Number: **006-05-03**

Account Title: **Photocopies**

<b>2012 Actual</b>	<b>2013 Budget</b>	<b>2013 Actual</b>	<b>2014 Budget</b>	<b>2014 Est. Expended</b>
\$8,727	\$9,450	\$8,240	\$9,150	\$9,000

<b>2015 Line Budget</b>	<b>Department Request</b>	<b>City Manager Recommendation</b>	<b>City Council Action</b>	<b>Increase (Decrease)</b>
	\$9,338	\$9,250	\$0	\$100

**Support for Budget Request:** Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.



Office Max Copier Rental \$649 x 12	\$7,788.00
Copy Paper \$31 x 50	\$1,550.00
	<hr/>
Total	\$9,338.00

**Fiscal Year 2015  
Budget Request**

Detail Account Information

**October 9, 2014**

Department: **General Government**

Division Number:

Division Title:

Account Number: **006-05-04**

Account Title: **Ads/Publications**

<b>2012 Actual</b>	<b>2013 Budget</b>	<b>2013 Actual</b>	<b>2014 Budget</b>	<b>2014 Est. Expended</b>
\$120	\$375	\$313	\$0	\$0

<b>2015 Line Budget</b>	<b>Department Request</b>	<b>City Manager Recommendation</b>	<b>City Council Action</b>	<b>Increase (Decrease)</b>
	\$0	\$0	\$0	\$0

**Support for Budget Request:** Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

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None

\$0.00

**Fiscal Year 2015  
Budget Request**

Detail Account Information

**October 9, 2014**

Department: **General Government**

Division Number:

Division Title:

Account Number: **006-05-07**

Account Title: **Misc. Expenses**

<b>2012 Actual</b>	<b>2013 Budget</b>	<b>2013 Actual</b>	<b>2014 Budget</b>	<b>2014 Est. Expended</b>
\$2,610	\$2,879	\$2,236	\$2,800	\$2,800

<b>2015 Line Budget</b>	<b>Department Request</b>	<b>City Manager Recommendation</b>	<b>City Council Action</b>	<b>Increase (Decrease)</b>
	\$2,799	\$2,775	\$0	(\$25)

**Support for Budget Request:** Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.



Council Retreat		\$300
Food		\$990
Coffee, Creamer, Sugar	\$40 x 12	\$480
Name Plates	\$15.50 x 3	\$47
Flowers		\$100
Council Service Recognition	\$366 * 2	\$732
Misc		\$150
		<hr/>
		<b><u>\$2,799</u></b>

**Fiscal Year 2015  
Budget Request**

Detail Account Information

**October 9, 2014**

Department: **General Government**

Division Number:

Division Title:

Account Number:

**006-06-01**

Account Title:

**Phone/Fax/Internet**

<b>2012 Actual</b>	<b>2013 Budget</b>	<b>2013 Actual</b>	<b>2014 Budget</b>	<b>2014 Est. Expended</b>
\$6,588	\$5,740	\$6,053	\$1,000	\$6,000

<b>2015 Line Budget</b>	<b>Department Request</b>	<b>City Manager Recommendation</b>	<b>City Council Action</b>	<b>Increase (Decrease)</b>
	\$5,570	\$5,570	\$0	\$4,570

**Support for Budget Request:** Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.



City Manager Cell	\$250 x 12	\$3,000.00
CH Phone Line	\$200 x 12	\$2,400.00
Northwoods	\$85 x 2	\$170.00
		<hr/>
		<b><u>\$5,570.00</u></b>

*New Telephone Contract signed in 2014*

**Fiscal Year 2015  
Budget Request**

Detail Account Information

**October 9, 2014**

Department: **General Government**

Division Number:

Division Title:

Account Number: **006-06-02**

Account Title: **Fuel Oil**

<b>2012 Actual</b>	<b>2013 Budget</b>	<b>2013 Actual</b>	<b>2014 Budget</b>	<b>2014 Est. Expended</b>
\$17,739	\$17,154	\$17,038	\$17,100	\$17,100

<b>2015 Line Budget</b>	<b>Department Request</b>	<b>City Manager Recommendation</b>	<b>City Council Action</b>	<b>Increase (Decrease)</b>
	\$17,300	\$17,300	\$0	\$200

**Support for Budget Request:** Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

Heating Oil	5000 Gals x 3.4230/gal.	<b><u>\$18,000.00</u></b>
<i>2013 Contract Price is \$3.4307/gal</i>		17,154
<i>2014 Contract Price \$3.423</i>		17,115



**Fiscal Year 2015  
Budget Request**

Detail Account Information

**October 9, 2014**

Department: **General Government**

Division Number:

Division Title:

Account Number: **006-06-04**

Account Title: **Water/Sewer**

<b>2012 Actual</b>	<b>2013 Budget</b>	<b>2013 Actual</b>	<b>2014 Budget</b>	<b>2014 Est. Expended</b>
\$1,360	\$1,397	\$1,355	\$1,397	\$1,300

<b>2015 Line Budget</b>	<b>Department Request</b>	<b>City Manager Recommendation</b>	<b>City Council Action</b>	<b>Increase (Decrease)</b>
	\$1,333	\$1,330	\$0	(\$67)

**Support for Budget Request:** Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

Water & Sewer	\$86.60 x 12	\$1,039.20
CH Sprinkler Fee	\$73.35 x 4	\$293.40
<b>Total</b>		<b><u>\$1,332.60</u></b>

*Note: moved sprinkler inspections to building maintenance*

**Fiscal Year 2015  
Budget Request**

Detail Account Information

**October 9, 2014**

Department: **General Government**

Division Number:

Division Title:

Account Number: **006-06-05**

Account Title: **Trash Removal**

<b>2012 Actual</b>	<b>2013 Budget</b>	<b>2013 Actual</b>	<b>2014 Budget</b>	<b>2014 Est. Expended</b>
\$0	\$1,560	\$840	\$840	\$840

<b>2015 Line Budget</b>	<b>Department Request</b>	<b>City Manager Recommendation</b>	<b>City Council Action</b>	<b>Increase (Decrease)</b>
	\$840	\$840	\$0	\$0

**Support for Budget Request:** Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

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Trash Removal                      \$70 X 12

**\$840.00**

**Fiscal Year 2015  
Budget Request**

Detail Account Information

**October 9, 2014**

Department: **General Government**

Division Number:

Division Title:

Account Number: **006-07-01**

Account Title: **New Equipment**

<b>2012 Actual</b>	<b>2013 Budget</b>	<b>2013 Actual</b>	<b>2014 Budget</b>	<b>2014 Est. Expended</b>
\$544	\$0	\$0	\$0	\$0

<b>2015 Line Budget</b>	<b>Department Request</b>	<b>City Manager Recommendation</b>	<b>City Council Action</b>	<b>Increase (Decrease)</b>
	\$0	\$0	\$0	\$0

**Support for Budget Request:** Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

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No new equipment needed

**Fiscal Year 2015  
Budget Request**

Detail Account Information

**October 9, 2014**

Department: **General Government**

Division Number:

Division Title:

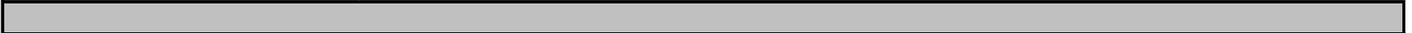
Account Number: **006-07-03**

Account Title: **Janitorial Supplies**

<b>2012 Actual</b>	<b>2013 Budget</b>	<b>2013 Actual</b>	<b>2014 Budget</b>	<b>2014 Est. Expended</b>
\$1,019	\$1,375	\$693	\$1,375	\$1,000

<b>2015 Line Budget</b>	<b>Department Request</b>	<b>City Manager Recommendation</b>	<b>City Council Action</b>	<b>Increase (Decrease)</b>
	\$1,359	\$1,275	\$0	(\$100)

**Support for Budget Request:** Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.



Paper Towels	\$2.99 x 12	\$249.01
Glass Cleaner	\$5.13 (2 liter) x 2	\$10.26
Lysol	\$7.99 x 6	\$47.94
Floor Cleaner	\$16.94 x 4	\$67.76
Shampoo Rugs	\$39 x 2	\$78.00
Wax Floors	\$13.83 x 4 gal	\$55.32
Hand Soap	40.00 x 2	\$80.00
Brown Towel	\$49.78 x 3	\$149.34
Gloves	\$9.62 x 2 boxes	\$19.24
Toilet Paper	\$175.62 x 2	\$351.24
Trash Bags	\$34.89 x 3	\$104.67
Mop & Broom		\$46.08
Light Bulbs		\$100.00
Total		<u><b>\$1,358.86</b></u>

**Fiscal Year 2015  
Budget Request**

Detail Account Information

**October 9, 2014**

Department: **General Government**

Division Number:

Division Title:

Account Number: **006-08-01**

Account Title: **Equipment Repair/Maintenance**

<b>2012 Actual</b>	<b>2013 Budget</b>	<b>2013 Actual</b>	<b>2014 Budget</b>	<b>2014 Est. Expended</b>
\$15	\$0	\$0	\$0	\$0

<b>2015 Line Budget</b>	<b>Department Request</b>	<b>City Manager Recommendation</b>	<b>City Council Action</b>	<b>Increase (Decrease)</b>
	\$0	\$0	\$0	\$0

**Support for Budget Request:** Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

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No anticipated equipment repair



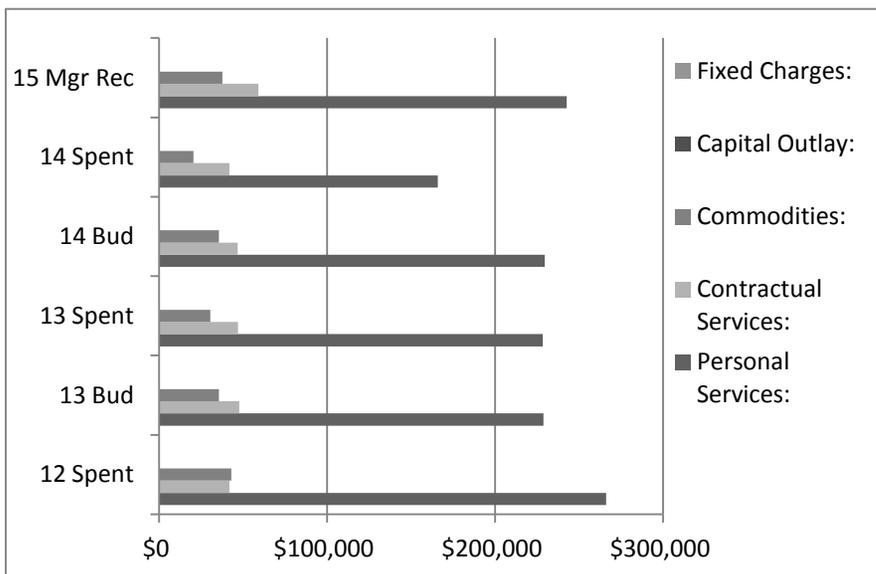
# City of Presque Isle, Maine

## 2015

Budget: **Library**

Department Number: **007**

	2012	2013	2013	2014	2014 Spent	2015		
	Spent	Budget	Spent	Budget	Thru Sept	Dept Head	Manager's Rec	City Council Rec
Personal Services:	\$266,096	\$228,729	\$228,371	\$229,584	\$165,927	\$235,358	\$242,645	\$0
Contractual Services:	\$41,995	\$47,807	\$47,020	\$46,806	\$41,844	\$62,951	\$59,115	\$0
Commodities:	\$43,095	\$35,750	\$30,477	\$35,750	\$20,535	\$36,920	\$37,770	\$0
Capital Outlay:	\$167	\$0	\$165	\$0	\$0	\$3,215	\$0	\$0
Fixed Charges:	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
<b>TOTALS:</b>	<b>\$351,353</b>	<b>\$312,286</b>	<b>\$306,033</b>	<b>\$312,140</b>	<b>\$228,307</b>	<b>\$338,445</b>	<b>\$339,530</b>	<b>\$0</b>



<b>FRINGE BENEFIT IMPACT (Estimated):</b>	
FICA	\$17,985
Workers Comp	\$500
Health Insurance	\$39,978
Retirement	\$16,320
Unemployment	\$3,522
Other Insurance	\$0
# of Full Time Employees	7.0
<b>Total Fringe Benefit Impact</b>	<b>\$78,305</b>

	2014 Budget	2015 Manager's Rec	Dollar Change	Percentage Change
Personal Services:	\$229,584	\$242,645	\$13,061	5.69%
Contractual Services:	\$46,806	\$59,115	\$12,309	26.30%
Commodities:	\$35,750	\$37,770	\$2,020	5.65%
Capital Outlay:	\$0	\$0	\$0	N/A
Fixed Charges:	\$0	\$0	\$0	N/A
<b>TOTALS:</b>	<b>\$312,140</b>	<b>\$339,530</b>	<b>\$27,390</b>	<b>8.77%</b>

2015 Personnel Services

Account Number	Description	2012 Spent	2013 Budget	2013 Spent	2014 Budget	2014 Spent Thru Sept	2015		
							Dept Head	Mgr's Rec	Council Rec
01-01	Regular Salaries	\$265,121	\$226,529	\$226,869	\$227,384	\$165,733	\$233,143	\$240,495	\$0
01-02	Overtime					\$20			
01-03	Fire Dept On Call								
01-04	Stipends								
01-05	Program Salaries								
01-06	Election Salaries								
01-07	City Council Pay								
03-01	Mileage Reimbursement								
03-02	Travel/Training	\$860	\$1,850	\$1,502	\$1,850	\$0	\$1,850	\$1,850	\$0
03-03	Memberships/Dues	\$115	\$350	\$0	\$350	\$175	\$365	\$300	\$0
03-04	Uniforms/Clothing								
<b>Totals</b>		<b>\$266,096</b>	<b>\$228,729</b>	<b>\$228,371</b>	<b>\$229,584</b>	<b>\$165,927</b>	<b>\$235,358</b>	<b>\$242,645</b>	<b>\$0</b>

## 2015 Contractual Services

Account Number	Description	2012 Spent	2013 Budget	2013 Spent	2014 Budget	2014 Spent Thru Sept	2015		
							Dept Head	Mgr's Rec	Council Rec
05-04	Ads/Publications	\$249	\$400	\$0	\$375	\$0	\$375	\$375	\$0
06-01	Phone/Internet	\$2,106	\$2,400	\$2,587	\$2,400	\$1,252	\$1,740	\$1,740	\$0
06-02	Heating Oil	\$18,792	\$22,471	\$22,929	\$19,400	\$21,767	\$33,666	\$31,000	\$0
06-03	Electric	\$18,951	\$16,836	\$18,052	\$19,361	\$16,726	\$22,020	\$21,000	\$0
06-04	Water/Sewer/Sprinkler	\$1,897	\$2,000	\$1,899	\$1,870	\$1,177	\$1,750	\$1,750	\$0
06-05	Garbage Removal	\$0	\$1,400	\$1,373	\$1,400	\$923	\$1,400	\$1,400	\$0
08-01	Equipment Repair	\$0	\$2,300	\$180	\$2,000	\$0	\$2,000	\$1,850	\$0
<b>Totals</b>		<b>\$41,995</b>	<b>\$47,807</b>	<b>\$47,020</b>	<b>\$46,806</b>	<b>\$41,844</b>	<b>\$62,951</b>	<b>\$59,115</b>	<b>\$0</b>

## 2015 Commodities

Account Number	Description	2012 Spent	2013 Budget	2013 Spent	2014 Budget	2014 Spent Thru Sept	2015		
							Dept Head	Mgr's Rec	Council Rec
05-01	Office Supplies	\$2,844	\$3,000	\$2,866	\$3,000	\$1,724	\$3,000	\$3,000	\$0
05-02	Postage	\$1,210	\$1,350	\$868	\$1,350	\$661	\$1,220	\$1,220	\$0
05-03	Photocopies	\$9,584	\$1,800	\$853	\$1,800	\$744	\$1,800	\$1,650	\$0
05-07	Miscellaneous Supplies	\$0	\$0	\$1,544	\$0	\$264	\$0	\$0	\$0
07-03	Janitorial Supplies	\$2,873	\$2,000	\$2,145	\$2,000	\$1,965	\$3,300	\$2,800	\$0
07-08	Program Supplies	\$2,707	\$3,100	\$2,024	\$3,100	\$210	\$3,100	\$3,100	\$0
13-03	Collection Development	\$23,877	\$24,500	\$20,177	\$24,500	\$14,969	\$24,500	\$26,000	\$0
<b>Totals</b>		<b>\$43,095</b>	<b>\$35,750</b>	<b>\$30,477</b>	<b>\$35,750</b>	<b>\$20,535</b>	<b>\$36,920</b>	<b>\$37,770</b>	<b>\$0</b>

2015 Capital Outlay

Account Number	Description	2012 Spent	2013 Budget	2013 Spent	2014 Budget	2014 Spent Thru Sept	2015		
							Dept Head	Mgr's Rec	Council Rec
07-01 07.**	New Equipment	\$167	\$0	\$165	\$0	\$0	\$3,215	\$0	\$0
<b>Totals</b>		<b>\$167</b>	<b>\$0</b>	<b>\$165</b>	<b>\$0</b>	<b>\$0</b>	<b>\$3,215</b>	<b>\$0</b>	<b>\$0</b>

DEPARTMENT PERSONNEL SERVICES BUDGET WORKSHEET								
Fiscal Year 2015 BUDGET								
<b>LIBRARY</b>								
	PAY RATE		2015 DEPARTMENT REQUEST			2015	2015	
	AS OF		Pay	ANNUAL		MANAGER	COUNCIL	
CLASSIFICATION	08.01.2014	FTE	Rate	WAGES		RECOMMEND.	APPROP.	NAME
Salaried ***	24.04	1	24.64	51,450	27.10	54,013		Plummer-Morgan, Sonja
40 hours	16.81	1	17.23	35,976	19.06	37,884		Open
40 hours ***	13.00	1	13.33	27,823	15.07	29,451		St. Pierre, Melissa
35 hours ***	14.02	0.875	14.37	26,255	14.59	26,456		McEntee, Norma
30 hours	13.70	0.750	14.04	21,991		21,991		Randolph, Linda
25 hours	13.70	0.625	14.04	18,325		18,325		Asam, Richard
20 hours	12.60	0.500	12.92	13,483		13,483		Cameron, Rodney
33 hours ***	12.87	0.825	13.19	22,724	13.71	23,172		Smith, Bonnie
18 hours ***	12.58	0.450	12.89	12,116	14.18	12,720		Cray Kelly
Varies for vacations/sick/trainings				3,000		3,000		Substitute Librarian
<b>TOTAL BUDGETED POSITIONS</b>		<b>7.025</b>		<b>233,143</b>		<b>240,495</b>		
<i>*** Pay Increases effective 07/01/2015</i>								
Total hours open to the public is 53.5 distributed Monday - Sunday as follows:								
			Monday			9am - 7pm		
			Tuesday			9am - 7pm		
			Wednesday			9am - 7pm		
			Thursday			9am - 7pm		
			Friday			9am - 5:30pm		
			Saturday			9am - 2pm	close 6 weeks in summer	
			Sunday			closed		

**Fiscal Year 2015  
Budget Request**

Detail Account Information

<b>October 9, 2014</b>	Department:	<b>Library</b>
Division Number:	Division Title:	
Account Number: <b>007-01-01</b>	Account Title:	<b>Regular Salaries</b>

<b>2012 Actual</b>	<b>2013 Budget</b>	<b>2013 Actual</b>	<b>2014 Budget</b>	<b>2014 Est. Expended</b>
\$265,121	\$226,529	\$226,869	\$227,384	\$217,384

<b>2015 Line Budget</b>	<b>Department Request</b>	<b>City Manager Recommendation</b>	<b>City Council Action</b>	<b>Increase (Decrease)</b>
	\$233,143	\$240,495	\$0	\$13,111

**Support for Budget Request:** Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

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see personnel cost sheet for details

**Fiscal Year 2015  
Budget Request**

Detail Account Information

**October 9, 2014**

Department: **Library**

Division Number:

Division Title:

Account Number: **007-03-02**

Account Title: **Travel/Training**

<b>2012 Actual</b>	<b>2013 Budget</b>	<b>2013 Actual</b>	<b>2014 Budget</b>	<b>2014 Est. Expended</b>
\$860	\$1,850	\$1,502	\$1,850	\$1,850

<b>2015 Line Budget</b>	<b>Department Request</b>	<b>City Manager Recommendation</b>	<b>City Council Action</b>	<b>Increase (Decrease)</b>
	\$1,850	\$1,850	\$0	\$0

**Support for Budget Request:** Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

Local, State, or national conference attendance for professional library and community development. Costs include mileage, airfare, lodging, and/or registration.

**Fiscal Year 2015  
Budget Request**

Detail Account Information

**October 9, 2014**

Department: **Library**

Division Number:

Division Title:

Account Number: **007-03-03**

Account Title: **Membership/Dues**

<b>2012 Actual</b>	<b>2013 Budget</b>	<b>2013 Actual</b>	<b>2014 Budget</b>	<b>2014 Est. Expended</b>
\$115	\$350	\$0	\$350	\$175

<b>2015 Line Budget</b>	<b>Department Request</b>	<b>City Manager Recommendation</b>	<b>City Council Action</b>	<b>Increase (Decrease)</b>
	\$365	\$300	\$0	(\$50)

**Support for Budget Request:** Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

Memberships to professional organizations for professional development and discounts on conferences. With memberships comes access to information, training & professional advisement, electronic resources and training opportunities at reduced membership rates.

Memberships to Maine Library Association for up to 10	\$175
American Library Association membership	\$130
New England Library Association	<u>\$60</u>
	<b>\$365</b>

**Fiscal Year 2015  
Budget Request**

Detail Account Information

**October 9, 2014**

Department:

**Library**

Division Number:

Division Title:

Account Number:

**007-05-01**

Account Title:

**Office Supplies**

<b>2012 Actual</b>	<b>2013 Budget</b>	<b>2013 Actual</b>	<b>2014 Budget</b>	<b>2014 Est. Expended</b>
\$2,844	\$3,000	\$2,866	\$3,000	\$3,000

<b>2015 Line Budget</b>	<b>Department Request</b>	<b>City Manager Recommendation</b>	<b>City Council Action</b>	<b>Increase (Decrease)</b>
	\$3,000	\$3,000	\$0	\$0

**Support for Budget Request:** Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

20 boxes of paper @ \$32.00 is \$640, toners for copiers, microfilm machines, printer toner 12 @ 110.00 is \$1,320, label tape 9 @ 17.99 is \$161.91, other office supplies necessary for functioning.  
Book mending supplies \$168.

**Fiscal Year 2015  
Budget Request**

Detail Account Information

**October 9, 2014**

Department: **Library**

Division Number:

Division Title:

Account Number: **007-05-02**

Account Title: **Postage**

<b>2012 Actual</b>	<b>2013 Budget</b>	<b>2013 Actual</b>	<b>2014 Budget</b>	<b>2014 Est. Expended</b>
\$1,210	\$1,350	\$868	\$1,350	\$1,250

<b>2015 Line Budget</b>	<b>Department Request</b>	<b>City Manager Recommendation</b>	<b>City Council Action</b>	<b>Increase (Decrease)</b>
	\$1,220	\$1,220	\$0	(\$130)

**Support for Budget Request:** Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

Postage costs for passports are \$5.60 per mailing for a priority envelope, as mandated by Department of State. We mail around 142 times (for approximately 300 passports, combining mailings when we are able) at \$5.60 @ 160 mailings \$896. Other postage costs include postage stamps 200 @ \$98.00 We receive \$25 in revenue for each passport processed to cover cost of postage, copies, etc. Interlibrary loan books and materials through the postal service 90 books @ \$2.50 is \$225.00. Other mailings: overdue notices, memorial thank you cards, general genealogy requests for information.

**Fiscal Year 2015  
Budget Request**

Detail Account Information

**October 9, 2014**

Department: **Library**

Division Number:

Division Title:

Account Number: **007-05-03**

Account Title: **Photocopies**

<b>2012 Actual</b>	<b>2013 Budget</b>	<b>2013 Actual</b>	<b>2014 Budget</b>	<b>2014 Est. Expended</b>
\$9,584	\$1,800	\$853	\$1,800	\$1,800

<b>2015 Line Budget</b>	<b>Department Request</b>	<b>City Manager Recommendation</b>	<b>City Council Action</b>	<b>Increase (Decrease)</b>
	\$1,800	\$1,650	\$0	(\$150)

**Support for Budget Request:** Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

Photocopy costs are offset by copying revenue paid for by the patron. Annual revenue for these fees average \$1,700.00  
 Department of State Consular Services requires copies of identification from all applicants as well as transmittal forms.  
 Other costs are for microfilm toners 3 @ \$200

**Fiscal Year 2015  
Budget Request**

Detail Account Information

**October 9, 2014**

Department: **Library**

Division Number:

Division Title:

Account Number: **007-05-04**

Account Title: **Ads/Publications**

<b>2012 Actual</b>	<b>2013 Budget</b>	<b>2013 Actual</b>	<b>2014 Budget</b>	<b>2014 Est. Expended</b>
\$249	\$400	\$0	\$375	\$375

<b>2015 Line Budget</b>	<b>Department Request</b>	<b>City Manager Recommendation</b>	<b>City Council Action</b>	<b>Increase (Decrease)</b>
	\$375	\$375	\$0	\$0

**Support for Budget Request:** Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

Star-Herald, Aroostook Republican ads 5@ \$59.00 is \$295.00 to publish programs, events.  
Northeast publishing for some signage and registration cards for new members is approximately \$130

**Fiscal Year 2015  
Budget Request**

Detail Account Information

**October 9, 2014**

Department: **Library**

Division Number:

Division Title:

Account Number: **007-05-07**

Account Title: **Miscellaneous**

<b>2012 Actual</b>	<b>2013 Budget</b>	<b>2013 Actual</b>	<b>2014 Budget</b>	<b>2014 Est. Expended</b>
\$0	\$0	\$1,544	\$0	\$0

<b>2015 Line Budget</b>	<b>Department Request</b>	<b>City Manager Recommendation</b>	<b>City Council Action</b>	<b>Increase (Decrease)</b>
	\$0	\$0	\$0	\$0

**Support for Budget Request:** Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

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This account was used for water, paper cups, etc.

Much of this cost pertains to water cooler expenses which in 2014 will be eliminated. The Enhancement Project includes a water fountain.

**Fiscal Year 2015  
Budget Request**

Detail Account Information

**October 9, 2014**

Department: **Library**

Division Number:

Division Title:

Account Number: **007-06-01**

Account Title: **Phone/Fax/Internet**

<b>2012 Actual</b>	<b>2013 Budget</b>	<b>2013 Actual</b>	<b>2014 Budget</b>	<b>2014 Est. Expended</b>
\$2,106	\$2,400	\$2,587	\$2,400	\$1,800

<b>2015 Line Budget</b>	<b>Department Request</b>	<b>City Manager Recommendation</b>	<b>City Council Action</b>	<b>Increase (Decrease)</b>
	\$1,740	\$1,740	\$0	(\$660)

**Support for Budget Request:** Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

The library receives its Internet services through Fairpoint Communications. Internet service is provided by the Maine School and Library Network (MSLN), under the National Education Rate Program (E-rate), a federal program designed to provide telecommunications discounts to qualified schools and public libraries. This saves the city over \$14,000 in ISP charges per year. Average monthly cost for phone is \$145.00 12 @ \$1,740.00

**Fiscal Year 2015  
Budget Request**

Detail Account Information

**October 9, 2014** Department: **Library**  
 Division Number: Division Title:  
 Account Number: **007-06-02** Account Title: **Fuel Oil**

2012 Actual	2013 Budget	2013 Actual	2014 Budget	2014 Est. Expended
\$18,792	\$22,471	\$22,929	\$19,400	\$33,666

2015 Line Budget	Department Request	City Manager Recommendation	City Council Action	Increase (Decrease)
	\$33,666	\$31,000	\$0	\$11,600

**Support for Budget Request:** Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

Projected fuel costs reflect the known past rate of usage in the library as it currently stands at a previously determined factor of \$3.423 per gallon,

Last week of December, 2013	908.5 Gals
January	1450.9 Gals
February	1373.3 Gals
March	792.8 Gals
April	908.5 Gals
May	551.5 Gals

Estimated Usage:	
June	400.0 Gals
July	300.0 Gals
August	300.0 Gals
September	500.0 Gals
October	908.5 Gals
November	908.5 Gals
December	1450.0 Gals

**Fiscal Year 2015  
Budget Request**

Detail Account Information

**October 9, 2014**

Department:

**Library**

Division Number:

Division Title:

Account Number:

**007-06-03**

Account Title:

**Electric Service**

<b>2012 Actual</b>	<b>2013 Budget</b>	<b>2013 Actual</b>	<b>2014 Budget</b>	<b>2014 Est. Expended</b>
\$18,951	\$16,836	\$18,052	\$19,361	\$22,000

<b>2015 Line Budget</b>	<b>Department Request</b>	<b>City Manager Recommendation</b>	<b>City Council Action</b>	<b>Increase (Decrease)</b>
	\$22,020	\$21,000	\$0	\$1,639

**Support for Budget Request:** Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

Average KW use per day is 418. Average monthly bill is \$1,835 12 months @ \$1,835 is \$22,020

**Fiscal Year 2015  
Budget Request**

Detail Account Information

**October 9, 2014**

Department: **Library**

Division Number:

Division Title:

Account Number: **007-06-04**

Account Title: **Water and Sewer**

2012 Actual	2013 Budget	2013 Actual	2014 Budget	2014 Est. Expended
\$1,897	\$2,000	\$1,899	\$1,870	\$1,800

2015 Line Budget	Department Request	City Manager Recommendation	City Council Action	Increase (Decrease)
	\$1,750	\$1,750	\$0	(\$120)

**Support for Budget Request:** Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.



Sprinkler system costs \$32.60 quarterly	130.40
Average cubic foot usage for water and sewer combined per month is = 1,371/cu ft	
Average monthly bill for water and sewer = \$135.00	1620.00

**Fiscal Year 2015  
Budget Request**

Detail Account Information

**October 9, 2014**

Department: **Library**

Division Number:

Division Title:

Account Number: **007-06-05**

Account Title: **Garbage Removal**

<b>2012 Actual</b>	<b>2013 Budget</b>	<b>2013 Actual</b>	<b>2014 Budget</b>	<b>2014 Est. Expended</b>
\$0	\$1,400	\$1,373	\$1,400	\$1,400

<b>2015 Line Budget</b>	<b>Department Request</b>	<b>City Manager Recommendation</b>	<b>City Council Action</b>	<b>Increase (Decrease)</b>
	\$1,400	\$1,400	\$0	\$0

**Support for Budget Request:** Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

Recycling efforts continue to reduce waste continues to be a high priority.  
Average monthly bill is: \$112.50 X 12 months

1350.00

**Fiscal Year 2015  
Budget Request**

Detail Account Information

**October 9, 2014** Department: **Library**  
 Division Number: Division Title:  
 Account Number: **007-07-01** Account Title: **New Equipment**

2012 Actual	2013 Budget	2013 Actual	2014 Budget	2014 Est. Expended
\$167	\$0	\$165	\$0	\$0

2015 Line Budget	Department Request	City Manager Recommendation	City Council Action	Increase (Decrease)
	\$3,215	\$0	\$0	\$0

**Support for Budget Request:** Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

Total cost for this project is \$4,004.15 Private or Trustee funding will be requested in the amount of \$1,282.02 to fully fund this project

Telephone conference system \$2,722 for hardware (8 phones) and VOIP to City Hall Directly \$493.00  
 Installation costs and training library staff is \$765.00

Actual hardware for phones need replacement. Many phones are functioning poorly and are outdated.

Conferencing system would allow large groups to gather and persons off sight to call in.

Includes:

NEC SL1100 Package

Package Configured 4 CO Lines x 16 Digital Extensions x 4

Analog Extensions

Package Includes:

(1) Cabinet, Power Supply and Processor

(1) 4-Port CO Line Card

(2) 8-Port Digital Station Card

(1) 4-Port Analog Station Card

(8) 24-Button Display Speakerphone with Backlit Display and

Keypad

(1) Voice Messaging System with Email Notification

(1) Installation Cable

(1) 66 Block with Bracket

(1) Battery Backup

1 2,722.13 2,722.13T

Estimated Technician Labor - System Installation 8 85.00 680.00

5% State of Maine Service Provider Tax EXEMPT 8 0.00 0.00

Technician Labor - System Training 1 85.00 85.00

16 channel voip daughter board 1 324.20 324.20TVoIP Adapter 1 83.82 83.82TEstimated Technician Labor 1 85.00

**Fiscal Year 2015  
Budget Request**

Detail Account Information

**October 9, 2014**

Department: **Library**

Division Number:

Division Title:

Account Number: **007-07-03**

Account Title: **Janitorial Supplies**

<b>2012 Actual</b>	<b>2013 Budget</b>	<b>2013 Actual</b>	<b>2014 Budget</b>	<b>2014 Est. Expended</b>
\$2,873	\$2,000	\$2,145	\$2,000	\$3,300

<b>2015 Line Budget</b>	<b>Department Request</b>	<b>City Manager Recommendation</b>	<b>City Council Action</b>	<b>Increase (Decrease)</b>
	\$3,300	\$2,800	\$0	\$800

**Support for Budget Request:** Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

Janitorial supplies keep the library clean and are purchased at P&E or Walmart, wherever is the least expensive.

Average monthly costs for janitorial supplies are \$275.00.

Typical items purchased for janitorial supplies include: paper towels, cleaners, toilet tissue, trash can liners, soap, floor cleaners, hand soap for bathroom, air fresheners, latex gloves, mop heads, vacuum cleaner bags, Ice Melt for walkways, etc.

**Fiscal Year 2015  
Budget Request**

Detail Account Information

**October 9, 2014**

Department: **Library**

Division Number:

Division Title:

Account Number: **007-07-08**

Account Title: **Program Supplies**

2012 Actual	2013 Budget	2013 Actual	2014 Budget	2014 Est. Expended
\$2,707	\$3,100	\$2,024	\$3,100	\$3,100

2015 Line Budget	Department Request	City Manager Recommendation	City Council Action	Increase (Decrease)
	\$3,100	\$3,100	\$0	\$0

**Support for Budget Request:** Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

Miscellaneous (programs and events) covers many core library service programs and events, including Children's reading and literacy programs (e.g. Summer Reading, book clubs, after school tutoring), booths at community outreach events such as job and health fairs

an average of four author appearances/book signings per year, and community involvement events such as art receptions, workshops and conferences (e.g. Access to Justice, Teen Writing, grant writing), and classes, all of which are open to the public.

Crafts, costumes, incentive prizes, books, decorations, tutoring materials, snacks, refreshments, posters, banners, promotional items (signs, brochures), speakers, and honorariums

Special programs	300
Art Shows/Receptions/Festivals 12 @ \$100.00	1,200
Books Signings & Clubs 4 @ \$50	200
Summer Reading Programs for young adults, adults or children	500
Afterschool Book Clubs 25 @ \$5.00	100
Literacy Programs for Adult and child learners Homework Help/tutoring	200
Classes, workshops, meetings, and trainings	600
	<hr/>
	3,100

**Fiscal Year 2015  
Budget Request**

Detail Account Information

**October 9, 2014**

Department: **Library**

Division Number:

Division Title:

Account Number: **007-08-01**

Account Title: **Equipment Repairs/Maint.**

2012 Actual	2013 Budget	2013 Actual	2014 Budget	2014 Est. Expended
\$0	\$2,300	\$180	\$2,000	\$0

2015 Line Budget	Department Request	City Manager Recommendation	City Council Action	Increase (Decrease)
	\$2,000	\$1,850	\$0	(\$150)

**Support for Budget Request:** Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

Anticipated repair and maintenance for 2015:

- roof and grounds, security cameras: (\$1,000)
- equipment repair and maintenance: printers, copiers, scanners, microfilm machine repair and maintenance, fax machine, telephone maintenance/repairs (\$700)
- electrical wiring and outlet repair; required upkeep for safety inspections,
- library's interior and exterior lighting (\$400.00)
- Locksmith for repairs, keys, and safe maintenance (\$200.00)

**Fiscal Year 2015  
Budget Request**

Detail Account Information

**October 9, 2014**

Department: **Library**

Division Number:

Division Title:

Account Number: **007-13-03**

Account Title: **Collection Development**

2012 Actual	2013 Budget	2013 Actual	2014 Budget	2014 Est. Expended
\$23,877	\$24,500	\$20,177	\$24,500	\$22,500

2015 Line Budget	Department Request	City Manager Recommendation	City Council Action	Increase (Decrease)
	\$24,500	\$26,000	\$0	\$1,500

**Support for Budget Request:** Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

We purchase approximately 400 books, DVDs, books on tape, etc. \$18,600  
 Support Agreement for Atrium Book Systems (database and software for our collection) \$1,000  
 Movie Licensing \$325.00  
 We outsource the barcodes, wrapping, labeling, and computer (MARC) records for these 400 books. 400 books @ .98 per book is \$392.00.  
 \$565.00 per year to ship books from and to other libraries.  
 Electronic resources and databases total approximately \$3,100 for electronic reference and online books.  
 Maine State Library Consortia for Download Library (ebooks and downloadable books on tape) \$500.00

LIBRARY									Department
	2012 Actual	2013 Budget	2013 Actual	2014 Budget	2014 Estimate	2015 Department	2015 Manager	2015 Council	Change from 2014 Budget
<b>TOTAL EXPENSES</b>	<b>351,353</b>	<b>312,286</b>	<b>306,033</b>	<b>312,140</b>	<b>315,400</b>	<b>338,445</b>	<b>339,530</b>	-	<b>26,305</b>
<b>WAGES</b>	<b>265,121</b>	<b>226,529</b>	<b>226,869</b>	<b>227,384</b>	<b>217,384</b>	<b>233,143</b>	<b>240,495</b>	-	<b>5,759</b>
007 01 01 REGULAR SALARIES	265,121	226,529	226,869	227,384	217,384	233,143	240,495	-	5,759
<b>EMPLOYEE COSTS</b>	<b>975</b>	<b>2,200</b>	<b>1,502</b>	<b>2,200</b>	<b>2,025</b>	<b>2,215</b>	<b>2,150</b>	-	<b>15</b>
03 02 TRAVEL/TRAINING	860	1,850	1,502	1,850	1,850	1,850	1,850	-	-
03 03 MEMBERSHIP DUES	115	350	-	350	175	365	300	-	15
<b>DEPARTMENTAL EXPENSES</b>	<b>13,887</b>	<b>6,550</b>	<b>6,131</b>	<b>6,525</b>	<b>6,425</b>	<b>6,395</b>	<b>6,245</b>	-	<b>(130)</b>
05 01 OFFICE SUPPLIES	2,844	3,000	2,866	3,000	3,000	3,000	3,000	-	-
05 02 POSTAGE	1,210	1,350	868	1,350	1,250	1,220	1,220	-	(130)
05 03 PHOTOCOPIES	9,584	1,800	853	1,800	1,800	1,800	1,650	-	-
05 04 ADS/PUBLICATIONS	249	400	-	375	375	375	375	-	-
05 07 MISCELLANEOUS	-	-	1,544	-	-	-	-	-	-
<b>UTILITIES</b>	<b>41,746</b>	<b>45,107</b>	<b>46,840</b>	<b>44,431</b>	<b>60,666</b>	<b>60,576</b>	<b>56,890</b>	-	<b>16,145</b>
06 01 PHONE/INTERNET	2,106	2,400	2,587	2,400	1,800	1,740	1,740	-	(660)
06 02 FUEL OIL	18,792	22,471	22,929	19,400	33,666	33,666	31,000	-	14,266
06 03 ELECTRIC SERVICE	18,951	16,836	18,052	19,361	22,000	22,020	21,000	-	2,659
06 04 WATER/SEWER/SPRINKLER	1,897	2,000	1,899	1,870	1,800	1,750	1,750	-	(120)
06 05 GARBAGE REMOVAL	-	1,400	1,373	1,400	1,400	1,400	1,400	-	-
<b>SUPPLIES/EQUIPMENT</b>	<b>5,747</b>	<b>5,100</b>	<b>4,334</b>	<b>5,100</b>	<b>6,400</b>	<b>9,615</b>	<b>5,900</b>	-	<b>4,515</b>
07 01 NEW EQUIPMENT	167	-	165	-	-	3,215	-	-	3,215
07 03 JANITORIAL SUPPLIES	2,873	2,000	2,145	2,000	3,300	3,300	2,800	-	1,300
07 08 PROGRAM SUPPLIES	2,707	3,100	2,024	3,100	3,100	3,100	3,100	-	-
<b>REPAIRS/MAINTENANCE</b>	<b>-</b>	<b>2,300</b>	<b>180</b>	<b>2,000</b>	<b>-</b>	<b>2,000</b>	<b>1,850</b>	-	<b>-</b>
08 01 EQUIPMENT REPAIRS & MAINT	-	2,300	180	2,000	-	2,000	1,850	-	-
<b>MISCELLANEOUS</b>	<b>23,877</b>	<b>24,500</b>	<b>20,177</b>	<b>24,500</b>	<b>22,500</b>	<b>24,500</b>	<b>26,000</b>	-	<b>-</b>
13 03 COLLECTION DEV	23,877	24,500	20,177	24,500	22,500	24,500	26,000	-	-

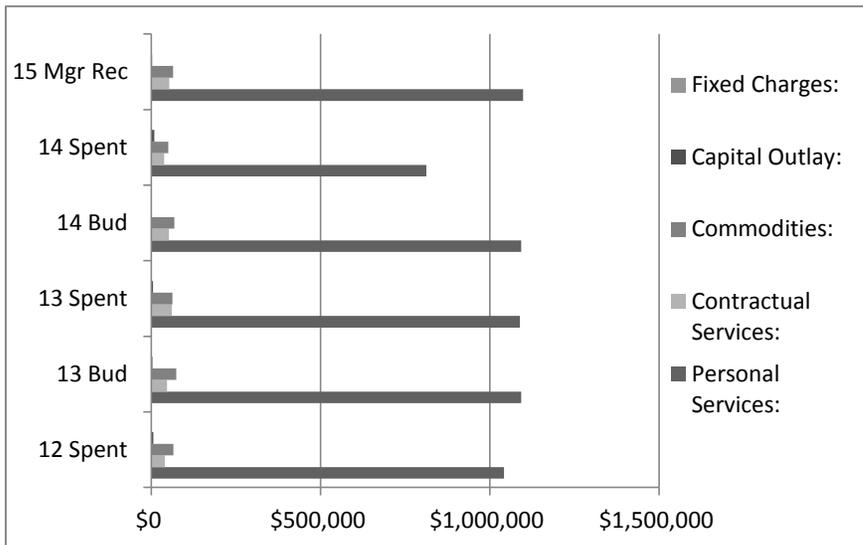
# City of Presque Isle, Maine

## 2015

Budget: **Police**

Department Number: **008**

	2012	2013	2013	2014	2014 Spent	2015		
	Spent	Budget	Spent	Budget	Thru Sept	Dept Head	Manager's Rec	City Council Rec
Personal Services:	\$1,041,159	\$1,091,803	\$1,088,639	\$1,091,982	\$812,175	\$1,103,549	\$1,097,644	\$0
Contractual Services:	\$39,539	\$46,707	\$60,417	\$51,707	\$37,543	\$53,607	\$53,107	\$0
Commodities:	\$64,657	\$73,250	\$62,244	\$68,275	\$50,312	\$66,926	\$64,325	\$0
Capital Outlay:	\$5,425	\$2,900	\$4,796	\$1,000	\$8,421	\$4,250	\$2,000	\$0
Fixed Charges:	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
<b>TOTALS:</b>	<b>\$1,150,780</b>	<b>\$1,214,660</b>	<b>\$1,216,096</b>	<b>\$1,212,964</b>	<b>\$908,452</b>	<b>\$1,228,332</b>	<b>\$1,217,076</b>	<b>\$0</b>



FRINGE BENEFIT IMPACT (Estimated):	
FICA	\$65,027
Workers Comp	\$16,568
Health Insurance	\$181,303
Retirement	\$268,305
Unemployment	\$8,369
Other Insurance	\$0
# of Full Time Employees	22.38
<b>Total Fringe Benefit Impact</b>	<b>\$539,572</b>

	2014 Budget	2015 Manager's Rec	Dollar Change	Percentage Change
Personal Services:	\$1,091,982	\$1,097,644	\$5,662	0.52%
Contractual Services:	\$51,707	\$53,107	\$1,400	2.71%
Commodities:	\$68,275	\$64,325	(\$3,950)	-5.79%
Capital Outlay:	\$1,000	\$2,000	\$1,000	100.00%
Fixed Charges:	\$0	\$0	\$0	N/A
<b>TOTALS:</b>	<b>\$1,212,964</b>	<b>\$1,217,076</b>	<b>\$4,112</b>	<b>0.34%</b>

2015 Personnel Services

Account Number	Description	2012 Spent	2013 Budget	2013 Spent	2014 Budget	2014 Spent Thru Sept	2015		
							Dept Head	Mgr's Rec	Council Rec
01-01	Regular Salaries	\$860,052	\$905,250	\$886,215	\$908,444	\$668,896	\$898,847	\$905,091	\$0
01-02	Overtime	\$151,529	\$158,000	\$160,607	\$154,000	\$114,842	\$160,080	\$155,000	\$0
01-03	Fire Dept On Call								
01-04	Stipends	\$1,400	\$1,400	\$1,400	\$1,400	\$700	\$1,400	\$1,400	\$0
01-05	Program Salaries								
01-06	Election Salaries								
01-02	City Council Pay								
03-01	Mileage Reimbursement								
03-02	Travel/Training	\$13,542	\$16,000	\$28,570	\$15,985	\$12,840	\$27,245	\$22,500	\$0
03-03	Memberships/Dues	\$1,040	\$1,153	\$1,075	\$1,153	\$1,085	\$1,153	\$1,153	\$0
03-04	Uniforms/Clothing	\$13,596	\$10,000	\$10,772	\$11,000	\$13,811	\$14,824	\$12,500	\$0
<b>Totals</b>		<b>\$1,041,159</b>	<b>\$1,091,803</b>	<b>\$1,088,639</b>	<b>\$1,091,982</b>	<b>\$812,175</b>	<b>\$1,103,549</b>	<b>\$1,097,644</b>	<b>\$0</b>

2015 Contractual Services

Account Number	Description	2012 Spent	2013 Budget	2013 Spent	2014 Budget	2014 Spent Thru Sept	2015		
							Dept Head	Mgr's Rec	Council Rec
05-04	Ads/Publications	\$1,143	\$1,100	\$1,092	\$1,100	\$1,055	\$1,100	\$1,100	\$0
06-01	Phone/Internet	\$13,648	\$18,607	\$17,653	\$18,607	\$12,170	\$18,607	\$18,607	\$0
08-01	Equipment Repair	\$21,017	\$17,000	\$28,491	\$18,500	\$15,651	\$18,500	\$18,000	\$0
08-03	Radio Repair	\$3,731	\$10,000	\$13,181	\$13,500	\$8,668	\$15,400	\$15,400	\$0
<b>Totals</b>		<b>\$39,539</b>	<b>\$46,707</b>	<b>\$60,417</b>	<b>\$51,707</b>	<b>\$37,543</b>	<b>\$53,607</b>	<b>\$53,107</b>	<b>\$0</b>

2015 Commodities

Account Number	Description	2012 Spent	2013 Budget	2013 Spent	2014 Budget	2014 Spent Thru Sept	2015		
							Dept Head	Mgr's Rec	Council Rec
05-01	Office Supplies	\$12,711	\$12,100	\$8,080	\$10,000	\$8,379	\$10,000	\$10,000	\$0
05-02	Postage	\$1,466	\$900	\$750	\$900	\$360	\$900	\$825	\$0
05-07	Miscellaneous	\$0	\$0	\$0	\$0	\$1,309	\$1,000	\$500	\$0
07-02	Gas & Oil	\$38,638	\$45,500	\$39,402	\$42,000	\$28,278	\$39,556	\$39,000	\$0
07-09	Training Equip/Supplies	\$2,314	\$3,750	\$1,437	\$4,000	\$1,740	\$4,000	\$3,500	\$0
13-02	Jail/Prisoner Expense	\$6,405	\$8,000	\$9,137	\$8,375	\$4,664	\$8,970	\$8,000	\$0
13-09	K-9 Expenses	\$3,123	\$3,000	\$3,438	\$3,000	\$5,583	\$2,500	\$2,500	\$0
<b>Totals</b>		<b>\$64,657</b>	<b>\$73,250</b>	<b>\$62,244</b>	<b>\$68,275</b>	<b>\$50,312</b>	<b>\$66,926</b>	<b>\$64,325</b>	<b>\$0</b>

2015 Capital Outlay

Account Number	Description	2012 Spent	2013 Budget	2013 Spent	2014 Budget	2014 Spent Thru Sept	2015		
							Dept Head	Mgr's Rec	Council Rec
07-01 07-**	New Equipment	\$5,425	\$2,900	\$4,796	\$1,000	\$8,421	\$4,250	\$2,000	\$0
<b>Totals</b>		<b>\$5,425</b>	<b>\$2,900</b>	<b>\$4,796</b>	<b>\$1,000</b>	<b>\$8,421</b>	<b>\$4,250</b>	<b>\$2,000</b>	<b>\$0</b>

POLICE DEPARTMENT PERSONAL SERVICES BUDGET WORKSHEET								
Fiscal Year 2015 BUDGET								
DIVISION:								
	PAY RATE		2015 DEPARTMENT REQUEST			2015	2015	
	AS OF	FULL TIME	PAY	ANNUAL	PAY	MANAGER	COUNCIL	
CLASSIFICATION	08.01.2014	EQUIVALENT	RATE	WAGES	RATE	RECOMMEND	APPROP.	NAME
Chief of Police ***	30.73	1	31.50	65,768	34.65	69,044		Matthew Irwin
Deputy Chief	29.82	1	29.89	62,410		62,410		Laurie Kelly
Sergeant #2	24.21	1	24.21	50,550		50,550		Gilman Erickson
Sergeant #3	24.21	1	24.21	50,550		50,550		Mark Barnes
Corporal	20.55	1	20.55	42,908		42,908		Wayne Selfridge
Police Officer #1	20.3	1	20.3	42,386		42,386		Brian McQuarrie
Police Officer #2	19.44	1	19.44	40,591		40,591		William Scull
Police Officer #3	18.92	1	15.91	33,220		33,220		Tyler Cote
Police Officer #4	18.92	1	18.92	39,505		39,505		Kevin Reed
Police Officer #5	18.92	1	18.92	39,505		39,505		Christopher Hayes
Police Officer #6	17.39	1	18.15	37,897		37,897		Ryan Eagles
Police Officer #7	16.21	1	17.39	36,310		36,310		Kyle White
Police Officer #8	16.21	1	17.39	36,310		36,310		Kaitlyn McLaughlin
Police Officer #9	14.97	1	15.91	33,220		33,220		Open
Police Officer #10	14.97	1	15.91	33,220		33,220		Lucas Hafford
Full Time Dispatcher	18.18	1	18.18	37,960		37,960		Thomas King
Full Time Dispatcher	16.77	1	16.77	35,016		35,016		Pam Sutherland
Full Time Dispatcher	16.77	1	14.97	31,257		31,257		Lucas Roy
Full Time Dispatcher	14.45	1	14.97	31,257		31,257		Jessica Guy
Administrative Assistant ***	15.35	1	15.73	32,852	17.30	34,480		Vicki Kinney
Court Records Administrator - 30 hrs. ***	12.6	0.75	12.92	20,225	14.20	21,565		Jocelyn Marquis
Animal Control Officer - 25 hours weekly	15.07	0.625	15.45	20,158		20,158		Daniel Corey
Stipends				1,400		1,400		Gilman Erickson
Overtime				160,080		155,000		
MDEA Agent - Reimbursed Through State	21.92	1	21.92	45,769		45,769		Joey Seeley
<b>TOTAL BUDGETED POSITIONS</b>		<b>22.375</b>		<b>1,060,327</b>		<b>1,061,491</b>		
*** Pay Increase Effective 07/01/2015								

**Fiscal Year 2015  
Budget Request**

Detail Account Information

**October 9, 2014**

Department: **Police Department**

Division Number:

Division Title:

Account Number: **008-01-01**

Account Title: **Regular Salaries**

<b>2012 Actual</b>	<b>2013 Budget</b>	<b>2013 Actual</b>	<b>2014 Budget</b>	<b>2014 Est. Expended</b>
\$860,052	\$905,250	\$886,215	\$908,444	\$899,360

<b>2015 Line Budget</b>	<b>Department Request</b>	<b>City Manager Recommendation</b>	<b>City Council Action</b>	<b>Increase (Decrease)</b>
	\$898,847	\$905,091	\$0	(\$3,353)

**Support for Budget Request:** Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

see personnel cost sheet for details

**Fiscal Year 2015  
Budget Request**

Detail Account Information

October 9, 2014

Department: **Police Department**

Division Number:

Division Title:

Account Number: **008-01-02**

Account Title: **Overtime**

2012 Actual	2013 Budget	2013 Actual	2014 Budget	2014 Est. Expended
\$151,529	\$158,000	\$160,607	\$154,000	\$155,540

2013 Line Budget	Department Request	City Manager Recommendation	City Council Action	Increase (Decrease)
	\$160,080	\$155,000	\$0	\$1,000

**Support for Budget Request:** Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.



		<b>Grant &amp; Contractual Revenue (See Revenue Worksheet 008-01 &amp; 008-04)</b>	
Court	\$11,000	<i>Court Reimbursement</i>	\$5,500
Overtime	\$104,077	<i>City to be Reimbursed:</i>	OUI Grant \$5,000 Alcohol Grant \$2,000 ATV Grant \$9,000
Fill-in Supervisor	\$11,003	<i>City to be Reimbursed:</i>	\$27,000
Special Duty	\$20,000	<i>Additional Reimbursement</i>	TSA Contract \$51,100 Mapleton Dispatch \$5,500
Holiday Pay	\$14,000		Total \$105,100
<b>Total</b>	<b>\$160,080</b>	<b>Total (Less Revenue)</b>	<b>\$54,980</b>

Corporal positions are entirely funded from the "Fill-in Supervisor" line at a pay rate of .50/hour per position.

**Fiscal Year 2015  
Budget Request**

Detail Account Information

**October 9, 2014**

Department: **Police Department**

Division Number:

Division Title:

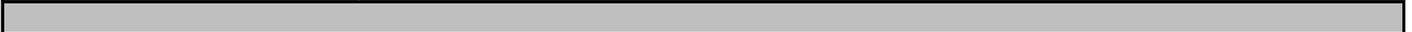
Account Number: **008-01-04**

Account Title: **Stipends**

2012 Actual	2013 Budget	2013 Actual	2014 Budget	2014 Est. Expended
\$1,400	\$1,400	\$1,400	\$1,400	\$1,400

2015 Line Budget	Department Request	City Manager Recommendation	City Council Action	Increase (Decrease)
	\$1,400	\$1,400	\$0	\$0

**Support for Budget Request:** Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.



**Support for Budget Request:** The Stipend dollars cover the extra responsibility taken on by department personnel concerning day to day issues that may arise involving vehicle and computer maintenance. This is a union negotiated issue.

Stipends consist of:

Department Fleet Supervisor	\$800
Department I/T Co-ordinator	\$600
	<hr/>
	\$1,400

**Fiscal Year 2015  
Budget Request**

Detail Account Information

**October 9, 2014** Department: **Police Department**  
 Division Number: Division Title:  
 Account Number: **008-03-02** Account Title: **Travel/Training**

2012 Actual	2013 Budget	2013 Actual	2014 Budget	2014 Est. Expended
\$13,542	\$16,000	\$28,570	\$15,985	\$19,000

2015 Line Budget	Department Request	City Manager Recommendation	City Council Action	Increase (Decrease)
	\$27,245	\$22,500	\$0	\$6,515

**Support for Budget Request:** Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

The following training requirements must be met:

- |  |    |       |
|--|----|-------|
| 1. Online training mandated for all sworn officers by the Board of Trustees at the Maine Criminal Justice Academy      | \$ | 1,235 |
| 2. 40 hour in-service training necessary to achieve or retain law enforcement certification, required by State statute | \$ | 660   |
| 3. Regional training coordinator to attend bi-annual meetings at the MCJA  | \$ | 50    |
| 4. Attendance by one dispatcher at the Metro Users Group conference (in-State)   | \$ | 400   |
| 5. Educational incentive delineated in union contract (Funding for 3 officers)   | \$ | 6,000 |
| 6. Attendance at the Maine Chiefs of Police Association conferences and committee work                                 | \$ | 1,700 |

The following training request is for discretionary training:

- |   |           |               |
|---|-----------|---------------|
| 1. Miscellaneous training opportunities for officers to receive professional enrichment, meet state training requirements, including firearms qualifications, CPR/First Aid, and Haz-Mat training | \$        | 5,000         |
| 2. MCJA Academy costs for 3 officers (training, room & board)   | \$        | 10,200        |
| 3. K9 School for new drug dog & handler   | \$        | 2,000         |
|   | <b>\$</b> | <b>27,245</b> |

**Fiscal Year 2015  
Budget Request**

Detail Account Information

**October 9, 2014**

Department: **Police Department**

Division Number:

Division Title:

Account Number: **008-03-03**

Account Title: **Memberships/Dues**

2012 Actual	2013 Budget	2013 Actual	2014 Budget	2014 Est. Expended
\$1,040	\$1,153	\$1,075	\$1,153	\$1,153

2015 Line Budget	Department Request	City Manager Recommendation	City Council Action	Increase (Decrease)
	\$1,153	\$1,153	\$0	\$0

**Support for Budget Request:** Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.



This account covers various memberships and dues for the following professional organizations:

1. Aroostook County training	\$	135.00
2. Maine Chiefs of Police		150.00
3. International Association of Chiefs of Police		120.00
4. FBI National Academy		88.00
5. New England State Police Information Network		50.00
6. Maine Animal Control Association		35.00
7. Maine Emergency Numbers Association		75.00
8. IACP Net		500.00
		<hr/>
	\$	1,153.00

**Fiscal Year 2015  
Budget Request**

Detail Account Information

**October 9, 2014** Department: **Police Department**  
 Division Number: Division Title:  
 Account Number: **008-03-04** Account Title: **Uniforms/Clothing**

2012 Actual	2013 Budget	2013 Actual	2014 Budget	2014 Est. Expended
\$13,596	\$10,000	\$10,772	\$11,000	\$13,000

2014 Line Budget	Department Request	City Manager Recommendation	City Council Action	Increase (Decrease)
	\$14,824	\$12,500	\$0	\$1,500

**Support for Budget Request:** Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

**Dry Cleaning:** \$1,944.00  
 The City is contractually obligated to pay for the cleaning costs of the officer's uniforms. This cost fluctuates on a monthly basis but averages about \$162.00 per month, totalling \$1944.00

**Body Armor:** \$3,080.00  
 In 2015, we have eight vests in need of replacement (they must be replaced every five years) at a cost of \$770 / vest for a total cost of \$6160.00. We participate in a program that typically covers up to half of our total cost. Our total cost will be \$3080.00.

**Equipment & Uniforms:** \$1,800  
 1. Detective receives a clothing allowance of \$600.00  
 2. PIPD now has four full time dispatchers and will provide uniforms to them rather than offer a clothing allowance at a cost of \$1200.00

**Replacement Equipment:** \$8,000.00  
 As uniforms and equipment wear, they need to be replaced in order to maintain a professional appearance and practical effectiveness.

**Total** **\$14,824.00**

**Fiscal Year 2015  
Budget Request**

Detail Account Information

**October 9, 2014** Department: **Police Department**  
 Division Number: Division Title:  
 Account Number: **008-05-01** Account Title: **Office Supplies**

2012 Actual	2013 Budget	2013 Actual	2014 Budget	2014 Est. Expended
\$12,711	\$12,100	\$8,080	\$10,000	\$10,500

2015 Line Budget	Department Request	City Manager Recommendation	City Council Action	Increase (Decrease)
	\$10,000	\$10,000	\$0	\$0

**Support for Budget Request:** Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.



1. Copy paper	25 Cases @	\$35.00 / Case	\$875
2. Copy Machine Rental	\$118.70 / Month		\$1,785
3. Per Copy Price	\$.008 / page	\$30.00 / Month	\$360
4. Printer Ink Cartridges	Average \$208.00 Each	8	\$1,414
5. Pens, pencils, paper clips, binder clips, tape, filepockets, file folders, clipboards, cd's, dvd's, cd envelopes, note pads, heatseal, correction tape, correction liquid, legal pads, manila folders, markers, expandable folders, staples, scissors, etc...	All items necessary for a 24/7/365 operation.		\$3,566
6. Various forms, documents, and related printing costs	Including Letterhead, Timesheets, Defect Cards, Warning Cards, Ticket Books, Statement Forms, Security Check Forms, Receipt Forms etc...		\$2,000
<b>Total</b>			<b><u>\$10,000</u></b>

**Fiscal Year 2015  
Budget Request**

Detail Account Information

**October 9, 2014**

Department: **Police Department**

Division Number:

Division Title:

Account Number: **008-05-02**

Account Title: **Postage**

<b>2012 Actual</b>	<b>2013 Budget</b>	<b>2013 Actual</b>	<b>2014 Budget</b>	<b>2014 Est. Expended</b>
\$1,466	\$900	\$750	\$900	\$750

<b>2015 Line Budget</b>	<b>Department Request</b>	<b>City Manager Recommendation</b>	<b>City Council Action</b>	<b>Increase (Decrease)</b>
	\$900	\$825	\$0	(\$75)

**Support for Budget Request:** Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

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PIPD mailings / postage costs

**\$900**

**Fiscal Year 2015  
Budget Request**

Detail Account Information

**October 9, 2014**

Department: **Police Department**

Division Number:

Division Title:

Account Number: **008-05-04**

Account Title: **Ads/Publications**

<b>2012 Actual</b>	<b>2013 Budget</b>	<b>2013 Actual</b>	<b>2014 Budget</b>	<b>2014 Est. Expended</b>
\$1,143	\$1,100	\$1,092	\$1,100	\$1,100

<b>2015 Line Budget</b>	<b>Department Request</b>	<b>City Manager Recommendation</b>	<b>City Council Action</b>	<b>Increase (Decrease)</b>
	\$1,100	\$1,100	\$0	\$0

**Support for Budget Request:** Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.



1. Maine state statute books for all sworn officers		\$800.00
2. Local ads for sale of fleet vehicles or other PSA needs (average 10/year)	\$40.00 / ad	<u>\$300.00</u>
	<b>Total</b>	<b>\$1,100.00</b>

**Fiscal Year 2015  
Budget Request**

Detail Account Information

**October 9, 2014**

Department: **Police Department**

Division Number:

Division Title:

Account Number: **008-05-07**

Account Title: **Miscellaneous**

<b>2012 Actual</b>	<b>2013 Budget</b>	<b>2013 Actual</b>	<b>2014 Budget</b>	<b>2014 Est. Expended</b>
\$0	\$0	\$0	\$0	\$1,400

<b>2015 Line Budget</b>	<b>Department Request</b>	<b>City Manager Recommendation</b>	<b>City Council Action</b>	<b>Increase (Decrease)</b>
	\$1,000	\$500	\$0	\$500

**Support for Budget Request:** Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

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Coffee, Water, pre-employment evaluations and other misc. items.	\$1,000.00
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New in 2015 - Budgeted in Acct #008-13-09 in prior years

**Fiscal Year 2014  
Budget Request**

Detail Account Information

**October 9, 2014**

Department: **Police Department**

Division Number:

Division Title:

Account Number: **008-06-01**

Account Title: **Phone/Fax/Internet**

2012 Actual	2013 Budget	2013 Actual	2014 Budget	2014 Est. Expended
\$13,648	\$18,607	\$17,653	\$18,607	\$18,607

2015 Line Budget	Department Request	City Manager Recommendation	City Council Action	Increase (Decrease)
	\$18,607	\$18,607	\$0	\$0

**Support for Budget Request:** Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.



1. Average annual land line cost		\$5,239
2. Average annual cell phone cost		\$3,600
3. New cell phone expense per officer union contract \$25.00 Stipend / month		\$3,600
4. 5 Aircards for Patrol Laptops	\$50/month/card	\$3,000
4. T-1 Line	\$224.00 / month	\$2,688
5. Chief's cell phone stipend	\$40.00 / month	\$480
	<b>Total</b>	<b><u>\$18,607</u></b>

**Fiscal Year 2015  
Budget Request**

Detail Account Information

**October 9, 2014**

Department: **Police Department**

Division Number:

Division Title:

Account Number: **008-07-01**

Account Title: **New Equipment**

<b>2012 Actual</b>	<b>2013 Budget</b>	<b>2013 Actual</b>	<b>2014 Budget</b>	<b>2014 Est. Expended</b>
\$5,425	\$2,900	\$4,796	\$1,000	\$8,171

<b>2015 Line Budget</b>	<b>Department Request</b>	<b>City Manager Recommendation</b>	<b>City Council Action</b>	<b>Increase (Decrease)</b>
	\$4,250	\$2,000	\$0	\$1,000

**Support for Budget Request:** Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.



- |  |  |
|--|--|
| <p>1. Crime Prevention/Community Policing:<br/>Includes law enforcement related items used to build community support and relationships with the community/residents/partners.</p> <p>2. Replacement of office furniture such as conference room chairs and office chairs.</p> | <p>\$1,000.00</p> <p>\$3,250.00</p> <hr style="width: 100%;"/> <p><b><u>\$4,250.00</u></b></p> |
|--|--|

**Fiscal Year 2015  
Budget Request**

Detail Account Information

**October 9, 2014**

Department: **Police Department**

Division Number:

Division Title:

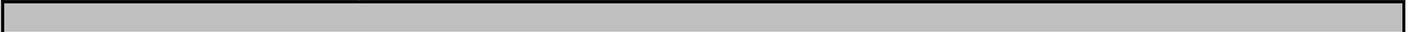
Account Number: **008-07-02**

Account Title: **Gas & Oil**

<b>2012 Actual</b>	<b>2013 Budget</b>	<b>2013 Actual</b>	<b>2014 Budget</b>	<b>2014 Est. Expended</b>
\$38,638	\$45,500	\$39,402	\$42,000	\$40,000

<b>2015 Line Budget</b>	<b>Department Request</b>	<b>City Manager Recommendation</b>	<b>City Council Action</b>	<b>Increase (Decrease)</b>
	\$39,556	\$39,000	\$0	(\$3,000)

**Support for Budget Request:** Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.



Routine patrol work, 24/7 operation; we anticipate similar fuel usage as 2014 at about 11,600 gallons at \$3.41 per gallon. This includes fuel purchased while on trips down state or out of state, not solely fuel purchased through MSAD1.

**\$39,556**

**Fiscal Year 2015  
Budget Request**

Detail Account Information

**October 9, 2014**

Department: **Police Department**

Division Number:

Division Title:

Account Number: **008-07-09**

Account Title: **Training Equipment**

<b>2012 Actual</b>	<b>2013 Budget</b>	<b>2013 Actual</b>	<b>2014 Budget</b>	<b>2014 Est. Expended</b>
\$2,314	\$3,750	\$1,437	\$4,000	\$2,500

<b>2015 Line Budget</b>	<b>Department Request</b>	<b>City Manager Recommendation</b>	<b>City Council Action</b>	<b>Increase (Decrease)</b>
	\$4,000	\$3,500	\$0	(\$500)

**Support for Budget Request:** Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

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1. Funds to purchase ammunition, firearms cleaning supplies, ear protection, eye protection, targets etc...

**\$4,000.00**

**Fiscal Year 2015  
Budget Request**

Detail Account Information

**October 9, 2014**

Department: **Police Department**

Division Number:

Division Title:

Account Number: **008-08-01**

Account Title: **Equip. Repairs/Maint.**

2012 Actual	2013 Budget	2013 Actual	2014 Budget	2014 Est. Expended
\$21,017	\$17,000	\$28,491	\$18,500	\$18,500

2015 Line Budget	Department Request	City Manager Recommendation	City Council Action	Increase (Decrease)
	\$18,500	\$18,000	\$0	(\$500)

**Support for Budget Request:** Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

**Support for Budget Request:** The Equipment Repairs and Maintenance account is used to maintain the police dept's 10 vehicle fleet ranging in years from 2004 to 2014. The Presque Isle Police Department's fleet averages approximately 198,000 miles a year including patrol and traveling down state for training and meetings. This account is used to pay for routine maintenance including oil changes, brakes, transmission services, and purchasing supplies such as wiper blades, air filters, washer fluid, head lights, bulbs and vehicle cleaning supplies. To avoid potential serious mechanical problems the department follows a strict maintenance schedule of oil changes every 3000 miles, transmission service every 20,000 miles and all other routine maintenance at the manufacturer's recommended scheduled times. The department's fleet supervisor monitors the mileage of the vehicles and schedules all service as well as performs a lot of small repairs himself also saving time and labor costs.

This account is used also to purchase tires. On average the department purchases 48 tires a year (24 summer/24 studded winter tires). Tires are purchased through Hogan Tire of Presque Isle, which is an authorized dealer that can sell tires at the government rate. Purchasing tires from an authorized government seller saves the department approximately \$60.00 per tire. Government price for cruiser tires is approx. \$120.00 per tire. In the winter all cruisers run 4 studded snow tires and it costs approx. \$1000 labor each year in seasonal change overs. Tires are rotated every 6000 miles to save wear and extend tire life.

The police department's cruisers have a variety of emergency equipment that requires repair and replacement. This equipment includes lightbars, radars, and sirens. The Equipment Repairs and Maintenance account is used to maintain all of this equipment. When new cruisers are purchased annually, this equipment is swapped over from an older cruiser to a new one. The department's fleet supervisor has been providing this service for the past several years saving the department labor costs rather than outsourcing the swap over.

**\$18,500**

**Fiscal Year 2015  
Budget Request**

Detail Account Information

**October 9, 2014**

Department: **Police Department**

Division Number:

Division Title:

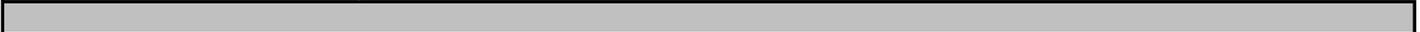
Account Number: **008-08-03**

Account Title: **Radio Maintenance**

<b>2012 Actual</b>	<b>2013 Budget</b>	<b>2013 Actual</b>	<b>2014 Budget</b>	<b>2014 Est. Expended</b>
\$3,731	\$10,000	\$13,181	\$13,500	\$20,509

<b>2015 Line Budget</b>	<b>Department Request</b>	<b>City Manager Recommendation</b>	<b>City Council Action</b>	<b>Increase (Decrease)</b>
	\$15,400	\$15,400	\$0	\$1,900

**Support for Budget Request:** Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.



1. Replacement of worn or damaged radio equipment.	\$	2,000
2. Maintenance fees for Information Management Corporation (IMC) (RMS & CAD Software) for both the police and fire department	\$	11,665
3. Guidance Software and Forensic Tool Kit Software		\$1,435
3. Datamax Licensing	\$	300
	<b>\$</b>	<b>15,400</b>

**Fiscal Year 2015  
Budget Request**

Detail Account Information

**October 9, 2014**

Department: **Police Department**

Division Number:

Division Title:

Account Number: **008-13-02**

Account Title: **Jail/Prisoner Expenses**

2012 Actual	2013 Budget	2013 Actual	2014 Budget	2014 Est. Expended
\$6,405	\$8,000	\$9,137	\$8,375	\$8,000

2015 Line Budget	Department Request	City Manager Recommendation	City Council Action	Increase (Decrease)
	\$8,970	\$8,000	\$0	(\$375)

**Support for Budget Request:** Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.



1. Medical supplies required by the State of Maine to be placed in patrol vehicles.	\$50.00
3. Taser cartridges	\$850.00
4. Spit shield pack	\$40.00
5. Evidence bags	\$250.00
6. Evidence tags	\$20.00
7. Integrity evidence tape	\$30.00
8. Laboratory Drug Analysis Work	\$500.00
8. Crime scene processing supplies	\$630.00
9. Housing cost for arrestees at Caribou Police Department (average \$550/month in 2014) (\$50 per prisoner, plus \$7 per meal)	<u>\$6,600.00</u>
	<b><u>\$8,970.00</u></b>

Taking prisoners to Caribou at \$50 per person eliminates the need to expend overtime funds by calling officers in to transport to the jail at Houlton. These callouts cost the City at least 3 hours at time and a half. If manpower exists in lieu of calling someone in for the transport, it still creates at least 2 hours of non-productive time for the officer. The use of Caribou allows the officers to get back on the street much quicker and return to patrol service. Adding in the fuel savings and wear and tear on department vehicles, this solution is much more effective and efficient for the City.

**Fiscal Year 2015  
Budget Request**

Detail Account Information

**October 9, 2014**

Department: **Police Department**

Division Number:

Division Title:

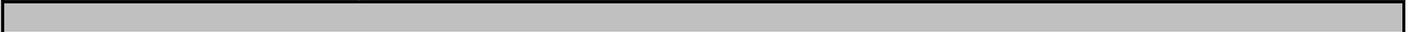
Account Number: **008-13-09**

Account Title: **K-9 Expenses**

2012 Actual	2013 Budget	2013 Actual	2014 Budget	2014 Est. Expended
\$3,123	\$3,000	\$3,438	\$3,000	\$5,100

2015 Line Budget	Department Request	City Manager Recommendation	City Council Action	Increase (Decrease)
	\$2,500	\$2,500	\$0	(\$500)

**Support for Budget Request:** Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.



This account is used for miscellaneous items such as: Pet Barrier, Lead for K-9, Sun Shade for K-9's outside pen, Vet bills for two K-9's averaging \$600.00 per year, Dog food for 2 K-9's averaging \$1,000.00 per year.

**\$2,500**

Expense was high in 2014 to pay for a dog purchased in December 2013.

This account used only for K-9 expenses; Misc items moved to Acct #008-05-07

**POLICE DEPARTMENT**

DEPARTMENT

	2012 Actual	2013 Budget	2013 Actual	2014 Budget	2014 Estimate	2015 Department	2015 Manager	2015 Council	Change from 2014 Budget
<b>TOTAL EXPENSES</b>	<b>1,150,780</b>	<b>1,214,660</b>	<b>1,216,096</b>	<b>1,212,964</b>	<b>1,223,190</b>	<b>1,228,332</b>	<b>1,217,076</b>	-	<b>14,868</b>
<b>WAGES</b>	<b>1,012,981</b>	<b>1,064,650</b>	<b>1,048,222</b>	<b>1,063,844</b>	<b>1,056,300</b>	<b>1,060,327</b>	<b>1,061,491</b>	-	<b>(3,517)</b>
008 01 01 REGULAR SALARIES	860,052	905,250	886,215	908,444	899,360	898,847	905,091	-	(9,597)
01 02 OVERTIME	151,529	158,000	160,607	154,000	155,540	160,080	155,000	-	6,080
01 04 STIPEND	1,400	1,400	1,400	1,400	1,400	1,400	1,400	-	-
<b>EMPLOYEE COSTS</b>	<b>28,178</b>	<b>27,153</b>	<b>40,417</b>	<b>28,138</b>	<b>33,153</b>	<b>43,222</b>	<b>36,153</b>	-	<b>15,084</b>
03 02 TRAVEL/TRAINING	13,542	16,000	28,570	15,985	19,000	27,245	22,500	-	11,260
03 03 MEMBERSHIP DUES	1,040	1,153	1,075	1,153	1,153	1,153	1,153	-	-
03 04 UNIFORMS/CLOTHING	13,596	10,000	10,772	11,000	13,000	14,824	12,500	-	3,824
<b>DEPARTMENTAL EXPENSES</b>	<b>15,320</b>	<b>14,100</b>	<b>9,922</b>	<b>12,000</b>	<b>12,350</b>	<b>13,000</b>	<b>12,425</b>	-	-
05 01 OFFICE SUPPLIES	12,711	12,100	8,080	10,000	10,500	10,000	10,000	-	-
05 02 POSTAGE	1,466	900	750	900	750	900	825	-	-
05 04 ADS/PUBLICATIONS	1,143	1,100	1,092	1,100	1,100	1,100	1,100	-	-
05 07 MISCELLANEOUS	-	-	-	-	-	1,000	500	-	1,000
<b>UTILITIES</b>	<b>13,648</b>	<b>18,607</b>	<b>17,653</b>	<b>18,607</b>	<b>18,607</b>	<b>18,607</b>	<b>18,607</b>	-	-
06 01 PHONE/INTERNET	13,648	18,607	17,653	18,607	18,607	18,607	18,607	-	-
<b>SUPPLIES/EQUIPMENT</b>	<b>46,377</b>	<b>52,150</b>	<b>45,635</b>	<b>47,000</b>	<b>50,671</b>	<b>47,806</b>	<b>44,500</b>	-	<b>806</b>
07 01 NEW EQUIPMENT	5,425	2,900	4,796	1,000	8,171	4,250	2,000	-	3,250
07 02 GAS AND OIL	38,638	45,500	39,402	42,000	40,000	39,556	39,000	-	(2,444)
07 09 TRAINING EQUIPMENT	2,314	3,750	1,437	4,000	2,500	4,000	3,500	-	-
<b>REPAIRS/MAINTENANCE</b>	<b>24,748</b>	<b>27,000</b>	<b>41,672</b>	<b>32,000</b>	<b>39,009</b>	<b>33,900</b>	<b>33,400</b>	-	<b>1,900</b>
08 01 EQUIPMENT REPAIRS & M	21,017	17,000	28,491	18,500	18,500	18,500	18,000	-	-
08 03 RADIO MTCE	3,731	10,000	13,181	13,500	20,509	15,400	15,400	-	1,900
<b>MISCELLANEOUS</b>	<b>9,528</b>	<b>11,000</b>	<b>12,575</b>	<b>11,375</b>	<b>13,100</b>	<b>11,470</b>	<b>10,500</b>	-	<b>95</b>
13 02 JAIL/PRISONER EXPENSE	6,405	8,000	9,137	8,375	8,000	8,970	8,000	-	595
13 09 CANINE EXPENSE	3,123	3,000	3,438	3,000	5,100	2,500	2,500	-	(500)

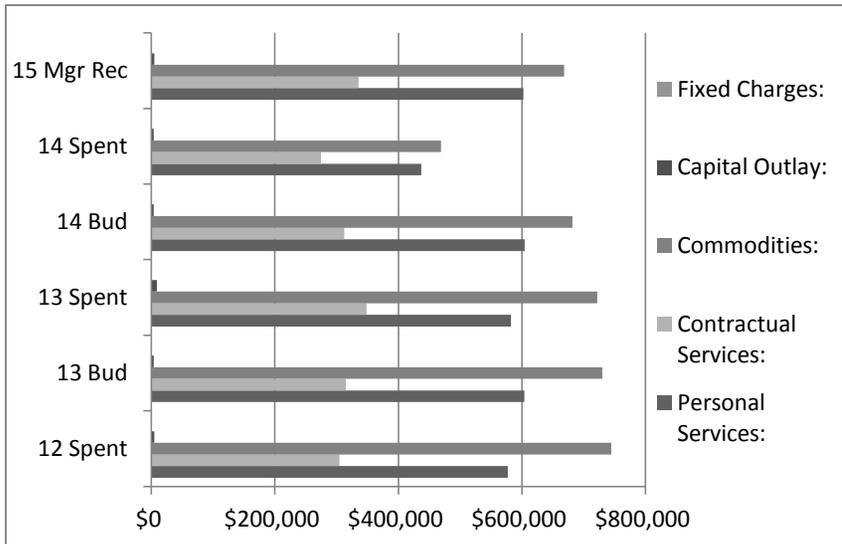
# City of Presque Isle, Maine

## 2015

Budget: **Public Works**

Department Number: **009**

	2012	2013	2013	2014	2014 Spent	2015		
	Spent	Budget	Spent	Budget	Thru Sept	Dept Head	Manager's Rec	City Council Rec
Personal Services:	\$576,914	\$603,567	\$582,161	\$604,272	\$436,699	\$605,191	\$602,494	\$0
Contractual Services:	\$304,422	\$314,926	\$348,355	\$312,082	\$274,856	\$352,429	\$335,600	\$0
Commodities:	\$744,171	\$730,000	\$721,917	\$681,700	\$468,665	\$766,610	\$668,003	\$0
Capital Outlay:	\$4,809	\$3,750	\$8,858	\$4,000	\$4,053	\$10,250	\$5,000	\$0
Fixed Charges:	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
<b>TOTALS:</b>	<b>\$1,630,316</b>	<b>\$1,652,243</b>	<b>\$1,661,291</b>	<b>\$1,602,054</b>	<b>\$1,184,274</b>	<b>\$1,734,480</b>	<b>\$1,611,097</b>	<b>\$0</b>



FRINGE BENEFIT IMPACT (Estimated):	
FICA	40,777
Workers Comp	\$22,871
Health Insurance	\$120,996
Retirement	\$168,787
Unemployment	\$6,062
Other Insurance	\$0
# of Full Time Employees	14.85
<b>Total Fringe Benefit Impact</b>	<b>359,494.55</b>

	2014 Budget	2015 Manager's Rec	Dollar Change	Percentage Change
Personal Services:	\$604,272	\$602,494	(\$1,778)	-0.29%
Contractual Services:	\$312,082	\$335,600	\$23,518	7.54%
Commodities:	\$681,700	\$668,003	(\$13,697)	-2.01%
Capital Outlay:	\$4,000	\$5,000	\$1,000	25.00%
Fixed Charges:	\$0	\$0	\$0	N/A
<b>TOTALS:</b>	<b>\$1,602,054</b>	<b>\$1,611,097</b>	<b>\$9,043</b>	<b>0.56%</b>

2015 Personnel Services

Account Number	Description	2012 Spent	2013 Budget	2013 Spent	2014 Budget	2014 Spent Thru Sept	2015		
							Dept Head	Mgr's Rec	Council Rec
01-01	Regular Salaries	\$497,031	\$518,192	\$493,016	\$517,941	\$354,375	\$515,671	\$516,563	\$0
01-02	Overtime	\$68,006	\$73,750	\$77,691	\$75,000	\$77,023	\$77,119	\$74,000	\$0
01-03	Fire Dept On Call								
01-04	Stipends								
01-05	Program Salaries								
01-06	Election Salaries								
01-07	City Council Pay								
01-08	Events Salaries								
03-01	Local Travel/Mileage	\$180	\$350	\$437	\$56	\$0	\$56	\$56	\$0
03-02	Travel/Training	\$1,702	\$1,200	\$1,177	\$1,200	\$1,161	\$2,000	\$1,800	\$0
03-03	Memberships/Dues	\$0	\$75	\$150	\$75	\$75	\$75	\$75	\$0
03-04	Uniforms/Clothing	\$9,995	\$10,000	\$9,690	\$10,000	\$4,066	\$10,270	\$10,000	\$0
<b>Totals</b>		<b>\$576,914</b>	<b>\$603,567</b>	<b>\$582,161</b>	<b>\$604,272</b>	<b>\$436,699</b>	<b>\$605,191</b>	<b>\$602,494</b>	<b>\$0</b>

## 2015 Contractual Services

Account Number	Description	2012 Spent	2013 Budget	2013 Spent	2014 Budget	2014 Spent Thru Sept	2015		
							Dept Head	Mgr's Rec	Council Rec
05-04	Ads/Publications	\$97	\$150	\$15	\$50	\$137	\$200	\$200	\$0
06-01	Phone/Internet	\$1,392	\$2,114	\$1,521	\$1,692	\$694	\$1,650	\$1,650	\$0
06-02	Heating Oil	\$36,793	\$44,600	\$42,919	\$42,200	\$29,546	\$43,175	\$42,250	\$0
06-03	Electric	\$10,982	\$13,762	\$10,874	\$13,900	\$8,526	\$14,300	\$14,000	\$0
06-04	Water/Sewer/Sprinkler	\$1,361	\$1,500	\$1,190	\$1,440	\$1,000	\$1,704	\$1,700	\$0
08-01	Equipment Repair	\$99,348	\$82,500	\$103,657	\$82,500	\$63,133	\$102,000	\$87,500	\$0
08-03	Radio Repair	\$535	\$500	\$1,025	\$500	\$628	\$500	\$500	\$0
09-07	Street Maintenance	\$42,674	\$45,000	\$48,754	\$45,000	\$37,041	\$45,000	\$45,000	\$0
10-04	Snow Hauling	\$111,240	\$124,800	\$124,800	\$124,800	\$124,800	\$124,800	\$124,800	\$0
11-11	Outside Services	\$0	\$0	\$13,600	\$0	\$9,350	\$19,100	\$18,000	\$0
<b>Totals</b>		<b>\$304,422</b>	<b>\$314,926</b>	<b>\$348,355</b>	<b>\$312,082</b>	<b>\$274,856</b>	<b>\$352,429</b>	<b>\$335,600</b>	<b>\$0</b>

## 2015 Commodities

Account Number	Description	2012 Spent	2013 Budget	2013 Spent	2014 Budget	2014 Spent Thru Sept	2015		
							Dept Head	Mgr's Rec	Council Rec
05-01	Office Supplies	\$973	\$900	\$1,025	\$900	\$757	\$1,110	\$900	\$0
05-02	Postage	\$16	\$50	\$2	\$50	\$0	\$50	\$50	\$0
05-07	Misc. Expenses	\$1,207	\$950	\$1,237	\$500	\$571	\$1,200	\$850	\$0
07-02	Gas & Oil	\$157,411	\$145,000	\$159,342	\$150,000	\$126,237	\$149,888	\$149,500	\$0
07-03	Janitorial Supplies	\$1,276	\$1,750	\$1,437	\$1,400	\$948	\$1,400	\$1,400	\$0
09-01	Cold Patch	\$12,796	\$13,000	\$25,267	\$13,000	\$26,567	\$20,545	\$15,000	\$0
09-02	Signs	\$5,089	\$3,850	\$2,236	\$3,850	\$1,526	\$4,000	\$3,850	\$0
09-03	Culvert/Catch Basins	\$26,648	\$12,000	\$14,317	\$12,000	\$7,532	\$13,000	\$12,000	\$0
09-04	Asphalt	\$270,635	\$265,000	\$264,742	\$240,000	\$165,000	\$312,798	\$231,953	\$0
09-05	Gravel	\$105,654	\$130,000	\$83,535	\$97,500	\$7,493	\$89,640	\$85,000	\$0
09-06	Salt/Calcium	\$162,466	\$157,500	\$168,777	\$162,500	\$132,033	\$172,980	\$167,500	\$0
<b>Totals</b>		<b>\$744,171</b>	<b>\$730,000</b>	<b>\$721,917</b>	<b>\$681,700</b>	<b>\$468,665</b>	<b>\$766,610</b>	<b>\$668,003</b>	<b>\$0</b>

2015 Capital Outlay

Account Number	Description	2012 Spent	2013 Budget	2013 Spent	2014 Budget	2014 Spent Thru Sept	2015		
							Dept Head	Mgr's Rec	Council Rec
07-01 07-**	New Equipment	\$4,809	\$3,750	\$8,858	\$4,000	\$4,053	\$10,250	\$5,000	\$0
<b>Totals</b>		<b>\$4,809</b>	<b>\$3,750</b>	<b>\$8,858</b>	<b>\$4,000</b>	<b>\$4,053</b>	<b>\$10,250</b>	<b>\$5,000</b>	<b>\$0</b>

Public Services Dept. Personnel Budget Worksheet							
Fiscal Year 2015 BUDGET							
DIVISION: Public Works							
	PAY RATE		2015 Department Request				
	AS OF	FULL TIME	AS OF	DEPT	MANAGER	COUNCIL	
CLASSIFICATION	08.01.2014	EQUIVALENT	01.01.2015	REQUEST	RECOMMEND.	APPROP.	NAME
Director * ***	32.66	0.35	33.48	\$24,465	\$25,357		Dana Fowler
Deputy Director	25.24	1	25.87	\$54,019	\$54,019		Christopher Perkins
Mechanic	20.34	1	21.30	\$44,474	\$44,474		Timothy Gray
Mechanic	20.01	1	20.66	\$43,138	\$43,138		Wayne Howlett, Jr.
Heavy Equipment Operator	14.99	1	14.99	\$31,299	\$31,299		Mike Perkins
Heavy Equipment Operator	16.94	1	17.62	\$36,791	\$36,791		Glenn LaFrance
Heavy Equipment Operator	15.93	1	15.93	\$33,262	\$33,262		Harley Carmichael, Jr.
Truck Driver	13.16	1	13.16	\$27,478	\$27,478		Randy Boxwell
Truck Driver	14.66	1	15.34	\$32,030	\$32,030		David Easler
Truck Driver	13.97	1	13.97	\$29,169	\$29,169		Adam Gardiner
Truck Driver	15.48	1	15.62	\$32,615	\$32,615		Patrick Pelkey
Truck Driver	13.16	1	13.16	\$27,478	\$27,478		Brad Maynard
Truck Driver	14.63	1	13.97	\$29,169	\$29,169		Todd Hitchcock
Laborer	12.79	1	13.06	\$27,269	\$27,269		Jack McLean
Administrative Assistant	15.22	1	15.22	\$31,779	\$31,779		Laurie Michaud
Janitorial	10.50	0.5	10.76	\$11,236	\$11,236		Steve Budreau
Overtime				\$77,119	\$74,000		
<b>TOTAL BUDGETED POSITIONS</b>		<b>14.85</b>		<b>\$592,790</b>	<b>\$590,563</b>	<b>\$0</b>	
	<u>2012</u>	<u>2013</u>	<u>2,014</u>	<u>2015</u>			
* Dana 65% salary charged to SW	43,509	44,160	44,160	45,434			
35% salary charged to PW	23,428	23,781	23,781	24,465			
<b>Total</b>	<b>66,936</b>	<b>67,941</b>	<b>67,941</b>	<b>69,899</b>			
<b>*** Pay Increase Effective 07/01/2015</b>							

**Fiscal Year 2015  
Budget Request**

Detail Account Information

**October 9, 2014**

Department: **Public Works**

Division Number:

Division Title:

Account Number: **009-01-01**

Account Title: **Regular Salaries**

<b>2012 Actual</b>	<b>2013 Budget</b>	<b>2013 Actual</b>	<b>2014 Budget</b>	<b>2014 Est. Expended</b>
\$497,031	\$518,192	\$493,016	\$517,941	\$481,580

<b>2015 Line Budget</b>	<b>Department Request</b>	<b>City Manager Recommendation</b>	<b>City Council Action</b>	<b>Increase (Decrease)</b>
	\$515,671	\$516,563	\$0	(\$1,378)

**Support for Budget Request:** Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.



Wages/Salaries for 16 employees (14 Full Time and 2 Part Time)  
See account # 009-01-02 for overtime

\$515,671

See Public Services Dept. Public Works Division Personnel Budget Worksheet for details

**Fiscal Year 2015  
Budget Request**

Detail Account Information

**October 9, 2014** Department: **Public Works**  
 Division Number: Division Title:  
 Account Number: **009-01-02** Account Title: **Overtime**

2012 Actual	2013 Budget	2013 Actual	2014 Budget	2014 Est. Expended
\$68,006	\$73,750	\$77,691	\$75,000	\$101,570

2015 Line Budget	Department Request	City Manager Recommendation	City Council Action	Increase (Decrease)
	\$77,119	\$74,000	\$0	(\$1,000)

**Support for Budget Request:** Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

In previous years, the overtime line item included overtime based on Regular Wages as well as Upgraded Wages and Upgraded Overtime. For example, a Truck Driver position may be temporarily upgraded to an Equipment Operator for those hours the Truck Driver works as an Equipment Operator on an as-needed basis. For 2013 the budget now details the breakdown of the dollars needed for overtime based on Regular Wages, Upgraded Wages, and Upgraded Overtime.

	<u>Total Overtime Cost</u>	<u>Regular Wage OT</u>	<u>Upgraded Wage</u>	<u>Upgraded Wage OT</u>
2008	\$98,175	included	included	included
2009	\$71,657	included	included	included
2010	\$63,650	included	included	included
2011	\$79,012	included	included	included
2012	\$68,006	included	included	included
2013	\$77,691	\$66,814	\$8,546	\$2,331
2014 Est.	\$101,571	\$90,517	\$9,895	\$1,159

2013 Regular Wage OT, Upgraded Wage, and Upgraded Wage OT are estimated

**Fiscal Year 2015  
Budget Request**

Detail Account Information

**October 9, 2014**

Department: **Public Works**

Division Number:

Division Title:

Account Number: **009-03-01**

Account Title: **Local Travel/Mileage**

<b>2012 Actual</b>	<b>2013 Budget</b>	<b>2013 Actual</b>	<b>2014 Budget</b>	<b>2014 Est. Expended</b>
\$180	\$350	\$437	\$56	\$56

<b>2015 Line Budget</b>	<b>Department Request</b>	<b>City Manager Recommendation</b>	<b>City Council Action</b>	<b>Increase (Decrease)</b>
	\$56	\$56	\$0	\$0

**Support for Budget Request:** Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

Mileage Reimbursement for use of personal vehicle

Director                      100 miles x \$0.56=\$56

**Fiscal Year 2015  
Budget Request**

Detail Account Information

**October 9, 2014**

Department: **Public Works**

Division Number:

Division Title:

Account Number: **009-03-02**

Account Title: **Travel /Training**

2012 Actual	2013 Budget	2013 Actual	2014 Budget	2014 Est. Expended
\$1,702	\$1,200	\$1,177	\$1,200	\$2,000

2015 Line Budget	Department Request	City Manager Recommendation	City Council Action	Increase (Decrease)
	\$2,000	\$1,800	\$0	\$600

**Support for Budget Request:** Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

**Support for budget request:**

Safety Training (chain saw, etc.)	\$500
Annual Highway Congress in Skowhegan	\$200
Maine Local Roads Center Training, 5 employees x 4 trainings each @\$40 ea	\$800
Travel, Hotel, Meals, etc.	\$500
	<hr/>

Total budgeted: \$2,000

**Fiscal Year 2015  
Budget Request**

Detail Account Information

**October 9, 2014**

Department: **Public Works**

Division Number:

Division Title:

Account Number: **009-03-03**

Account Title: **Membership/Dues**

<b>2012 Actual</b>	<b>2013 Budget</b>	<b>2013 Actual</b>	<b>2014 Budget</b>	<b>2014 Est. Expended</b>
\$0	\$75	\$150	\$75	\$75

<b>2015 Line Budget</b>	<b>Department Request</b>	<b>City Manager Recommendation</b>	<b>City Council Action</b>	<b>Increase (Decrease)</b>
	\$75	\$75	\$0	\$0

**Support for Budget Request:** Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

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American Public Works Association Dues

\$75

**Fiscal Year 2015  
Budget Request**

Detail Account Information

**October 9, 2014**

Department: **Public Works**

Division Number:

Division Title:

Account Number: **009-03-04**

Account Title: **Uniforms/clothing**

2012 Actual	2013 Budget	2013 Actual	2014 Budget	2014 Est. Expended
\$9,995	\$10,000	\$9,690	\$10,000	\$10,000

2015 Line Budget	Department Request	City Manager Recommendation	City Council Action	Increase (Decrease)
	\$10,270	\$10,000	\$0	\$0

**Support for Budget Request:** Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.



Clothing/boot allowances paid in June and Dec per union contract: 13 @ \$550 and 1 @ \$350	\$7,500
Mechanic tool allowance: 2 @ \$500	\$1,000
Chainsaw safety equipment	\$25
Hard hats & liners: 15 @ \$20	\$300
Vests: 25 @ \$25	\$625
Insulated gloves, rubber gloves: 20 pr @ \$15	\$300
Rain gear 1 set @ \$40	\$40
Safety equipment	\$480
	<hr/>
Total budgeted	\$10,270

**Fiscal Year 2015  
Budget Request**

Detail Account Information

**October 9, 2014**

Department: **Public Works**

Division Number:

Division Title:

Account Number: **009-05-01**

Account Title: **Office Supplies**

2012 Actual	2013 Budget	2013 Actual	2014 Budget	2014 Est. Expended
\$973	\$900	\$1,025	\$900	\$900

2015 Line Budget	Department Request	City Manager Recommendation	City Council Action	Increase (Decrease)
	\$1,110	\$900	\$0	\$0

**Support for Budget Request:** Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.



Copier contract - 10,000 copies @ \$0.0189 ea	\$190
Office paper - 3cs @ \$50, fax film paper 2 @ \$32.50	\$215
Printer ink cartridges - 10 black @ 15, 10 tri-color @ \$25 =	\$400
Photocopier lease	\$65
Pens/pencils 5 doz	\$35
Time cards - 1,000 @ .04 ea	\$55
Misc: tape, paper clips, post-it notes, binders, folder, envelopes	\$150
	<hr/>
Total budgeted:	\$1,110

**Fiscal Year 2015  
Budget Request**

Detail Account Information

**October 9, 2014**

Department: **Public Works**

Division Number:

Division Title:

Account Number: **009-05-02**

Account Title: **Postage**

<b>2012 Actual</b>	<b>2013 Budget</b>	<b>2013 Actual</b>	<b>2014 Budget</b>	<b>2014 Est. Expended</b>
\$16	\$50	\$2	\$50	\$50

<b>2015 Line Budget</b>	<b>Department Request</b>	<b>City Manager Recommendation</b>	<b>City Council Action</b>	<b>Increase (Decrease)</b>
	\$50	\$50	\$0	\$0

**Support for Budget Request:** Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

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Yearly expenses for USPS, UPS, FedEx, etc.

\$50

**Fiscal Year 2015  
Budget Request**

Detail Account Information

**October 9, 2014**

Department: **Public Works**

Division Number:

Division Title:

Account Number: **009-05-04**

Account Title: **Ads/Publications**

2012 Actual	2013 Budget	2013 Actual	2014 Budget	2014 Est. Expended
\$97	\$150	\$15	\$50	\$140

2015 Line Budget	Department Request	City Manager Recommendation	City Council Action	Increase (Decrease)
	\$200	\$200	\$0	\$150

**Support for Budget Request:** Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

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Newspaper ads for bidding, sale of equipment, etc.

Chipseal Bid	\$	50
Paving Bid	\$	50
Equipment Bids	\$	50
Paint Striping Bid	\$	50
	<u>\$</u>	<u>200</u>

**Fiscal Year 2015  
Budget Request**

Detail Account Information

**October 9, 2014** Department: **Public Works**  
 Division Number: Division Title:  
 Account Number: **009-05-07** Account Title: **Misc. Expenses**

2012 Actual	2013 Budget	2013 Actual	2014 Budget	2014 Est. Expended
\$1,207	\$950	\$1,237	\$500	\$850

2015 Line Budget	Department Request	City Manager Recommendation	City Council Action	Increase (Decrease)
	\$1,200	\$850	\$0	\$350

**Support for Budget Request:** Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.



Supplies per Union Contract: coffee, filters, creamer	\$575
Snacks, water, juices for hosting training, workshops, retirement luncheons	\$400
Unplanned, one time non-recurring miscellaneous expenses	<u>\$225</u>

Total budgeted: \$1,200

**Fiscal Year 2015  
Budget Request**

Detail Account Information

**October 9, 2014**

Department: **Public Works**

Division Number:

Division Title:

Account Number: **009-06-01**

Account Title: **Phone/fax/internet**

2012 Actual	2013 Budget	2013 Actual	2014 Budget	2014 Est. Expended
\$1,392	\$2,114	\$1,521	\$1,692	\$1,500

2015 Line Budget	Department Request	City Manager Recommendation	City Council Action	Increase (Decrease)
	\$1,650	\$1,650	\$0	(\$42)

**Support for Budget Request:** Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.



Cell phone for Deputy PW Director @\$40 per month	\$480
Cell Phone for Public Service Director @ \$30 per month at 35%	\$126
Garage & Office phones @ \$87 per month	\$1,044
Internet service, paid by IT Dept.	\$0
	<hr/>

Total budgeted: \$1,650

**Fiscal Year 2015  
Budget Request**

Detail Account Information

**October 9, 2014**

Department: **Public Works**

Division Number:

Division Title:

Account Number: **009-06-02**

Account Title: **Fuel Oil**

2012 Actual	2013 Budget	2013 Actual	2014 Budget	2014 Est. Expended
\$36,793	\$44,600	\$42,919	\$42,200	\$40,780

2015 Line Budget	Department Request	City Manager Recommendation	City Council Action	Increase (Decrease)
	\$43,175	\$42,250	\$0	\$50

**Support for Budget Request:** Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

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History:	<u>Gallons</u>		
7/1/07 - 12/31/07	6,230		
2008	14,326		
2009	13,412		
2010	11,382		
2011	12,777		
2012	11,040		
2013	6,579		
2014 Est	11,924		
2015 Budget	12,587	\$3.43	<u><u>\$43,174.78</u></u>

Average gallons 2008-2012

**Fiscal Year 2015  
Budget Request**

Detail Account Information

**October 9, 2014**

Department: **Public Works**

Division Number:

Division Title:

Account Number: **009-06-03**

Account Title: **Electric Service**

2012 Actual	2013 Budget	2013 Actual	2014 Budget	2014 Est. Expended
\$10,982	\$13,762	\$10,874	\$13,900	\$13,600

2015 Line Budget	Department Request	City Manager Recommendation	City Council Action	Increase (Decrease)
	\$14,300	\$14,000	\$0	\$100

**Support for Budget Request:** Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.



<u>Year</u>	<u>KWH</u>		
2009	81,200		
2010	83,000		
2011	75,840		
2012	81,680		
2013	79,080		
2014 Est	76,136		
2015 Budget	80,160	\$	0.178
			<u>14,268.48</u>

Average 2009-2013

Supplier charge increased 16% in July 2014

**Fiscal Year 2015  
Budget Request**

Detail Account Information

**October 9, 2014**

Department: **Public Works**

Division Number:

Division Title:

Account Number: **009-06-04**

Account Title: **Water/Sewer**

2012 Actual	2013 Budget	2013 Actual	2014 Budget	2014 Est. Expended
\$1,361	\$1,500	\$1,190	\$1,440	\$1,400

2015 Line Budget	Department Request	City Manager Recommendation	City Council Action	Increase (Decrease)
	\$1,704	\$1,700	\$0	\$260

**Support for Budget Request:** Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

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Based upon January - July 2014 actuals, plus expected 1.3% increase in water rates per PI Utilities District

Average of \$142/mo      \$                      1,704

**Fiscal Year 2015  
Budget Request**

Detail Account Information

**October 9, 2014**

Department: **Public Works**

Division Number:

Division Title:

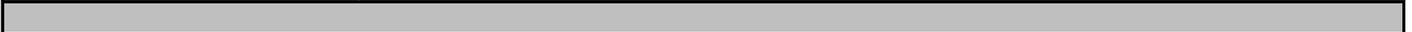
Account Number: **009-07-01**

Account Title: **New Equipment**

<b>2012 Actual</b>	<b>2013 Budget</b>	<b>2013 Actual</b>	<b>2014 Budget</b>	<b>2014 Est. Expended</b>
\$4,809	\$3,750	\$8,858	\$4,000	\$4,171

<b>2015 Line Budget</b>	<b>Department Request</b>	<b>City Manager Recommendation</b>	<b>City Council Action</b>	<b>Increase (Decrease)</b>
	\$10,250	\$5,000	\$0	\$1,000

**Support for Budget Request:** Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.



Transmission jack	\$950
Expenses for acquiring military surplus equipment	\$4,500
Milling/Drilling Machine	\$2,500
U-Joint Press	\$300
Rebuild Kit for 2000 Karcher Pressure washer	\$750
Magnetic Drill & Bit Kit	\$750
Porta Power, mobile hydraulic press	\$500

Total Request: **\$10,250**

**Fiscal Year 2015  
Budget Request**

Detail Account Information

**October 9, 2014** Department: **Public Works**  
 Division Number: Division Title:  
 Account Number: **009-07-02** Account Title: **Gas/Oil**

2012 Actual	2013 Budget	2013 Actual	2014 Budget	2014 Est. Expended
\$157,411	\$145,000	\$159,342	\$150,000	\$175,000

2015 Line Budget	Department Request	City Manager Recommendation	City Council Action	Increase (Decrease)
	\$149,888	\$149,500	\$0	(\$500)

**Support for Budget Request:** Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.



	<u>Gallons</u>	<u>Price Per Gallon</u>	
Diesel fuel:	34,000	\$3.51	\$119,340
Gasoline:	6,000	\$3.41	\$20,460
Propane	50	\$1.75	\$88
Hydraulic, motor, transmission oils, antifreeze, grease, fuel conditioner			<u>\$10,000</u>
Total budgeted:			<b><u>\$149,888</u></b>

	<u>Diesel</u>	<u>Gasoline</u>	<u>Misc</u>
2009	19,798	4,698	\$8,207
2010	27,094	4,175	\$5,788
2011	30,699	3,661	\$6,615
2012	30,346	5,465	\$6,804
2013	34,245	6,517	\$4,524
2014 Est	41,159	5,001	\$8,928
<b>2015 Budget</b>	<b>34,112</b>	<b>5,661</b>	<b>\$10,000</b>

Average gallons based upon 2012 actuals - 2014 est

**Fiscal Year 2015  
Budget Request**

Detail Account Information

**October 9, 2014**

Department: **Public Works**

Division Number:

Division Title:

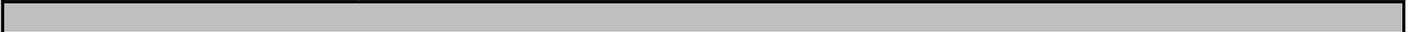
Account Number: **009-07-03**

Account Title: **Janitorial Supplies**

2012 Actual	2013 Budget	2013 Actual	2014 Budget	2014 Est. Expended
\$1,276	\$1,750	\$1,437	\$1,400	\$1,230

2015 Line Budget	Department Request	City Manager Recommendation	City Council Action	Increase (Decrease)
	\$1,400	\$1,400	\$0	\$0

**Support for Budget Request:** Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.



Mops (handles, heads), buffer pads	\$150
Wax, stripper, soap, bleach	\$550
Paper goods (rolls, center feed, toilet tissue)	\$450
Cleaners (comet, oust, soap, bleach, etc)	\$200
Miscellaneous consumables (latex gloves, rags, bulbs, etc)	\$50

Total budgeted: **\$1,400**

**Fiscal Year 2015  
Budget Request**

Detail Account Information

**October 9, 2014**

Department: **Public Works**

Division Number:

Division Title:

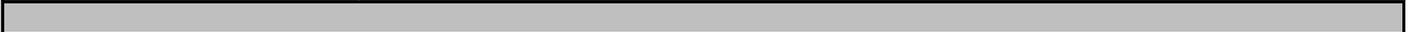
Account Number: **009-08-01**

Account Title: **Equipment Repair**

2012 Actual	2013 Budget	2013 Actual	2014 Budget	2014 Est. Expended
\$99,348	\$82,500	\$103,657	\$82,500	\$87,000

2015 Line Budget	Department Request	City Manager Recommendation	City Council Action	Increase (Decrease)
	\$102,000	\$87,500	\$0	\$5,000

**Support for Budget Request:** Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.



Filters	\$3,300
Hoses, clamps, belts	\$6,700
Fasteners	\$21,300
Bulbs, batteries, electrical	\$10,600
Brake components	\$11,300
Suspension Drive Train Components	\$17,600
Tires repairs	\$2,000
New Tires	\$16,800
Engine / Transmission Repair	\$7,400
Miscellaneous: wheels, windsheild, mirrors, etc	\$5,000
	<u>\$102,000</u>

Above includes the following occasional purchases:

3 new loader tires @ \$3,100/ea

8 new truck tires @ \$300/ea

**Fiscal Year 2015  
Budget Request**

Detail Account Information

**October 9, 2014**

Department: **Public Works**

Division Number:

Division Title:

Account Number: **009-08-03**

Account Title: **Radio Maintenance**

<b>2012 Actual</b>	<b>2013 Budget</b>	<b>2013 Actual</b>	<b>2014 Budget</b>	<b>2014 Est. Expended</b>
\$535	\$500	\$1,025	\$500	\$770

<b>2015 Line Budget</b>	<b>Department Request</b>	<b>City Manager Recommendation</b>	<b>City Council Action</b>	<b>Increase (Decrease)</b>
	\$500	\$500	\$0	\$0

**Support for Budget Request:** Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

--

Maintenance and repair for two way radios, antennas, microphones, and service for 36 units.

**\$500**

**Fiscal Year 2015  
Budget Request**

Detail Account Information

**October 9, 2014**

Department: **Public Works**

Division Number:

Division Title:

Account Number: **009-09-01**

Account Title: **Cold patch**

2012 Actual	2013 Budget	2013 Actual	2014 Budget	2014 Est. Expended
\$12,796	\$13,000	\$25,267	\$13,000	\$19,000

2015 Line Budget	Department Request	City Manager Recommendation	City Council Action	Increase (Decrease)
	\$20,545	\$15,000	\$0	\$2,000

**Support for Budget Request:** Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

Price fluctuates with the price of crude oil. Cold patch is used when mix plant is not operating.  
Hot patch is used when mix plant is running.

	<u>Tons</u>		<u>Price Per Ton</u>		<u>Total</u>
Cold Patch	62	\$	115.50		\$7,161
Hot Patch	175	\$	76.50		\$13,388
					<u>\$20,549</u>

**Fiscal Year 2015  
Budget Request**

Detail Account Information

**October 9, 2014**

Department: **Public Works**

Division Number:

Division Title:

Account Number: **009-09-02**

Account Title: **Signs**

2012 Actual	2013 Budget	2013 Actual	2014 Budget	2014 Est. Expended
\$5,089	\$3,850	\$2,236	\$3,850	\$2,500

2015 Line Budget	Department Request	City Manager Recommendation	City Council Action	Increase (Decrease)
	\$4,000	\$3,850	\$0	\$0

**Support for Budget Request:** Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

Barricade materials 12 each @\$75	\$900
Estimated 68 signs @ \$40 average each =	\$2,700
U-channel posts estimated 12 each @ \$20	\$240
Wood posts estimated 5 each @ \$13	\$65
Hardware	\$95
	<hr/>
	<b><u>\$4,000</u></b>

**Fiscal Year 2015  
Budget Request**

Detail Account Information

**October 9, 2014**

Department: **Public Works**

Division Number:

Division Title:

Account Number: **009-09-03**

Account Title: **Culverts and Basins**

2012 Actual	2013 Budget	2013 Actual	2014 Budget	2014 Est. Expended
\$26,648	\$12,000	\$14,317	\$12,000	\$12,000

2015 Line Budget	Department Request	City Manager Recommendation	City Council Action	Increase (Decrease)
	\$13,000	\$12,000	\$0	\$0

**Support for Budget Request:** Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

Catch basins: precast concrete barrel, base, top sections; frames and grates \$6,000  
Typically repair or replace 12 catch basins each year

Culverts and Storm Drainage Pipe: roadway cross culverts, and storm drainage system pipe are replaced as needed. \$7,000

Total budgeted: \$13,000

**Fiscal Year 2015  
Budget Request**

Detail Account Information

**October 9, 2014**

Department: **Public Works**

Division Number: **009**

Division Title:

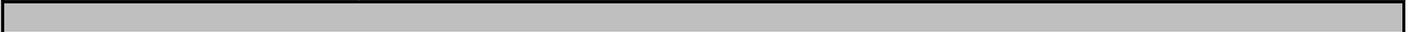
Account Number: **009-09-04**

Account Title: **Asphalt**

<b>2012 Actual</b>	<b>2013 Budget</b>	<b>2013 Actual</b>	<b>2014 Budget</b>	<b>2014 Est. Expended</b>
\$270,635	\$265,000	\$264,742	\$240,000	\$207,563

<b>2015 Line Budget</b>	<b>Department Request</b>	<b>City Manager Recommendation</b>	<b>City Council Action</b>	<b>Increase (Decrease)</b>
	\$312,798	\$231,953	\$0	(\$8,047)

**Support for Budget Request:** Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.



Liquid asphalt for chipsealing: (4.51 miles) (4,800 gal/mi) @ \$3.85/gal	\$83,345	\$60,000
Shim mix applied prior to chipseal: 194 tons @ \$74.50 per ton	\$14,453	\$14,453
Appropriation to CIP-- Street Overlay Reserve for paving projects--Attached	\$215,000	\$157,500
Total Asphalt budgeted:	<u>\$312,798</u>	<u>\$231,953</u>

Other funding sources for CIP maintenance:

Local Rural Assistance Program (LRAP), formally known as Urban Rural Initiative Program (URIP), is now received once per year. FY 2015 payment will be received December 2014. \$184,284

City appropriation request from the Asphalt Account is transferred to CIP Street Overlay \$215,000

Unexpended Street Overlay Reserve funds expected to be carried over from 2014 CIP \$164,091

NOTE: Chipsealing projects are shown in the operations budget Asphalt Account and not in the CIP (Street Overlay Reserve).

**City of Presque Isle  
Street Overlay  
For Actual 2013, Estimated 2014, Budgeted 2015**

	<b>2013 Actual</b>	<b>2014 Estimated</b>
Balance January 1	\$ 87,504.58	\$ 172,248.80
Credits To Date		
Local Rural Assistance Program *	304,330.00	204,342.00
Annual City Appropriation	138,500.00	175,000.00
Receipts	-	-
Receivables		-
Decreases to Date		
Expenditures to Date	(358,085.78)	-
Estimated Payable Thru Year End		(387,500.00)
	-	-
<b>Fund Balance at December 31, 2013</b>	<b>\$ 172,248.80</b>	
<b>Estimated Fund Balance at December 31, 2014</b>		<b>\$ 164,090.80</b>
<b>Budget for 2015</b>		
Local Rural Assistance Program ***		184,284.00
2015 Appropriation		215,000.00
Expenditures (see Attachment)		(462,584.03)
<b>Estimated Balance (Fund 16) at December 31, 2015</b>		<b>\$ 100,790.77</b>

\*\*\* Name changed in 2013 from URIP to LRAP.

<b><i>Paving List</i></b>			
<u>Road Name</u>	<u>Length (MI)</u>	<u>Total Cost</u>	<u>Location</u>
Blake Street 1	0.064	\$8,439	Main St - Second St
Blake Street 2	0.291	\$33,418	Second St - Griffin
Blake Street 3	0.100	\$10,633	Griffin - Longview Dr
Centerline Road 2	1.450	\$129,514	Rt #1 - RR Track
Coburn Avenue	0.140	\$13,100	Exchange - Industrial
Epworth Street 1	0.094	\$8,796	Academy - Howard
Epworth Street 2	0.063	\$4,287	Howard - Dead End
Federal Street	0.194	\$18,153	Mechanic - Dead End
Hillside Street 1	0.219	\$22,356	Academy - State St
Hillside Street 2	0.229	\$23,376	State St - Longview
Howard Street 1	0.066	\$6,737	Academy - Corner
Howard Street 2	0.154	\$15,065	Corner - Epworth
Howard Street 3	0.082	\$8,371	Epworth - Main
Lenfest Street 1	0.173	\$16,188	Pond St - Milliken St
Lenfest Street 2	0.043	\$3,292	Milliken - Dead End
Milliken Street	0.060	\$5,614	Exchange - Lenfest
Skyway Street 1	0.339	\$37,489	State Rd - Curb
Skyway Street 2	0.213	\$27,179	Curb - Edgemont Dr
Water Street	0.113	\$10,093	Industrial - Exchange
Riverside Drive 1	0.220	\$33,686	Main St - State St
Riverside Drive 2	0.210	\$26,796	State St - Chapman St
		<b>4.09</b>	<b>\$462,584</b>

<b><i>Chip Sealing List</i></b>			
<u>Road Name</u>	<u>Length (MI)</u>	<u>Total Cost</u>	
Allen Road	1.700	\$ 40,941.95	
Rose Lane	0.250	\$ 6,020.88	
Coffin Road	0.389	\$ 9,368.48	
Wallace St	0.175	\$ 4,214.61	
White Rd	1.000	\$ 24,083.50	
Williams Road 3	0.100	\$ 2,408.35	
Williams Road 1	0.900	\$ 21,675.15	
		<b>4.51</b>	<b>\$ 108,712.92</b>

1

1-Total cost includes liquid asphalt, cold shim, and stone

**Fiscal Year 2015  
Budget Request**

Detail Account Information

**October 9, 2014**

Department: **Public Works**

Division Number:

Division Title:

Account Number: **009-09-05**

Account Title: **Gravel**

2012 Actual	2013 Budget	2013 Actual	2014 Budget	2014 Est. Expended
\$105,654	\$130,000	\$83,535	\$97,500	\$89,480

2015 Line Budget	Department Request	City Manager Recommendation	City Council Action	Increase (Decrease)
	\$89,640	\$85,000	\$0	(\$12,500)

**Support for Budget Request:** Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.



	<u>2014 Est.</u>		<u>2015 Budget</u>
Winter sand without salt mix: 5,500 cy @ \$12.38/cy [2013 Bid Price]	\$ 68,090.00	\$	68,090.00
Screened gravel for spot grading gravel roads: 550 cy @ \$8.00/cy est.	\$ -	\$	4,400.00
Screen rental for screening recycled asphalt for 3-days @350/day	\$ 1,050.00		
1/2" Crushed stone for chipsealing: (4.51mi) (150 ton/mi) (\$16/ton est.)	\$ 3,640.50	\$	10,824.00
1/2" Crushed stone stockpile 500 ton @ \$15/ton	\$ 7,500.00	\$	-
60 cy loam @ \$20/cy	\$ 1,200.00	\$	1,200.00
1,000 tons offsite recycled asphalt crushing \$8/ton	\$ 8,000.00	\$	-
Dense graded material (500 tons) (\$10.25 per ton)	\$ -	\$	5,125.00
	<hr/>		
	\$ 89,480.50	\$	89,639.00
	<hr/>		

**Fiscal Year 2015  
Budget Request**

Detail Account Information

**October 9, 2014** Department: **Public Works**  
 Division Number: Division Title:  
 Account Number: **009-09-06** Account Title: **Salt/Calcium**

2012 Actual	2013 Budget	2013 Actual	2014 Budget	2014 Est. Expended
\$162,466	\$157,500	\$168,777	\$162,500	\$212,369

2015 Line Budget	Department Request	City Manager Recommendation	City Council Action	Increase (Decrease)
	\$172,980	\$167,500	\$0	\$5,000

**Support for Budget Request:** Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

Annual salt usage is based on 2,000 tons @ \$73.45 per ton.	\$132,580
Calcium chloride is used for dust control in the summer: 10,000 gal @ \$0.98	\$9,800
Ice-B-Gone2 liquid deicer: 20,000 gal @ \$1.53 per gallon [2012 State contract price]	\$30,600
Total budgeted:	<u><u>\$172,980</u></u>

	<u>Salt (tons)</u>	<u>Liquid Calcium (gal)</u>	<u>Calcium Chloride (gal)</u>	<u>Ice-B-Gone 2 (gal)</u>
2009	1,316.00	9,320.00		
2010	1,864.24	13,008.00		4,094
2011	2,125.04			16,405
2012	2,079.93			9,100
2013	1,940.25		10,030	9,845
2014 Est	2,582		4,998	22,742
2015 Budget	<u><u>2,000</u></u>		<u><u>10,000</u></u>	<u><u>20,000</u></u>

Five plow trucks had liquid deicing equipment installed for 2012-2013 winter season. The remaining three plow trucks had deicing equipment installed for the 2013-2014 winter season.

**Fiscal Year 2015  
Budget Request**

Detail Account Information

**October 9, 2014**

Department: **Public Works**

Division Number:

Division Title:

Account Number: **009-09-07**

Account Title: **Street Maintenance**

<b>2012 Actual</b>	<b>2013 Budget</b>	<b>2013 Actual</b>	<b>2014 Budget</b>	<b>2014 Est. Expended</b>
\$42,674	\$45,000	\$48,754	\$45,000	\$45,000

<b>2015 Line Budget</b>	<b>Department Request</b>	<b>City Manager Recommendation</b>	<b>City Council Action</b>	<b>Increase (Decrease)</b>
	\$45,000	\$45,000	\$0	\$0

**Support for Budget Request:** Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.



Paint striping of street lines, crosswalks, arrows, etc by contractor [2013 Bid Price]	\$27,000
Catch basin cleaning, culvert cleaning	\$5,000
Miscellaneous supplies for repair of catch basins, ditches, sidewalks, culverts, etc; wildlife relocation	<u>\$13,000</u>
Total budgeted:	<u><u>\$45,000</u></u>

**Fiscal Year 2015  
Budget Request**

Detail Account Information

**October 9, 2014** Department: **Public Works**  
 Division Number: Division Title:  
 Account Number: **009-10-04** Account Title: **Snow Hauling**

2012 Actual	2013 Budget	2013 Actual	2014 Budget	2014 Est. Expended
\$111,240	\$124,800	\$124,800	\$124,800	\$124,800

2015 Line Budget	Department Request	City Manager Recommendation	City Council Action	Increase (Decrease)
	\$124,800	\$124,800	\$0	\$0

**Support for Budget Request:** Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.



Snow hauling has historically been bid every 3 years. The bid price is fixed for the first year and then negotiated for the last two years. Contract price is paid in 8 equal payments (2 per month) from January-April.

Bid price in 2012 for 2012-2013 winter; \$124,800  
 Same price agreed to for 2013-2014 winter season and also for 2014-2015 winter season

**Fiscal Year 2015  
Budget Request**

Detail Account Information

**October 9, 2014** Department: **Public Works**  
 Division Number: Division Title:  
 Account Number: **009-10-11** Account Title: **Contract Labor**

2012 Actual	2013 Budget	2013 Actual	2014 Budget	2014 Est. Expended
\$0	\$0	\$13,600	\$0	\$9,350

2015 Line Budget	Department Request	City Manager Recommendation	City Council Action	Increase (Decrease)
	\$19,100	\$18,000	\$0	\$18,000

**Support for Budget Request:** Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.



Account was used to record the cost of the Interim Deputy Director from the fall of 2013 - spring of 2014.

2015 Budget

Rental of skidsteer for milling prior to paving, 1-month rental	\$2,000	\$2,000
Screen rental for screening recycled asphalt pavement, 3-day rental	\$1,100	\$1,100
Crushing of recycled asphalt pavement, 1,000 ton @ \$8/ton	\$8,000	\$8,000
Weedkill for sidewalks	\$2,000	\$2,000
Sealing winter sand stockpile per DEP requirement	\$6,000	\$6,000

Total Budget	<u>\$19,100</u>	<u>\$19,100</u>
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**PUBLIC WORKS**

Department

	2012 Actual	2013 Budget	2013 Actual	2014 Budget	2014 Estimate	2015 Department	2015 Manager	2015 Council	Change from 2014 Budget
<b>EXPENSES</b>	<b>1,630,316</b>	<b>1,652,243</b>	<b>1,661,291</b>	<b>1,602,054</b>	<b>1,644,734</b>	<b>1,734,480</b>	<b>1,611,097</b>	-	<b>132,426</b>
<b>WAGES</b>	<b>565,037</b>	<b>591,942</b>	<b>570,707</b>	<b>592,941</b>	<b>583,150</b>	<b>592,790</b>	<b>590,563</b>	-	<b>(151)</b>
009 01 01 REGULAR SALARIES	497,031	518,192	493,016	517,941	481,580	515,671	516,563	-	(2,270)
02 OVERTIME	68,006	73,750	77,691	75,000	101,570	77,119	74,000	-	2,119
<b>EMPLOYEE COSTS</b>	<b>11,877</b>	<b>11,625</b>	<b>11,454</b>	<b>11,331</b>	<b>12,131</b>	<b>12,401</b>	<b>11,931</b>	-	<b>1,070</b>
03 01 MILEAGE REIMBURSEMENT	180	350	437	56	56	56	56	-	-
03 02 TRAVEL/TRAINING	1,702	1,200	1,177	1,200	2,000	2,000	1,800	-	800
03 03 MEMBERSHIP DUES	-	75	150	75	75	75	75	-	-
03 04 UNIFORMS/CLOTHING	9,995	10,000	9,690	10,000	10,000	10,270	10,000	-	270
<b>DEPARTMENTAL EXPENSES</b>	<b>2,293</b>	<b>2,050</b>	<b>2,279</b>	<b>1,500</b>	<b>1,940</b>	<b>2,560</b>	<b>2,000</b>	-	<b>1,060</b>
05 01 OFFICE SUPPLIES	973	900	1,025	900	900	1,110	900	-	210
05 02 POSTAGE	16	50	2	50	50	50	50	-	-
05 04 ADS/PUBLICATIONS	97	150	15	50	140	200	200	-	150
05 07 MISC EXPENSE	1,207	950	1,237	500	850	1,200	850	-	700
<b>UTILITIES</b>	<b>50,528</b>	<b>61,976</b>	<b>56,504</b>	<b>59,232</b>	<b>57,280</b>	<b>60,829</b>	<b>59,600</b>	-	<b>1,597</b>
06 01 PHONE/INTERNET	1,392	2,114	1,521	1,692	1,500	1,650	1,650	-	(42)
06 02 FUEL OIL	36,793	44,600	42,919	42,200	40,780	43,175	42,250	-	975
06 03 ELECTRIC SERVICE	10,982	13,762	10,874	13,900	13,600	14,300	14,000	-	400
06 04 WATER/SEWER/SPRINKLER	1,361	1,500	1,190	1,440	1,400	1,704	1,700	-	264
<b>SUPPLIES/EQUIPMENT</b>	<b>163,496</b>	<b>150,500</b>	<b>169,637</b>	<b>155,400</b>	<b>180,401</b>	<b>161,538</b>	<b>155,900</b>	-	<b>6,138</b>
07 01 NEW EQUIPMENT	4,809	3,750	8,858	4,000	4,171	10,250	5,000	-	6,250
07 02 GAS AND OIL	157,411	145,000	159,342	150,000	175,000	149,888	149,500	-	(113)
07 03 JANITORIAL SUPPLIES	1,276	1,750	1,437	1,400	1,230	1,400	1,400	-	-
<b>REPAIRS/MAINTENANCE</b>	<b>99,883</b>	<b>83,000</b>	<b>104,682</b>	<b>83,000</b>	<b>87,770</b>	<b>102,500</b>	<b>88,000</b>	-	<b>19,500</b>
08 01 EQUIPMENT REPAIRS & MTC	99,348	82,500	103,657	82,500	87,000	102,000	87,500	-	19,500
08 03 RADIO MTCE	535	500	1,025	500	770	500	500	-	-
<b>ROAD/STREET COSTS</b>	<b>625,962</b>	<b>626,350</b>	<b>607,628</b>	<b>573,850</b>	<b>587,912</b>	<b>657,963</b>	<b>560,303</b>	-	<b>84,113</b>
09 01 COLD PATCH	12,796	13,000	25,267	13,000	19,000	20,545	15,000	-	7,545
09 02 SIGNS	5,089	3,850	2,236	3,850	2,500	4,000	3,850	-	150
09 03 CULVERTS/CATCH BASINS	26,648	12,000	14,317	12,000	12,000	13,000	12,000	-	1,000
09 04 ASPHALT	270,635	265,000	264,742	240,000	207,563	312,798	231,953	-	72,798
09 05 GRAVEL	105,654	130,000	83,535	97,500	89,480	89,640	85,000	-	(7,860)
09 06 SALT/CALCIUM	162,466	157,500	168,777	162,500	212,369	172,980	167,500	-	10,480
09 07 STREET MAINTENANCE	42,674	45,000	48,754	45,000	45,000	45,000	45,000	-	-
<b>CONTRACTED SERVICES</b>	<b>111,240</b>	<b>124,800</b>	<b>138,400</b>	<b>124,800</b>	<b>134,150</b>	<b>143,900</b>	<b>142,800</b>	-	<b>19,100</b>
10 04 SNOW HAULING	111,240	124,800	124,800	124,800	124,800	124,800	124,800	-	-
10 11 CONTRACT LABOR	-	-	13,600	-	9,350	19,100	18,000	-	19,100

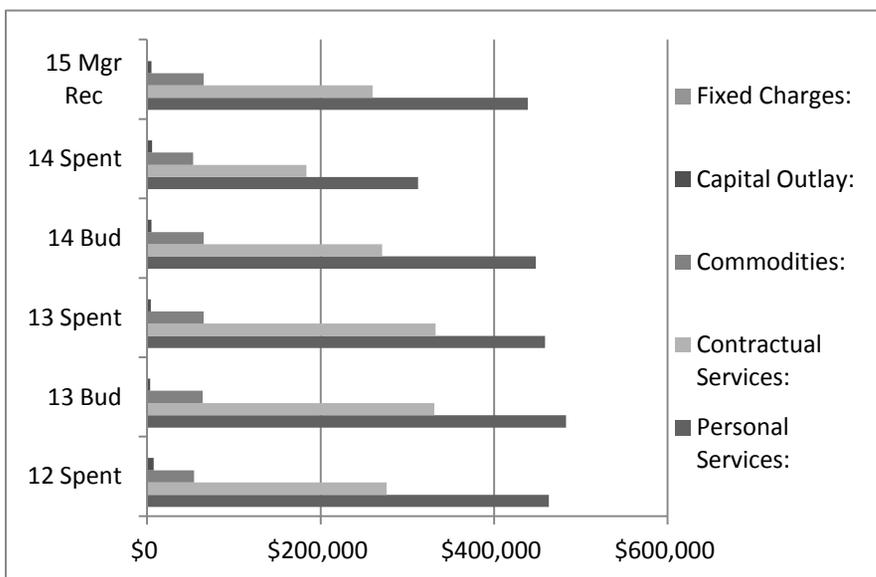
# City of Presque Isle, Maine

## 2015

Budget: **Rec & Parks**

Department Number: **010**

	2012	2013	2013	2014	2014 Spent	2015		
	Spent	Budget	Spent	Budget	Thru Sept	Dept Head	Manager's Rec	City Council Rec
Personal Services:	\$463,168	\$482,787	\$458,556	\$447,920	\$312,403	\$437,350	\$439,006	\$0
Contractual Services:	\$275,876	\$331,000	\$332,391	\$271,030	\$183,705	\$266,422	\$259,948	\$0
Commodities:	\$54,155	\$64,000	\$65,225	\$65,218	\$53,029	\$66,412	\$65,300	\$0
Capital Outlay:	\$7,415	\$3,600	\$4,398	\$5,000	\$5,787	\$7,800	\$5,000	\$0
Fixed Charges:	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
<b>TOTALS:</b>	<b>\$800,614</b>	<b>\$881,387</b>	<b>\$860,570</b>	<b>\$789,168</b>	<b>\$554,924</b>	<b>\$777,984</b>	<b>\$769,254</b>	<b>\$0</b>



FRINGE BENEFIT IMPACT (Estimated):	
FICA	\$32,795
Workers Comp	\$6,784
Health Insurance	\$69,666
Retirement	\$19,930
Unemployment	\$6,964
Other Insurance	\$0
# of Full Time Employees	15.00
<b>Total Fringe Benefit Impact</b>	<b>\$136,140</b>

	2014 Budget	2015 Manager's Rec	Dollar Change	Percentage Change
Personal Services:	\$447,920	\$439,006	(\$8,914)	-1.99%
Contractual Services:	\$271,030	\$259,948	(\$11,082)	-4.09%
Commodities:	\$65,218	\$65,300	\$82	0.13%
Capital Outlay:	\$5,000	\$5,000	\$0	0.00%
Fixed Charges:	\$0	\$0	\$0	N/A
<b>TOTALS:</b>	<b>\$789,168</b>	<b>\$769,254</b>	<b>(\$19,914)</b>	<b>-2.52%</b>

## 2015 Personnel Services

Account Number	Description	2012 Spent	2013 Budget	2013 Spent	2014 Budget	2014 Spent Thru Sept	2015		
							Dept Head	Mgr's Rec	Council Rec
01-01	Regular Salaries	\$375,910	\$388,225	\$383,640	\$357,514	\$249,996	\$350,015	\$353,522	\$0
01-02	Overtime	\$2,946	\$2,000	\$3,537	\$2,000	\$2,217	\$3,000	\$2,650	\$0
01-03	Fire Dept On Call								
01-04	Stipends								
01-05	Program Salaries	\$50,960	\$48,620	\$38,413	\$47,395	\$35,238	\$41,653	\$41,653	\$0
01-06	Election Salaries								
01-07	City Council Wages								
01-08	Events Salaries	\$29,851	\$36,967	\$27,960	\$34,026	\$18,843	\$34,026	\$34,026	\$0
03-01	Local Travel/Mileage	\$0	\$1,200	\$1,473	\$1,200	\$219	\$1,265	\$1,200	\$0
03-02	Travel/Training	\$1,230	\$2,750	\$949	\$2,700	\$4,361	\$4,636	\$3,200	\$0
03-03	Memberships/Dues	\$1,328	\$2,100	\$1,752	\$2,100	\$1,234	\$1,770	\$1,770	\$0
03-04	Boots/Clothing	\$943	\$925	\$832	\$985	\$296	\$985	\$985	\$0
<b>Totals</b>		<b>\$463,168</b>	<b>\$482,787</b>	<b>\$458,556</b>	<b>\$447,920</b>	<b>\$312,403</b>	<b>\$437,350</b>	<b>\$439,006</b>	<b>\$0</b>

## 2015 Contractual Services

Account Number	Description	2012 Spent	2013 Budget	2013 Spent	2014 Budget	2014 Spent Thru Sept	2015		
							Dept Head	Mgr's Rec	Council Rec
05-04	Ads/Publications	\$17,084	\$15,000	\$10,915	\$15,000	\$8,492	\$15,700	\$15,000	\$0
06-01	Phone/Internet	\$6,094	\$6,780	\$5,912	\$5,380	\$4,366	\$5,220	\$5,200	\$0
06-02	Heating Oil	\$116,816	\$144,270	\$166,015	\$85,000	\$60,974	\$76,804	\$76,000	\$0
06-03	Electric	\$97,407	\$112,300	\$93,063	\$82,000	\$44,354	\$76,820	\$76,820	\$0
06-04	Water/Sewer/Sprinkler	\$20,539	\$16,150	\$15,812	\$9,850	\$6,931	\$11,950	\$11,500	\$0
06-05	Trash Disposal	\$0	\$3,000	\$3,463	\$3,300	\$2,445	\$3,300	\$3,300	\$0
08-01	Equipment Repair	\$14,234	\$12,000	\$14,079	\$12,000	\$13,527	\$14,350	\$12,250	\$0
08-03	Radio Repair	\$0	\$200	\$0	\$200	\$0	\$200	\$200	\$0
08-06	Grounds Maintenance	\$0	\$10,000	\$11,705	\$10,500	\$5,017	\$11,600	\$10,500	\$0
08-09	Misc Bldg Repair/Supplies	\$0	\$0	\$0	\$22,800	\$16,836	\$22,800	\$21,500	\$0
08-15	Pool Maintenance & Supplies	\$0	\$8,500	\$8,589	\$0	\$3,292	\$2,500	\$2,500	\$0
10-11	Outside Services	\$3,702	\$2,800	\$2,838	\$25,000	\$17,472	\$25,178	\$25,178	\$0
<b>Totals</b>		<b>\$275,876</b>	<b>\$331,000</b>	<b>\$332,391</b>	<b>\$271,030</b>	<b>\$183,705</b>	<b>\$266,422</b>	<b>\$259,948</b>	<b>\$0</b>

## 2015 Commodities

Account Number	Description	2012	2013	2013	2014	2014 Spent	2015		
		Spent	Budget	Spent	Budget	Thru Sept	Dept Head	Mgr's Rec	Council Rec
05-01	Office Supplies	\$2,339	\$2,000	\$3,046	\$2,100	\$1,564	\$2,200	\$2,100	\$0
05-02	Postage	\$602	\$775	\$467	\$775	\$460	\$775	\$775	\$0
05-03	Photocopies	\$335	\$0	\$0	\$350	\$476	\$790	\$675	\$0
05-07	Miscellaneous	\$1,230	\$850	\$1,073	\$850	\$735	\$850	\$850	\$0
07-02	Gas & Oil	\$8,933	\$8,775	\$8,784	\$8,393	\$8,064	\$8,847	\$8,750	\$0
07-03	Janitorial Supplies	\$6,473	\$6,700	\$5,783	\$6,600	\$5,043	\$5,900	\$5,900	\$0
07-05	Concession Supplies	\$26,357	\$28,000	\$26,257	\$28,000	\$20,590	\$28,000	\$28,000	\$0
07-08	Program Supplies	\$7,794	\$16,750	\$19,785	\$18,000	\$16,042	\$18,900	\$18,100	\$0
13-09	Department Head Expense	\$92	\$150	\$30	\$150	\$54	\$150	\$150	\$0
<b>Totals</b>		<b>\$54,155</b>	<b>\$64,000</b>	<b>\$65,225</b>	<b>\$65,218</b>	<b>\$53,029</b>	<b>\$66,412</b>	<b>\$65,300</b>	<b>\$0</b>

2015 Capital Outlay

Account Number	Description	2012 Spent	2013 Budget	2013 Spent	2014 Budget	2014 Spent Thru Sept	2015		
							Dept Head	Mgr's Rec	Council Rec
07-01 07.**	New Equipment	\$7,415	\$3,600	\$4,398	\$5,000	\$5,787	\$7,800	\$5,000	\$0
<b>Totals</b>		<b>\$7,415</b>	<b>\$3,600</b>	<b>\$4,398</b>	<b>\$5,000</b>	<b>\$5,787</b>	<b>\$7,800</b>	<b>\$5,000</b>	<b>\$0</b>

REC & PARKS

2015 Budget

Department

	2012 Actual	2013 Budget	2013 Actual	2014 Budget	2014 Estimate	2015 Department	2015 Manager	2015 Council	Change from 2014 Budget
<b>TOTAL EXPENSES</b>	<b>800,614</b>	<b>881,387</b>	<b>852,249</b>	<b>789,168</b>	<b>782,967</b>	<b>777,984</b>	<b>769,254</b>	-	<b>(11,184)</b>
<b>WAGES</b>	<b>459,667</b>	<b>475,812</b>	<b>445,229</b>	<b>440,935</b>	<b>431,829</b>	<b>428,694</b>	<b>431,851</b>	-	<b>(12,241)</b>
010 01 01 REGULAR SALARIES	375,910	388,225	375,910	357,514	353,011	350,015	353,522	-	(7,499)
02 OVERTIME	2,946	2,000	2,946	2,000	3,008	3,000	2,650	-	1,000
01 05 PROGRAM SALARIES	50,960	48,620	38,413	47,395	41,569	41,653	41,653	-	(5,742)
01 08 EVENTS SALARIES	29,851	36,967	27,960	34,026	34,241	34,026	34,026	-	0
<b>EMPLOYEE COSTS</b>	<b>3,501</b>	<b>6,975</b>	<b>5,006</b>	<b>6,985</b>	<b>7,619</b>	<b>8,656</b>	<b>7,155</b>	-	<b>1,671</b>
03 01 MILEAGE REIMBURSEMENT	-	1,200	1,473	1,200	1,200	1,265	1,200	-	65
03 02 TRAVEL/TRAINING	1,230	2,750	949	2,700	3,484	4,636	3,200	-	1,936
03 03 MEMBERSHIP DUES	1,328	2,100	1,752	2,100	1,954	1,770	1,770	-	(330)
03 05 BOOTS/CLOTHING ALLOW	943	925	832	985	981	985	985	-	-
<b>DEPARTMENTAL EXPENSES</b>	<b>21,590</b>	<b>18,625</b>	<b>15,501</b>	<b>19,075</b>	<b>19,502</b>	<b>20,315</b>	<b>19,400</b>	-	<b>1,240</b>
05 01 OFFICE SUPPLIES	2,339	2,000	3,046	2,100	2,060	2,200	2,100	-	100
05 02 POSTAGE	602	775	467	775	775	775	775	-	-
05 03 PHOTOCOPIES	335	-	-	350	549	790	675	-	440
05 04 ADS/PUBLICATIONS	17,084	15,000	10,915	15,000	15,269	15,700	15,000	-	700
05 07 MISCELLANEOUS;	1,230	850	1,073	850	849	850	850	-	-
<b>UTILITIES</b>	<b>240,856</b>	<b>282,500</b>	<b>284,265</b>	<b>185,530</b>	<b>184,130</b>	<b>174,094</b>	<b>172,820</b>	-	<b>(11,436)</b>
06 01 PHONE/INTERNET	6,094	6,780	5,912	5,380	5,131	5,220	5,200	-	(160)
06 02 FUEL OIL	116,816	144,270	166,015	85,000	84,474	76,804	76,000	-	(8,196)
06 03 ELECTRIC SERVICE	97,407	112,300	93,063	82,000	80,595	76,820	76,820	-	(5,180)
06 04 WATER/SEWER/SPRINKLER	20,539	16,150	15,812	9,850	10,600	11,950	11,500	-	2,100
06 05 GARBAGE REMOVAL	-	3,000	3,463	3,300	3,330	3,300	3,300	-	-
<b>SUPPLIES/EQUIPMENT</b>	<b>56,972</b>	<b>63,825</b>	<b>65,007</b>	<b>65,993</b>	<b>66,853</b>	<b>69,447</b>	<b>65,750</b>	-	<b>3,454</b>
07 01 NEW EQUIPMENT	7,415	3,600	4,398	5,000	5,162	7,800	5,000	-	2,800
07 02 GAS & OIL	8,933	8,775	8,784	8,393	9,688	8,847	8,750	-	454
07 03 JANITORIAL SUPPLIES	6,473	6,700	5,783	6,600	6,789	5,900	5,900	-	(700)
07 05 CONCESSION SUPPLIES	26,357	28,000	26,257	28,000	27,202	28,000	28,000	-	-
07 08 PROGRAM SUPPLIES	7,794	16,750	19,785	18,000	18,012	18,900	18,100	-	900
<b>REPAIRS/MAINTENANCE</b>	<b>14,234</b>	<b>30,700</b>	<b>34,373</b>	<b>45,500</b>	<b>45,314</b>	<b>51,450</b>	<b>46,950</b>	-	<b>5,950</b>
08 01 EQUIPMENT REPAIRS & MTC	14,234	12,000	14,079	12,000	13,134	14,350	12,250	-	2,350
08 03 RADIO MTC	-	200	-	200	200	200	200	-	-
08 06 GROUNDS MTC	-	10,000	11,705	10,500	7,281	11,600	10,500	-	1,100
08 09 MISC BLDG REPAIR/SUPPLIES	-	-	-	22,800	22,335	22,800	21,500	-	-
08 15 POOL MTC & SUPPLIES	-	8,500	8,589	-	2,364	2,500	2,500	-	2,500
<b>CONTRACT SERVICES</b>	<b>3,702</b>	<b>2,800</b>	<b>2,838</b>	<b>25,000</b>	<b>27,570</b>	<b>25,178</b>	<b>25,178</b>	-	<b>178</b>
10 11 OUTSIDE SERVICES	3,702	2,800	2,838	25,000	27,570	25,178	25,178	-	178
<b>MISCELLANEOUS</b>	<b>92</b>	<b>150</b>	<b>30</b>	<b>150</b>	<b>150</b>	<b>150</b>	<b>150</b>	-	<b>-</b>
13 09 DEPT HEAD EXPENSE	92	150	30	150	150	150	150	-	-

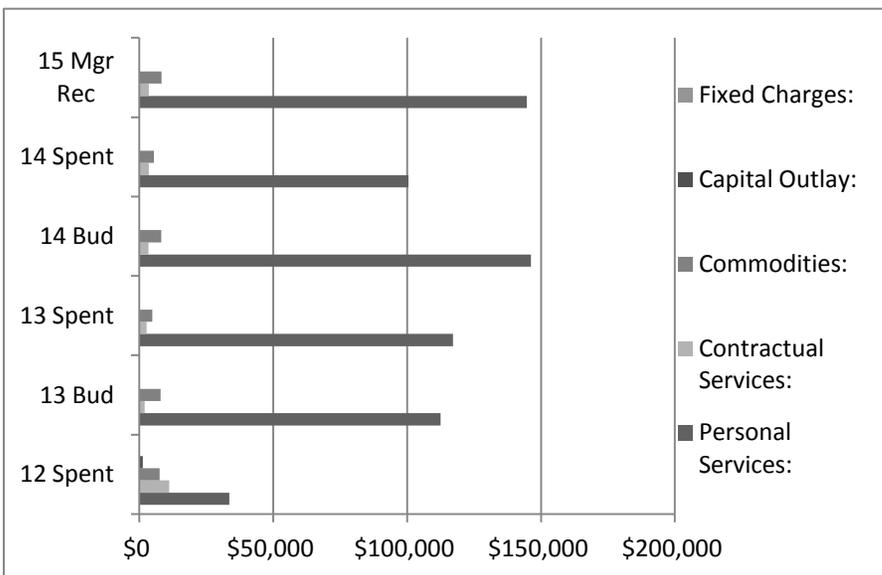
# City of Presque Isle, Maine

## 2015

Budget: Resources

Department Number: 011

	2012	2013	2013	2014	2014 Spent	2015		
	Spent	Budget	Spent	Budget	Thru Sept	Dept Head	Manager's Rec	City Council Rec
Personal Services:	\$33,535	\$112,502	\$117,144	\$146,218	\$100,431	\$144,730	\$144,734	\$0
Contractual Services:	\$11,072	\$2,020	\$2,726	\$3,436	\$3,480	\$3,855	\$3,505	\$0
Commodities:	\$7,525	\$7,885	\$4,856	\$8,150	\$5,428	\$9,360	\$8,250	\$0
Capital Outlay:	\$1,204	\$0	\$181	\$0	\$0	\$0	\$0	\$0
Fixed Charges:	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
<b>TOTALS:</b>	<b>\$53,336</b>	<b>\$122,407</b>	<b>\$124,907</b>	<b>\$157,804</b>	<b>\$109,339</b>	<b>\$157,945</b>	<b>\$156,489</b>	<b>\$0</b>



FRINGE BENEFIT IMPACT (Estimated):	
FICA	\$10,137
Workers Comp	\$295
Health Insurance	\$26,035
Retirement	\$11,102
Unemployment	\$1,141
Other Insurance	\$0
# of Full Time Employees	3.00
<b>Total Fringe Benefit Impact</b>	<b>\$48,711</b>

	2014 Budget	2015 Manager's Rec	Dollar Change	Percentage Change
Personal Services:	\$146,218	\$144,734	(\$1,484)	-1.01%
Contractual Services:	\$3,436	\$3,505	\$69	2.01%
Commodities:	\$8,150	\$8,250	\$100	1.23%
Capital Outlay:	\$0	\$0	\$0	N/A
Fixed Charges:	\$0	\$0	\$0	N/A
<b>TOTALS:</b>	<b>\$157,804</b>	<b>\$156,489</b>	<b>(\$1,315)</b>	<b>-0.83%</b>

## 2015 Personnel Services

Account Number	Description	2012 Spent	2013 Budget	2013 Spent	2014 Budget	2014 Spent Thru Sept	2015		
							Dept Head	Mgr's Rec	Council Rec
01-01	Regular Salaries	\$32,930	\$109,422	\$114,829	\$140,643	\$96,238	\$136,556	\$136,560	\$0
01-02	Overtime	\$269	\$0	\$19	\$0	\$109	\$500	\$500	\$0
01-03	Fire Dept On Call								
01-04	Stipends								
01-05	Program Salaries								
01-06	Election Salaries								
01-07	City Council Pay								
03-01	Mileage Reimbursement	\$0	\$325	\$50	\$335	\$0	\$339	\$339	\$0
03-02	Travel/Training	\$311	\$2,068	\$1,437	\$4,215	\$3,654	\$6,250	\$6,250	\$0
03-03	Memberships/Dues	\$25	\$687	\$809	\$1,025	\$431	\$1,085	\$1,085	\$0
03-04	Uniforms/Clothing								
03-05	Boots/Clothing								
<b>Totals</b>		<b>\$33,535</b>	<b>\$112,502</b>	<b>\$117,144</b>	<b>\$146,218</b>	<b>\$100,431</b>	<b>\$144,730</b>	<b>\$144,734</b>	<b>\$0</b>

2015 Contractual Services

Account Number	Description	2012 Spent	2013 Budget	2013 Spent	2014 Budget	2014 Spent Thru Sept	2015		
							Dept Head	Mgr's Rec	Council Rec
05-04	Ads/Publications	\$1,814	\$1,300	\$928	\$1,300	\$2,085	\$2,055	\$1,705	\$0
06-01	Phone/Internet	\$258	\$720	\$1,798	\$2,136	\$1,395	\$1,800	\$1,800	\$0
08-01	Equipment Repair	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
10-11	Outside Services	\$9,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0
<b>Totals</b>		<b>\$11,072</b>	<b>\$2,020</b>	<b>\$2,726</b>	<b>\$3,436</b>	<b>\$3,480</b>	<b>\$3,855</b>	<b>\$3,505</b>	<b>\$0</b>

2015 Commodities

Account Number	Description	2012 Spent	2013 Budget	2013 Spent	2014 Budget	2014 Spent Thru Sept	2015		
							Dept Head	Mgr's Rec	Council Rec
05-01	Office Supplies	\$179	\$200	\$156	\$150	\$406	\$750	\$750	\$0
05-07	Miscellaneous Expense	\$7,346	\$7,685	\$4,700	\$8,000	\$5,022	\$8,610	\$7,500	\$0
<b>Totals</b>		<b>\$7,525</b>	<b>\$7,885</b>	<b>\$4,856</b>	<b>\$8,150</b>	<b>\$5,428</b>	<b>\$9,360</b>	<b>\$8,250</b>	<b>\$0</b>

2015 Capital Outlay

Account Number	Description	2012 Spent	2013 Budget	2013 Spent	2014 Budget	2014 Spent Thru Sept	2015		
							Dept Head	Mgr's Rec	Council Rec
07-01 07-**	New Equipment	\$1,204	\$0	\$181	\$0	\$0	\$0	\$0	\$0
<b>Totals</b>		<b>\$1,204</b>	<b>\$0</b>	<b>\$181</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

DEPARTMENT PERSONEL SERVICES BUDGET WORKSHEET  
 Fiscal Year 2015 BUDGET

DIVISION: 011

CLASSIFICATION	PAY RATE AS OF 08.08.2013	FULL TIME EQUIVALENT	2015 DEPARTMENT REQUEST PAY RATE	2015 DEPARTMENT REQUEST ANNUAL WAGES	2015 MANAGER RECOMMEND.	2015 COUNCIL APPROP.	NAME
Deputy City Manager	\$34.47	1	\$35.33	\$73,773	\$73,773		Martin Puckett
HR Specialist/Payroll ***	\$17.00	1	\$17.43	\$36,383	\$36,387		Kellie Chapman
General Assistance/Clerk *	\$12.06	1	\$12.36	\$26,400	\$26,400		Nikki Lockhart
TOTAL BUDGETED POSITIONS				<b>\$136,556</b>	<b>\$136,560</b>	<b>\$0</b>	

\* New Hire \$12.30 @ 200 hrs = 2460

\$12.55\* 1200 hrs = \$15,060.00 (.25 cent increase for GA)

\$13.06\* 680 hrs = \$8,880.00 (step increase anniversary)

Total \$26,400.00

\*\*\* Pay Increase Effective 07/01/2015

**Fiscal Year 2015  
Budget Request**

Detail Account Information

**October 9, 2014**

Department: **Resource Management**

Division Number: **011**

Division Title:

Account Number: **011-01-01**

Account Title: **Regular Salaries**

<b>2012 Actual</b>	<b>2013 Budget</b>	<b>2013 Actual</b>	<b>2014 Budget</b>	<b>2014 Est. Expended</b>
\$32,930	\$109,422	\$114,829	\$140,643	\$131,783

<b>2015 Line Budget</b>	<b>Department Request</b>	<b>City Manager Recommendation</b>	<b>City Council Action</b>	<b>Increase (Decrease)</b>
	\$136,556	\$136,560	\$0	(\$4,083)

**Support for Budget Request:** Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

**Support for Budget Request:** See Personnel cost sheet for details

*Payroll moved to Resources from Finance in 2014. +\$32,234*  
Had two employee transitions in 2014

**Fiscal Year 2015  
Budget Request**

Detail Account Information

**October 9, 2014**

Department: **Resource Management**

Division Number: **011**

Division Title:

Account Number: **011-01-02**

Account Title: **Overtime**

<b>2012 Actual</b>	<b>2013 Budget</b>	<b>2013 Actual</b>	<b>2014 Budget</b>	<b>2014 Est. Expended</b>
\$269	\$0	\$19	\$0	\$500

<b>2015 Line Budget</b>	<b>Department Request</b>	<b>City Manager Recommendation</b>	<b>City Council Action</b>	<b>Increase (Decrease)</b>
	\$500	\$500	\$0	\$500

**Support for Budget Request:** Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

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**Support for Budget Request:** See Personnel cost sheet for details

Comp time often used but is employee choice  
Due to new hire there will be trainings and involvement with elections

**Fiscal Year 2015  
Budget Request**

Detail Account Information

October 9, 2014

Department: **Resource Management**

Division Number: **011**

Division Title:

Account Number: **011-03-01**

Account Title: **Local Travel/Mileage**

2012 Actual	2013 Budget	2013 Actual	2014 Budget	2014 Est. Expended
\$0	\$325	\$50	\$335	\$200

2015 Line Budget	Department Request	City Manager Recommendation	City Council Action	Increase (Decrease)
	\$339	\$339	\$0	\$4

**Support for Budget Request:** Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

**Other Mileage**

estimated average of 50 per month x \$0.565

**\$339**

**Fiscal Year 2015  
Budget Request**

Detail Account Information

October 9, 2014

Department: **Resource Management**

Division Number: **011**

Division Title:

Account Number: **011-03-02**

Account Title: **Travel/Training**

2012 Actual	2013 Budget	2013 Actual	2014 Budget	2014 Est. Expended
\$311	\$2,068	\$1,437	\$4,215	\$4,100

2015 Line Budget	Department Request	City Manager Recommendation	City Council Action	Increase (Decrease)
	\$6,250	\$6,250	\$0	\$2,035

**Support for Budget Request:** Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

Deputy City Manager Travel:

**ICMA Annual Conference: (9/27 - 9/30)**

Airfare (Seattle)	\$800	\$800
Hotel	4 nights x 225	\$900
Registration		\$860
Meals	5 x 2 x 66	\$660

**MMA Convention**

Hotel		\$200
Registration		\$65
Meals		\$125
Mileage	gas only city vehicle	\$50

**MTCMA Institute**

Registration		\$135
Room 3 nights	3 X 250 (split with GG)	\$375
Meals		\$275
Mileage	gas only city vehicle	\$125

**Other:**

MTCMA Interchange, etc		\$500
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**HR Staff Training**

TBD		\$600
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**General Assistance Training**

GA Workshop		\$225
City Clerk/Tax Clerk Training		\$355

**Total** \$6,250

*Some costs in 2014 covered by MTCMA because DCM is President no longer applicable in 2015  
Turnover results in need for training/certification*

**Fiscal Year 2015  
Budget Request**

Detail Account Information

**October 9, 2014**

Department: **Resource Management**

Division Number: **011**

Division Title:

Account Number: **011-03-03**

Account Title: **Membership dues**

<b>2012 Actual</b>	<b>2013 Budget</b>	<b>2013 Actual</b>	<b>2014 Budget</b>	<b>2014 Est. Expended</b>
\$25	\$687	\$809	\$1,025	\$1,065

<b>2015 Line Budget</b>	<b>Department Request</b>	<b>City Manager Recommendation</b>	<b>City Council Action</b>	<b>Increase (Decrease)</b>
	\$1,085	\$1,085	\$0	\$60

**Support for Budget Request:** Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.



Maine Town and City Management Association	121
Aroostook County Municipal Association	30
Presque Isle Rotary	300
International City Management Association	574

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\$1,025.00

Maine Town & City Clerks Association	\$20
Aroos County Municipal Clerks Assn	\$10
Maine Welfare Director's Association	\$30
	<b><u>\$60</u></b>

**\$1,085.00**

**Fiscal Year 2015  
Budget Request**

Detail Account Information

**October 9, 2014**

Department: **Resource Management**

Division Number: **011**

Division Title:

Account Number: **011-05-01**

Account Title: **Office Supplies**

<b>2012 Actual</b>	<b>2013 Budget</b>	<b>2013 Actual</b>	<b>2014 Budget</b>	<b>2014 Est. Expended</b>
\$179	\$200	\$156	\$150	\$400

<b>2015 Line Budget</b>	<b>Department Request</b>	<b>City Manager Recommendation</b>	<b>City Council Action</b>	<b>Increase (Decrease)</b>
	\$750	\$750	\$0	\$600

**Support for Budget Request:** Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

Misc office supplies \$400.00  
notepads, binder clips, etc.

Office Supplies specific to payroll function  
W-2's, toner for dedicated printer . \$350.00  
Total \$750.00

**Fiscal Year 2015  
Budget Request**

Detail Account Information

**October 9, 2014**

Department: **Resource Management**

Division Number: **011**

Division Title:

Account Number: **011-05-04**

Account Title: **Ads/Publications**

<b>2012 Actual</b>	<b>2013 Budget</b>	<b>2013 Actual</b>	<b>2014 Budget</b>	<b>2014 Est. Expended</b>
\$1,814	\$1,300	\$928	\$1,300	\$2,200

<b>2015 Line Budget</b>	<b>Department Request</b>	<b>City Manager Recommendation</b>	<b>City Council Action</b>	<b>Increase (Decrease)</b>
	\$2,055	\$1,705	\$0	\$405
2014 Budget	5 ads 1 paper @ \$40 each		\$200.00	
	5 ads 2 papers @ \$100 each		\$500.00	
	3 ads 3 papers @ \$200 each		\$600.00	
<b>Total</b>			<u><b>\$1,300.00</b></u>	

*2014 Actual to Date*

Northeast Publishing Co- Police Officer	\$76.00
Northeast Publishing Co - Youth Librarian	\$125.60
Northeast Publishing Co. - Tax Clerk & Rec & Park Maintenance	\$117.75
Northeast Publishing Co. - Grant Writer, Director of PW, & PW Truck Driver	\$259.07
NE Pub 4.2014	\$43.18
PW Truck Driver	\$62.80
Grant Writer	\$86.36
PW Truck Driver	\$54.95
Heavy Equip. Opr	\$133.46
Tax Assessor	\$109.90
Heavy Equip. Opr (2 ads)	\$54.95
NE Pub 05.14	\$86.36
Heavy Equip. Opr	\$70.66
Police call taker	\$102.06
NE Pub 6.26.14	\$164.86
PW custodian	\$157.00
Police dispatch	\$74.58
NE Pub	<u>\$1,779.54</u>
Police Officer	<u>\$2,000.00</u>
Customer Svc/Tax	
NE Pub	\$55.00
Sub Librarian	
2015 Request based upon historical turnover	<u><b>\$2,055.00</b></u>
Star Herald Subscription for General Assistance	
<b>Total</b>	<u><b>\$2,055.00</b></u>

**Fiscal Year 2015  
Budget Request**

Detail Account Information

**October 9, 2014**

Department: **Resource Management**

Division Number: **011**

Division Title:

Account Number: **011-05-07**

Account Title: **Miscellaneous**

<b>2012 Actual</b>	<b>2013 Budget</b>	<b>2013 Actual</b>	<b>2014 Budget</b>	<b>2014 Est. Expended</b>
\$7,346	\$7,685	\$4,700	\$8,000	\$8,900

<b>2015 Line Budget</b>	<b>Department Request</b>	<b>City Manager Recommendation</b>	<b>City Council Action</b>	<b>Increase (Decrease)</b>
	\$8,610	\$7,500	\$0	(\$500)

**Support for Budget Request:** Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

New hiring practices require preemployment physicals & drug tests  
Drug and Alcohol Testing

2 Alcohol tests @\$25/each	\$20
25 Drug tests @\$62/each	\$1,550
20 Pre-employment physicals @\$70/each	\$1,400

Incentive Programs	1,800
Annual Seniority Recognitions	1,050
Retirement Recognitions	250
HR Software	240
DER Training- MDOT Required	300
Employee Appreciation Banquet	2,000
	<u>8,610</u>

**Fiscal Year 2015  
Budget Request**

Detail Account Information

**October 9, 2014**

Department: **Resource Management**

Division Number: **011**

Division Title:

Account Number: **011-06-01**

Account Title: **Phone/fax/internet charges**

<b>2012 Actual</b>	<b>2013 Budget</b>	<b>2013 Actual</b>	<b>2014 Budget</b>	<b>2014 Est. Expended</b>
\$258	\$720	\$1,798	\$2,136	\$1,800

<b>2015 Line Budget</b>	<b>Department Request</b>	<b>City Manager Recommendation</b>	<b>City Council Action</b>	<b>Increase (Decrease)</b>
	\$1,800	\$1,800	\$0	(\$336)

**Support for Budget Request:** Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

*Payroll moved to Resources from Finance in 2014. +\$312*

4 PRI Lines	\$50 per month total	
Deputy, Payroll, Clerk and GA		600
DCM Cell Stipend		1,200
		1,800

**Fiscal Year 2015  
Budget Request**

Detail Account Information

**October 9, 2014**

Department: **Resource Management**

Division Number: **011**

Division Title:

Account Number: **011-07-01**

Account Title: **New Equipment**

<b>2012 Actual</b>	<b>2013 Budget</b>	<b>2013 Actual</b>	<b>2014 Budget</b>	<b>2014 Est. Expended</b>
\$1,204	\$0	\$181	\$0	\$0

<b>2015 Line Budget</b>	<b>Department Request</b>	<b>City Manager Recommendation</b>	<b>City Council Action</b>	<b>Increase (Decrease)</b>
	\$0	\$0	\$0	\$0

**Support for Budget Request:** Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

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**Support for Budget Request:**

No new equipment needed this year.

**Fiscal Year 2015  
Budget Request**

Detail Account Information

**October 9, 2014**

Department: **Resource Management**

Division Number: **011**

Division Title: **Repairs/Maintenance**

Account Number: **011-08-01**

Account Title: **Equipment repairs/Maintenance**

<b>2012 Actual</b>	<b>2013 Budget</b>	<b>2013 Actual</b>	<b>2014 Budget</b>	<b>2014 Est. Expended</b>
\$0	\$0	\$0	\$0	\$0

<b>2015 Line Budget</b>	<b>Department Request</b>	<b>City Manager Recommendation</b>	<b>City Council Action</b>	<b>Increase (Decrease)</b>
	\$0	\$0	\$0	\$0

**Support for Budget Request:** Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

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None needed this year

**Fiscal Year 2015  
Budget Request**

Detail Account Information

**October 9, 2014**

Department: **Resource Management**

Division Number: **011**

Division Title:

Account Number: **011-10-11**

Account Title: **Outside services**

<b>2012 Actual</b>	<b>2013 Budget</b>	<b>2013 Actual</b>	<b>2014 Budget</b>	<b>2014 Est. Expended</b>
\$9,000	\$0	\$0	\$0	\$0

<b>2015 Line Budget</b>	<b>Department Request</b>	<b>City Manager Recommendation</b>	<b>City Council Action</b>	<b>Increase (Decrease)</b>
	\$0	\$0	\$0	\$0

**Support for Budget Request:** Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

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**Support for Budget Request:**

None needed this year.



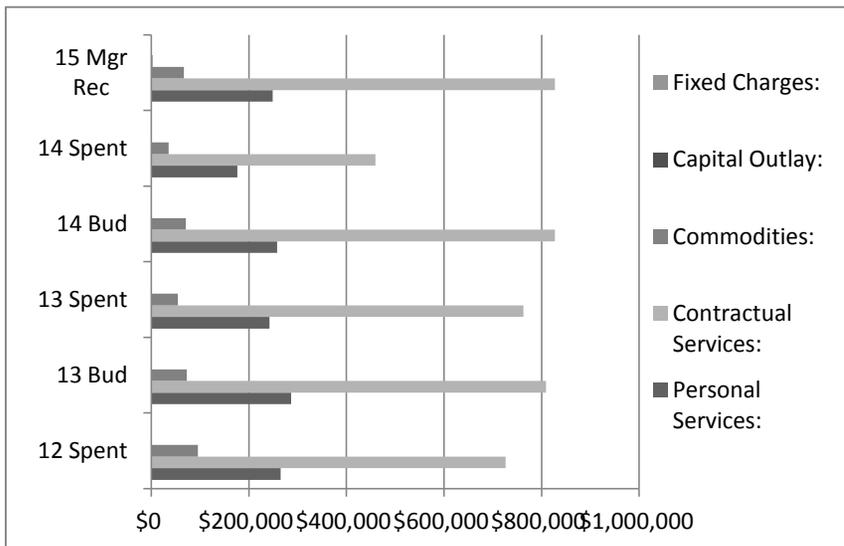
# City of Presque Isle, Maine

## 2015

Budget: **Solid Waste**

Department Number: **012**

	2012 Spent	2013 Budget	2013 Spent	2014 Budget	2014 Actual Thru Sept	2015 Dept Head	2015 Manager's Rec	2015 City Council Rec
Personal Services:	\$265,251	\$286,612	\$242,028	\$258,110	\$176,545	\$247,545	\$248,630	\$0
Contractual Services:	\$725,961	\$809,245	\$762,931	\$826,927	\$459,608	\$955,707	\$827,315	\$0
Commodities:	\$95,206	\$72,856	\$54,196	\$70,500	\$35,799	\$70,611	\$67,040	\$0
Capital Outlay:	\$0	\$1,000	\$954	\$750	\$30	\$2,380	\$2,000	\$0
Fixed Charges:	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
<b>TOTALS:</b>	<b>\$1,086,418</b>	<b>\$1,169,713</b>	<b>\$1,060,109</b>	<b>\$1,156,287</b>	<b>\$671,982</b>	<b>\$1,276,244</b>	<b>\$1,144,985</b>	<b>\$0</b>



FRINGE BENEFIT IMPACT (Estimated):	
FICA	\$15,169
Workers Comp	\$7,905
Health Insurance	\$45,771
Retirement	\$52,984
Unemployment	\$2,530
Other Insurance	\$0
# of Full Time Employees	8.15
<b>Total Fringe Benefit Impact</b>	<b>\$124,358</b>

	2014 Budget	2015 Manager's Rec	Dollar Change	Percentage Change
Personal Services:	\$258,110	\$248,630	(\$9,480)	-3.67%
Contractual Services:	\$826,927	\$827,315	\$388	0.05%
Commodities:	\$70,500	\$67,040	(\$3,460)	-4.91%
Capital Outlay:	\$750	\$2,000	\$1,250	166.67%
Fixed Charges:	\$0	\$0	\$0	N/A
<b>TOTALS:</b>	<b>\$1,156,287</b>	<b>\$1,144,985</b>	<b>(\$11,302)</b>	<b>-0.98%</b>

2015 Personnel Services

Account Number	Description	2012 Spent	2013 Budget	2013 Spent	2014 Budget	2014 Actual Thru Sept	2015		
							Dept Head	Mgr's Rec	Council Rec
01-01	Regular Salaries	\$250,758	\$268,377	\$225,886	\$240,350	\$164,350	\$229,514	\$231,171	\$0
01-02	Overtime	\$12,540	\$10,000	\$10,515	\$10,000	\$10,311	\$11,392	\$11,000	\$0
01-03	Fire Dept On Call								
01-04	Stipends								
01-05	Program Salaries								
01-06	Election Salaries								
01-07	City Council Pay								
03-01	Mileage Reimbursement	\$554	\$1,000	\$410	\$830	\$0	\$830	\$650	\$0
03-02	Travel/Training	\$1,284	\$2,750	\$1,222	\$2,750	\$765	\$2,750	\$2,750	\$0
03-03	Memberships/Dues	\$115	\$615	\$808	\$460	\$0	\$215	\$215	\$0
03-04	Uniforms/Clothing	\$0	\$3,870	\$3,187	\$3,720	\$1,119	\$2,844	\$2,844	\$0
03-05	Boots/Clothing								
<b>Totals</b>		<b>\$265,251</b>	<b>\$286,612</b>	<b>\$242,028</b>	<b>\$258,110</b>	<b>\$176,545</b>	<b>\$247,545</b>	<b>\$248,630</b>	<b>\$0</b>

## 2015 Contractual Services

Account Number	Description	2012 Spent	2013 Budget	2013 Spent	2014 Budget	2014 Actual Thru Sept	2015		
							Dept Head	Mgr's Rec	Council Rec
02-01	Retirement Plans 457/401	\$11,792	\$15,612	\$11,530	\$13,113	\$8,310	\$13,683	\$13,683	\$0
02-02	Maine State Retirement	\$13,390	\$19,281	\$21,478	\$27,983	\$20,842	\$39,301	\$40,735	\$0
02-04	Health Insurance	\$60,003	\$70,928	\$61,413	\$63,048	\$40,656	\$45,771	\$45,771	\$0
02-05	Workers Comp	\$10,542	\$9,707	\$8,443	\$7,989	\$5,026	\$7,905	\$7,714	\$0
02-06	Unemployment	\$983	\$955	\$2,138	\$2,084	\$3,337	\$2,530	\$2,529	\$0
02-07	Medicare	\$3,203	\$3,505	\$2,644	\$3,050	\$1,926	\$2,875	\$2,875	\$0
02-08	Social Security	\$13,669	\$15,258	\$11,302	\$13,046	\$8,235	\$12,294	\$12,294	\$0
02-09	Section 125	\$56	\$260	\$56	\$200	\$42	\$200	\$120	\$0
02-12	Health Reimbursement Acct	\$0	\$140	\$0	\$80	\$0	\$4,805	\$4,805	\$0
05-04	Ads/Publications	\$0	\$700	\$630	\$600	\$208	\$800	\$700	\$0
06-01	Phone/Internet	\$2,018	\$1,760	\$2,149	\$2,270	\$1,036	\$1,745	\$1,745	\$0
06-02	Heating Oil	\$7,090	\$8,577	\$8,806	\$8,600	\$7,962	\$11,062	\$10,500	\$0
06-03	Electric	\$13,904	\$17,545	\$10,833	\$11,500	\$9,917	\$13,265	\$13,100	\$0
06-04	Water/Sewer/Sprinkler	\$691	\$700	\$668	\$710	\$457	\$710	\$710	\$0
08-01	Equipment Repair	\$21,010	\$21,100	\$13,273	\$21,100	\$9,654	\$21,200	\$20,600	\$0
08-03	Radio Maintenance	\$0	\$200	\$220	\$200	\$35	\$200	\$0	\$0
08-04	Building Repairs	\$7,428	\$6,000	\$1,916	\$6,000	\$6,921	\$4,300	\$4,300	\$0
08-06	Building/Grounds Mtce	\$2,409	\$11,000	\$7,221	\$11,000	\$2,597	\$13,200	\$11,750	\$0
10-06	Environmental Monitoring	\$98,078	\$107,900	\$80,432	\$97,000	\$40,087	\$76,000	\$76,000	\$0
10-07	Metal & Tire Recycling	\$9,400	\$14,500	\$15,611	\$15,000	\$19,764	\$14,700	\$14,700	\$0
10-11	Outside Services	\$163,549	\$145,817	\$171,047	\$132,345	\$82,803	\$120,800	\$120,000	\$0
10-12	Equipment Reserve	\$67,500	\$45,000	\$45,000	\$70,000	\$70,000	\$135,000	\$81,500	\$0
10-15	PAYT Expenses	\$46,888	\$35,580	\$41,403	\$39,312	\$41,011	\$37,265	\$37,000	\$0
13-04	Administrative Expense	\$36,775	\$36,775	\$36,775	\$36,775	\$27,581	\$36,775	\$36,775	\$0
13-05	Building Rental	\$14,820	\$14,820	\$14,820	\$17,820	\$13,365	\$17,820	\$17,820	\$0
13-07	Universal Waste Expenses	\$5,236	\$3,940	\$3,160	\$4,600	\$1,873	\$3,900	\$3,900	\$0
13-10	Closure Reserve	\$50,832	\$125,000	\$125,000	\$160,000	\$0	\$256,914	\$185,000	\$0
13-11	Recycling Refunds	\$55,088	\$64,811	\$44,685	\$48,752	\$24,718	\$47,434	\$47,434	\$0
16-10	Property/Casualty Insurance	\$9,039	\$10,374	\$10,374	\$11,250	\$11,247	\$11,755	\$11,755	\$0
18-08	Debt Service	\$0	\$0	\$7,753	\$0	\$0	\$0	\$0	\$0
20-12	Legal	\$568	\$1,500	\$2,151	\$1,500	\$0	\$1,500	\$1,500	\$0
<b>Totals</b>		<b>\$725,961</b>	<b>\$809,245</b>	<b>\$762,931</b>	<b>\$826,927</b>	<b>\$459,608</b>	<b>\$955,707</b>	<b>\$827,315</b>	<b>\$0</b>

2015 Commodities

Account Number	Description	2012 Spent	2013 Budget	2013 Spent	2014 Budget	2014 Actual Thru Sept	2015		
							Dept Head	Mgr's Rec	Council Rec
05-01	Office Supplies	\$0	\$2,400	\$3,637	\$2,680	\$1,907	\$3,510	\$3,160	\$0
05-02	Postage	\$0	\$200	\$333	\$300	\$21	\$200	\$200	\$0
05-07	Miscellaneous	\$0	\$200	\$171	\$200	\$0	\$200	\$200	\$0
07-02	Gas & Oil	\$45,172	\$52,706	\$38,171	\$49,520	\$23,964	\$42,141	\$41,680	\$0
07-03	Janitorial Supplies	\$0	\$2,950	\$1,094	\$1,800	\$502	\$1,300	\$1,300	\$0
07-04	Supplies/Small Equipment	\$46,407	\$9,900	\$7,072	\$12,000	\$8,726	\$19,180	\$16,500	\$0
09-05	Gravel	\$3,346	\$3,000	\$3,326	\$3,000	\$679	\$3,080	\$3,000	\$0
13-06	Promotion/Education	\$281	\$1,500	\$392	\$1,000	\$0	\$1,000	\$1,000	\$0
<b>Totals</b>		<b>\$95,206</b>	<b>\$72,856</b>	<b>\$54,196</b>	<b>\$70,500</b>	<b>\$35,799</b>	<b>\$70,611</b>	<b>\$67,040</b>	<b>\$0</b>

2015 Capital Outlay

Account Number	Description	2012 Spent	2013 Budget	2013 Spent	2014 Budget	2014 Actual Thru Sept	2015		
							Dept Head	Mgr's Rec	Council Rec
	New Equipment								
07-01	New Equipment	\$0	\$1,000	\$954	\$750	\$30	\$2,380	\$2,000	\$0
<b>Totals</b>		<b>\$0</b>	<b>\$1,000</b>	<b>\$954</b>	<b>\$750</b>	<b>\$30</b>	<b>\$2,380</b>	<b>\$2,000</b>	<b>\$0</b>

2015 Revenue

Account Number	Description	2012 Collected	2013 Budget	2013 Collected	2014 Budget	2014 Actual Thru Sept	2015		
							Dept Head	Mgr's Rec	Council Rec
30-01	Tip Fees	\$958,428	\$900,000	\$1,028,772	\$925,000	\$572,506	\$967,601	\$972,500	\$0
30-02	Permit Fees	\$8,320	\$8,320	\$9,896	\$9,825	\$9,499	\$9,475	\$9,475	\$0
30-15	Payt Revenue	\$504,133	\$550,000	\$479,382	\$515,000	\$248,449	\$420,000	\$425,000	\$0
31-12	Recycling Revenue	\$179,556	\$172,000	\$159,727	\$155,000	\$88,772	\$144,000	\$144,000	\$0
31-13	Universal Waste Revenue	\$20,490	\$16,700	\$11,898	\$15,000	\$6,179	\$10,350	\$10,350	\$0
<b>Total Revenue</b>		<b>\$1,670,927</b>	<b>\$1,647,020</b>	<b>\$1,689,675</b>	<b>\$1,619,825</b>	<b>\$925,405</b>	<b>\$1,551,426</b>	<b>\$1,561,325</b>	<b>\$0</b>
<b>Total Expenses</b>		<b>\$1,086,418</b>	<b>\$1,169,713</b>	<b>\$1,060,109</b>	<b>\$1,156,287</b>	<b>\$671,982</b>	<b>\$1,276,244</b>	<b>\$1,144,985</b>	<b>\$0</b>
<b>Less Revenue</b>		<b><u>\$1,670,927</u></b>	<b><u>\$1,647,020</u></b>	<b><u>\$1,689,675</u></b>	<b><u>\$1,619,825</u></b>	<b><u>\$925,405</u></b>	<b><u>\$1,551,426</u></b>	<b><u>\$1,561,325</u></b>	<b><u>\$0</u></b>
<b>Net Income</b>		<b>(\$584,509)</b>	<b>(\$477,307)</b>	<b>(\$629,566)</b>	<b>(\$463,538)</b>	<b>(\$253,423)</b>	<b>(\$275,182)</b>	<b>(\$416,340)</b>	<b>\$0</b>
	50/50 Usage								
Presque Isle	81.37% 81.13%				(\$432,414)	(\$206,210)	(\$223,915)	(\$338,776)	\$0
Castle Hill	2.40% 0.85%				(\$13,005)	(\$6,082)	(\$6,604)	(\$9,992)	\$0
Chapman	2.63% 1.17%				(\$15,745)	(\$6,665)	(\$7,237)	(\$10,950)	\$0
Mapleton	13.60% 7.36%				(\$65,831)	(\$34,466)	(\$37,425)	(\$56,622)	\$0
Perham	0.00% 0.98%				\$0	\$0	\$0	\$0	\$0
Wade	0.00% 0.88%				\$0	\$0	\$0	\$0	\$0
Washburn	0.00% 7.63%				\$0	\$0	\$0	\$0	\$0
	100.00% 100.00%				(\$526,995)	(\$253,423)	(\$275,182)	(\$416,340)	\$0
		\$518,075	\$549,925	\$549,925	(\$432,414)	(\$206,210)	(\$223,915)	(\$338,776)	\$0
	City Share of Net Income		(\$432,414)	(\$432,414)	(\$355,065)	(\$206,210)	(\$223,915)	(\$338,776)	\$0
	City Share of Debt Service	\$0	\$314,550	\$314,550	\$314,324	\$265,714	\$284,194	\$284,194	\$0
	City Share of Curbside	\$0	\$456,000	\$456,000	\$456,000	\$342,000	\$420,336	\$420,336	<u>\$0</u>
	Rebate for Commercial		\$89,250	\$89,250	\$0	\$0	\$0	\$0	\$0
<b>2015 Net Solid Waste Appropriation</b>		<b>\$212,311</b>	<b>\$415,259</b>	<b>\$415,259</b>	<b>\$315,312</b>	<b>\$401,504</b>	<b>\$480,615</b>	<b>\$365,754</b>	<b>\$0</b>

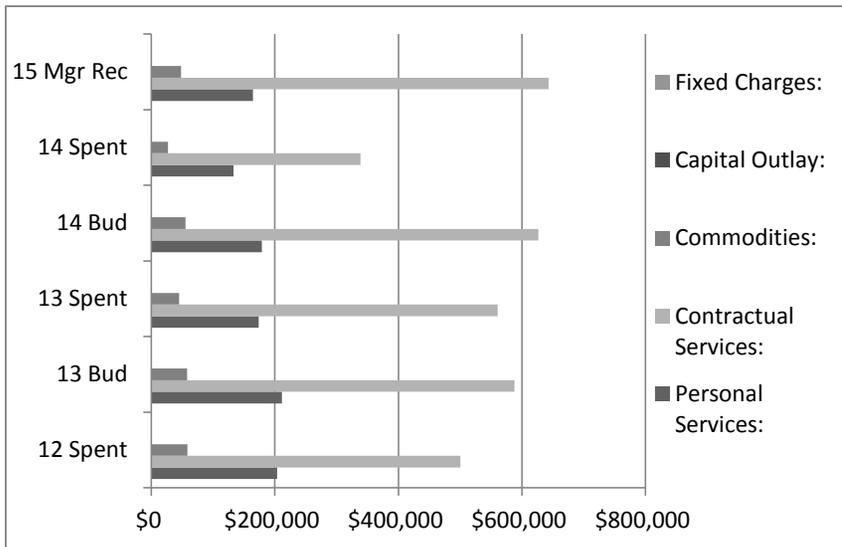
# City of Presque Isle, Maine

## 2015

Budget: **Solid Waste**

Department Number: **030**

	2012	2013	2013	2014	2014 Spent	2015		
	Spent	Budget	Spent	Budget	Thru Sept	Dept Head	Manager's Rec	City Council Rec
Personal Services:	\$203,885	\$211,267	\$173,924	\$179,072	\$133,131	\$163,501	\$164,586	\$0
Contractual Services:	\$500,488	\$587,805	\$560,405	\$626,370	\$338,339	\$765,755	\$642,714	\$0
Commodities:	\$58,176	\$57,768	\$45,139	\$55,440	\$26,809	\$49,391	\$48,000	\$0
Capital Outlay:	\$0	\$0	\$954	\$0	\$30	\$900	\$900	\$0
Fixed Charges:	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
<b>TOTALS:</b>	<b>\$762,549</b>	<b>\$856,840</b>	<b>\$780,422</b>	<b>\$860,882</b>	<b>\$498,309</b>	<b>\$979,547</b>	<b>\$856,201</b>	<b>\$0</b>



FRINGE BENEFIT IMPACT (Estimated):	
FICA	\$8,820
Workers Comp	\$5,119
Health Insurance	\$31,254
Retirement	\$47,174
Unemployment	\$1,388
Other Insurance	\$0
# of Full Time Employees	5.65
<b>Total Fringe Benefit Impact</b>	<b>\$93,755</b>

	2014 Budget	2015 Manager's Rec	Dollar Change	Percentage Change
Personal Services:	\$179,072	\$164,586	(\$14,486)	-8.09%
Contractual Services:	\$626,370	\$642,714	\$16,344	2.61%
Commodities:	\$55,440	\$48,000	(\$7,440)	-13.42%
Capital Outlay:	\$0	\$900	\$900	#DIV/0!
Fixed Charges:	\$0	\$0	\$0	N/A
<b>TOTALS:</b>	<b>\$860,882</b>	<b>\$856,201</b>	<b>(\$4,681)</b>	<b>-0.54%</b>

2015 Personnel Services

Account Number	Description	2012 Spent	2013 Budget	2013 Spent	2014 Budget	2014 Spent Thru Sept	2015		
							Dept Head	Mgr's Rec	Council Rec
01-01	Regular Salaries	\$190,890	\$194,682	\$159,682	\$162,812	\$121,455	\$146,514	\$148,171	\$0
01-02	Overtime	\$11,042	\$10,000	\$10,390	\$10,000	\$10,311	\$11,392	\$11,000	\$0
01-03	Fire Dept On Call								
01-04	Stipends								
01-05	Program Salaries								
01-06	Election Salaries								
01-07	City Council Pay								
03-01	Local Travel/Mileage	\$554	\$1,000	\$410	\$830	\$0	\$830	\$650	\$0
03-02	Travel/Training	\$1,284	\$2,750	\$1,222	\$2,750	\$765	\$2,750	\$2,750	\$0
03-03	Memberships/Dues	\$115	\$615	\$808	\$460	\$0	\$215	\$215	\$0
03-04	Uniforms/Clothing	\$0	\$2,220	\$1,412	\$2,220	\$600	\$1,800	\$1,800	\$0
<b>Totals</b>		<b>\$203,885</b>	<b>\$211,267</b>	<b>\$173,924</b>	<b>\$179,072</b>	<b>\$133,131</b>	<b>\$163,501</b>	<b>\$164,586</b>	<b>\$0</b>

## 2015 Contractual Services

Account Number	Description	2012	2013	2013	2014	2014 Spent	2013		
		Spent	Budget	Spent	Budget	Thru Sept	Dept Head	Mgr's Rec	Council Rec
02-01	Retirement Plans 457/401	\$8,652	\$10,008	\$8,361	\$7,685	\$5,361	\$7,873	\$7,873	\$0
02-02	Maine State Retirement	\$13,390	\$19,281	\$21,478	\$27,983	\$20,842	\$39,301	\$40,735	\$0
02-04	Health Insurance	\$49,239	\$52,681	\$53,356	\$41,507	\$30,211	\$31,254	\$31,254	\$0
02-05	Workers Comp	\$7,216	\$6,545	\$5,251	\$4,674	\$3,031	\$5,119	\$5,139	\$0
02-06	Unemployment	\$624	\$624	\$1,430	\$1,267	\$1,965	\$1,388	\$1,388	\$0
02-07	Medicare	\$2,288	\$2,323	\$1,877	\$1,894	\$1,197	\$1,672	\$1,672	\$0
02-08	Social Security	\$9,756	\$10,202	\$8,023	\$8,101	\$5,119	\$7,148	\$7,148	\$0
02-09	Section 125	\$56	\$120	\$56	\$120	\$42	\$120	\$120	\$0
02-12	Health Reimbursement Acct	\$0	\$0	\$0	\$0	\$0	\$3,077	\$3,077	\$0
05-04	Ads/Publications	\$0	\$350	\$600	\$350	\$145	\$550	\$450	\$0
06-01	Phone/Internet	\$1,554	\$1,705	\$1,584	\$1,705	\$796	\$1,169	\$1,169	\$0
06-02	Heating Oil	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
06-03	Electric	\$7,489	\$8,900	\$4,368	\$4,500	\$5,194	\$6,265	\$6,100	\$0
06-04	Water/Sewer/Sprinkler	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
08-01	Equipment Repair	\$17,769	\$18,500	\$11,311	\$18,500	\$9,568	\$18,600	\$18,000	\$0
08-03	Radio Maintenance	\$0	\$200	\$220	\$200	\$35	\$200	\$0	\$0
08-04	Building Repairs	\$7,428	\$6,000	\$1,916	\$6,000	\$6,921	\$4,300	\$4,300	\$0
08-06	Building/Grounds Mtce	\$0	\$8,000	\$5,061	\$8,000	\$1,264	\$10,200	\$8,750	\$0
10-06	Environmental Monitoring	\$98,078	\$107,900	\$80,432	\$97,000	\$40,087	\$76,000	\$76,000	\$0
10-07	Metal & Tire Recycling	\$9,400	\$14,500	\$15,611	\$15,000	\$19,764	\$14,700	\$14,700	\$0
10-11	Outside Services	\$64,636	\$70,000	\$75,277	\$69,345	\$43,325	\$69,800	\$69,000	\$0
10-12	Equip/Const Reserve	\$60,000	\$41,850	\$41,850	\$65,000	\$65,000	\$124,000	\$75,000	\$0
10-15	PAYT Costs	\$46,888	\$35,580	\$41,403	\$39,312	\$41,011	\$37,265	\$37,000	\$0
13-04	Administrative Expense	\$36,775	\$36,775	\$36,775	\$36,775	\$27,581	\$36,775	\$36,775	\$0
13-07	Universal Waste Expense	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
13-10	Closure Reserve	\$50,832	\$125,000	\$125,000	\$160,000	\$0	\$256,914	\$185,000	\$0
13-11	Recycling Refunds	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
16-10	Property/Casualty Insurance	\$7,850	\$9,261	\$9,261	\$9,952	\$9,881	\$10,565	\$10,565	\$0
18-08	Debt Service	\$0	\$0	\$7,753	\$0	\$0	\$0	\$0	\$0
20-12	Legal	\$568	\$1,500	\$2,151	\$1,500	\$0	\$1,500	\$1,500	\$0
<b>Totals</b>		<b>\$500,488</b>	<b>\$587,805</b>	<b>\$560,405</b>	<b>\$626,370</b>	<b>\$338,339</b>	<b>\$765,755</b>	<b>\$642,714</b>	<b>\$0</b>

2015 Commodities

Account Number	Description	2012 Spent	2013 Budget	2013 Spent	2014 Budget	2014 Spent Thru Sept	2015		
							Dept Head	Mgr's Rec	Council Rec
05-01	Office Supplies	\$0	\$1,900	\$2,592	\$2,180	\$1,619	\$2,650	\$2,300	\$0
05-02	Postage	\$0	\$200	\$333	\$300	\$21	\$200	\$200	\$0
05-07	Miscellaneous	\$0	\$200	\$171	\$200	\$0	\$200	\$200	\$0
07-02	Gas & Oil	\$43,199	\$50,618	\$36,990	\$47,460	\$23,010	\$40,461	\$40,000	\$0
07-03	Janitorial Supplies	\$0	\$450	\$224	\$300	\$0	\$300	\$300	\$0
07-04	Supplies/Small Equipment	\$11,631	\$1,400	\$1,503	\$2,000	\$1,480	\$2,500	\$2,000	\$0
09-05	Gravel	\$3,346	\$3,000	\$3,326	\$3,000	\$679	\$3,080	\$3,000	\$0
13-06	Promotion/Education	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
<b>Totals</b>		<b>\$58,176</b>	<b>\$57,768</b>	<b>\$45,139</b>	<b>\$55,440</b>	<b>\$26,809</b>	<b>\$49,391</b>	<b>\$48,000</b>	<b>\$0</b>

2015 Capital Outlay

Account Number	Description	2012 Spent	2013 Budget	2013 Spent	2014 Budget	2014 Spent Thru Sept	2015		
							Dept Head	Mgr's Rec	Council Rec
	New Equipment								
07-01	New Equipment	\$0	\$0	\$954	\$0	\$30	\$900	\$900	\$0
<b>Totals</b>		<b>\$0</b>	<b>\$0</b>	<b>\$954</b>	<b>\$0</b>	<b>\$30</b>	<b>\$900</b>	<b>\$900</b>	<b>\$0</b>



PUBLIC SERVICES DEPARTMENT PERSONNEL SERVICES BUDGET WORKSHEET  
 Fiscal Year 2014 BENEFITS BUDGET

DIVISION: SOLID WASTE

CLASSIFICATION	401 (a)/457 Amount	Maine State Retire. Rate	Amount	Health Insurance Premium	Health Stipend	Health Reimburseme Comp	Medicare Rate	Amount	Social Security Rate	Amount	Unemploy.	
Solid Waste Director		86.50%	39,301	6,998		749 540					247	
Landfill Supervisor	2,802			5,487		576 2,437	1.45%	580	6.2%	2,482	380	
Scale Operator	1,846			10,766		1,152 1,606	1.45%	382	6.2%	1,635	380	
Administrative Assistant	2,428			7,403	600	600 74	1.45%	503	6.2%	2,150	380	
Overtime	797						1.45%	165	6.2%	706		
FICA on Health Stipends							1.45%	9	6.2%	37		
FICA on Clothing Allow. (2,220.)							1.45%	32	6.2%	138		
<b>TOTAL BUDGETED POSITIONS</b>	<b>7,873</b>		<b>39,301</b>	<b>30,654</b>	<b>600</b>	<b>3,077</b>		<b>5,119</b>		<b>1,672</b>	<b>7,148</b>	<b>1,388</b>

Notes:

Workers Comp.

Base Rate	
Landfill	8.51%
Director	1.66%
Office	0.30%
Recycling	4.69%
Experience Modification	85.00%
Loss Control Credit	94.00%
Contribution Reduction	89.55%
Overtime at Straight Time	66.66%

Health Insurance:

Single	\$ 5,487
Single+	\$ 7,831
Family	\$ 10,766
Health Reimbursement	
Medicare Tax on Boot Allowance	
Social Security Tax on Boot Allowance	
Medicare Tax on Health Stipend	
Social Security Tax on Health Stipend	

**Fiscal Year 2015  
Budget Request**

Detail Account Information

**October 9, 2014**

Department: **Public Services**

Division Number:

Division Title: **Solid Waste**

Account Number: **030-01-01**

Account Title: **Regular Salaries**

<b>2012 Actual</b>	<b>2013 Budget</b>	<b>2013 Actual</b>	<b>2014 Budget</b>	<b>2014 Est. Expended</b>
\$190,890	\$194,682	\$159,682	\$162,812	\$162,812

<b>2015 Line Budget</b>	<b>Department Request</b>	<b>City Manager Recommendation</b>	<b>City Council Action</b>	<b>Increase (Decrease)</b>
	\$146,514	\$148,171	\$0	(\$14,641)

**Support for Budget Request:** Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

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see Personnel Costs for details

Management replaced the seasonal Heavy Equipment Operator position with a temp position.

**Fiscal Year 2015  
Budget Request**

Detail Account Information

**October 9, 2014**

Department: **Public Services**

Division Number:

Division Title: **Solid Waste**

Account Number: **030-01-02**

Account Title: **Overtime**

<b>2012 Actual</b>	<b>2013 Budget</b>	<b>2013 Actual</b>	<b>2014 Budget</b>	<b>2014 Est. Expended</b>
\$11,042	\$10,000	\$10,390	\$10,000	\$12,900

<b>2015 Line Budget</b>	<b>Department Request</b>	<b>City Manager Recommendation</b>	<b>City Council Action</b>	<b>Increase (Decrease)</b>
	\$11,392	\$11,000	\$0	\$1,000

**Support for Budget Request:** Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

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see Personnel Costs for details

**Fiscal Year 2015  
Budget Request**

Detail Account Information

**October 9, 2014**

Department: **Public Services**

Division Number:

Division Title: **Solid Waste**

Account Number: **030-02-01**

Account Title: **Retirement Plan 401A/457**

<b>2012 Actual</b>	<b>2013 Budget</b>	<b>2013 Actual</b>	<b>2014 Budget</b>	<b>2014 Est. Expended</b>
\$8,652	\$10,008	\$8,361	\$7,685	\$7,685

<b>2015 Line Budget</b>	<b>Department Request</b>	<b>City Manager Recommendation</b>	<b>City Council Action</b>	<b>Increase (Decrease)</b>
	\$7,873	\$7,873	\$0	(\$7,685)

**Support for Budget Request:** Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

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see SW Benefits worksheet for details

**Fiscal Year 2015  
Budget Request**

Detail Account Information

**October 9, 2014**

Department: **Public Services**

Division Number:

Division Title: **Solid Waste**

Account Number: **030-02-02**

Account Title: **Maine State Retirement**

<b>2012 Actual</b>	<b>2013 Budget</b>	<b>2013 Actual</b>	<b>2014 Budget</b>	<b>2014 Est. Expended</b>
\$13,390	\$19,281	\$21,478	\$27,983	\$31,900

<b>2015 Line Budget</b>	<b>Department Request</b>	<b>City Manager Recommendation</b>	<b>City Council Action</b>	<b>Increase (Decrease)</b>
	\$39,301	\$40,735	\$0	(\$27,983)

**Support for Budget Request:** Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

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see SW Benefits worksheet for details

**Fiscal Year 2015  
Budget Request**

Detail Account Information

**October 9, 2014**

Department: **Solid Waste**

Division Number:

Division Title: **Solid Waste**

Account Number: **030-02-04**

Account Title: **Health Insurance**

<b>2012 Actual</b>	<b>2013 Budget</b>	<b>2013 Actual</b>	<b>2014 Budget</b>	<b>2014 Est. Expended</b>
\$49,239	\$52,681	\$53,356	\$41,507	\$41,051

<b>2015 Line Budget</b>	<b>Department Request</b>	<b>City Manager Recommendation</b>	<b>City Council Action</b>	<b>Increase (Decrease)</b>
	\$31,254	\$31,254	\$0	(\$41,507)

**Support for Budget Request:** Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

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see SW Benefits worksheet for details

*After adjustments*

**Fiscal Year 2015  
Budget Request**

Detail Account Information

**October 9, 2014** Department: **Public Services**  
 Division Number: Division Title: **Solid Waste**  
 Account Number: **030-02-05** Account Title: **Workers Comp**

<b>2012 Actual</b>	<b>2013 Budget</b>	<b>2013 Actual</b>	<b>2014 Budget</b>	<b>2014 Est. Expended</b>
\$7,216	\$6,545	\$5,251	\$4,674	\$3,463

<b>2015 Line Budget</b>	<b>Department Request</b>	<b>City Manager Recommendation</b>	<b>City Council Action</b>	<b>Increase (Decrease)</b>
	\$5,119	\$5,139	\$0	(\$4,674)

**Support for Budget Request:** Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

see SW Benefits worksheet for details

**Fiscal Year 2015  
Budget Request**

Detail Account Information

**October 9, 2014** Department: **Public Services**  
 Division Number: Division Title: **Solid Waste**  
 Account Number: **030-02-06** Account Title: **Unemployment**

2012 Actual	2013 Budget	2013 Actual	2014 Budget	2014 Est. Expended
\$624	\$624	\$1,430	\$1,267	\$3,338

2015 Line Budget	Department Request	City Manager Recommendation	City Council Action	Increase (Decrease)
	\$1,388	\$1,388	\$0	(\$1,267)

**Support for Budget Request:** Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

see SW Benefits worksheet for details

*After adjustments*

**Fiscal Year 2015  
Budget Request**

Detail Account Information

**October 9, 2014**

Department: **Solid Waste**

Division Number:

Division Title: **Solid Waste**

Account Number: **030-02-07**

Account Title: **Medicare**

<b>2012 Actual</b>	<b>2013 Budget</b>	<b>2013 Actual</b>	<b>2014 Budget</b>	<b>2014 Est. Expended</b>
\$2,288	\$2,323	\$1,877	\$1,894	\$1,721

<b>2015 Line Budget</b>	<b>Department Request</b>	<b>City Manager Recommendation</b>	<b>City Council Action</b>	<b>Increase (Decrease)</b>
	\$1,672	\$1,672	\$0	(\$1,894)

**Support for Budget Request:** Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

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see SW Benefits worksheet for details

*After adjustments*

**Fiscal Year 2015  
Budget Request**

Detail Account Information

**October 9, 2014** Department: **Public Services**  
 Division Number: Division Title: **Solid Waste**  
 Account Number: **030-02-08** Account Title: **Social Security**

2012 Actual	2013 Budget	2013 Actual	2014 Budget	2014 Est. Expended
\$9,756	\$10,202	\$8,023	\$8,101	\$7,358

2015 Line Budget	Department Request	City Manager Recommendation	City Council Action	Increase (Decrease)
	\$7,148	\$7,148	\$0	(\$8,101)

**Support for Budget Request:** Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

see SW Benefits worksheet for details

*After adjustments*

**Fiscal Year 2015  
Budget Request**

Detail Account Information

<b>October 9, 2014</b>	Department:	<b>Solid Waste</b>
Division Number:	Division Title:	<b>Solid Waste</b>
Account Number: <b>030-02-09</b>	Account Title:	<b>Section 125</b>

<b>2012 Actual</b>	<b>2013 Budget</b>	<b>2013 Actual</b>	<b>2014 Budget</b>	<b>2014 Est. Expended</b>
\$56	\$120	\$56	\$120	\$56

<b>2015 Line Budget</b>	<b>Department Request</b>	<b>City Manager Recommendation</b>	<b>City Council Action</b>	<b>Increase (Decrease)</b>
	\$120	\$120	\$0	(\$120)

**Support for Budget Request:** Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

\$4.65 per month per employee, plus a \$20 initial setup fee. Currently one employee enrolled, budget is based on two employees.

**\$120**

**Fiscal Year 2015  
Budget Request**

Detail Account Information

**October 9, 2014**

Department: **Solid Waste**

Division Number:

Division Title: **Solid Waste**

Account Number: **030-02-12**

Account Title: **Health Reimbursement**

<b>2012 Actual</b>	<b>2013 Budget</b>	<b>2013 Actual</b>	<b>2014 Budget</b>	<b>2014 Est. Expended</b>
\$0	\$0	\$0	\$0	\$0

<b>2015 Line Budget</b>	<b>Department Request</b>	<b>City Manager Recommendation</b>	<b>City Council Action</b>	<b>Increase (Decrease)</b>
	\$3,077	\$3,077	\$0	\$0

**Support for Budget Request:** Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

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Under a new insurance plan, premiums decrease but the amount of the employee's deductible increases substantially. The City will reimburse the employee for a portion of the deductible.

**Fiscal Year 2015  
Budget Request**

Detail Account Information

**October 9, 2014**

Department: **Public Services**

Division Number:

Division Title: **Solid Waste**

Account Number: **030-03-01**

Account Title: **Local Travel/Mileage**

<b>2012 Actual</b>	<b>2013 Budget</b>	<b>2013 Actual</b>	<b>2014 Budget</b>	<b>2014 Est. Expended</b>
\$554	\$1,000	\$410	\$830	\$500

<b>2015 Line Budget</b>	<b>Department Request</b>	<b>City Manager Recommendation</b>	<b>City Council Action</b>	<b>Increase (Decrease)</b>
	\$830	\$650	\$0	(\$830)

**Support for Budget Request:** Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

Mileage reimbursement for use of personal vehicles at federal mileage rate for travel not related to training

Mileage reimbursement for use of personal vehicles for non-local travel	\$280
Mileage reimbursement for use of personal vehicles for local travel	\$550
	<u>\$830</u>

**Fiscal Year 2015  
Budget Request**

Detail Account Information

**October 9, 2014** Department: **Public Services**  
 Division Number: Division Title: **Solid Waste**  
 Account Number: **030-03-02** Account Title: **Travel/Training**

2012 Actual	2013 Budget	2013 Actual	2014 Budget	2014 Est. Expended
1,284	2,750	1,222	2,750	1,105

2015 Line Budget	Department Request	City Manager Recommendation	City Council Action	Increase (Decrease)
	\$2,750	\$2,750	\$0	(\$2,750)

**Support for Budget Request:** Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

Registration/Fees for training	\$1,375
Other Travel Expenses (hotel, meals, etc., training mileage)	\$1,375
	<u><u>\$2,750</u></u>

*Effective 2013 local mileage is no longer included in travel training #030-03-02  
Mileage is in now in Mileage Reimbursement #030-03-01*

**Fiscal Year 2015  
Budget Request**

Detail Account Information

**October 9, 2014** Department: **Public Services**  
 Division Number: Division Title: **Solid Waste**  
 Account Number: **030-03-03** Account Title: **Membership/Dues**

2012 Actual	2013 Budget	2013 Actual	2014 Budget	2014 Est. Expended
\$115	\$615	\$808	\$460	\$460

2015 Line Budget	Department Request	City Manager Recommendation	City Council Action	Increase (Decrease)
	\$215	\$215	\$0	(\$460)

**Support for Budget Request:** Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

MARRA Dues	\$40 Annual
NMSWC Dues	\$20 Annual
P.E. Relicensing	\$80 2 YR License, Dana 2013
Wastewater relicensing	\$75 2 YR License, Dana 2013
SWANA Recertifications	3YR Certification, Dana and Don 2016

**=====  
\$215  
=====**

**Fiscal Year 2015  
Budget Request**

Detail Account Information

**October 9, 2014**

Department: **Public Services**

Division Number:

Division Title: **Solid Waste**

Account Number: **030-03-04**

Account Title: **Uniforms/Boots/Clothing**

<b>2012 Actual</b>	<b>2013 Budget</b>	<b>2013 Actual</b>	<b>2014 Budget</b>	<b>2014 Est. Expended</b>
\$0	\$2,220	\$1,412	\$2,220	\$1,500

<b>2015 Line Budget</b>	<b>Department Request</b>	<b>City Manager Recommendation</b>	<b>City Council Action</b>	<b>Increase (Decrease)</b>
	\$1,800	\$1,800	\$0	(\$2,220)

**Support for Budget Request:** Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

Boots (3 @ \$200) \$600  
Clothing (3 @ \$400) \$1,200

**\$1,800**

**Fiscal Year 2015  
Budget Request**

Detail Account Information

**October 9, 2014**

Department: **Public Services**

Division Number:

Division Title: **Solid Waste**

Account Number: **030-05-01**

Account Title: **Office Supplies**

2012 Actual	2013 Budget	2013 Actual	2014 Budget	2014 Est. Expended
\$0	\$1,900	\$2,592	\$2,180	\$2,600

2015 Line Budget	Department Request	City Manager Recommendation	City Council Action	Increase (Decrease)
	\$2,650	\$2,300	\$0	(\$2,180)

**Support for Budget Request:** Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

Permit decals/forms	\$300
Administration Office Supplies	\$750
Landfill Office Supplies	\$600
Scale Tickets	\$1,000

\$2,650

**Fiscal Year 2015  
Budget Request**

Detail Account Information

**October 9, 2014**

Department: **Public Services**

Division Number:

Division Title: **Solid Waste**

Account Number: **030-05-02**

Account Title: **Postage**

2012 Actual	2013 Budget	2013 Actual	2014 Budget	2014 Est. Expended
\$0	\$200	\$333	\$300	\$150

2015 Line Budget	Department Request	City Manager Recommendation	City Council Action	Increase (Decrease)
	\$200	\$200	\$0	(\$300)

**Support for Budget Request:** Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

FedEx, UPS, USPS                     \$200

*Effective 2013 Postage is no longer included in Supplies & Equip #030-07-04  
Postage is in now in #030-05-02*

**Fiscal Year 2015  
Budget Request**

Detail Account Information

**October 9, 2014**

Department: **Public Services**

Division Number:

Division Title: **Solid Waste**

Account Number: **030-05-04**

Account Title: **Ads/Publications**

<b>2012 Actual</b>	<b>2013 Budget</b>	<b>2013 Actual</b>	<b>2014 Budget</b>	<b>2014 Est. Expended</b>
\$0	\$350	\$600	\$350	\$520

<b>2015 Line Budget</b>	<b>Department Request</b>	<b>City Manager Recommendation</b>	<b>City Council Action</b>	<b>Increase (Decrease)</b>
	\$550	\$450	\$0	(\$350)

**Support for Budget Request:** Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

Newspaper Ads                     \$550

10 ads @ \$50 each regarding PAYT holiday collection and LF/RC Holiday Closures

**Fiscal Year 2015  
Budget Request**

Detail Account Information

**October 9, 2014**

Department: **Public Services**

Division Number:

Division Title: **Solid Waste**

Account Number: **030-05-07**

Account Title: **Miscellaneous**

<b>2012 Actual</b>	<b>2013 Budget</b>	<b>2013 Actual</b>	<b>2014 Budget</b>	<b>2014 Est. Expended</b>
\$0	\$200	\$171	\$200	\$120

<b>2015 Line Budget</b>	<b>Department Request</b>	<b>City Manager Recommendation</b>	<b>City Council Action</b>	<b>Increase (Decrease)</b>
	\$200	\$200	\$0	(\$200)

**Support for Budget Request:** Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

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Hep B immunization, maps, etc.

**Fiscal Year 2015  
Budget Request**

Detail Account Information

**October 9, 2014**

Department: **Public Services**

Division Number:

Division Title: **Solid Waste**

Account Number: **030-06-01**

Account Title: **Phone/Fax/Internet Charges**

2012 Actual	2013 Budget	2013 Actual	2014 Budget	2014 Est. Expended
\$1,554	\$1,705	\$1,584	\$1,705	\$1,040

2015 Line Budget	Department Request	City Manager Recommendation	City Council Action	Increase (Decrease)
	\$1,169	\$1,169	\$0	(\$1,705)

**Support for Budget Request:** Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

Director and Administrative Assistant Telephone	\$375
Landfill Telephone	\$560
Landfill Internet	\$0
Director Cell Phone @\$30/month at 65%	\$234
	<u><u>\$1,169</u></u>

**Fiscal Year 2015  
Budget Request**

Detail Account Information

**October 9, 2014** Department: **Public Services**  
 Division Number: Division Title: **Solid Waste**  
 Account Number: **030-06-03** Account Title: **Electric Service**

2012 Actual	2013 Budget	2013 Actual	2014 Budget	2014 Est. Expended
\$7,489	\$8,900	\$4,368	\$4,500	\$5,935

2015 Line Budget	Department Request	City Manager Recommendation	City Council Action	Increase (Decrease)
	\$6,265	\$6,100	\$0	(\$4,500)

**Support for Budget Request:** Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.



Landfill Gas Flare/Pump Stations	\$4,205
Landfill Buildings	\$2,060
	<b>\$6,265</b>

Based on July - December 2013 Actuals and January-June 2014 Actuals

Supplier charge portion of the electrical cost increased 16% in July 2014.

**Fiscal Year 2015  
Budget Request**

Detail Account Information

**October 9, 2014**

Department: **Public Services**

Division Number:

Division Title: **Solid Waste**

Account Number: **030-07-01**

Account Title: **New Equipment**

2012 Actual	2013 Budget	2013 Actual	2014 Budget	2014 Est. Expended
\$0	\$0	\$954	\$0	\$0

2015 Line Budget	Department Request	City Manager Recommendation	City Council Action	Increase (Decrease)
	\$900	\$900	\$0	\$0

**Support for Budget Request:** Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

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Weedwacker	\$	600
Expenses for acquiring government surplus equipment	\$	300
	\$	<u>900</u>

**Fiscal Year 2015  
Budget Request**

Detail Account Information

**October 9, 2014** Department: **Public Services**  
 Division Number: Division Title: **Solid Waste**  
 Account Number: **030-07-02** Account Title: **Gas & Oil**

2012 Actual	2013 Budget	2013 Actual	2014 Budget	2014 Est. Expended
\$43,199	\$50,618	\$36,990	\$47,460	\$30,900

2015 Line Budget	Department Request	City Manager Recommendation	City Council Action	Increase (Decrease)
	\$40,461	\$40,000	\$0	(\$47,460)

**Support for Budget Request:** Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.



Landfill - Gasoline	1,388 gallons	\$3.41	\$4,733
Landfill - Propane	400 gallons	\$1.75	\$700
Landfill - Diesel	8,555 gallons	\$3.51	\$30,028
Hydraulic Oil, Lube Oil, Grease, and Fuel Additives			\$2,300
Bulk Lube Oil	200 gallons	\$13.50	<u>\$2,700</u>
			<b><u><u>\$40,461</u></u></b>

Diesel, Gasoline, and Propane quantities are 3-year average

**Fiscal Year 2015  
Budget Request**

Detail Account Information

**October 9, 2014**

Department: **Public Services**

Division Number:

Division Title: **Solid Waste**

Account Number: **030-07-03**

Account Title: **Janitorial Supplies**

<b>2012 Actual</b>	<b>2013 Budget</b>	<b>2013 Actual</b>	<b>2014 Budget</b>	<b>2014 Est. Expended</b>
\$0	\$450	\$224	\$300	\$150

<b>2015 Line Budget</b>	<b>Department Request</b>	<b>City Manager Recommendation</b>	<b>City Council Action</b>	<b>Increase (Decrease)</b>
	\$300	\$300	\$0	(\$300)

**Support for Budget Request:** Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

Soap, cleaners, paper towels, etc.

**\$300**

**Fiscal Year 2015  
Budget Request**

Detail Account Information

**October 9, 2014**

Department: **Public Services**

Division Number:

Division Title: **Solid Waste**

Account Number: **030-07-04**

Account Title: **Misc Supplies/Small Equipment**

<b>2012 Actual</b>	<b>2013 Budget</b>	<b>2013 Actual</b>	<b>2014 Budget</b>	<b>2014 Est. Expended</b>
\$11,631	\$1,400	\$1,503	\$2,000	\$1,885

<b>2015 Line Budget</b>	<b>Department Request</b>	<b>City Manager Recommendation</b>	<b>City Council Action</b>	<b>Increase (Decrease)</b>
	\$2,500	\$2,000	\$0	(\$2,000)

**Support for Budget Request:** Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

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Maintenance	\$1,500
Small Tools	\$500
Safety Equipment	\$500
	<b>\$2,500</b>

**Fiscal Year 2015  
Budget Request**

Detail Account Information

**October 9, 2014**

Department: **Public Services**

Division Number:

Division Title: **Solid Waste**

Account Number: **030-08-01**

Account Title: **Equipment Repairs & Maintenance**

<b>2012 Actual</b>	<b>2013 Budget</b>	<b>2013 Actual</b>	<b>2014 Budget</b>	<b>2014 Est. Expended</b>
\$17,769	\$18,500	\$11,311	\$18,500	\$18,500

<b>2015 Line Budget</b>	<b>Department Request</b>	<b>City Manager Recommendation</b>	<b>City Council Action</b>	<b>Increase (Decrease)</b>
	\$18,600	\$18,000	\$0	(\$18,500)

**Support for Budget Request:** Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

New Tires	\$1,500
Tire Repairs	\$2,000
Filters	\$2,100
Pump Repairs, Engine Repairs, Equip. Repairs	\$8,000
Maintenance parts: batteries, bulbs, spark plugs	\$5,000
	<hr/> <b>\$18,600</b> <hr/>

**Fiscal Year 2015  
Budget Request**

Detail Account Information

**October 9, 2014**

Department: **Public Services**

Division Number:

Division Title: **Solid Waste**

Account Number: **030-08-03**

Account Title: **Radio Maintenance**

<b>2012 Actual</b>	<b>2013 Budget</b>	<b>2013 Actual</b>	<b>2014 Budget</b>	<b>2014 Est. Expended</b>
\$0	\$200	\$220	\$200	\$150

<b>2015 Line Budget</b>	<b>Department Request</b>	<b>City Manager Recommendation</b>	<b>City Council Action</b>	<b>Increase (Decrease)</b>
	\$200	\$0	\$0	(\$200)

**Support for Budget Request:** Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

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Maintenance and repair on 2-way radios

**Fiscal Year 2015  
Budget Request**

Detail Account Information

**October 9, 2014**

Department: **Solid Waste**

Division Number:

Division Title: **Solid Waste**

Account Number: **030-08-04**

Account Title: **Building Repairs & Maintenance**

<b>2012 Actual</b>	<b>2013 Budget</b>	<b>2013 Actual</b>	<b>2014 Budget</b>	<b>2014 Est. Expended</b>
\$7,428	\$6,000	\$1,916	\$6,000	\$7,800

<b>2015 Line Budget</b>	<b>Department Request</b>	<b>City Manager Recommendation</b>	<b>City Council Action</b>	<b>Increase (Decrease)</b>
	\$4,300	\$4,300	\$0	(\$6,000)

**Support for Budget Request:** Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

Building Repairs	\$3,000
Scale Calibration / Maintenance	<u>\$1,300</u>
	<u><b>\$4,300</b></u>

**Fiscal Year 2015  
Budget Request**

Detail Account Information

**October 9, 2014**

Department: **Solid Waste**

Division Number:

Division Title: **Solid Waste**

Account Number: **030-08-06**

Account Title: **Grounds Maintenance**

<b>2012 Actual</b>	<b>2013 Budget</b>	<b>2013 Actual</b>	<b>2014 Budget</b>	<b>2014 Est. Expended</b>
\$0	\$8,000	\$5,061	\$8,000	\$10,245

<b>2015 Line Budget</b>	<b>Department Request</b>	<b>City Manager Recommendation</b>	<b>City Council Action</b>	<b>Increase (Decrease)</b>
	\$10,200	\$8,750	\$0	(\$8,000)

**Support for Budget Request:** Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

Litter Control	\$9,200
Grounds Maintenance	\$1,000
	<u><u>\$10,200</u></u>

**Fiscal Year 2015  
Budget Request**

Detail Account Information

**October 9, 2014** Department: **Public Services**  
 Division Number: Division Title: **Solid Waste**  
 Account Number: **030-09-05** Account Title: **Gravel**

2012 Actual	2013 Budget	2013 Actual	2014 Budget	2014 Est. Expended
\$3,346	\$3,000	\$3,326	\$3,000	\$3,000

2015 Line Budget	Department Request	City Manager Recommendation	City Council Action	Increase (Decrease)
	\$3,080	\$3,000	\$0	(\$3,000)

**Support for Budget Request:** Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

Gravel for grading: 200 cy @ \$7	\$1,400
Tire chips for drainage: 27.5 tons @ \$20	\$550
Rock for Tipping Pads: 100 cy @ \$6/cy	\$600
Rock for access road: 40 tons @ \$13.25/ton	\$530
	<b>\$3,080</b>

**Fiscal Year 2015  
Budget Request**

Detail Account Information

**October 9, 2014**

Department: **Public Services**

Division Number:

Division Title: **Solid Waste**

Account Number: **030-10-06**

Account Title: **Environmental Monitoring**

<b>2012 Actual</b>	<b>2013 Budget</b>	<b>2013 Actual</b>	<b>2014 Budget</b>	<b>2014 Est. Expended</b>
\$98,078	\$107,900	\$80,432	\$97,000	\$66,000

<b>2015 Line Budget</b>	<b>Department Request</b>	<b>City Manager Recommendation</b>	<b>City Council Action</b>	<b>Increase (Decrease)</b>
	\$76,000	\$76,000	\$0	(\$97,000)

**Support for Budget Request:** Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

DEP Licenses	\$	15,000
Landfill Env. Monitoring	\$	35,000
Gas Flare/Leachate Monitoring	\$	6,000
Environmental Reports	\$	8,000
Spray Irrigation Monitoring	\$	7,000
Stormwater Sampling	\$	5,000
	<b>\$</b>	<b>76,000</b>

**Fiscal Year 2015  
Budget Request**

Detail Account Information

**October 9, 2014**

Department: **Public Services**

Division Number:

Division Title: **Solid Waste**

Account Number: **030-10-07**

Account Title: **Metal & Tire Recycling**

<b>2012 Actual</b>	<b>2013 Budget</b>	<b>2013 Actual</b>	<b>2014 Budget</b>	<b>2014 Est. Expended</b>
\$9,400	\$14,500	\$15,611	\$15,000	\$25,300

<b>2015 Line Budget</b>	<b>Department Request</b>	<b>City Manager Recommendation</b>	<b>City Council Action</b>	<b>Increase (Decrease)</b>
	\$14,700	\$14,700	\$0	(\$15,000)

**Support for Budget Request:** Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

Freon Removal	200 Units at \$7.50	\$1,500
Tire Recycling	120 Tons @ \$110	<u>\$13,200</u>
		<u><b>\$14,700</b></u>

**Fiscal Year 2015  
Budget Request**

Detail Account Information

**October 9, 2014** Department: **Public Services**  
 Division Number: Division Title: **Solid Waste**  
 Account Number: **030-10-11** Account Title: **Outside Services**

2012 Actual	2013 Budget	2013 Actual	2014 Budget	2014 Est. Expended
\$64,636	\$70,000	\$75,277	\$69,345	\$64,500

2015 Line Budget	Department Request	City Manager Recommendation	City Council Action	Increase (Decrease)
	\$69,800	\$69,000	\$0	(\$69,345)

**Support for Budget Request:** Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.



Landfill Cover 5,800 Yards @ \$6.00/Yard	\$34,800
Consulting	\$14,000
Landfill Volume Survey	\$4,000
Contractor Services	\$10,000
Temporary Labor	\$1,000
Pipe Cleaning	\$6,000
	<b><u>\$69,800</u></b>

**Fiscal Year 2015  
Budget Request**

Detail Account Information

**October 9, 2014**

Department: **Public Services**

Division Number:

Division Title: **Solid Waste**

Account Number: **030-10-12**

Account Title: **Equip/Construction Reserve**

2012 Actual	2013 Budget	2013 Actual	2014 Budget	2014 Est. Expended
\$60,000	\$41,850	\$41,850	\$65,000	\$65,000

2015 Line Budget	Department Request	City Manager Recommendation	City Council Action	Increase (Decrease)
	\$ 124,000	\$75,000	\$0	(\$65,000)

**Support for Budget Request:** Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

2013 Ending Balance		\$ 679,118
2014 Additions L/F		\$ 65,000
2014 Additions R/C		\$ 5,000
2014 Approximate Beginning Balance		\$ 749,118
2014 Expenditures		
	Garage (Reserve allocation 1/6)	\$ 25,000
	Forklift	\$ 30,000
	Concrete & Paved Surface	\$ 15,000
Total 2014 Expenditures		\$ 70,000
<b>2014 Approximate End Balance</b>		<b>\$ 679,118</b>
2015 Approximate Additions L/F		\$ 124,000
2015 Approximate Additions R/C		\$ 11,000
<b>Total 2015 Additions</b>		<b>\$ 135,000</b>
2015 Expenditures		
	Garage (Reserve allocation 2/6)	\$ 100,000
	Compactor (Reserve allocation 1/10)	\$ 53,000
	Scale House	\$ 48,500
	Wheel Loader	\$ 30,000
	Litter Fence	\$ 12,000
Total 2015 Expenditures		\$ 243,500
<b>2015 Approximate End Balance</b>		<b>\$ 570,618</b>

**Fiscal Year 2015  
Budget Request**

Detail Account Information

**October 9, 2014**

Department: **Public Services**

Division Number:

Division Title: **Solid Waste**

Account Number: **030-10-15**

Account Title: **Pay As Your Throw Costs**

<b>2012 Actual</b>	<b>2013 Budget</b>	<b>2013 Actual</b>	<b>2014 Budget</b>	<b>2014 Est. Expended</b>
\$46,888	\$35,580	\$41,403	\$39,312	\$34,395

<b>2015 Line Budget</b>	<b>Department Request</b>	<b>City Manager Recommendation</b>	<b>City Council Action</b>	<b>Increase (Decrease)</b>
	\$37,265	\$37,000	\$0	(\$39,312)

**Support for Budget Request:** Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

SM Bags 550 cs/yr, 46 cs/mo x 12 mo @ \$31.50	\$17,325
LG Bags 33 cs/mo x 12 mo @ \$49.85	\$19,940

\$37,265

**Fiscal Year 2015  
Budget Request**

Detail Account Information

**October 9, 2014**

Department: **Public Services**

Division Number:

Division Title: **Solid Waste**

Account Number: **030-13-04**

Account Title: **Administrative**

2012 Actual	2013 Budget	2013 Actual	2014 Budget	2014 Est. Expended
\$36,775	\$36,775	\$36,775	\$36,775	\$36,775

2015 Line Budget	Department Request	City Manager Recommendation	City Council Action	Increase (Decrease)
	\$36,775	\$36,775	\$0	(\$36,775)

**Support for Budget Request:** Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

This account represents costs incurred by the Division of Solid Waste services that are reimbursed to the City so that other member towns using the solid waste facilities will pay their pro-rated share of administrative costs.

Janitorial	\$600
Payroll	\$1,180
Treasurer	\$4,400
City Audit	\$2,070
Accts Payable	\$2,360
City Manager	\$2,795
Resource Management	\$1,720
Tax Collector	\$2,250
Office Space	\$1,500
Postage	\$300
Photocopies	\$100
Utilities	\$500
Overhead	<u>\$17,000</u>
	<u><u>\$36,775</u></u>

**Fiscal Year 2015  
Budget Request**

Detail Account Information

**October 9, 2014** Department: **Public Services**  
 Division Number: Division Title: **Solid Waste**  
 Account Number: **030-13-10** Account Title: **Closure Reserve**

2012 Actual	2013 Budget	2013 Actual	2014 Budget	2014 Est. Expended
\$50,832	\$125,000	\$125,000	\$160,000	\$160,000

2015 Line Budget	Department Request	City Manager Recommendation	City Council Action	Increase (Decrease)
	\$256,914	\$185,000	\$0	(\$160,000)

**Support for Budget Request:** Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

Closure Reserve Balance 12.31.13	\$	2,192,611
2014 Budget Addition	\$	160,000
2014 State Closure Reimbursement	\$	169,645
Est. Closure Reserve Balance	\$	2,522,256
2014 Expenditures		
Final Closure Phase I	\$	2,015,854
Design Cost	\$	503,976
Total 2014 Expenditures	\$	2,519,830
Est. Balance as of 12.31.14	\$	2,426
<b>2015 BUDGET</b>		
Closure Cost Phase II (2027)	\$	142,694
Phase III Construction (2026)	\$	84,000
Annual Post Closure (2098)	\$	30,220
<b>Total Annual Budget Requirement</b>	<b>\$</b>	<b>256,914</b>

**Fiscal Year 2015  
Budget Request**

Detail Account Information

**October 9, 2014** Department: **Public Services**  
 Division Number: Division Title: **Solid Waste**  
 Account Number: **030-16-10** Account Title: **Prop/Auto Insurance**

2012 Actual	2013 Budget	2013 Actual	2014 Budget	2014 Est. Expended
\$7,850	\$9,261	\$9,261	\$9,952	\$9,581

2015 Line Budget	Department Request	City Manager Recommendation	City Council Action	Increase (Decrease)
	\$10,565	\$10,565	\$0	(\$9,952)

**Support for Budget Request:** Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

Building/Contents Listing	280
Vehicles	3,037
Equipment	3,133
Liability	3,306
Public Officials	<u>809</u>
<b>Total Premiums</b>	<b><u><u>\$10,565</u></u></b>

*Budget based on 2014 insurance cost plus 5%*

**Fiscal Year 2015  
Budget Request**

Detail Account Information

**October 9, 2014**

Department: **Public Services**

Division Number:

Division Title: **Solid Waste**

Account Number: **030-18-08**

Account Title: **SW Bond Debt**

<b>2012 Actual</b>	<b>2013 Budget</b>	<b>2013 Actual</b>	<b>2014 Budget</b>	<b>2014 Est. Expended</b>
\$0	\$0	\$7,753	\$0	\$0

<b>2015 Line Budget</b>	<b>Department Request</b>	<b>City Manager Recommendation</b>	<b>City Council Action</b>	<b>Increase (Decrease)</b>
	\$0	\$0	\$0	\$0

**Support for Budget Request:** Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

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**Fiscal Year 2015  
Budget Request**

Detail Account Information

**October 9, 2014**

Department: **Public Services**

Division Number:

Division Title: **Solid Waste**

Account Number: **030-20-12**

Account Title: **Legal Services**

<b>2012 Actual</b>	<b>2013 Budget</b>	<b>2013 Actual</b>	<b>2014 Budget</b>	<b>2014 Est. Expended</b>
\$568	\$1,500	\$2,151	\$1,500	\$200

<b>2015 Line Budget</b>	<b>Department Request</b>	<b>City Manager Recommendation</b>	<b>City Council Action</b>	<b>Increase (Decrease)</b>
	\$1,500	\$1,500	\$0	(\$1,500)

**Support for Budget Request:** Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

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Estimated legal expenses for City Solicitor and other legal services

**Fiscal Year 2015  
Budget Request**

Detail Account Information

**October 9, 2014**

Department: **Solid Waste**

Division Number:

Division Title: **Solid Waste**

Account Number: **030-01**

Account Title: **Miscellaneous Tip Fees**

<b>2012 Actual</b>	<b>2013 Budget</b>	<b>2013 Actual</b>	<b>2014 Budget</b>	<b>2014 Est. Received</b>
\$958,428	\$900,000	\$1,028,772	\$925,000	\$962,600

<b>2015 Line Budget</b>	<b>Department Request</b>	<b>City Manager Recommendation</b>	<b>City Council Action</b>	<b>Increase (Decrease)</b>
	\$967,601	\$972,500	\$0	(\$925,000)

**Support for Budget Request:** Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

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See "Tipping Fee Worksheet"

2014 Department of Public Services  
Division of Solid Waste  
Tipping Fee Worksheet

	2010	2011	2012 Budget	2012 Est.	2013 Est.	2014 Budget	2014 Est	2015 Budget
Misc Tipping Fees								
MSW/CDD (Tons)	11,089	8,187 <sup>(1)</sup>						
MSW-R		0	750	317	305	299	286	280
			150	150	150.00	150.00	150.00	150.00
MSW-C		0	5,700	5,521	5,569	5,671	5,936	6,000
			112.50	112.50	112.50	112.50	112.50	112.50
CDD		0	1,300	1,060	1,559	1,225	1,297	1,300
			100	112.50	112.50	112.50	112.50	112.50
City Generator	43	48 <sup>(2)</sup>						
<b>NET TONS</b>	<b>11,046</b>	<b>8,139</b>	<b>7,750</b>	<b>6,897</b>	<b>7,433</b>	<b>7,195</b>	<b>7,518</b>	<b>7,663</b>
	at \$30.00	at \$90.00	Various	Various	Various	Various	Various	Various
\$ X Tons	331,382	732,491	883,750	787,782	847,641	820,650	856,526	863,250
Wood Boiler Ash-Tons	699	678 <sup>(3)</sup>	0	0				
	at \$45	at \$45	at \$45	at \$45				
\$ X Tons	31,452	30,519	0	0				
Wood	28,950	60,345 <sup>(4)</sup>	75,000 <sup>(8)</sup>	45,478	47,135	46,112	56,746	56,747
Tires	13,610	13,440 <sup>(5)</sup>	13,800	11,733	12,877	13,259	15,061	13,070
Woodlot Management	0	0	0	0				
ScoPan Disposal Contract	6,479	6,641	6,641	6,641	6,641	6,641	6,641	6,909
Water & Sewer Land Lease	1,500	1,500	1,500	1,500	1,500	1,500	1,500	1,500
Special Waste - Tons	363	351 <sup>(6)</sup>	300	275	275	275	275	275
	at \$35.00	at \$26	at \$26	at \$95				
\$ X Tons	12,704	9,132	7,800	26,125	26,125	26,125	26,125	26,125
Extraordinary Projects	0	0	0	0	0	0	0	0
	at \$30.00	at \$90	at \$90	at \$90	at \$90	at \$90	at \$90	at \$90
Carbon Credits	0	0	0	0	0	0	0	0
PAYT MSW - Tons	0	0	0	0	0	0	0	0
		at \$90	at \$90	at \$90	at \$90	at \$90	at \$90	at \$90
	0	0	0	0	0	0	0	0
<b>TOTAL TIP FEE</b>	<b>426,076</b>	<b>823,548</b>	<b>988,491</b>	<b>879,259</b>	<b>941,919</b>	<b>914,286</b>	<b>962,599</b>	<b>967,601</b>

**Fiscal Year 2015  
Budget Request**

Detail Account Information

**October 9, 2014** Department: **Solid Waste**  
 Division Number: Division Title: **Solid Waste**  
 Account Number: **030-02** Account Title: **Permit Fees**

2012 Actual	2013 Budget	2013 Actual	2014 Budget	2014 Est. Received
\$8,320	\$8,320	\$9,896	\$9,825	\$9,475

2015 Line Budget	Department Request	City Manager Recommendation	City Council Action	Increase (Decrease)
	\$9,475	\$9,475	\$0	(\$9,825)

**Support for Budget Request:** Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

Landfill Permits: 24 each at \$300	\$7,200
Additional Permits: 13 each at \$175	<u>\$2,275</u>
	<u><u>\$9,475</u></u>

Based upon 2014 permit sales

*new fee system recommended*

**Fiscal Year 2015  
Budget Request**

Detail Account Information

**October 9, 2014**

Department: **Solid Waste**

Division Number:

Division Title: **Solid Waste**

Account Number: **030-15**

Account Title: **Pay As You Throw Revenue**

<b>2012 Actual</b>	<b>2013 Budget</b>	<b>2013 Actual</b>	<b>2014 Budget</b>	<b>2014 Est. Received</b>
\$504,133	\$550,000	\$479,382	\$515,000	\$408,000

<b>2015 Line Budget</b>	<b>Department Request</b>	<b>City Manager Recommendation</b>	<b>City Council Action</b>	<b>Increase (Decrease)</b>
	\$420,000	\$425,000	\$0	(\$515,000)

**Support for Budget Request:** Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

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		<u>Total No. of Bags</u>	<u>Cost Per Bag</u>	<u>Revenue</u>
Small Bags	53.85%	87,883	1.85	\$ 162,583.92
Large Bags	46.15%	75,317	3.45	\$ 259,842.96
				<u>\$ 422,426.88</u>

**SOLID WASTE DIVISION**

	2012 Actual	2013 Budget	2013 Actual	2014 Budget	2014 Estimate	2015 Department	2015 Manager	2015 Council	Department Change from 2013 Budget
<b>TOTAL EXPENSES</b>	<b>762,549</b>	<b>856,840</b>	<b>780,422</b>	<b>860,882</b>	<b>820,595</b>	<b>979,547</b>	<b>856,201</b>	-	118,665
<b>WAGES</b>	<b>201,932</b>	<b>204,682</b>	<b>170,072</b>	<b>172,812</b>	<b>175,712</b>	<b>157,906</b>	<b>159,171</b>	-	(14,906)
010 01 01 REGULAR SALARIES	190,890	194,682	159,682	162,812	162,812	146,514	148,171	-	(16,298)
01 02 OVERTIME	11,042	10,000	10,390	10,000	12,900	11,392	11,000	-	1,392
<b>EMPLOYEE BENEFITS</b>	<b>91,221</b>	<b>101,784</b>	<b>99,832</b>	<b>93,231</b>	<b>96,572</b>	<b>96,952</b>	<b>98,405</b>	-	3,721
02 01 RETIREMENT 401(a)	8,652	10,008	8,361	7,685	7,685	7,873	7,873	-	188
02 02 MAINE STATE RETIRE	13,390	19,281	21,478	27,983	31,900	39,301	40,735	-	11,318
02 04 HEALTH INSURANCE	49,239	52,681	53,356	41,507	41,051	31,254	31,254	-	(10,253)
02 05 WORKERS COMP	7,216	6,545	5,251	4,674	3,463	5,119	5,139	-	445
02 06 UNEMPLOYMENT INS	624	624	1,430	1,267	3,338	1,388	1,388	-	121
02 07 MEDICARE	2,288	2,323	1,877	1,894	1,721	1,672	1,672	-	(222)
02 08 SOCIAL SECURITY	9,756	10,202	8,023	8,101	7,358	7,148	7,148	-	(953)
02 09 SECTION 128	56	120	56	120	56	120	120	-	-
02 12 HEALTH REIMB ACCT	-	-	-	-	-	3,077	3,077	-	3,077
<b>EMPLOYEE COSTS</b>	<b>1,953</b>	<b>6,585</b>	<b>3,852</b>	<b>6,260</b>	<b>3,565</b>	<b>5,595</b>	<b>5,415</b>	-	(665)
03 01 CAR ALLOWANCE	554	1,000	410	830	500	830	650	-	-
03 02 TRAVEL/TRAINING	1,284	2,750	1,222	2,750	1,105	2,750	2,750	-	-
03 03 MEMBERSHIP DUES	115	615	808	460	460	215	215	-	(245)
03 04 UNIFORMS/CLOTHING /	-	2,220	1,412	2,220	1,500	1,800	1,800	-	(420)
<b>DEPARTMENTAL EXPENSES</b>	<b>-</b>	<b>2,650</b>	<b>3,696</b>	<b>3,030</b>	<b>3,390</b>	<b>3,600</b>	<b>3,150</b>	-	570
05 01 OFFICE SUPPLIES	-	1,900	2,592	2,180	2,600	2,650	2,300	-	470
05 02 POSTAGE	-	200	333	300	150	200	200	-	(100)
05 04 ADS/PUBLICATIONS	-	350	600	350	520	550	450	-	200
05 07 MISCELLANEOUS	-	200	171	200	120	200	200	-	-
<b>UTILITIES</b>	<b>9,043</b>	<b>10,605</b>	<b>5,952</b>	<b>6,205</b>	<b>6,975</b>	<b>7,434</b>	<b>7,269</b>	-	1,229
06 01 PHONE/INTERNET	1,554	1,705	1,584	1,705	1,040	1,169	1,169	-	(536)
06 03 ELECTRIC SERVICE	7,489	8,900	4,368	4,500	5,935	6,265	6,100	-	1,765
<b>SUPPLIES/EQUIPMENT</b>	<b>54,830</b>	<b>52,468</b>	<b>39,671</b>	<b>49,760</b>	<b>32,935</b>	<b>44,161</b>	<b>43,200</b>	-	(5,599)
07 01 NEW EQUIPMENT	-	-	954	-	-	900	900	-	900
07 02 GAS & OIL	43,199	50,618	36,990	47,460	30,900	40,461	40,000	-	(6,999)
07 03 JANITORIAL SUPPLIES	-	450	224	300	150	300	300	-	-
07 04 MISC SUPPLIES/SMALL	11,631	1,400	1,503	2,000	1,885	2,500	2,000	-	500
<b>REPAIRS/MAINTENANCE</b>	<b>25,197</b>	<b>32,700</b>	<b>18,508</b>	<b>32,700</b>	<b>36,695</b>	<b>33,300</b>	<b>31,050</b>	-	600
08 01 EQUIP REPAIRS/MTCE	17,769	18,500	11,311	18,500	18,500	18,600	18,000	-	100
08 03 RADIO REPAIRS	-	200	220	200	150	200	-	-	-
08 04 BLDG REPAIRS/MTCE	7,428	6,000	1,916	6,000	7,800	4,300	4,300	-	(1,700)
08 06 GROUNDS MAINTENCE	-	8,000	5,061	8,000	10,245	10,200	8,750	-	2,200
<b>STREET COSTS</b>	<b>3,346</b>	<b>3,000</b>	<b>3,326</b>	<b>3,000</b>	<b>3,000</b>	<b>3,080</b>	<b>3,000</b>	-	80
09 05 GRAVEL	3,346	3,000	3,326	3,000	3,000	3,080	3,000	-	80
<b>CONTRACTED SERVICES</b>	<b>279,002</b>	<b>269,830</b>	<b>254,573</b>	<b>285,657</b>	<b>255,195</b>	<b>321,765</b>	<b>271,700</b>	-	36,108
10 06 ENVIRONMENTAL MON	98,078	107,900	80,432	97,000	66,000	76,000	76,000	-	(21,000)
10 07 METAL & TIRE RECYCL	9,400	14,500	15,611	15,000	25,300	14,700	14,700	-	(300)
10 11 OUTSIDE SERVICES	64,636	70,000	75,277	69,345	64,500	69,800	69,000	-	455
10 12 EQUIP/CONST RESERV	60,000	41,850	41,850	65,000	65,000	124,000	75,000	-	59,000
10 15 PAYT EXPENSES	46,888	35,580	41,403	39,312	34,395	37,265	37,000	-	(2,047)
<b>MISCELLANEOUS</b>	<b>87,607</b>	<b>161,775</b>	<b>161,775</b>	<b>196,775</b>	<b>196,775</b>	<b>293,689</b>	<b>221,775</b>	-	96,914
13 04 ADMINISTRATIVE EXPE	36,775	36,775	36,775	36,775	36,775	36,775	36,775	-	-
13 10 CLOSURE RESERVE	50,832	125,000	125,000	160,000	160,000	256,914	185,000	-	96,914
<b>INSURANCE</b>	<b>7,850</b>	<b>9,261</b>	<b>9,261</b>	<b>9,952</b>	<b>9,581</b>	<b>10,565</b>	<b>10,565</b>	-	613
16 10 PROPERTY & AUTO INS	7,850	9,261	9,261	9,952	9,581	10,565	10,565	-	613
<b>DEBT SERVICE</b>	<b>-</b>	<b>-</b>	<b>7,753</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	-	-
18 08 DEBT SERVICE	-	-	7,753	-	-	-	-	-	-
<b>LEGAL</b>	<b>568</b>	<b>1,500</b>	<b>2,151</b>	<b>1,500</b>	<b>200</b>	<b>1,500</b>	<b>1,500</b>	-	-
20 12 LEGAL	568	1,500	2,151	1,500	200	1,500	1,500	-	-

	2011 Actual	2012 Budget	2012 Actual	2013 Budget	2013 Estimate	2014 Department	2014 Manager	2014 Council	Change from 2013 Budget
<b>REVENUE</b>	<b>1,791,628</b>	<b>2,031,273</b>	<b>2,091,035</b>	<b>972,798</b>	<b>1,380,075</b>	<b>1,397,076</b>	<b>1,406,975</b>	-	<b>(52,750)</b>
030 01 TIP FEES	958,428	900,000	1,028,772	925,000	962,600	967,601	972,500	-	42,601
030 02 PERMITS	8,320	8,320	9,896	9,825	9,475	9,475	9,475	-	(350)
030 15 PAYT REVENUE	504,133	550,000	479,382	515,000	408,000	420,000	425,000	-	(95,000)
7 COMMUNITY CO-OP	320,747	572,953	572,985	(477,027)	-	-	-	-	477,027

**NET SOLID WASTE DIVISION**

TOTAL EXPENSE	762,549	856,840	780,422	860,882	820,595	979,547	856,201	-	118,665
TOTAL REVENUE	1,791,628	2,031,273	2,091,035	972,798	1,380,075	1,397,076	1,406,975	-	(52,750)

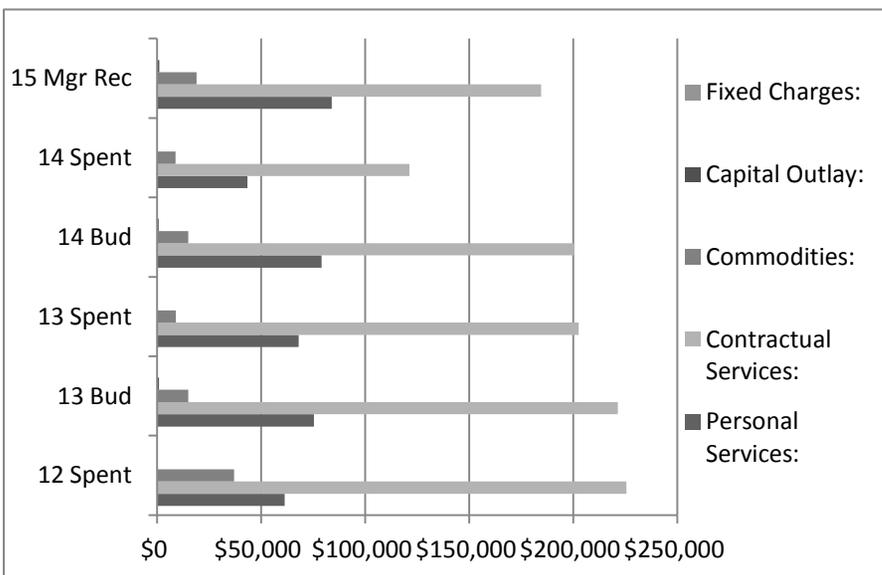
# City of Presque Isle, Maine

## 2015

Budget: **Recycling**

Department Number: **031**

	2012	2013	2013	2014	2014 Spent	2015		
	Spent	Budget	Spent	Budget	Thru Sept	Dept Head	Manager's Rec	City Council Rec
Personal Services:	\$61,366	\$75,345	\$68,104	\$79,038	\$43,413	\$84,044	\$84,044	\$0
Contractual Services:	\$225,473	\$221,440	\$202,526	\$200,557	\$121,269	\$189,953	\$184,601	\$0
Commodities:	\$37,030	\$15,088	\$9,057	\$15,060	\$8,990	\$21,220	\$19,040	\$0
Capital Outlay:	\$0	\$1,000	\$0	\$750	\$0	\$1,480	\$1,100	\$0
Fixed Charges:	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
<b>TOTALS:</b>	<b>\$323,869</b>	<b>\$312,873</b>	<b>\$279,687</b>	<b>\$295,405</b>	<b>\$173,673</b>	<b>\$296,696</b>	<b>\$288,784</b>	<b>\$0</b>



FRINGE BENEFIT IMPACT (Estimated):	
FICA	\$6,349
Workers Comp	\$2,785
Health Insurance	\$14,518
Retirement	\$5,810
Unemployment	\$1,141
Other Insurance	\$0
# of Full Time Employees	2.50
<b>Total Fringe Benefit Impact</b>	<b>\$30,604</b>

	2014 Budget	2015 Manager's Rec	Dollar Change	Percentage Change
Personal Services:	\$79,038	\$84,044	\$5,006	6.33%
Contractual Services:	\$200,557	\$184,601	(\$15,956)	-7.96%
Commodities:	\$15,060	\$19,040	\$3,980	26.43%
Capital Outlay:	\$750	\$1,100	\$350	46.67%
Fixed Charges:	\$0	\$0	\$0	N/A
<b>TOTALS:</b>	<b>\$295,405</b>	<b>\$288,784</b>	<b>(\$6,621)</b>	<b>-2.24%</b>

2015 Personnel Services

Account Number	Description	2012	2013	2013	2014	2014 Spent	2015		
		Spent	Budget	Spent	Budget	Thru Sept	Dept Head	Mgr's Rec	Council Rec
01-01	Regular Salaries	\$59,868	\$73,695	\$66,204	\$77,538	\$42,894	\$83,000	\$83,000	\$0
01-02	Overtime	\$1,498	\$0	\$125	\$0	\$0	\$0	\$0	\$0
01-03	Fire Dept On Call								
01-04	Stipends								
01-05	Program Salaries								
01-06	Election Salaries								
01-07	City Council Pay								
03-01	Mileage Reimbursement								
03-02	Travel/Training								
03-03	Memberships/Dues								
03-04	Uniforms/Clothing	\$0	\$1,650	\$1,775	\$1,500	\$519	\$1,044	\$1,044	\$0
03-05	Boots/Clothing								
<b>Totals</b>		<b>\$61,366</b>	<b>\$75,345</b>	<b>\$68,104</b>	<b>\$79,038</b>	<b>\$43,413</b>	<b>\$84,044</b>	<b>\$84,044</b>	<b>\$0</b>

## 2015 Contractual Services

Account Number	Description	2012 Spent	2013 Budget	2013 Spent	2014 Budget	2014 Spent Thru Sept	2015		
							Dept Head	Mgr's Rec	Council Rec
02-01	Retirement Plans 457/401	\$3,140	\$5,604	\$3,169	\$5,428	\$2,949	\$5,810	\$5,810	\$0
02-02	Maine State Retirement	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
02-04	Health Insurance	\$10,764	\$18,247	\$8,057	\$21,541	\$10,445	\$14,518	\$14,518	\$0
02-05	Workers Comp	\$3,326	\$3,162	\$3,192	\$3,315	\$1,995	\$2,785	\$2,575	\$0
02-06	Unemployment	\$359	\$331	\$708	\$817	\$1,372	\$1,141	\$1,141	\$0
02-07	Medicare	\$915	\$1,182	\$767	\$1,156	\$729	\$1,203	\$1,203	\$0
02-08	Social Security	\$3,913	\$5,056	\$3,279	\$4,945	\$3,116	\$5,146	\$5,146	\$0
02-09	Section 125	\$0	\$140	\$0	\$80	\$0	\$80	\$0	\$0
02-12	Health Reimbursement Acct	\$0	\$140	\$0	\$80	\$0	\$1,728	\$1,728	\$0
05-04	Ads/Publications	\$0	\$350	\$30	\$250	\$63	\$250	\$250	\$0
06-01	Phone/Internet	\$464	\$55	\$565	\$565	\$240	\$576	\$576	\$0
06-02	Heating Oil	\$7,090	\$8,577	\$8,806	\$8,600	\$7,962	\$11,062	\$10,500	\$0
06-03	Electric	\$6,415	\$8,645	\$6,465	\$7,000	\$4,723	\$7,000	\$7,000	\$0
06-04	Water/Sewer/Sprinkler	\$691	\$700	\$668	\$710	\$457	\$710	\$710	\$0
08-01	Equipment Repair	\$3,241	\$2,600	\$1,962	\$2,600	\$86	\$2,600	\$2,600	\$0
08-04	Building Repairs	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
08-06	Building/Grounds Mtce	\$2,409	\$3,000	\$2,160	\$3,000	\$1,333	\$3,000	\$3,000	\$0
10-06	Environmental Monitoring	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
10-07	Metal & Tire Recycling	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
10-11	Outside Services	\$98,913	\$75,817	\$95,770	\$63,000	\$39,478	\$51,000	\$51,000	\$0
10-12	Equipment Reserve	\$7,500	\$3,150	\$3,150	\$5,000	\$5,000	\$11,000	\$6,500	\$0
10-15	PAYT Expenses	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
13-05	Building Rental	\$14,820	\$14,820	\$14,820	\$17,820	\$13,365	\$17,820	\$17,820	\$0
13-07	Universal Waste Expenses	\$5,236	\$3,940	\$3,160	\$4,600	\$1,873	\$3,900	\$3,900	\$0
13-10	Closure Reserve	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
13-11	Recycling Refunds	\$55,088	\$64,811	\$44,685	\$48,752	\$24,718	\$47,434	\$47,434	\$0
16-10	Property/Casualty Ins	\$1,189	\$1,113	\$1,113	\$1,298	\$1,366	\$1,190	\$1,190	\$0
<b>Totals</b>		<b>\$225,473</b>	<b>\$221,440</b>	<b>\$202,526</b>	<b>\$200,557</b>	<b>\$121,269</b>	<b>\$189,953</b>	<b>\$184,601</b>	<b>\$0</b>

2015 Commodities

Account Number	Description	2012 Spent	2013 Budget	2013 Spent	2014 Budget	2014 Spent Thru Sept	2015		
							Dept Head	Mgr's Rec	Council Rec
05-01	Office Supplies	\$0	\$500	\$1,045	\$500	\$288	\$860	\$860	\$0
07-02	Gas & Oil	\$1,973	\$2,088	\$1,181	\$2,060	\$954	\$1,680	\$1,680	\$0
07-03	Janitorial Supplies	\$0	\$2,500	\$870	\$1,500	\$502	\$1,000	\$1,000	\$0
07-04	Supplies/Small Equipment	\$34,776	\$8,500	\$5,569	\$10,000	\$7,246	\$16,680	\$14,500	\$0
13-06	Promotion/Education	\$281	\$1,500	\$392	\$1,000	\$0	\$1,000	\$1,000	\$0
<b>Totals</b>		<b>\$37,030</b>	<b>\$15,088</b>	<b>\$9,057</b>	<b>\$15,060</b>	<b>\$8,990</b>	<b>\$21,220</b>	<b>\$19,040</b>	<b>\$0</b>

2014 Capital Outlay

Account Number	Description	2012 Spent	2013 Budget	2013 Spent	2014 Budget	2014 Spent Thru Sept	2015		
							Dept Head	Mgr's Rec	Council Rec
07-01	New Equipment	\$0	\$1,000	\$0	\$750	\$0	\$1,480	\$1,100	\$0
<b>Totals</b>		<b>\$0</b>	<b>\$1,000</b>	<b>\$0</b>	<b>\$750</b>	<b>\$0</b>	<b>\$1,480</b>	<b>\$1,100</b>	<b>\$0</b>



PUBLIC SERVICES DEPARTMENT PERSONNEL SERVICES BUDGET WORKSHEET  
 Fiscal Year 2014 BENEFITS BUDGET

DIVISION: SOLID WASTE

CLASSIFICATION Rate	401 (a)/457		Health Insurance				Medicare		Social Security		Unemploy.
	Rate	Amount	Premium	Stipend	Reimb	Comp	Rate	Amount	Rate	Amount	
Recycling Supen	7%	2,575	5,487	1,200	576	1,235	1.45%	533	6.2%	2,281	380
Part Time Opera	7%	1,316	-		0	631	1.45%	273	6.2%	1,165	380
Hvy Equip. Op-F	7%	1,919	7,831		1,152	920	1.45%	398	6.2%	1,700	380
		-								-	
<b>TOTAL BUDGETED POSITIONS</b>		<b>5,810</b>	<b>13,318</b>	<b>1,200</b>	<b>1,728</b>	<b>2,785</b>		<b>1,203</b>		<b>5,146</b>	<b>1,141</b>

Notes:

Workers Comp.

Base Rate	
Landfill	8.51%
Director	1.66%
Office	0.30%
Recycling	4.69%
Experience Modification	85.00%
Loss Control Credit	94.00%
Contribution Reduction	89.55%
Overtime at Straight Time	66.66%

Health Insurance:

Single	\$ 5,487
Single+	\$ 7,831
Family	\$ 10,766

- Medicare Tax on Boot Allowance
- Social Security Tax on Boot Allowance
- Medicare Tax on Health Stipend
- Social Security Tax on Health Stipend

**Fiscal Year 2015  
Budget Request**

Detail Account Information

**October 9, 2014**

Department: **Solid Waste**

Division Number:

Division Title: **Recycling**

Account Number: **031-01-01**

Account Title: **Regular Salaries**

<b>2012 Actual</b>	<b>2013 Budget</b>	<b>2013 Actual</b>	<b>2014 Budget</b>	<b>2014 Est. Expended</b>
\$59,868	\$73,695	\$66,204	\$77,538	\$67,232

<b>2015 Line Budget</b>	<b>Department Request</b>	<b>City Manager Recommendation</b>	<b>City Council Action</b>	<b>Increase (Decrease)</b>
	\$83,000	\$83,000	\$0	\$5,462

**Support for Budget Request:** Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

See R/C Personnel Costs for Details

**Fiscal Year 2015  
Budget Request**

Detail Account Information

**October 9, 2014**

Department: **Solid Waste**

Division Number:

Division Title: **Recycling**

Account Number: **031-01-02**

Account Title: **Overtime**

<b>2012 Actual</b>	<b>2013 Budget</b>	<b>2013 Actual</b>	<b>2014 Budget</b>	<b>2014 Est. Expended</b>
\$1,498	\$0	\$125	\$0	\$0

<b>2015 Line Budget</b>	<b>Department Request</b>	<b>City Manager Recommendation</b>	<b>City Council Action</b>	<b>Increase (Decrease)</b>
	\$0	\$0	\$0	\$0

**Support for Budget Request:** Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

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See R/C Personnel Costs for Details

**Fiscal Year 2015  
Budget Request**

Detail Account Information

**October 9, 2014**

Department: **Solid Waste**

Division Number:

Division Title: **Recycling**

Account Number: **031-02-01**

Account Title: **Retirement (401A/457)**

<b>2012 Actual</b>	<b>2013 Budget</b>	<b>2013 Actual</b>	<b>2014 Budget</b>	<b>2014 Est. Expended</b>
\$3,140	\$5,604	\$3,169	\$5,428	\$4,738

<b>2015 Line Budget</b>	<b>Department Request</b>	<b>City Manager Recommendation</b>	<b>City Council Action</b>	<b>Increase (Decrease)</b>
	\$5,810	\$5,810	\$0	\$382

**Support for Budget Request:** Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

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see Recycling Benefits Worksheet

**Fiscal Year 2015  
Budget Request**

Detail Account Information

**October 9, 2014**

Department: **Solid Waste**

Division Number:

Division Title: **Recycling**

Account Number: **031-02-02**

Account Title: **Maine State Retirement**

<b>2012 Actual</b>	<b>2013 Budget</b>	<b>2013 Actual</b>	<b>2014 Budget</b>	<b>2014 Est. Expended</b>
\$0	\$0	\$0	\$0	\$0

<b>2015 Line Budget</b>	<b>Department Request</b>	<b>City Manager Recommendation</b>	<b>City Council Action</b>	<b>Increase (Decrease)</b>
	\$0	\$0	\$0	\$0

**Support for Budget Request:** Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

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see Recycling Benefits Worksheet

**Fiscal Year 2015  
Budget Request**

Detail Account Information

**October 9, 2014**

Department: **Solid Waste**

Division Number:

Division Title: **Recycling**

Account Number: **031-02-04**

Account Title: **Health Insurance**

<b>2012 Actual</b>	<b>2013 Budget</b>	<b>2013 Actual</b>	<b>2014 Budget</b>	<b>2014 Est. Expended</b>
\$10,764	\$18,247	\$8,057	\$21,541	\$18,481

<b>2015 Line Budget</b>	<b>Department Request</b>	<b>City Manager Recommendation</b>	<b>City Council Action</b>	<b>Increase (Decrease)</b>
	\$14,518	\$14,518	\$0	(\$7,023)

**Support for Budget Request:** Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

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see Recycling Benefits Worksheet

**Fiscal Year 2015  
Budget Request**

Detail Account Information

**October 9, 2014**

Department: **Solid Waste**

Division Number:

Division Title: **Recycling**

Account Number: **031-02-05**

Account Title: **Workers Comp**

<b>2012 Actual</b>	<b>2013 Budget</b>	<b>2013 Actual</b>	<b>2014 Budget</b>	<b>2014 Est. Expended</b>
\$3,326	\$3,162	\$3,192	\$3,315	\$2,677

<b>2015 Line Budget</b>	<b>Department Request</b>	<b>City Manager Recommendation</b>	<b>City Council Action</b>	<b>Increase (Decrease)</b>
	\$2,785	\$2,575	\$0	(\$740)

**Support for Budget Request:** Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

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see Recycling Benefits Worksheet

**Fiscal Year 2015  
Budget Request**

Detail Account Information

**October 9, 2014**

Department: **Solid Waste**

Division Number:

Division Title: **Recycling**

Account Number: **031-02-06**

Account Title: **Unemployment**

<b>2012 Actual</b>	<b>2013 Budget</b>	<b>2013 Actual</b>	<b>2014 Budget</b>	<b>2014 Est. Expended</b>
\$359	\$331	\$708	\$817	\$2,328

<b>2015 Line Budget</b>	<b>Department Request</b>	<b>City Manager Recommendation</b>	<b>City Council Action</b>	<b>Increase (Decrease)</b>
	\$1,141	\$1,141	\$0	\$324

**Support for Budget Request:** Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

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see Recycling Benefits Worksheet

**Fiscal Year 2015  
Budget Request**

Detail Account Information

**October 9, 2014**

Department: **Solid Waste**

Division Number:

Division Title: **Recycling**

Account Number: **031-02-07**

Account Title: **Medicare**

<b>2012 Actual</b>	<b>2013 Budget</b>	<b>2013 Actual</b>	<b>2014 Budget</b>	<b>2014 Est. Expended</b>
\$915	\$1,182	\$767	\$1,156	\$1,092

<b>2015 Line Budget</b>	<b>Department Request</b>	<b>City Manager Recommendation</b>	<b>City Council Action</b>	<b>Increase (Decrease)</b>
	\$1,203	\$1,203	\$0	\$47

**Support for Budget Request:** Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

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see Recycling Benefits Worksheet

**Fiscal Year 2015  
Budget Request**

Detail Account Information

**October 9, 2014**

Department: **Solid Waste**

Division Number:

Division Title: **Recycling**

Account Number: **031-02-08**

Account Title: **Social Security**

<b>2012 Actual</b>	<b>2013 Budget</b>	<b>2013 Actual</b>	<b>2014 Budget</b>	<b>2014 Est. Expended</b>
\$3,913	\$5,056	\$3,279	\$4,945	\$4,682

<b>2015 Line Budget</b>	<b>Department Request</b>	<b>City Manager Recommendation</b>	<b>City Council Action</b>	<b>Increase (Decrease)</b>
	\$5,146	\$5,146	\$0	\$201

**Support for Budget Request:** Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

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**Fiscal Year 2015  
Budget Request**

Detail Account Information

**October 9, 2014**

Department: **Solid Waste**

Division Number:

Division Title: **Recycling**

Account Number: **031-02-09**

Account Title: **Sec 125**

<b>2012 Actual</b>	<b>2013 Budget</b>	<b>2013 Actual</b>	<b>2014 Budget</b>	<b>2014 Est. Expended</b>
\$0	\$140	\$0	\$80	\$0

<b>2015 Line Budget</b>	<b>Department Request</b>	<b>City Manager Recommendation</b>	<b>City Council Action</b>	<b>Increase (Decrease)</b>
	\$80	\$0	\$0	(\$80)

**Support for Budget Request:** Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

\$4.95 per month per employee, plus a \$20 initial setup fee. Currently one employee enrolled.

\$80.00

**Fiscal Year 2015  
Budget Request**

Detail Account Information

**October 9, 2014**

Department: **Solid Waste**

Division Number:

Division Title: **Recycling**

Account Number: **031-02-12**

Account Title: **Health Reimbursement Acct**

<b>2012 Actual</b>	<b>2013 Budget</b>	<b>2013 Actual</b>	<b>2014 Budget</b>	<b>2014 Est. Expended</b>
\$0	\$140	\$0	\$80	\$0

<b>2015 Line Budget</b>	<b>Department Request</b>	<b>City Manager Recommendation</b>	<b>City Council Action</b>	<b>Increase (Decrease)</b>
	\$1,728	\$1,728	\$0	\$1,648

**Support for Budget Request:** Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

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**Fiscal Year 2015  
Budget Request**

Detail Account Information

**October 9, 2014**

Department: **Solid Waste**

Division Number:

Division Title: **Recycling**

Account Number: **031-03-04**

Account Title: **Uniforms/Boots/Clothing**

<b>2012 Actual</b>	<b>2013 Budget</b>	<b>2013 Actual</b>	<b>2014 Budget</b>	<b>2014 Est. Expended</b>
\$0	\$1,650	\$1,775	\$1,500	\$1,038

<b>2015 Line Budget</b>	<b>Department Request</b>	<b>City Manager Recommendation</b>	<b>City Council Action</b>	<b>Increase (Decrease)</b>
	\$ 1,044	\$1,044	\$0	(\$456)

**Support for Budget Request:** Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.



1.74 FTE @ 200 each for boots	\$	348
1.74 FTE @ 400 each for clothing	\$	696
	\$	<u>1,044</u>

**Fiscal Year 2015  
Budget Request**

Detail Account Information

**October 9, 2014**

Department: **Solid Waste**

Division Number:

Division Title: **Recycling**

Account Number: **031-05-01**

Account Title: **Office Supplies**

<b>2012 Actual</b>	<b>2013 Budget</b>	<b>2013 Actual</b>	<b>2014 Budget</b>	<b>2014 Est. Expended</b>
\$0	\$500	\$1,045	\$500	\$592

<b>2015 Line Budget</b>	<b>Department Request</b>	<b>City Manager Recommendation</b>	<b>City Council Action</b>	<b>Increase (Decrease)</b>
	\$860	\$860	\$0	\$360

**Support for Budget Request:** Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

Water 5ea/mo at \$6.00 each	\$360
Office Supplies, receipt books, fax ink, etc.	\$500
	<u><u>\$860</u></u>

**Fiscal Year 2015  
Budget Request**

Detail Account Information

**October 9, 2014**

Department: **Solid Waste**

Division Number:

Division Title: **Recycling**

Account Number: **031-05-04**

Account Title: **Ads/Publications**

2012 Actual	2013 Budget	2013 Actual	2014 Budget	2014 Est. Expended
\$0	\$350	\$30	\$250	\$100

2015 Line Budget	Department Request	City Manager Recommendation	City Council Action	Increase (Decrease)
	\$250	\$250	\$0	\$0

**Support for Budget Request:** Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

Christmas Tree Recycling Ad, Christmas Wrapping Paper Ads, and Personnel Ads

\$250

**Fiscal Year 2015  
Budget Request**

Detail Account Information

**October 9, 2014**

Department: **Solid Waste**

Division Number:

Division Title: **Recycling**

Account Number: **031-06-01**

Account Title: **Phone/Fax/Internet Charges**

<b>2012 Actual</b>	<b>2013 Budget</b>	<b>2013 Actual</b>	<b>2014 Budget</b>	<b>2014 Est. Expended</b>
\$464	\$55	\$565	\$565	\$502

<b>2015 Line Budget</b>	<b>Department Request</b>	<b>City Manager Recommendation</b>	<b>City Council Action</b>	<b>Increase (Decrease)</b>
	\$576	\$576	\$0	\$11

**Support for Budget Request:** Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

Monthly Phone Service @ \$48/mo

\$576

**2013 Budget appears incorrect**

**Fiscal Year 2015  
Budget Request**

Detail Account Information

**October 9, 2014**

Department: **Solid Waste**

Division Number:

Division Title: **Recycling**

Account Number: **031-06-02**

Account Title: **Fuel Oil**

2012 Actual	2013 Budget	2013 Actual	2014 Budget	2014 Est. Expended
\$7,090	\$8,577	\$8,806	\$8,600	\$10,375

2015 Line Budget	Department Request	City Manager Recommendation	City Council Action	Increase (Decrease)
	\$11,062	\$10,500	\$0	\$1,900

**Support for Budget Request:** Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

3225 Gallons @ \$3.43 \$11,062

<u>Year</u>	<u>Gallons</u>
2004	7,092
2005	5,604
2006	4,040
2007	5,923
2008	3,835
2009	4,811
2010	2,650
2011	3,345
2012	2,156
2013	2,540
2014 est	3025
2015 Budget	3223

2015 Budget is an average of 2008-2013 actuals

**Fiscal Year 2015  
Budget Request**

Detail Account Information

**October 9, 2014**

Department: **Solid Waste**

Division Number:

Division Title: **Recycling**

Account Number: **031-06-03**

Account Title: **Electric Service**

2012 Actual	2013 Budget	2013 Actual	2014 Budget	2014 Est. Expended
\$6,415	\$8,645	\$6,465	\$7,000	\$6,820

2015 Line Budget	Department Request	City Manager Recommendation	City Council Action	Increase (Decrease)
	\$7,000	\$7,000	\$0	\$0

**Support for Budget Request:** Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.



	<u>KWH</u>	<u>Amount</u>
2007	57,680	\$ 8,880.76
2008	53,440	\$ 8,474.53
2009	54,720	\$ 8,638.77
2010	54,720	\$ 8,723.37
2011	56,480	\$ 8,508.11
2012	50,960	\$ 6,942.69
2013	46,880	\$ 6,464.57
2014 est	47,360	\$ 6,816.92

	<u>KWH</u>	<u>Cost \$</u>	<u>Total</u>
Nov-March-13	22,640	0.090108	\$ 2,040
April-October-13	24,720	0.055851	\$ 1,381
Jan-December	47,360	0.073	\$ 3,457
			<b>\$ 6,878</b>

*Supplier portion of electrical cost increased 16% in July 2014*

**Fiscal Year 2015  
Budget Request**

Detail Account Information

**October 9, 2014**

Department: **Solid Waste**

Division Number:

Division Title: **Recycling**

Account Number: **031-06-04**

Account Title: **Water/Sewer/Sprinkler**

<b>2012 Actual</b>	<b>2013 Budget</b>	<b>2013 Actual</b>	<b>2014 Budget</b>	<b>2014 Est. Expended</b>
\$691	\$700	\$668	\$710	\$670

<b>2015 Line Budget</b>	<b>Department Request</b>	<b>City Manager Recommendation</b>	<b>City Council Action</b>	<b>Increase (Decrease)</b>
	\$710	\$710	\$0	\$0

**Support for Budget Request:** Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.



Water	\$180
Sewer	\$230
Fire Sprinkler	<u>\$300</u>
	<u><b>\$710</b></u>

Based on 2013 and 2014 Actuals, PISD projects 1.3% water increase for 2015 year

**Fiscal Year 2015  
Budget Request**

Detail Account Information

**October 9, 2014**

Department: **Solid Waste**

Division Number:

Division Title: **Recycling**

Account Number: **031-07-01**

Account Title: **New Equipment**

<b>2012 Actual</b>	<b>2013 Budget</b>	<b>2013 Actual</b>	<b>2014 Budget</b>	<b>2014 Est. Expended</b>
\$0	\$1,000	\$0	\$750	\$843

<b>2015 Line Budget</b>	<b>Department Request</b>	<b>City Manager Recommendation</b>	<b>City Council Action</b>	<b>Increase (Decrease)</b>
	\$1,480	\$1,100	\$0	\$350

**Support for Budget Request:** Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

Funds to replace 3 heavy duty recycling carts	\$1,180
Expenses for acquiring military surplus equipment	300
	<u><u>\$1,480</u></u>

**Fiscal Year 2015  
Budget Request**

Detail Account Information

**October 9, 2014**

Department: **Solid Waste**

Division Number:

Division Title: **Recycling**

Account Number: **031-07-02**

Account Title: **Gas & Oil**

2012 Actual	2013 Budget	2013 Actual	2014 Budget	2014 Est. Expended
\$1,973	\$2,088	\$1,181	\$2,060	\$1,335

2015 Line Budget	Department Request	City Manager Recommendation	City Council Action	Increase (Decrease)
	\$1,680	\$1,680	\$0	(\$380)

**Support for Budget Request:** Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

Propane for forklift: 845 gallons @ \$1.75	\$1,480
Lube and hydraulic oil for forklift, skid steer, and baler:	\$200
	<u><u>\$1,680</u></u>

2015 propane gallons are based on average of 2008-2013 actuals

<u>Year</u>	<u>Propane Gallons</u>	
2004	654	
2005	634	
2006	818	
2007	817	
2008	706	
2009	807	
2010	834	
2011	875	
2012	1077	
2013	763	
2014 est	630	
2015 budget	844	\$1.75
		<u><u>\$ 1,476.48</u></u>

**Fiscal Year 2015  
Budget Request**

Detail Account Information

**October 9, 2014**

Department: **Solid Waste**

Division Number:

Division Title: **Recycling**

Account Number: **031-07-03**

Account Title: **Janitorial Supplies**

<b>2012 Actual</b>	<b>2013 Budget</b>	<b>2013 Actual</b>	<b>2014 Budget</b>	<b>2014 Est. Expended</b>
\$0	\$2,500	\$870	\$1,500	\$800

<b>2015 Line Budget</b>	<b>Department Request</b>	<b>City Manager Recommendation</b>	<b>City Council Action</b>	<b>Increase (Decrease)</b>
	\$1,000	\$1,000	\$0	(\$500)

**Support for Budget Request:** Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

Brooms, disinfectant, paper towels, spray away, etc.

**\$1,000**

**Fiscal Year 2015  
Budget Request**

Detail Account Information

**October 9, 2014**

Department: **Solid Waste**

Division Number:

Division Title: **Recycling**

Account Number: **031-07-04**

Account Title: **Misc Supplies/Small Equipment**

<b>2012 Actual</b>	<b>2013 Budget</b>	<b>2013 Actual</b>	<b>2014 Budget</b>	<b>2014 Est. Expended</b>
\$34,776	\$8,500	\$5,569	\$10,000	\$15,655

<b>2015 Line Budget</b>	<b>Department Request</b>	<b>City Manager Recommendation</b>	<b>City Council Action</b>	<b>Increase (Decrease)</b>
	\$16,680	\$14,500	\$0	\$4,500

**Support for Budget Request:** Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.



Small hand tools	\$500
Safety Equipment	\$1,400
Baling wire and strapping	\$3,600
Blue bags                      86,000 bags @ \$0.13/bag	<u>\$11,180</u>
	<u><u><b>\$16,680</b></u></u>

**Fiscal Year 2015  
Budget Request**

Detail Account Information

**October 9, 2014**

Department: **Solid Waste**

Division Number:

Division Title: **Recycling**

Account Number: **031-08-01**

Account Title: **Equipment Repair & Maint.**

<b>2012 Actual</b>	<b>2013 Budget</b>	<b>2013 Actual</b>	<b>2014 Budget</b>	<b>2014 Est. Expended</b>
\$3,241	\$2,600	\$1,962	\$2,600	\$1,200

<b>2015 Line Budget</b>	<b>Department Request</b>	<b>City Manager Recommendation</b>	<b>City Council Action</b>	<b>Increase (Decrease)</b>
	\$2,600	\$2,600	\$0	\$0

**Support for Budget Request:** Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

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Funding for maintenance, repairs, troubleshooting, and inspections of equipment located at the Recycling Center to include conveyors, balers, forklift, guillotine, and compressor.

**Fiscal Year 2015  
Budget Request**

Detail Account Information

**October 9, 2014**

Department: **Solid Waste**

Division Number:

Division Title: **Recycling**

Account Number: **031-08-06**

Account Title: **Building /Grounds Maintenance**

<b>2012 Actual</b>	<b>2013 Budget</b>	<b>2013 Actual</b>	<b>2014 Budget</b>	<b>2014 Est. Expended</b>
\$2,409	\$3,000	\$2,160	\$3,000	\$3,000

<b>2015 Line Budget</b>	<b>Department Request</b>	<b>City Manager Recommendation</b>	<b>City Council Action</b>	<b>Increase (Decrease)</b>
	\$3,000	\$3,000	\$0	\$0

**Support for Budget Request:** Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

Funding for maintenance/repair of Recycling Center building, and maintenance of grounds.

Overhead door repair	\$	1,750
Deicer	\$	70
Pressure vessel inspection	\$	80
Sprinkler system inspection	\$	160
Furnaces (2 ea) cleaning and repair	\$	400
Misc	\$	540
	\$	<u>3,000</u>

**Fiscal Year 2015  
Budget Request**

Detail Account Information

**October 9, 2014**

Department: **Solid Waste**

Division Number:

Division Title: **Recycling**

Account Number: **031-10-11**

Account Title: **Outside Services**

<b>2012 Actual</b>	<b>2013 Budget</b>	<b>2013 Actual</b>	<b>2014 Budget</b>	<b>2014 Est. Expended</b>
\$98,913	\$75,817	\$95,770	\$63,000	\$51,500

<b>2015 Line Budget</b>	<b>Department Request</b>	<b>City Manager Recommendation</b>	<b>City Council Action</b>	<b>Increase (Decrease)</b>
	\$ 51,000	\$51,000	\$0	(\$12,000)

**Support for Budget Request:** Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.



	<u>Hours</u>	<u>\$/hr</u>		
Temp Labor	3,680	13.75	\$	50,600
Miscellaneous			\$	400
			<b>\$</b>	<b>51,000</b>

*Revised contracts*

**Fiscal Year 2015  
Budget Request**

Detail Account Information

October 9, 2014

Department: **Solid Waste**

Division Number:

Division Title: **Recycling**

Account Number: **031-10-12**

Account Title: **Equip/Construction Reserve**

2012 Actual	2013 Budget	2013 Actual	2014 Budget	2014 Est. Expended
\$7,500	\$3,150	\$3,150	\$5,000	\$5,000

2015 Line Budget	Department Request	City Manager Recommendation	City Council Action	Increase (Decrease)
	\$ 11,000	\$6,500	\$0	\$1,500

**Support for Budget Request:** Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

Funds placed into reserve account for future Capital Improvement Plan purchases, replacements, or repairs of equipment

2013 Ending Balance	\$ 679,118
2014 Additions L/F	\$ 65,000
2014 Additions R/C	\$ 5,000
2014 Approximate Beginning Balance	\$ 749,118
2014 Expenditures	
Garage (reserve allocation 1/6)	\$ 25,000
Forklift	\$ 30,000
Concrete & Paved Surface	\$ 15,000
Total 2014 Expenditures	\$ 70,000
<b>2014 Approximate End Balance</b>	<b>\$ 679,118</b>
2015 Approximate Additions L/F	\$ 124,000
2015 Approximate Additions R/C	\$ 11,000
<b>Total 2015 Additions</b>	<b>\$ 135,000</b>

2015 Expenditures		
	Garage (reserve allocation 2/6)	\$ 100,000
	Compactor (reserve allocation 1/10)	\$ 53,000
	Scale House	\$ 48,500
	Wheel Loader	\$ 30,000
	Litter Fence	\$ 12,000
Total 2015 Expenditures		<u>\$ 243,500</u>
<b>2015 Approximate End Balance</b>		<b><u><u>\$ 570,618</u></u></b>

**Fiscal Year 2015  
Budget Request**

Detail Account Information

**October 9, 2014**

Department: **Solid Waste**

Division Number:

Division Title: **Recycling**

Account Number: **031-13-05**

Account Title: **Building Rental**

<b>2012 Actual</b>	<b>2013 Budget</b>	<b>2013 Actual</b>	<b>2014 Budget</b>	<b>2014 Est. Expended</b>
\$14,820	\$14,820	\$14,820	\$17,820	\$17,820

<b>2015 Line Budget</b>	<b>Department Request</b>	<b>City Manager Recommendation</b>	<b>City Council Action</b>	<b>Increase (Decrease)</b>
	\$17,820	\$17,820	\$0	\$0

**Support for Budget Request:** Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

Annual rental paid to PIIC for Recycling Center rental  
\$1,485/mo \$17,820

**Fiscal Year 2015  
Budget Request**

Detail Account Information

**October 9, 2014**

Department: **Solid Waste**

Division Number:

Division Title: **Recycling**

Account Number: **031-13-06**

Account Title: **Promotion/Education**

<b>2012 Actual</b>	<b>2013 Budget</b>	<b>2013 Actual</b>	<b>2014 Budget</b>	<b>2014 Est. Expended</b>
\$281	\$1,500	\$392	\$1,000	\$500

<b>2015 Line Budget</b>	<b>Department Request</b>	<b>City Manager Recommendation</b>	<b>City Council Action</b>	<b>Increase (Decrease)</b>
	\$1,000	\$1,000	\$0	\$0

**Support for Budget Request:** Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

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Funds used for purchase of educational or promotional items for recycling, composting, and household hazardous waste collection that may include the following: advertising, postage, flyers, posters, reusable shopping bags, etc.

Funds may be used to match Recycling Education Grant

**Fiscal Year 2015  
Budget Request**

Detail Account Information

**October 9, 2014**

Department: **Solid Waste**

Division Number:

Division Title: **Recycling**

Account Number: **031-13-07**

Account Title: **Universal Waste Expenses**

<b>2012 Actual</b>	<b>2013 Budget</b>	<b>2013 Actual</b>	<b>2014 Budget</b>	<b>2014 Est. Expended</b>
\$5,236	\$3,940	\$3,160	\$4,600	\$3,500

<b>2015 Line Budget</b>	<b>Department Request</b>	<b>City Manager Recommendation</b>	<b>City Council Action</b>	<b>Increase (Decrease)</b>
	\$3,900	\$3,900	\$0	(\$700)

**Support for Budget Request:** Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.



UW recycling vendor	\$1,600
Building Rental	\$1,800 (paid to PIIC)
Pallet Wrap and Totes	\$500
	<u>\$3,900</u>

**Fiscal Year 2015  
Budget Request**

Detail Account Information

**October 9, 2014**

Department: **Solid Waste**

Division Number:

Division Title: **Recycling**

Account Number: **031-13-11**

Account Title: **Recycling Refunds**

<b>2012 Actual</b>	<b>2013 Budget</b>	<b>2013 Actual</b>	<b>2014 Budget</b>	<b>2014 Est. Expended</b>
\$55,088	\$64,811	\$44,685	\$48,752	\$46,040

<b>2015 Line Budget</b>	<b>Department Request</b>	<b>City Manager Recommendation</b>	<b>City Council Action</b>	<b>Increase (Decrease)</b>
	\$47,434	\$47,434	\$0	(\$1,318)

**Support for Budget Request:** Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

Reimbursement to businesses that revenue share with the Recycling Center by providing baled or ready-to-be-baled recyclables. 2014 budget based on 2009-2012 average percentages. 2014 percentage times 2014 estimated recycling revenue of 031-12

	<u>% Refunded</u>	<u>Refunded Amount</u>	<u>Revenue Received</u>
2011	0.390	\$ 102,402.79	\$ 262,629.63
2012	0.307	\$ 55,087.74	\$ 179,535.63
2013	0.288	\$ 44,684.64	\$ 154,888.76
2014 Est	0.294	\$ 46,039	\$ 156,435
2015 Budget	0.329	<b>\$ 47,434</b>	\$ 144,000

2015 Budget percentage refunded based on 2009-2013 actuals

**Fiscal Year 2015  
Budget Request**

Detail Account Information

**October 9, 2014**

Department: **Solid Waste**

Division Number:

Division Title: **Recycling**

Account Number: **031-16-10**

Account Title: **Insurance**

<b>2012 Actual</b>	<b>2013 Budget</b>	<b>2013 Actual</b>	<b>2014 Budget</b>	<b>2014 Est. Expended</b>
\$1,189	\$1,113	\$1,113	\$1,298	\$1,366

<b>2015 Line Budget</b>	<b>Department Request</b>	<b>City Manager Recommendation</b>	<b>City Council Action</b>	<b>Increase (Decrease)</b>
	\$1,190	\$1,190	\$0	(\$108)

**Support for Budget Request:** Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.



Recycling Insurance Costs 2015

Building/Contents Listing	\$	110
Vehicles	\$	-
Equipment	\$	306
Liability	\$	622
Public Officials	\$	152
		<hr/>
Total Premiums	\$	<u>1,190</u>

**Fiscal Year 2014  
Budget Request**

Detail Account Information

**October 9, 2014**

Department: **Solid Waste**

Division Number:

Division Title: **Recycling**

Account Number: **031-12**

Account Title: **Recycling Revenue**

<b>2012 Actual</b>	<b>2013 Budget</b>	<b>2013 Actual</b>	<b>2014 Budget</b>	<b>2014 Est. Revenue</b>
\$179,556	\$172,000	\$159,727	\$155,000	\$144,400

<b>2015 Line Budget</b>	<b>Department Request</b>	<b>City Manager Recommendation</b>	<b>City Council Action</b>	<b>Increase (Decrease)</b>
	\$144,000	\$144,000	\$0	(\$11,000)

**Support for Budget Request:** Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

Recycling revenues include the gross revenues from the sale of recyclables at the Recycling Center which includes: cans, HDPE plastic, PETE plastic, cardboard, newspaper/magazine mix, and office paper. This account also includes revenue from the sale of scrap metal originating at both the Landfill and Recycling Center, which is a \$5,000 per year contract.

Revenue based on 2013 actual tonnages with 2014 market rates

**Fiscal Year 2014  
Budget Request**

Detail Account Information

**October 9, 2014**

Department: **Solid Waste**

Division Number:

Division Title: **Recycling**

Account Number: **031-13**

Account Title: **Universal Waste Revenue**

<b>2012 Actual</b>	<b>2013 Budget</b>	<b>2013 Actual</b>	<b>2014 Budget</b>	<b>2014 Est. Revenue</b>
\$20,490	\$16,700	\$11,898	\$15,000	\$10,350

<b>2015 Line Budget</b>	<b>Department Request</b>	<b>City Manager Recommendation</b>	<b>City Council Action</b>	<b>Increase (Decrease)</b>
	\$10,350	\$10,350	\$0	(\$4,650)

**Support for Budget Request:** Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

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Universal Waste is a category of waste regulated by the DEP. Universal Waste includes, but is not limited to, televisions, computer monitors, fluorescent bulbs, and PCB ballasts. Universal Waste is recycled with MDEP approved vendors. Fees are charged for handling Universal Waste to cover vendor costs and the Universal Waste Facility, which is in the same building as the Recycling Center. 2015 budget is based on 2013 and 2014 hybrid actuals.



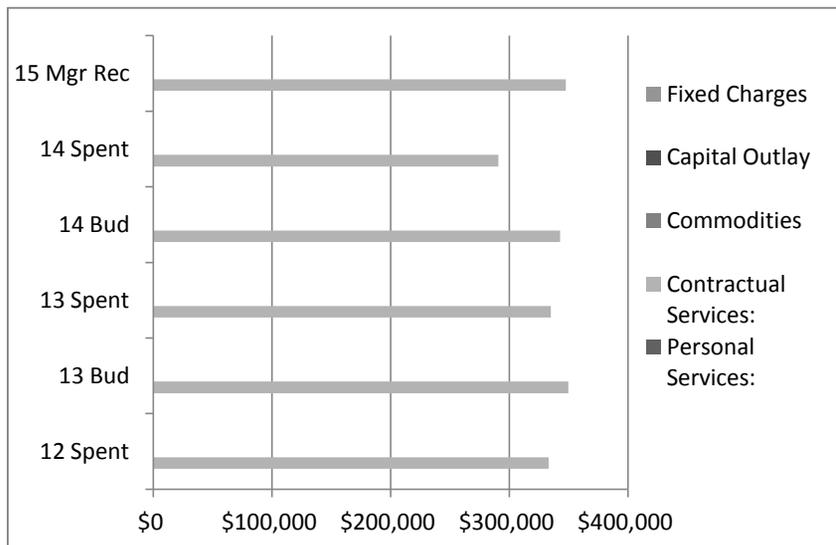
# City of Presque Isle, Maine

## 2015

Budget: **PI Industrial Council**

Account Number: **013**

	2012	2013	2013	2014	2014 Spent	2015		
	Spent	Budget	Spent	Budget	thru Sept	Dept Head	Manager's Rec	City Council Rec
Personal Services:	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Contractual Services:	\$333,000	\$349,832	\$335,000	\$342,709	\$290,735	\$350,817	\$347,500	\$0
Commodities:	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Capital Outlay:	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Fixed Charges:	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
<b>TOTALS:</b>	<b>\$333,000</b>	<b>\$349,832</b>	<b>\$335,000</b>	<b>\$342,709</b>	<b>\$290,735</b>	<b>\$350,817</b>	<b>\$347,500</b>	<b>\$0</b>



FRINGE BENEFIT IMPACT (Estimated):	
FICA	\$0
Workers Comp	\$0
Health Insurance	\$0
Retirement	\$0
Unemployment	\$0
Other Insurance	\$0
# of Full Time Employees	0.00
<b>Total Fringe Benefit Impact</b>	<b>\$0</b>

	2014 Budget	2015 Manager's Rec	Dollar Change	Percentage Change
Personal Services:	\$0	\$0	\$0	N/A
Contractual Services:	\$342,709	\$347,500	\$4,791	1.40%
Commodities:	\$0	\$0	\$0	N/A
Capital Outlay:	\$0	\$0	\$0	N/A
Fixed Charges:	\$0	\$0	\$0	N/A
<b>TOTALS:</b>	<b>\$342,709</b>	<b>\$347,500</b>	<b>\$4,791</b>	<b>1.40%</b>

2015 Contractual Services

Account Number	Description	2012 Spent	2013 Budget	2013 Spent	2014 Budget	2014 Spent Thru Sept	2015		
							Dept Head	Mgr's Rec	Council Rec
19.01	Appropriation to PIIC	\$333,000	\$349,832	\$335,000	\$342,709	\$290,735	\$350,817	\$347,500	\$0
<b>Totals</b>		<b>\$333,000</b>	<b>\$349,832</b>	<b>\$335,000</b>	<b>\$342,709</b>	<b>\$290,735</b>	<b>\$350,817</b>	<b>\$347,500</b>	<b>\$0</b>

**Fiscal Year 2015  
Budget Request  
Total Account Information**

October 9, 2014

Department: **Presque Isle Industrial Council**

Division Number:

Division Title:

Account Number:

**013-19-01**

Account Title: **PIIC Appropriation**

2012 Actual	2013 Budget	2013 Actual	2014 Budget	2014 Est. Expended
\$333,000	\$349,832	\$335,000	\$342,709	\$341,000

2015 Line Budget	Board Recommendation	City Manager Recommendation	City Council Action	Increase (Decrease)
	\$350,817	\$347,500	\$0	\$4,791

		<u>PIIC Board</u>	<u>City Manager</u>
Payroll - Administration		105,559	105,559
Payroll - Maintenance		57,821	57,821
Bldg. Materials		30,540	30,540
Utilities		25,475	25,475
	Electrical	9,960	
	Fuel	12,275	
	W & S	1,020	
	Contingency (9.55%)	2,220	
Equipment Operations		20,570	20,570
	Fuel	9,020	
	Filters/Fluids	2,775	
	Repairs	8,775	
Shop Equip. & Supplies		4,100	4,100
Office Supplies		3,000	3,000
	General Supplies	1,206	
	Photocopier Fees	1,794	
Payroll Taxes & Fees		13,907	13,907
Audit & Business Ins.		9,848	9,848
Emp. Ins. & Retirement		46,507	46,507
Advertising		3,270	3,270
Safety Apparel,Supplies & Equipment		1,190	1,190
Telephone/Internet		3,336	3,336
Postage		750	750
Dues & Subscriptions		1,040	1,040
Travel & Expenses		3,704	3,704
	Mileage Reimbursement	2,204	
	Other	1,500	
Office Equipment		1,800	1,800
Grounds Maintenance		7,900	7,900
Land Surveys		2,500	2,500
Consultant Fees & Permitting		8,000	8,000
		<u>\$ 350,817</u>	<u>\$ 350,817</u>

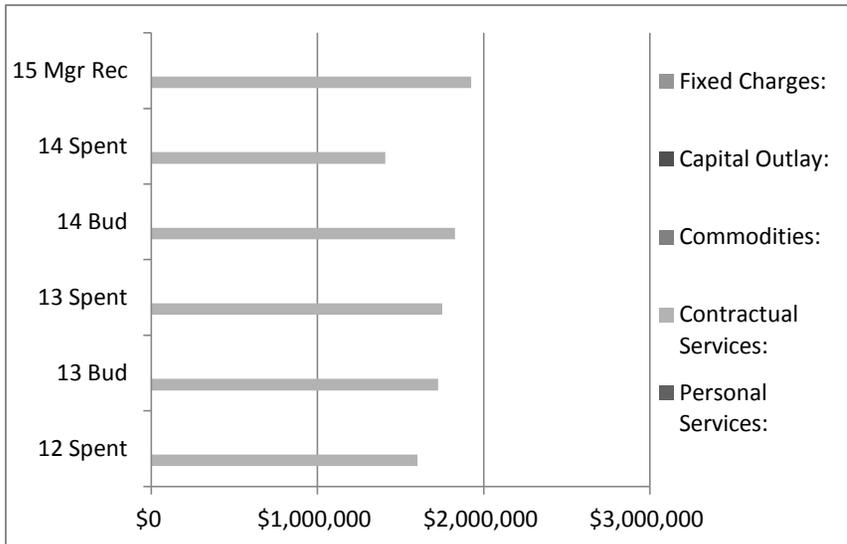
# City of Presque Isle, Maine

## 2015

Budget: **Benefits**

Department Number: **014**

	2012	2013	2013	2014	2014 Spent	2015		
	Spent	Budget	Spent	Budget	Thru Sept	Dept Head	Manager's Rec	City Council Rec
Personal Services:	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Contractual Services:	\$1,602,066	\$1,726,562	\$1,750,649	\$1,828,464	\$1,409,007	\$1,917,947	\$1,926,059	\$0
Commodities:	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Capital Outlay:	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Fixed Charges:	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
<b>TOTALS:</b>	<b>\$1,602,066</b>	<b>\$1,726,562</b>	<b>\$1,750,649</b>	<b>\$1,828,464</b>	<b>\$1,409,007</b>	<b>\$1,917,947</b>	<b>\$1,926,059</b>	<b>\$0</b>



FRINGE BENEFIT IMPACT (Estimated):	
FICA	\$260,581
Workers Comp	\$80,363
Health Insurance	\$685,977
Retirement	\$840,325
Unemployment	\$38,751
Other Insurance	\$11,950
# of Full Time Employees	85.00
<b>Total Fringe Benefit Impact</b>	<b>\$1,917,947</b>

	2014 Budget	2015 Manager's Rec	Dollar Change	Percentage Change
Personal Services:	\$0	\$0	\$0	N/A
Contractual Services:	\$1,828,464	\$1,926,059	\$97,595	5.34%
Commodities:	\$0	\$0	\$0	N/A
Capital Outlay:	\$0	\$0	\$0	N/A
Fixed Charges:	\$0	\$0	\$0	N/A
<b>TOTALS:</b>	<b>\$1,828,464</b>	<b>\$1,926,059</b>	<b>\$97,595</b>	<b>5.34%</b>

## 2015 Contractual Services

Account Number	Description	2012 Spent	2013 Budget	2013 Spent	2014 Budget	2014 Spent Thru Sept	2015		
							Dept Head	Mgr's Rec	Council Rec
02-01	Retirement Plans 457/401	\$197,807	\$204,910	\$191,351	\$211,610	\$134,328	\$234,905	\$236,424	\$0
02-02	Maine State Retirement	\$276,124	\$345,180	\$399,613	\$493,124	\$381,463	\$605,420	\$610,141	\$0
02-03	Group Life Insurance	\$4,568	\$5,000	\$4,192	\$4,500	\$2,649	\$3,950	\$3,950	\$0
02-04	Health Insurance	\$790,223	\$814,172	\$810,733	\$774,500	\$572,162	\$634,183	\$634,183	\$0
02-05	Workers Comp	\$84,404	\$105,923	\$81,072	\$82,166	\$89,932	\$80,363	\$80,578	\$0
02-06	Unemployment	\$10,725	\$9,924	\$29,537	\$26,600	\$46,511	\$38,751	\$38,751	\$0
02-07	Medicare	\$52,946	\$53,571	\$51,339	\$51,046	\$38,568	\$52,240	\$52,597	\$0
02-08	Social Security	\$182,956	\$184,882	\$180,888	\$176,436	\$134,001	\$208,341	\$209,641	\$0
02-09	Section 125	\$2,313	\$3,000	\$1,924	\$2,500	\$1,994	\$8,000	\$8,000	\$0
02-11	Retirement Health Savings	\$0	\$0	\$0	\$5,982	\$5,180	\$6,100	\$6,100	\$0
02-12	Health Reimbursement Acct	\$0	\$0	\$0	\$0	\$2,221	\$45,694	\$45,694	\$0
Totals		\$1,602,066	\$1,726,562	\$1,750,649	\$1,828,464	\$1,409,007	\$1,917,947	\$1,926,059	\$0

**Fiscal Year 2015  
Budget Request**

Detail Account Information

**October 9, 2014**

Department: **Employee Benefits/Expenses**

Division Number:

Division Title:

Account Number:

**014-02-03**

Account Title:

**ME State Group Life**

2011 Actual	2012 Budget	2012 Actual	2013 Budget	2013 Est. Expended
\$4,568	\$5,000	\$4,192	\$4,500	\$3,633

2014 Line Budget	Department Request	City Manager Recommendation	City Council Action	Increase (Decrease)
	\$3,950	\$3,950	\$0	(\$550)

**Support for Budget Request:** Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

**Support for Budget Request:** Premiums paid on retired employees based up wage calculation

Based up last month statement of \$327.96 x 12 months

\$3,935.20

The statutory reference is s18661 2 (C). If a retiree meets the criteria to be considered a retiree at retirement, the City pays the premium. Any new regular employee who works more than half time must be offered group life insurance.

2. Retirement. If, on the date the insurance would otherwise terminate, the employee retires, in accordance with this Part, the United States Social Security Act or other local retirement program, the employee's basic life insurance only must be continued without cost to the employee and in the amounts provided in this subsection.

A. On retirement for reasons other than disability, an amount of basic life insurance equal to the participant has participated in the group life insurance program for a minimum of 10 years.

(1) Except as provided in paragraph B, the initial amount of basic life insurance that continued into retirement must be reduced at the rate of 15% a year to a minimum of 40% of the initial amount of basic life insurance that continued into retirement or \$2,500, whichever is greater.

(2) In determining benefits under this subchapter, the reductions become effective at 12:01 a.m. of the day following the first year anniversary of the date of retirement and each succeeding retirement anniversary thereafter until the minimum has been reached. [1993, c. 386, §6 (AMD).]

B. On retirement for disability, the amount of basic insurance in force at the time of retirement must be continued in force until normal retirement age, after which the amount must be reduced, as provided in paragraph A at no cost to the recipient. The 10-year participation requirement does not apply to recipients of disability retirement benefits. [1991, c. 480, §12 (AMD).]

C. The premiums for the coverage provided by this subsection must be paid by the participating local district which employed the participant immediately before the participant's retirement. Delinquent payments under this section may be collected as provided under section 18303, subsection 3. [1991, c. 480, §12 (NEW).]

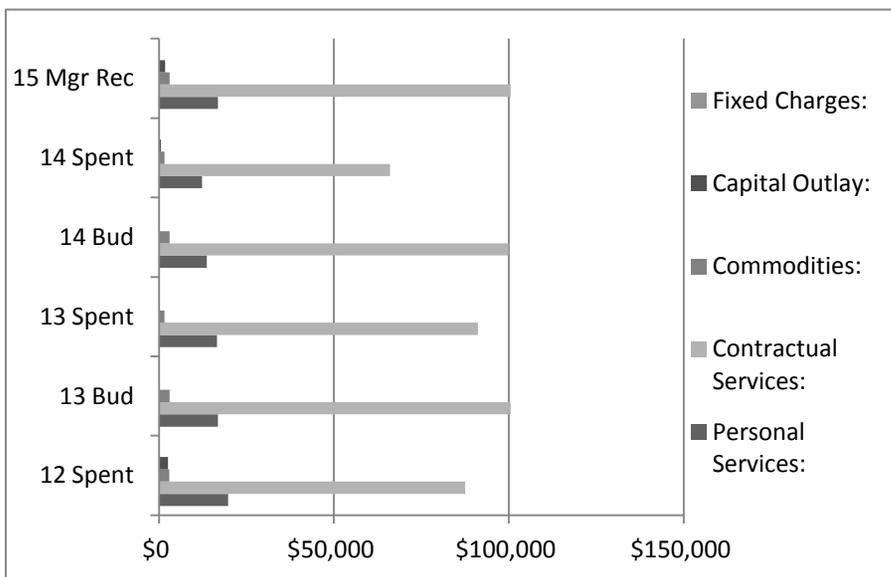
# City of Presque Isle, Maine

## 2015

Budget: **Public Safety Bldg**

Department Number: **015**

	2012	2013	2013	2014	2014 Spent	2015		
	Spent	Budget	Spent	Budget	Thru Sept	Dept Head	Manager's Rec	City Council Rec
Personal Services:	\$19,739	\$16,880	\$16,594	\$13,654	\$12,285	\$17,354	\$16,859	\$0
Contractual Services:	\$87,493	\$100,520	\$91,192	\$99,900	\$66,010	\$100,490	\$100,490	\$0
Commodities:	\$2,985	\$3,000	\$1,580	\$3,000	\$1,558	\$3,000	\$3,000	\$0
Capital Outlay:	\$2,594	\$0	\$0	\$0	\$555	\$2,400	\$1,750	\$0
Fixed Charges:	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
<b>TOTALS:</b>	<b>\$112,811</b>	<b>\$120,400</b>	<b>\$109,366</b>	<b>\$116,554</b>	<b>\$80,409</b>	<b>\$123,244</b>	<b>\$122,099</b>	<b>\$0</b>



FRINGE BENEFIT IMPACT (Estimated):	
FICA	\$1,006
Workers Comp	\$367
Health Insurance	\$0
Retirement	\$921
Unemployment	\$272
Other Insurance	\$0
# of Full Time Employees	0.50
<b>Total Fringe Benefit Impact</b>	<b>\$2,567</b>

	2014 Budget	2015 Manager's Rec	Dollar Change	Percentage Change
Personal Services:	\$13,654	\$16,859	\$3,205	23.47%
Contractual Services:	\$99,900	\$100,490	\$590	0.59%
Commodities:	\$3,000	\$3,000	\$0	0.00%
Capital Outlay:	\$0	\$1,750	\$1,750	#DIV/0!
Fixed Charges:	\$0	\$0	\$0	N/A
<b>TOTALS:</b>	<b>\$116,554</b>	<b>\$122,099</b>	<b>\$5,545</b>	<b>4.76%</b>

2015 Personnel Services

Account Number	Description	2012 Spent	2013 Budget	2013 Spent	2014 Budget	2014 Spent Thru Sept	2015		
							Dept Head	Mgr's Rec	Council Rec
01-01	Regular Salaries	\$19,739	\$16,880	\$16,594	\$13,654	\$12,285	\$17,354	\$16,859	\$0
01-02	City Council Pay								
01-03	Fire Dept On Call								
01-04	Stipends								
01-05	Program Salaries								
01-06	Election Salaries								
03-01	Mileage Reimbursement								
03-02	Travel/Training								
03-03	Memberships/Dues								
03-04	Uniforms/Clothing								
03-05	Boots/Clothing								
<b>Totals</b>		<b>\$19,739</b>	<b>\$16,880</b>	<b>\$16,594</b>	<b>\$13,654</b>	<b>\$12,285</b>	<b>\$17,354</b>	<b>\$16,859</b>	<b>\$0</b>

2015 Contractual Services

Account Number	Description	2012 Spent	2013 Budget	2013 Spent	2014 Budget	2014 Spent Thru Sept	2015		
							Dept Head	Mgr's Rec	Council Rec
06-02	Heating Oil	\$42,087	\$44,600	\$46,115	\$44,000	\$28,384	\$44,590	\$44,590	\$0
06-03	Electric	\$42,431	\$51,000	\$40,038	\$51,000	\$33,866	\$51,000	\$51,000	\$0
06-04	Water/Sewer/Sprinkler	\$2,975	\$3,120	\$3,203	\$3,100	\$2,529	\$3,100	\$3,100	\$0
06-05	Garbage Removal	\$0	\$1,800	\$1,836	\$1,800	\$1,232	\$1,800	\$1,800	\$0
<b>Totals</b>		<b>\$87,493</b>	<b>\$100,520</b>	<b>\$91,192</b>	<b>\$99,900</b>	<b>\$66,010</b>	<b>\$100,490</b>	<b>\$100,490</b>	<b>\$0</b>

2015 Commodities

Account Number	Description	2012 Spent	2013 Budget	2013 Spent	2014 Budget	2014 Spent Thru Sept	2015		
							Dept Head	Mgr's Rec	Council Rec
07-03	Janitorial Supplies	\$2,985	\$3,000	\$1,580	\$3,000	\$1,558	\$3,000	\$3,000	\$0
<b>Totals</b>		<b>\$2,985</b>	<b>\$3,000</b>	<b>\$1,580</b>	<b>\$3,000</b>	<b>\$1,558</b>	<b>\$3,000</b>	<b>\$3,000</b>	<b>\$0</b>

2015 Capital Outlay

Account Number	Description	2012 Spent	2013 Budget	2013 Spent	2014 Budget	2014 Spent Thru Sept	2015		
							Dept Head	Mgr's Rec	Council Rec
07-01 07.**	New Equipment	\$2,594	\$0	\$0	\$0	\$555	\$2,400	\$1,750	\$0
<b>Totals</b>		<b>\$2,594</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$555</b>	<b>\$2,400</b>	<b>\$1,750</b>	<b>\$0</b>



**Fiscal Year 2015  
Budget Request**

Detail Account Information

**October 9, 2014**

Department: **Public Safety Building**

Division Number:

Division Title:

Account Number: **015-01-01**

Account Title: **Regular Salaries**

<b>2012 Actual</b>	<b>2013 Budget</b>	<b>2013 Actual</b>	<b>2014 Budget</b>	<b>2014 Est. Expended</b>
\$19,739	\$16,880	\$16,594	\$13,654	\$16,880

<b>2015 Line Budget</b>	<b>Department Request</b>	<b>City Manager Recommendation</b>	<b>City Council Action</b>	<b>Increase (Decrease)</b>
	\$17,354	\$16,859	\$0	\$0

**Support for Budget Request:** Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

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\*\*\* See "Personnel Costs" worksheet for details.\*\*\*

**Fiscal Year 2015  
Budget Request**

Detail Account Information

**October 9, 2014**

Department: **Public Safety Building**

Division Number:

Division Title:

Account Number: **015-06-02**

Account Title: **Fuel Oil**

<b>2012 Actual</b>	<b>2013 Budget</b>	<b>2013 Actual</b>	<b>2014 Budget</b>	<b>2014 Est. Expended</b>
\$42,087	\$44,600	\$46,115	\$44,000	\$44,000

<b>2015 Line Budget</b>	<b>Department Request</b>	<b>City Manager Recommendation</b>	<b>City Council Action</b>	<b>Increase (Decrease)</b>
	\$44,590	\$44,590	\$0	\$0

**Support for Budget Request:** Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

**Support for Budget Request:** 13,000 gallons #2 fuel oil @ \$3.43 per gallon. \$ **44,590**

This cost may be less due to the installation of the new water heater but as of this date, the water heater savings can't be properly evaluated since it remains in use and we only have two months of savings for comparison.

**Fiscal Year 2015  
Budget Request**

Detail Account Information

**October 9, 2014**

Department: **Public Safety Building**

Division Number:

Division Title:

Account Number:

**015-06-03**

Account Title: **Electric Service**

<b>2012 Actual</b>	<b>2013 Budget</b>	<b>2013 Actual</b>	<b>2014 Budget</b>	<b>2014 Est. Expended</b>
\$42,431	\$51,000	\$40,038	\$51,000	\$46,000

<b>2015 Line Budget</b>	<b>Department Request</b>	<b>City Manager Recommendation</b>	<b>City Council Action</b>	<b>Increase (Decrease)</b>
	\$51,000	\$51,000	\$0	\$0

**Support for Budget Request:** Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

--

Electricity to run the public safety building 7 days a week, 24 hours daily.

**Fiscal Year 2015  
Budget Request**

Detail Account Information

**October 9, 2014**

Department: **Public Safety Building**

Division Number:

Division Title:

Account Number: **015-06-04**

Account Title: **Water/Sewer/Sprinkler**

<b>2012 Actual</b>	<b>2013 Budget</b>	<b>2013 Actual</b>	<b>2014 Budget</b>	<b>2014 Est. Expended</b>
\$2,975	\$3,120	\$3,203	\$3,100	\$3,100

<b>2015 Line Budget</b>	<b>Department Request</b>	<b>City Manager Recommendation</b>	<b>City Council Action</b>	<b>Increase (Decrease)</b>
	\$3,100	\$3,100	\$0	\$0

**Support for Budget Request:** Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

--

The Public Safety Building has averaged about \$260 per month in water costs for 2013

**Fiscal Year 2015  
Budget Request**

Detail Account Information

**October 9, 2014**

Department: **Public Safety Building**

Division Number:

Division Title:

Account Number: **015-06-05**

Account Title: **Garbage Removal**

2012 Actual	2013 Budget	2013 Actual	2014 Budget	2014 Est. Expended
\$0	\$1,800	\$1,836	\$1,800	\$1,800

2015 Line Budget	Department Request	City Manager Recommendation	City Council Action	Increase (Decrease)
	\$1,800	\$1,800	\$0	\$0

**Support for Budget Request:** Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

--

*New Account in 2013 -- moved from Building Repairs and Maintenance*

**Fiscal Year 2015  
Budget Request**

Detail Account Information

**October 9, 2014**

Department: **Public Safety Building**

Division Number:

Division Title:

Account Number: **015-07-01**

Account Title: **New Equipment**

<b>2012 Actual</b>	<b>2013 Budget</b>	<b>2013 Actual</b>	<b>2014 Budget</b>	<b>2014 Est. Expended</b>
\$2,594	\$0	\$0	\$0	\$0

<b>2015 Line Budget</b>	<b>Department Request</b>	<b>City Manager Recommendation</b>	<b>City Council Action</b>	<b>Increase (Decrease)</b>
	\$2,400	\$1,750	\$0	\$1,750

**Support for Budget Request:** Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

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1. Refrigerators in FD side are older than the PS building and should begin to be replaced.
2. The clothes dryer is also very old and should be replaced with a more energy efficient model before it fails unexpectedly.

**Fiscal Year 2015  
Budget Request**

Detail Account Information

**October 9, 2014**

Department: **Public Safety Building**

Division Number:

Division Title:

Account Number: **015-07-03**

Account Title: **Janitorial Supplies**

<b>2012 Actual</b>	<b>2013 Budget</b>	<b>2013 Actual</b>	<b>2014 Budget</b>	<b>2014 Est. Expended</b>
\$2,985	\$3,000	\$1,580	\$3,000	\$3,000

<b>2015 Line Budget</b>	<b>Department Request</b>	<b>City Manager Recommendation</b>	<b>City Council Action</b>	<b>Increase (Decrease)</b>
	\$3,000	\$3,000	\$0	\$0

**Support for Budget Request:** Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

--

All janitorial supplies for the public safety building (both sides). Including: Multifold towels trash can liners, floor cleaner, wax, stripper, center feel towels, toilet tissue etc.

**PUBLIC SAFETY BUILDING**

Department

	2012 Actual	2013 Budget	2013 Actual	2014 Budget	2014 Estimate	2015 Department	2015 Manager	2015 Council	Change from 2014 Budget
<b>TOTAL EXPENSES</b>	<b>112,811</b>	<b>120,400</b>	<b>109,366</b>	<b>116,554</b>	<b>114,780</b>	<b>123,244</b>	<b>122,099</b>	-	<b>6,690</b>
<b>WAGES</b>	<b>19,739</b>	<b>16,880</b>	<b>16,594</b>	<b>13,654</b>	<b>16,880</b>	<b>17,354</b>	<b>16,859</b>	-	<b>3,700</b>
015 01 01 REGULAR SALARIES	19,739	16,880	16,594	13,654	16,880	17,354	16,859	-	3,700
<b>UTILITIES</b>	<b>87,493</b>	<b>100,520</b>	<b>91,192</b>	<b>99,900</b>	<b>94,900</b>	<b>100,490</b>	<b>100,490</b>	-	<b>590</b>
06 02 FUEL OIL	42,087	44,600	46,115	44,000	44,000	44,590	44,590	-	590
06 03 ELECTRIC SERVICE	42,431	51,000	40,038	51,000	46,000	51,000	51,000	-	-
06 04 WATER/SEWER/SPRINKL	2,975	3,120	3,203	3,100	3,100	3,100	3,100	-	-
06 05 GARBAGE REMOVAL	-	1,800	1,836	1,800	1,800	1,800	1,800	-	-
<b>SUPPLIES/EQUIPMENT</b>	<b>5,579</b>	<b>3,000</b>	<b>1,580</b>	<b>3,000</b>	<b>3,000</b>	<b>5,400</b>	<b>4,750</b>	-	<b>2,400</b>
07 01 NEW EQUIPMENT	2,594	-	-	-	-	2,400	1,750	-	2,400
07 03 JANITORIAL SUPPLIES	2,985	3,000	1,580	3,000	3,000	3,000	3,000	-	-

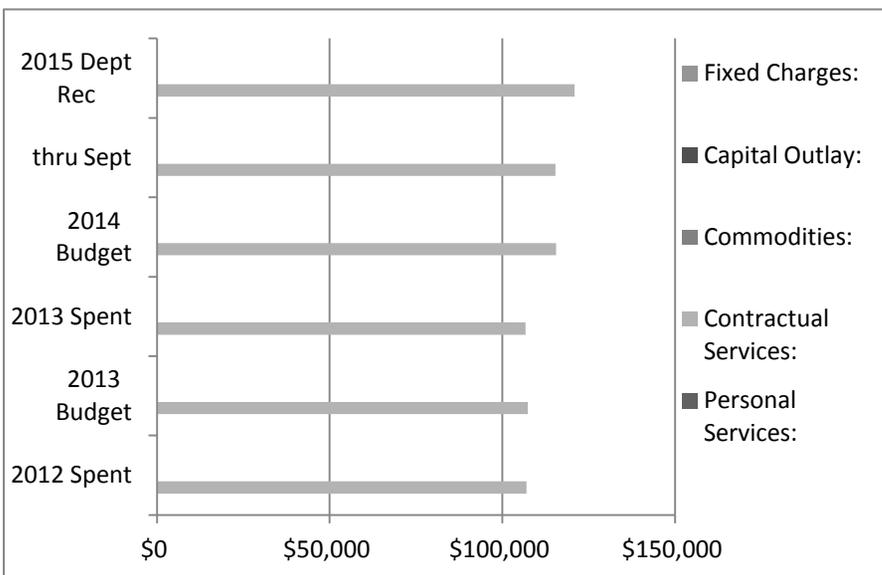
# City of Presque Isle, Maine

## 2015

Budget: **Insurances**

Department Number: **016**

	2012	2013	2013	2014	2014 Spent	2015		
	Spent	Budget	Spent	Budget	thru Sept	Dept Head	Manager's Rec	City Council Rec
Personal Services:	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Contractual Services:	\$106,960	\$107,302	\$106,709	\$115,562	\$115,382	\$120,930	\$120,564	\$0
Commodities:	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Capital Outlay:	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Fixed Charges:	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
<b>TOTALS:</b>	<b>\$106,960</b>	<b>\$107,302</b>	<b>\$106,709</b>	<b>\$115,562</b>	<b>\$115,382</b>	<b>\$120,930</b>	<b>\$120,564</b>	<b>\$0</b>



FRINGE BENEFIT IMPACT (Estimated):	
FICA	\$0
Workers Comp	\$0
Health Insurance	\$0
Retirement	\$0
Unemployment	\$0
Other Insurance	\$0
# of Full Time Employees	0.00
<b>Total Fringe Benefit Impact</b>	<b>\$0</b>

	2014 Budget	2015 Manager's Rec	Dollar Change	Percentage Change
Personal Services:	\$0	\$0	\$0	N/A
Contractual Services:	\$115,562	\$120,564	\$5,002	4.33%
Commodities:	\$0	\$0	\$0	N/A
Capital Outlay:	\$0	\$0	\$0	N/A
Fixed Charges:	\$0	\$0	\$0	N/A
<b>TOTALS:</b>	<b>\$115,562</b>	<b>\$120,564</b>	<b>\$5,002</b>	<b>4.33%</b>

## 2015 Contractual Services

Account Number	Description	2012 Spent	2013 Budget	2013 Spent	2014 Budget	2014 Spent thru Sept	2015		
							Dept Head	Mgr's Rec	Council Rec
16-01	Police Liability Insurance	\$8,581	\$7,964	\$7,964	\$8,124	\$8,400	\$9,405	\$9,043	\$0
16-02	Gen Liability/Property Ins	\$46,127	\$57,819	\$58,994	\$59,895	\$58,325	\$60,600	\$60,600	\$0
16-03	Volunteer Firefighters Ins	\$133	\$125	\$136	\$150	\$163	\$175	\$175	\$0
16-04	Public Officials Ins	\$9,094	\$6,124	\$8,938	\$6,156	\$7,315	\$6,500	\$6,500	\$0
16-05	Vehicle Insurance	\$29,789	\$21,726	\$17,158	\$27,224	\$28,004	\$30,500	\$30,500	\$0
16-08	Boiler/Machinery Ins	\$5,511	\$5,819	\$5,794	\$6,288	\$6,084	\$6,300	\$6,300	\$0
16-09	Railroad Liability Ins	\$7,725	\$7,725	\$7,725	\$7,725	\$7,092	\$7,450	\$7,446	\$0
<b>Totals</b>		<b>\$106,960</b>	<b>\$107,302</b>	<b>\$106,709</b>	<b>\$115,562</b>	<b>\$115,382</b>	<b>\$120,930</b>	<b>\$120,564</b>	<b>\$0</b>

**Fiscal Year 2015  
Budget Request**

Detail Account Information

**October 9, 2014**

Department: **Insurances**

Division Number:

Division Title:

Account Number: **016-16-01**

Account Title: **Police Liability**

2012 Actual	2013 Budget	2013 Actual	2014 Budget	2014 Est. Expended
\$8,581	\$7,964	\$7,964	\$8,124	\$8,400

2015 Line Budget	Department Request	City Manager Recommendation	City Council Action	Increase (Decrease)
	\$9,405	\$9,043	\$0	\$919

**Support for Budget Request:** Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

**Support for Budget Request:** Figured a projected 8% increase for the second half of the year. The first 6 months is known as our insurance runs on a fiscal renewal year.

Coverage runs from July to June

Current Premium 9043

Projected 8% increase (only 2nd half of premium or 4%) 362

9,405

July to June 2014      July to June 2015  
\$            7,756.00    \$            9,043.00

**Fiscal Year 2015  
Budget Request**

Detail Account Information

October 9, 2014

Department: **Insurances**

Division Number:

Division Title:

Account Number: **016-16-02**

Account Title: **General Liability/Property Ins.**

2012 Actual	2013 Budget	2013 Actual	2014 Budget	2014 Est. Expended
\$46,127	\$57,819	\$58,994	\$59,895	\$58,521

2015 Line Budget	Department Request	City Manager Recommendation	City Council Action	Increase (Decrease)
	\$60,600	\$60,600	\$0	\$705

**Support for Budget Request:** Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

**Support for Budget Request:** Figured a projected 8% increase for the second half of the year. The first 6 months is known as our insurance runs on a fiscal renewal year.

	July to June 2014	July to June 2015
Property Premium	\$ 26,137.00	\$ 27,182.48
General Liability	\$ 31,452.00	\$ 32,710.08
Mobile Equipment	\$ 16,839.00	\$ 17,512.56
EDP, Crime Faithful Performance, Fine Arts, Excess	\$ 2,975.00	\$ 3,094.00
<b>TOTAL</b>	<b>\$ 77,403.00</b>	<b>\$ 80,499.12</b>

	July to June 2014	July 2015 Projected
Less premiums charged to other departments		
Airport Building and Contents	\$ (3,777.00)	\$ (3,892.00)
Airport Mobile Equipment	\$ (4,289.00)	\$ (4,522.00)
Airport General Liability (11.62% calculation)	\$ (3,654.72)	\$ (3,800.91)
Solid Waste Building and Contents	\$ (280.00)	\$ (280.00)
Solid Waste Mobile Equipment	\$ (3,133.00)	\$ (3,133.00)
Solid Waste General Liability (9.84%)	\$ (3,006.71)	\$ (3,305.86)
Recycling Buildings and Contents	\$ (110.00)	\$ (110.00)
Recycling Mobile Equipment	\$ (371.00)	\$ (306.00)
Recycling General Liability (2.27%)	\$ (692.45)	\$ (621.56)
<b>TOTAL</b>	<b>\$ (19,313.88)</b>	<b>\$ (19,971.33)</b>

<b>Total Request</b>	<b>\$ 58,089.12</b>	<b>\$ 60,527.79</b>
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**Fiscal Year 2015  
Budget Request**

Detail Account Information

**October 9, 2014**

Department: **Insurances**

Division Number:

Division Title:

Account Number: **016-16-03**

Account Title: **Volunteer Firefighter Ins.**

<b>2012 Actual</b>	<b>2013 Budget</b>	<b>2013 Actual</b>	<b>2014 Budget</b>	<b>2014 Est. Expended</b>
\$133	\$125	\$136	\$150	\$163

<b>2015 Line Budget</b>	<b>Department Request</b>	<b>City Manager Recommendation</b>	<b>City Council Action</b>	<b>Increase (Decrease)</b>
	\$175	\$175	\$0	\$25

**Support for Budget Request:** Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

**Support for Budget Request:**

Slight increase from last year

**\$175**

**Fiscal Year 2015  
Budget Request**

Detail Account Information

**October 9, 2014** Department: **Insurances**  
 Division Number: Division Title:  
 Account Number: **016-16-04** Account Title: **Public Officials**

2012 Actual	2013 Budget	2013 Actual	2014 Budget	2014 Est. Expended
\$9,094	\$6,124	\$8,938	\$6,156	\$7,315

2015 Line Budget	Department Request	City Manager Recommendation	City Council Action	Increase (Decrease)
	\$6,500	\$6,500	\$0	\$344

**Support for Budget Request:** Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

**Support for Budget Request:** Figured a projected 8% increase for the second half of the year. The first 6 months is known as our insurance runs on a fiscal renewal year.

*MTCMA certification for City Manager reduces amount around 10%*

	July to July 2014	July to July 2015
Public Officials	\$ 8,259.00	\$8,589
Less amount charged to other departments		
Airport	\$ (1,215.00)	(\$1,140)
Solid Waste	\$ (835.32)	(\$809)
Recycling	\$ (192.70)	(\$152)
<b>TOTAL DEDUCTIONS</b>	<b>\$ (2,243.02)</b>	<b>(\$2,101)</b>
<b>REQUEST</b>	<b>\$ 6,015.98</b>	<b><u>\$6,488</u></b>

**Fiscal Year 2015  
Budget Request**

Detail Account Information

October 9, 2014

Department: **Insurances**

Division Number: **016**

Division Title:

Account Number: **016-16-05**

Account Title: **Vehicle Insurance**

2012 Actual	2013 Budget	2013 Actual	2014 Budget	2014 Est. Expended
\$29,789	\$21,726	\$17,158	\$27,224	\$28,004

2015 Line Budget	Department Request	City Manager Recommendation	City Council Action	Increase (Decrease)
	\$30,500	\$30,500	\$0	\$3,276

**Support for Budget Request:** Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

**Support for Budget Request:** Figured a projected 8% increase for the second half of the year. The first 6 months is known as our insurance runs on a fiscal renewal year.

	July to June, 2014	July to June, 2015
Vehicle Insurance	\$ 35,063.00	\$36,466
Less amount charged to other departments		
Airport	\$ (3,199.00)	(\$2,969)
Solid Waste	\$ (2,326.00)	(\$3,037)
Recycling	\$ -	\$0
TOTAL DEDUCTIONS	\$ (5,525.00)	(\$6,006)
REQUEST	\$ 29,538.00	<b><u>\$30,460</u></b>

**Fiscal Year 2015  
Budget Request**

Detail Account Information

**October 9, 2014**

Department: **Insurances**

Division Number:

Division Title:

Account Number: **016-16-08**

Account Title: **Boiler/Machinery Ins.**

<b>2013 Actual</b>	<b>2014 Budget</b>	<b>2014 Actual</b>	<b>2015 Budget</b>	<b>2015 Est. Expended</b>
\$5,511	\$5,819	\$5,794	\$6,288	\$6,084

<b>2015 Line Budget</b>	<b>Department</b>	<b>City Manager Recommendation</b>	<b>City Council Action</b>	<b>Increase (Decrease)</b>
	\$6,300	\$6,300	\$0	\$12

**Support for Budget Request:** Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

**Support for Budget Request:** Figured a projected 9% increase for the second half of the year. The first 6 months is known as our insurance runs on a fiscal renewal year.

	July to June 2014	July to June 2015
Boiler & Machinery Premiums	\$ 6,121.00	<u><b>\$6,366</b></u>

**Fiscal Year 2015  
Budget Request**

Detail Account Information

**October 9, 2014**

Department: **Insurances**

Division Number:

Division Title:

Account Number: **016-16-09**

Account Title: **Railroad Liability**

2012 Actual	2013 Budget	2013 Actual	2014 Budget	2014 Est. Expended
\$7,725	\$7,725	\$7,725	\$7,725	\$7,092

2015 Line Budget	Department Request	City Manager Recommendation	City Council Action	Increase (Decrease)
	\$7,450	\$7,446	\$0	(\$279)

**Support for Budget Request:** Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

**Support for Budget Request:**

Airport & Industrial Rail Road Coverage anticipated increase 5%	2014 <b><u>\$7,092</u></b> \$	2015 Est. 7,446.60
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**INSURANCES**

										Department		
				2012 Actual	2013 Budget	2013 Actual	2014 Budget	2014 Estimate	2015 Department	2015 Manager	2015 Council	Change from 2014 Budget
<b>TOTAL EXPENSES</b>				<b>106,960</b>	<b>107,302</b>	<b>106,709</b>	<b>115,562</b>	<b>115,579</b>	<b>120,930</b>	<b>120,564</b>	-	<b>5,368</b>
016	16	01	POLICE LIABILITY	8,581	7,964	7,964	8,124	8,400	9,405	9,043	-	1,281
	16	02	GEN LIAB/PROPERTY INS	46,127	57,819	58,994	59,895	58,521	60,600	60,600	-	705
	16	03	VOLUNTEER FIREFIGHTE	133	125	136	150	163	175	175	-	25
	16	04	PUBLIC OFFICIALS	9,094	6,124	8,938	6,156	7,315	6,500	6,500	-	344
	16	05	VEHICLE INSURANCE	29,789	21,726	17,158	27,224	28,004	30,500	30,500	-	3,276
	16	08	BOILER/MACHINERY INS	5,511	5,819	5,794	6,288	6,084	6,300	6,300	-	12
	16	09	RAILROAD LIABILITY	7,725	7,725	7,725	7,725	7,092	7,450	7,446	-	(275)

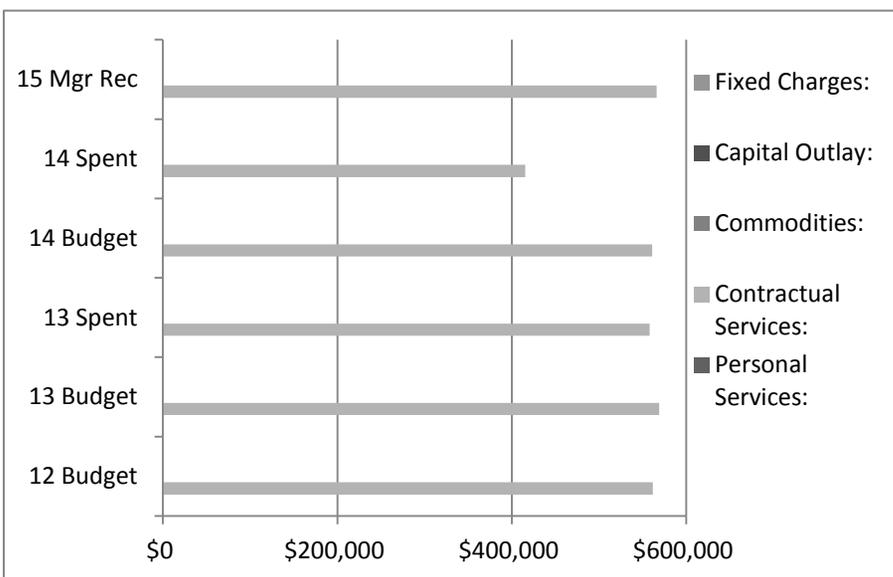
# City of Presque Isle, Maine

## 2015

Budget: **Utilities**

Department Number: **017**

	2012	2013	2013	2014	2014 Spent	2015		
	Spent	Budget	Spent	Budget	Thru Sept	Dept Head	Manager's Rec	City Council Rec
Personal Services:	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Contractual Services:	\$561,762	\$568,993	\$557,934	\$560,993	\$415,336	\$568,074	\$566,016	\$0
Commodities:	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Capital Outlay:	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Fixed Charges:	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
<b>TOTALS:</b>	<b>\$561,762</b>	<b>\$568,993</b>	<b>\$557,934</b>	<b>\$560,993</b>	<b>\$415,336</b>	<b>\$568,074</b>	<b>\$566,016</b>	<b>\$0</b>



FRINGE BENEFIT IMPACT (Estimated):	
FICA	\$0
Workers Comp	\$0
Health Insurance	\$0
Retirement	\$0
Unemployment	\$0
Other Insurance	\$0
# of Full Time Employees	0.00
<b>Total Fringe Benefit Impact</b>	<b>\$0</b>

	2014 Budget	2015 Manager's Rec	Dollar Change	Percentage Change
Personal Services:	\$0	\$0	\$0	N/A
Contractual Services:	\$560,993	\$566,016	\$5,023	0.90%
Commodities:	\$0	\$0	\$0	N/A
Capital Outlay:	\$0	\$0	\$0	N/A
Fixed Charges:	\$0	\$0	\$0	N/A
<b>TOTALS:</b>	<b>\$560,993</b>	<b>\$566,016</b>	<b>\$5,023</b>	<b>0.90%</b>

2015 Contractual Services

Account Number	Description	2012 Spent	2013 Budget	2013 Spent	2014 Budget	2014 Spent Thru Sept	2015		
							Dept Head	Mgr's Rec	Council Rec
17-01	Street Lights	\$146,375	\$156,750	\$145,906	\$149,000	\$112,544	\$150,630	\$150,630	\$0
17-02	Blinker/Traffic Lights	\$7,970	\$8,575	\$8,320	\$8,325	\$5,622	\$8,658	\$8,600	\$0
17-03	Traffic Light Maintenance	\$13,749	\$10,000	\$10,040	\$10,000	\$1,918	\$10,000	\$8,000	\$0
17-04	Hydrant Rental	\$393,668	\$393,668	\$393,668	\$393,668	\$295,251	\$398,786	\$398,786	\$0
<b>Totals</b>		<b>\$561,762</b>	<b>\$568,993</b>	<b>\$557,934</b>	<b>\$560,993</b>	<b>\$415,336</b>	<b>\$568,074</b>	<b>\$566,016</b>	<b>\$0</b>

**Fiscal Year 2015  
Budget Request**

Detail Account Information

**October 9, 2014**

Department: **Utilities**

Division Number:

Division Title:

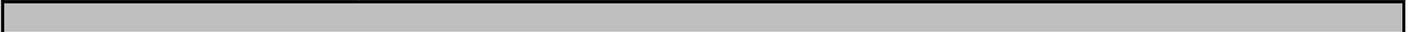
Account Number: **017-17-01**

Account Title: **Traffic Light Mtc**

<b>2012 Actual</b>	<b>2013 Budget</b>	<b>2013 Actual</b>	<b>2014 Budget</b>	<b>2014 Est. Expended</b>
\$146,375	\$156,750	\$145,906	\$149,000	\$149,380

<b>2015 Line Budget</b>	<b>Department Request</b>	<b>City Manager Recommendation</b>	<b>City Council Action</b>	<b>Increase (Decrease)</b>
	\$150,630	\$150,630	\$0	\$1,630

**Support for Budget Request:** Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.



Electrical Service at \$11,862/month	\$	142,344
Street Lights at \$690/month	\$	8,280
	\$	<u>150,624</u>

Electrical costs increased 3% in 2014

**Fiscal Year 2015  
Budget Request**

Detail Account Information

**October 9, 2014**

Department: **Utilities**

Division Number:

Division Title:

Account Number: **017-17-02**

Account Title: **Blinker lights**

2012 Actual	2013 Budget	2013 Actual	2014 Budget	2014 Est. Expended
\$7,970	\$8,575	\$8,320	\$8,325	\$8,630

2015 Line Budget	Department Request	City Manager Recommendation	City Council Action	Increase (Decrease)
	\$8,658	\$8,600	\$0	\$275

**Support for Budget Request:** Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

Electricity costs for red/yellow blinkers (at intersections Mechanic St, State St, Parsons St, Second St), school caution lights, and traffic lights

2014 budget is based on average of 2010-2012 actuals plus 3%

2009	\$8,074
2010	\$8,565
2011	\$8,295
2012	\$7,970
2013	\$8,320
2014 est	\$8,630
2015 Budget	\$8,658 based on 2014 estimated

**Fiscal Year 2015  
Budget Request**

Detail Account Information

**October 9, 2014**

Department: **Utilities**

Division Number:

Division Title:

Account Number: **017-17-03**

Account Title: **Street light repair**

<b>2012 Actual</b>	<b>2013 Budget</b>	<b>2013 Actual</b>	<b>2014 Budget</b>	<b>2014 Est. Expended</b>
\$13,749	\$10,000	\$10,040	\$10,000	\$7,500

<b>2015 Line Budget</b>	<b>Department Request</b>	<b>City Manager Recommendation</b>	<b>City Council Action</b>	<b>Increase (Decrease)</b>
	\$10,000	\$8,000	\$0	(\$2,000)

**Support for Budget Request:** Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

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Physical maintenance of traffic light system infrastructure to include lenses, cameras, wiring, controllers, conflict monitors, load switches, cabinets; LaJoie Electric is used as needed.  
Warranty expired on traffic light system in 2011, therefore maintenance costs are anticipated to increase over time.  
\$7,000 maintenance contract with the system designer, VHB Associates, has been discontinued.

\$10,000

**Fiscal Year 2015  
Budget Request**

Detail Account Information

**October 9, 2014**

Department:

**Utilities**

Division Number:

Division Title:

Account Number:

**017-17-04**

Account Title:

**Hydrant Rental**

<b>2012 Actual</b>	<b>2013 Budget</b>	<b>2013 Actual</b>	<b>2014 Budget</b>	<b>2014 Est. Expended</b>
\$393,668	\$393,668	\$393,668	\$393,668	\$393,668

<b>2015 Line Budget</b>	<b>Department Request</b>	<b>City Manager Recommendation</b>	<b>City Council Action</b>	<b>Increase (Decrease)</b>
	\$398,786	\$398,786	\$0	\$5,118

**Support for Budget Request:** Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

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Quarterly payments of \$99,696.42

\$398,786

PI Utilities planning to increase water rates 1.3% January 2015

**STREET LIGHTS/HYDRANTS**

				2012	2013	2013	2014	2014	2014	Change from		
				2011 Actual	Budget	2012 Actual	Budget	Estimate	Department	Manager	Council	2014 Budget
<b>TOTAL EXPENSES</b>				<b>561,762</b>	<b>568,993</b>	<b>557,934</b>	<b>560,993</b>	<b>559,178</b>	<b>568,074</b>	<b>566,016</b>	-	<b>7,081</b>
017	17	01	STREET LIGHTS	146,375	156,750	145,906	149,000	149,380	150,630	150,630	-	1,630
	17	02	BLINKER/TRAFFIC LIGHTS	7,970	8,575	8,320	8,325	8,630	8,658	8,600	-	333
	17	03	TRAFFIC LIGHTS MTCE	13,749	10,000	10,040	10,000	7,500	10,000	8,000	-	-
	17	04	HYDRANT RENTAL	393,668	393,668	393,668	393,668	393,668	398,786	398,786	-	5,118

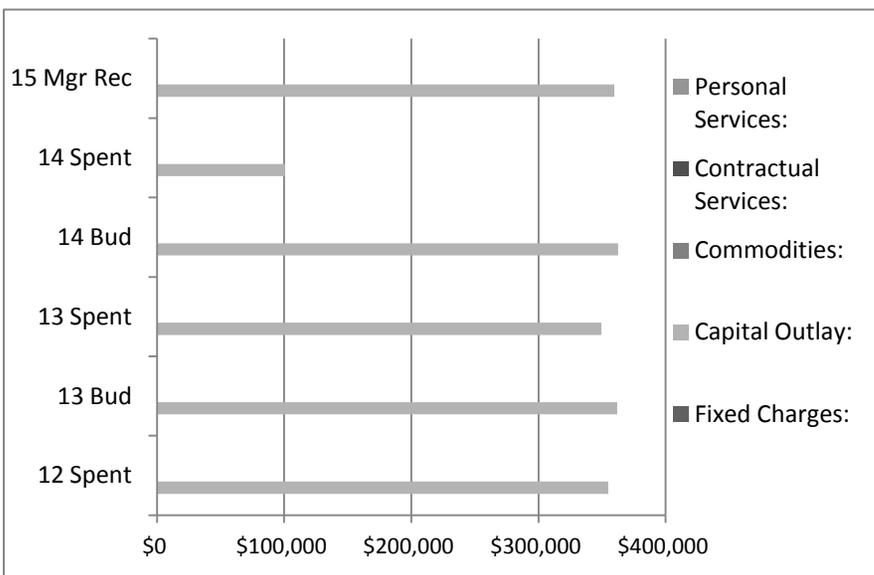
# City of Presque Isle, Maine

## 2015

Budget: **Debt Service**

Account Number: **018**

	2012	2013	2013	2014	2014 Spent	2015		
	Spent	Budget	Spent	Budget	Thru Sept	Dept Head	Manager's Rec	City Council Rec
Personal Services:	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Contractual Services:	\$354,821	\$362,032	\$349,371	\$362,640	\$100,610	\$361,730	\$359,730	\$0
Commodities:	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Capital Outlay:	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Fixed Charges:	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
<b>TOTALS:</b>	<b>\$354,821</b>	<b>\$362,032</b>	<b>\$349,371</b>	<b>\$362,640</b>	<b>\$100,610</b>	<b>\$361,730</b>	<b>\$359,730</b>	<b>\$0</b>



<b>FRINGE BENEFIT IMPACT (Estimated):</b>	
FICA	\$0
Workers Comp	\$0
Health Insurance	\$0
Retirement	\$0
Unemployment	\$0
Other Insurance	\$0
# of Full Time Employees	0.00
<b>Total Fringe Benefit Impact</b>	<b>\$0</b>

	2014 Budget	2015 Manager's Rec	Dollar Change	Percentage Change
Personal Services:	\$0	\$0	\$0	N/A
Contractual Services:	\$362,640	\$359,730	(\$2,910)	-0.80%
Commodities:	\$0	\$0	\$0	N/A
Capital Outlay:	\$0	\$0	\$0	N/A
Fixed Charges:	\$0	\$0	\$0	N/A
<b>TOTALS:</b>	<b>\$362,640</b>	<b>\$359,730</b>	<b>(\$2,910)</b>	<b>-0.80%</b>

## 2015 Contractual Services

Account Number	Description	2012 Spent	2013 Budget	2013 Spent	2014 Budget	2014 Spent Thru Sept	2015		
							Dept Head	Mgr's Rec	Council Rec
18-01	Interest Tax Antic. Note	\$16,587	\$18,500	\$11,553	\$12,500	\$0	\$18,000	\$16,000	\$0
18-04	FedEx Bldg Renov + 1201A	\$6,389	\$6,400	\$6,389	\$6,389	\$4,792	\$6,389	\$6,389	\$0
18-06	Public Safety Bldg Bond	\$188,151	\$188,588	\$181,740	\$182,728	\$26,650	\$176,002	\$176,002	\$0
18-12	Public Works Garage Bond	\$93,246	\$94,271	\$93,436	\$95,337	\$19,938	\$95,698	\$95,698	\$0
18-16	Renov. Bldg 131	\$4,757	\$4,273	\$4,273	\$4,273	\$3,205	\$4,273	\$4,273	\$0
18-17	Renov. Bldg 615	\$45,691	\$50,000	\$51,980	\$57,100	\$42,792	\$57,056	\$57,056	\$0
18-18	Renovations Bldg 1201B	\$0	\$0	\$0	\$4,313	\$3,234	\$4,312	\$4,312	\$0
<b>Totals</b>		<b>\$354,821</b>	<b>\$362,032</b>	<b>\$349,371</b>	<b>\$362,640</b>	<b>\$100,610</b>	<b>\$361,730</b>	<b>\$359,730</b>	<b>\$0</b>

# City of Presque Isle, Maine

## Fiscal Year 2015 Budget Request

### Detail Account Information

October 9, 2014

Department: **Debt Service**

Division Number:

Division Title:

Account Number: **018-18-01**

Account Title: **Interest on Tax Ant. Note**

2012 Actual	2013 Budget	2013 Actual	2014 Budget	2014 Est. Expended
\$16,587	\$18,500	\$11,553	\$12,500	\$15,000

2015 Line Budget	Department Request	City Manager Recommendation	City Council Action	Increase (Decrease)
	\$18,000	\$16,000	\$0	\$3,500

**Support for Budget Request:** Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

Interest on the current TAN is 1.1%

\$1,600,000 was drawn in May

\$500,000 was drawn in July

The note will be paid in full no later than December 31, 2014

Assume a slight increase in rate for 2015

# *City of Presque Isle, Maine*

## Fiscal Year 2015 Budget Request

Detail Account Information

**October 9, 2014**

Department: **Debt Service**

Division Number:

Division Title:

Account Number: **018-18-04**

Account Title: **Spec Building Payments 1201A**

2012 Actual	2013 Budget	2013 Actual	2014 Budget	2014 Est. Expended
\$6,389	\$6,400	\$6,389	\$6,389	\$6,389

2015 Line Budget	Department Request	City Manager Recommendation	City Council Action	Increase (Decrease)
	\$6,389	\$6,389	\$0	\$0

**Support for Budget Request:** Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.



Payments to the Industrial Council to build a Reserve for the FedEx Building  
Paid in equal monthly payments of \$532.42

6,389.04

# City of Presque Isle, Maine

## Fiscal Year 2015 Budget Request

### Detail Account Information

October 9, 2014

Department:

Finance

Division Number:

Division Title:

Account Number:

018-18-06

Account Title: Public Safety Bldg Bond

2012 Actual	2013 Budget	2013 Actual	2014 Budget	2014 Est. Expended
\$188,151	\$188,588	\$181,740	\$182,728	\$182,728

2015 Line Budget	Department Request	City Manager Recommendation	City Council Action	Increase (Decrease)
	\$176,002	\$176,002	\$0	(\$6,726)

**Support for Budget Request:** Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

Loan from US Bank through Maine Bond Bank for construction of the Public Safety Building  
\$2,600,000 for 20 years matures 2021.

# *City of Presque Isle, Maine*

## Fiscal Year 2015 Budget Request

Detail Account Information

**October 9, 2014**

Department: **Debt Service**

Division Number:

Division Title:

Account Number: **018-18-12**

Account Title: **PW Garage Bond**

2012 Actual	2013 Budget	2013 Actual	2014 Budget	2014 Est. Expended
\$93,246	\$94,271	\$93,436	\$95,337	\$95,337

2015 Line Budget	Department Request	City Manager Recommendation	City Council Action	Increase (Decrease)
	\$95,698	\$95,698	\$0	\$361

**Support for Budget Request:** Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.



Loan from US Bank through the Maine Municipal Bond Bank for construction of the Public Works Garage  
\$1,145,000 for 18 years; matures in 2025

# *City of Presque Isle, Maine*

## Fiscal Year 2015 Budget Request

Detail Account Information

**October 9, 2014**

Department: **Debt Service**

Division Number:

Division Title:

Account Number: **018-18-16**

Account Title: **Renovations Bldg 131**

2012 Actual	2013 Budget	2013 Actual	2014 Budget	2014 Est. Expended
\$4,757	\$4,273	\$4,273	\$4,273	\$4,273

2015 Line Budget	Department Request	City Manager Recommendation	City Council Action	Increase (Decrease)
	\$4,273	\$4,273	\$0	\$0

**Support for Budget Request:** Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

<p>To repay loans from the Building Fund Reserve to finance building addition for Acme-Monaco (Building 131)                  \$35,169 loan July 2009 for 10 years @ 4%, matures in April 2019 due to adjustments in 2012                  Paid in equal monthly payments of \$356.07                  Estimated balance on 12/31/2014 is \$17,040.93</p>	<p>4,272.84</p>		

# *City of Presque Isle, Maine*

## Fiscal Year 2015 Budget Request

Detail Account Information

**October 9, 2014**

Department: **Debt Service**

Division Number:

Division Title:

Account Number: **018-18-17**

Account Title: **Renovations Bldg 615**

2012 Actual	2013 Budget	2013 Actual	2014 Budget	2014 Est. Expended
\$45,691	\$50,000	\$51,980	\$57,100	\$57,056

2015 Line Budget	Department Request	City Manager Recommendation	City Council Action	Increase (Decrease)
	\$57,056	\$57,056	\$0	(\$44)

**Support for Budget Request:** Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.



To repay Building Fund loan for renovations to bldg 615 being leased to NMCC	\$313,477 loan January 2014 @ 3% interest for 6 years and 6 months; matures in June 2020		
	Paid in equal monthly payments of \$4,429.67		53,156.04
	Estimated loan balance on 12/31/2014 is \$269,118.83		
Maintenance Reserve	Paid in equal monthly payments of \$325.00		3,900.00
			57,056.04

# *City of Presque Isle, Maine*

## Fiscal Year 2015 Budget Request

Detail Account Information

**October 9, 2014**

Department: **Debt Service**

Division Number:

Division Title:

Account Number: **018-18-18**

Account Title: **Renovations Bldg 1201B**

2012 Actual	2013 Budget	2013 Actual	2014 Budget	2014 Est. Expended
\$0	\$0	\$0	\$4,313	\$4,312

2015 Line Budget	Department Request	City Manager Recommendation	City Council Action	Increase (Decrease)
	\$4,312	\$4,312	\$0	(\$1)

**Support for Budget Request:** Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.



To repay Building Fund loan for renovations to Bldg. 1201 B being leased to Child Development Services \$21,152.12 loan January 2014 @ 3% for 5 years and 4 months; matures in April 2019 Paid in equal monthly payments of \$359.37 Estimated loan balance on 12/31/2014 is \$17,423.30	4,312.44
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**DEBT SERVICE**

									Department
	2011 Actual	2012 Budget	2012 Actual	2013 Budget	2013 Estimate	2014 Department	2014 Manager	2014 Council	Change from 2013 Budget
<b>TOTAL EXPENSES</b>	<b>354,821</b>	<b>362,032</b>	<b>349,371</b>	<b>362,640</b>	<b>359,550</b>	<b>361,730</b>	<b>359,730</b>	-	<b>(910)</b>
018 18 01 INTEREST ON TAX ANT NOTE	16,587	18,500	11,553	12,500	9,500	18,000	16,000	-	5,500
18 04 SPEC BLDG PMTS	6,389	6,400	6,389	6,389	6,400	6,389	6,389	-	-
18 06 PS BLDG -- BOND PMT	188,151	188,588	181,740	182,728	182,728	176,002	176,002	-	(6,726)
18 12 PW WORKS GARAGE	93,246	94,271	93,436	95,337	95,337	95,698	95,698	-	361
18 16 RENOV - ACME MONOCO	4,757	4,273	4,273	4,273	4,273	4,273	4,273	-	-
18 17 RENOV - BLDG 615 NMCC	45,691	50,000	51,980	57,100	57,000	57,056	57,056	-	(44)
18 18 RENOV - BLDG 1201 B Child De'	-	-	-	4,313	4,312	4,312	4,312	-	(1)

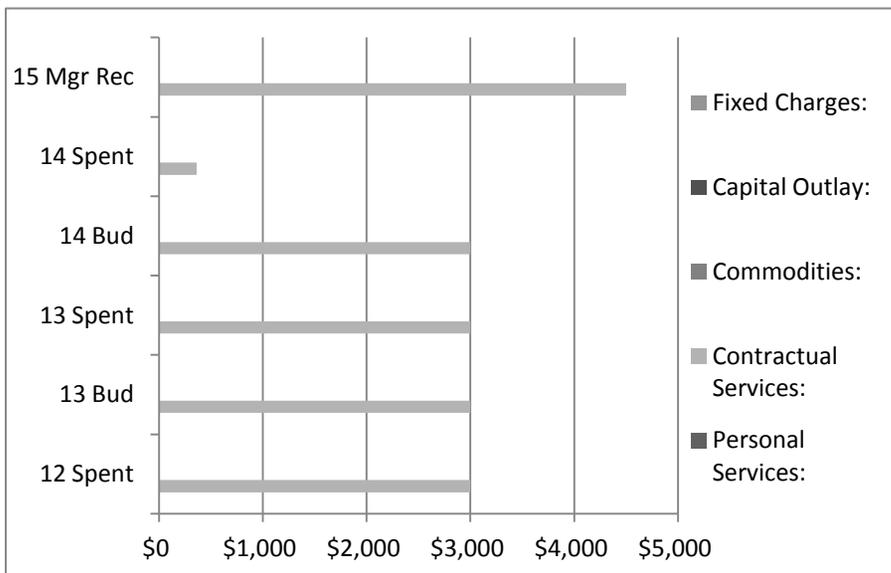
# City of Presque Isle, Maine

## 2015

Budget: **Echo Lake**

Department Number: **019**

	2012	2013	2013	2014	2014 Spent	2015		
	Spent	Budget	Spent	Budget	Thru Sept	Dept Head	Manager's Rec	City Council Rec
Personal Services:	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Contractual Services:	\$3,000	\$3,000	\$3,000	\$3,000	\$364	\$4,900	\$4,500	\$0
Commodities:	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Capital Outlay:	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Fixed Charges:	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
<b>TOTALS:</b>	<b>\$3,000</b>	<b>\$3,000</b>	<b>\$3,000</b>	<b>\$3,000</b>	<b>\$364</b>	<b>\$4,900</b>	<b>\$4,500</b>	<b>\$0</b>



FRINGE BENEFIT IMPACT (Estimated):	
FICA	\$0
Workers Comp	\$0
Health Insurance	\$0
Retirement	\$0
Unemployment	\$0
Other Insurance	\$0
# of Full Time Employees	0.00
<b>Total Fringe Benefit Impact</b>	<b>\$0</b>

	2014 Budget	2015 Manager's Rec	Dollar Change	Percentage Change
Personal Services:	\$0	\$0	\$0	N/A
Contractual Services:	\$3,000	\$4,500	\$1,500	50.00%
Commodities:	\$0	\$0	\$0	N/A
Capital Outlay:	\$0	\$0	\$0	N/A
Fixed Charges:	\$0	\$0	\$0	N/A
<b>TOTALS:</b>	<b>\$3,000</b>	<b>\$4,500</b>	<b>\$1,500</b>	<b>50.00%</b>

2015 Contractual Services

Account Number	Description	2012 Spent	2013 Budget	2013 Spent	2014 Budget	2014 Spent Thru Sept	2015		
							Dept Head	Mgr's Rec	Council Rec
06-03	Electric	\$500	\$650	\$650	\$500	\$364	\$500	\$500	\$0
08-01	Equipment Repair	\$2,500	\$2,350	\$2,350	\$2,500	\$0	\$4,400	\$4,000	\$0
<b>Totals</b>		<b>\$3,000</b>	<b>\$3,000</b>	<b>\$3,000</b>	<b>\$3,000</b>	<b>\$364</b>	<b>\$4,900</b>	<b>\$4,500</b>	<b>\$0</b>

**Fiscal Year 2015  
Budget Request**

Detail Account Information

**October 9, 2014**

Department: **Echo Lake**

Division Number:

Division Title:

Account Number: **019-06-03**

Account Title: **Electricity**

<b>2012 Actual</b>	<b>2013 Budget</b>	<b>2013 Actual</b>	<b>2014 Budget</b>	<b>2014 Est. Expended</b>
\$500	\$650	\$650	\$500	\$500

<b>2015 Line Budget</b>	<b>Department Request</b>	<b>City Manager Recommendation</b>	<b>City Council Action</b>	<b>Increase (Decrease)</b>
	\$500	\$500	\$0	\$0

**Support for Budget Request:** Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

Monthly electric bill for Echo Lake sewer system pumping station  
Monthly average for 2014 is 41.66 per month.

\$ 500.00

**Fiscal Year 2015  
Budget Request**

Detail Account Information

**October 9, 2014**

Department: **Echo Lake**

Division Number:

Division Title:

Account Number: **019-08-01**

Account Title: **Equipment Repairs/Mtce**

<b>2012 Actual</b>	<b>2013 Budget</b>	<b>2013 Actual</b>	<b>2014 Budget</b>	<b>2014 Est. Expended</b>
\$2,500	\$2,350	\$2,350	\$2,500	\$2,500

<b>2015 Line Budget</b>	<b>Department Request</b>	<b>City Manager Recommendation</b>	<b>City Council Action</b>	<b>Increase (Decrease)</b>
	\$4,400	\$4,000	\$0	\$1,500

**Support for Budget Request:** Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.



Repairs to Electrical panel and circuits.		
Repairs to Pumps and lines.	\$	2,000.00
Pumping out the 7 septic tanks on the system every two years. system is due to be pumped in 2015 price quote was received.	\$	2,400.00
	<b>\$</b>	<b><u>4,400.00</u></b>

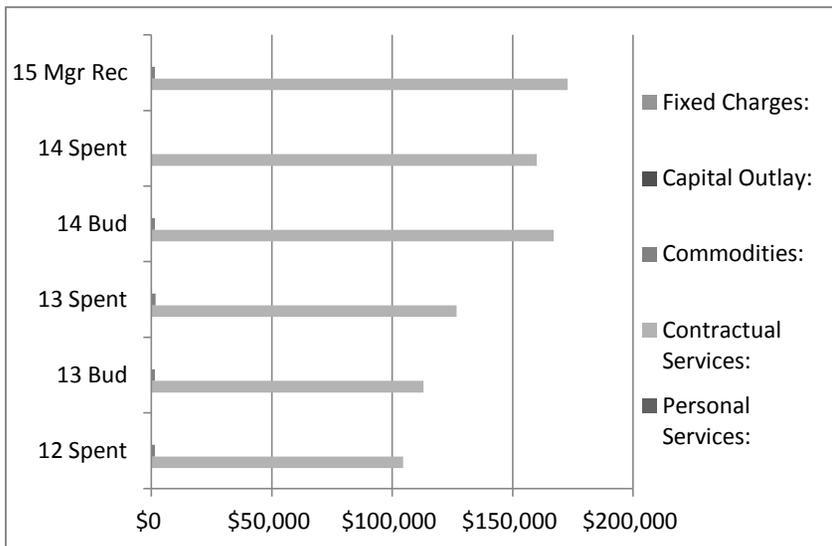
# City of Presque Isle, Maine

## 2015

Budget: **Unclassifieds**

Account Number: **020**

	2012	2013	2013	2014	2014 Spent	2015		
	Spent	Budget	Spent	Budget	Thru Sept	Dept Head	Manager's Rec	City Council Rec
Personal Services:	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Contractual Services:	\$104,485	\$112,967	\$126,714	\$166,954	\$160,077	\$180,850	\$172,791	\$0
Commodities:	\$1,562	\$1,500	\$1,734	\$1,500	\$0	\$1,500	\$1,500	\$0
Capital Outlay:	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Fixed Charges:	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
<b>TOTALS:</b>	<b>\$106,047</b>	<b>\$114,467</b>	<b>\$128,448</b>	<b>\$168,454</b>	<b>\$160,077</b>	<b>\$182,350</b>	<b>\$174,291</b>	<b>\$0</b>



FRINGE BENEFIT IMPACT (Estimated):	
FICA	\$0
Workers Comp	\$0
Health Insurance	\$0
Retirement	\$0
Unemployment	\$0
Other Insurance	\$0
# of Full Time Employees	0.00
<b>Total Fringe Benefit Impact</b>	<b>\$0</b>

	2014 Budget	2015 Manager's Rec	Dollar Change	Percentage Change
Personal Services:	\$0	\$0	\$0	N/A
Contractual Services:	\$166,954	\$172,791	\$5,837	3.50%
Commodities:	\$1,500	\$1,500	\$0	0.00%
Capital Outlay:	\$0	\$0	\$0	N/A
Fixed Charges:	\$0	\$0	\$0	N/A
<b>TOTALS:</b>	<b>\$168,454</b>	<b>\$174,291</b>	<b>\$5,837</b>	<b>3.47%</b>

## 2015 Contractual Services

Account Number	Description	2012 Spent	2013 Budget	2013 Spent	2014 Budget	2014 Spent Thru Sept	2015		
							Dept Head	Mgr's Rec	Council Rec
20-01	Retirement Payouts	\$5,000	\$18,000	\$18,000	\$12,500	\$12,500	\$15,000	\$12,500	\$0
20-04	Service Center Coalition	\$1,109	\$1,110	\$1,163	\$1,150	\$1,163	\$1,175	\$1,175	\$0
20-05	State Street Dam Utilities	\$163	\$175	\$160	\$160	\$122	\$160	\$160	\$0
20-06	ME Municipal Dues	\$10,762	\$10,800	\$10,972	\$11,000	\$10,631	\$10,900	\$10,900	\$0
20-07	Property Taxes-Mapleton	\$520	\$520	\$554	\$554	\$569	\$600	\$600	\$0
20-09	Cemeteries	\$3,164	\$2,900	\$2,239	\$2,900	\$1,589	\$3,000	\$3,000	\$0
20-12	Legal Services	\$14,910	\$18,500	\$15,719	\$16,000	\$21,699	\$20,000	\$16,000	\$0
20-13	Contingent	\$0	\$40,000	\$4,876	\$46,268	\$43,680	\$50,000	\$48,941	\$0
20-15	No Me Dev Commission	\$18,194	\$18,403	\$18,400	\$18,400	\$18,272	\$18,400	\$18,400	\$0
20-16	Fair Assn Lease	\$3,000	\$0	\$3,000	\$3,000	\$3,000	\$3,000	\$3,000	\$0
20-17	Railroad Crossing	\$0	\$450	\$0	\$0	\$0	\$0	\$0	\$0
20-18	CA Humane Society	\$16,170	\$17,250	\$16,170	\$17,250	\$16,170	\$16,170	\$16,170	\$0
20-19	Sister O'Donnell Shelter	\$9,525	\$9,525	\$9,525	\$9,525	\$9,525	\$9,525	\$9,525	\$0
20-20	Cunningham - Repay Loan	\$0	\$0	\$0	\$1,687	\$1,687	\$12,695	\$12,695	\$0
20-21	Downtown Revit Committee	\$11,973	\$15,700	\$12,508	\$15,700	\$9,822	\$16,500	\$16,000	\$0
20-22	Mgmt Audit/Misc	\$0	(\$50,366)	\$0	\$0	\$0	\$0	\$0	\$0
20-23	Tax Acquired Prop Exp	\$0	\$0	\$3,738	\$0	\$0	\$0	\$0	\$0
20-24	SAD#1 Fuel Farm Improve	\$6,000	\$6,000	\$6,000	\$7,138	\$7,787	\$0	\$0	\$0
20-25	ARTS-URIP Funds	\$3,995	\$4,000	\$3,690	\$3,722	\$1,861	\$3,725	\$3,725	\$0
<b>Totals</b>		<b>\$104,485</b>	<b>\$112,967</b>	<b>\$126,714</b>	<b>\$166,954</b>	<b>\$160,077</b>	<b>\$180,850</b>	<b>\$172,791</b>	<b>\$0</b>

2015 Commodities

Account Number	Description	2012 Spent	2013 Budget	2013 Spent	2014 Budget	2014 Spent Thru Sept	2015		
							Dept Head	Mgr's Rec	Council Rec
20-11	Annual Reports	\$1,562	\$1,500	\$1,734	\$1,500	\$0	\$1,500	\$1,500	\$0
<b>Totals</b>		<b>\$1,562</b>	<b>\$1,500</b>	<b>\$1,734</b>	<b>\$1,500</b>	<b>\$0</b>	<b>\$1,500</b>	<b>\$1,500</b>	<b>\$0</b>

**Fiscal Year 2015  
Budget Request**

Detail Account Information

**October 9, 2014**

Department: **Unclassifieds**

Division Number:

Division Title:

Account Number: **020-20-01**

Account Title: **Retirement Payouts**

<b>2012 Actual</b>	<b>2013 Budget</b>	<b>2013 Actual</b>	<b>2014 Budget</b>	<b>2014 Est. Expended</b>
\$5,000	\$18,000	\$18,000	\$12,500	\$12,500

<b>2015 Line Budget</b>	<b>Department Request</b>	<b>City Manager Recommendation</b>	<b>City Council Action</b>	<b>Increase (Decrease)</b>
	\$15,000	\$12,500	\$0	\$0

**Support for Budget Request:** Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

This appropriation funds the Retirement Special Revenue Reserve

Current Balance in the Reserve is \$16,966.00

\$20,256 has been paid out to date in 2014

**Fiscal Year 2015  
Budget Request**

Detail Account Information

**October 9, 2014**

Department: **Unclassifieds**

Division Number:

Division Title:

Account Number: **020-20-04**

Account Title: **Service Center Coalition**

<b>2012 Actual</b>	<b>2013 Budget</b>	<b>2013 Actual</b>	<b>2014 Budget</b>	<b>2014 Est. Expended</b>
\$1,109	\$1,110	\$1,163	\$1,150	\$1,163

<b>2015 Line Budget</b>	<b>Department Request</b>	<b>City Manager Recommendation</b>	<b>City Council Action</b>	<b>Increase (Decrease)</b>
	\$1,175	\$1,175	\$0	\$25

**Support for Budget Request:** Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

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Membership dues to the Maine Service Center Coalition

**Fiscal Year 2015  
Budget Request**

Detail Account Information

**October 9, 2014**

Department: **Unclassifieds**

Division Number:

Division Title:

Account Number: **020-20-05**

Account Title: **State Street Dam Utilities**

<b>2012 Actual</b>	<b>2013 Budget</b>	<b>2013 Actual</b>	<b>2014 Budget</b>	<b>2014 Est. Expended</b>
\$163	\$175	\$160	\$160	\$160

<b>2015 Line Budget</b>	<b>Department Request</b>	<b>City Manager Recommendation</b>	<b>City Council Action</b>	<b>Increase (Decrease)</b>
	\$160	\$160	\$0	\$0

**Support for Budget Request:** Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

Electricity charge of approx. 13.24/month

**Fiscal Year 2015  
Budget Request**

Detail Account Information

**October 9, 2014**

Department: **Unclassifieds**

Division Number:

Division Title:

Account Number: **020-20-06**

Account Title: **ME Municipal Dues**

<b>2012 Actual</b>	<b>2013 Budget</b>	<b>2013 Actual</b>	<b>2014 Budget</b>	<b>2014 Est. Expended</b>
\$10,762	\$10,800	\$10,972	\$11,000	\$10,631

<b>2015 Line Budget</b>	<b>Department Request</b>	<b>City Manager Recommendation</b>	<b>City Council Action</b>	<b>Increase (Decrease)</b>
	\$10,900	\$10,900	\$0	(\$100)

**Support for Budget Request:** Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

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Estimated 2015 Annual dues

**Fiscal Year 2015  
Budget Request**

Detail Account Information

**October 9, 2014**

Department: **Unclassifieds**

Division Number:

Division Title:

Account Number: **020-20-07**

Account Title: **Property Taxes-Mapleton**

<b>2012 Actual</b>	<b>2013 Budget</b>	<b>2013 Actual</b>	<b>2014 Budget</b>	<b>2014 Est. Expended</b>
\$520	\$520	\$554	\$554	\$570

<b>2015 Line Budget</b>	<b>Department Request</b>	<b>City Manager Recommendation</b>	<b>City Council Action</b>	<b>Increase (Decrease)</b>
	\$600	\$600	\$0	\$46

**Support for Budget Request:** Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

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Taxes for Presque Isle owned property in the Town of Mapleton (Old Transfer Station)

**Fiscal Year 2015  
Budget Request**

Detail Account Information

**October 9, 2014**

Department: **Unclassifieds**

Division Number:

Division Title:

Account Number: **020-20-09**

Account Title: **Cemeteries**

2012 Actual	2013 Budget	2013 Actual	2014 Budget	2014 Est. Expended
\$3,164	\$2,900	\$2,239	\$2,900	\$2,900

2015 Line Budget	Department Request	City Manager Recommendation	City Council Action	Increase (Decrease)
	\$3,000	\$3,000	\$0	\$100

**Support for Budget Request:** Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

Care of Veteran's graves at various local cemeteries:

Memorial Day	\$	800.00
Johnson Cemetery	\$	400.00
Fairmont Cemetery	\$	700.00
St. Mary's Cemetery	\$	300.00
Glenwood	\$	150.00
Bartlett	\$	100.00
Misc.	\$	300.00
Flag Holders	\$	<u>250.00</u>
	\$	3,000.00

American Legion has requested increase in amount for flag holders for 2015  
Spare supply of grave markers were depleted in 2014.

**Fiscal Year 2015  
Budget Request**

Detail Account Information

**October 9, 2014**

Department:

**Unclassifieds**

Division Number:

Division Title:

Account Number:

**020-20-11**

Account Title:

**Annual Reports**

<b>2012 Actual</b>	<b>2013 Budget</b>	<b>2013 Actual</b>	<b>2014 Budget</b>	<b>2014 Est. Expended</b>
\$1,562	\$1,500	\$1,734	\$1,500	\$1,500

<b>2015 Line Budget</b>	<b>Department Request</b>	<b>City Manager Recommendation</b>	<b>City Council Action</b>	<b>Increase (Decrease)</b>
	\$1,500	\$1,500	\$0	\$0

**Support for Budget Request:** Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

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Cost of printing the annual report

**Fiscal Year 2015  
Budget Request**

Detail Account Information

**October 9, 2014**

Department: **Unclassifieds**

Division Number:

Division Title:

Account Number: **020-20-12**

Account Title: **Legal Services**

<b>2012 Actual</b>	<b>2013 Budget</b>	<b>2013 Actual</b>	<b>2014 Budget</b>	<b>2014 Est. Expended</b>
\$14,910	\$18,500	\$15,719	\$16,000	\$30,000

<b>2015 Line Budget</b>	<b>Department Request</b>	<b>City Manager Recommendation</b>	<b>City Council Action</b>	<b>Increase (Decrease)</b>
	\$20,000	\$16,000	\$0	\$0

**Support for Budget Request:** Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

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**Fiscal Year 2015  
Budget Request**

Detail Account Information

**October 9, 2014**

Department: **Unclassifieds**

Division Number:

Division Title:

Account Number: **020-20-13**

Account Title: **Contingent**

<b>2012 Actual</b>	<b>2013 Budget</b>	<b>2013 Actual</b>	<b>2014 Budget</b>	<b>2014 Est. Expended</b>
\$0	\$40,000	\$4,876	\$46,268	\$46,268

<b>2015 Line Budget</b>	<b>Department Request</b>	<b>City Manager Recommendation</b>	<b>City Council Action</b>	<b>Increase (Decrease)</b>
	\$50,000	\$48,941	\$0	\$2,673

**Support for Budget Request:** Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

In 2013, funds used for Lighting retrofit at City Hall and Haskell Center and to purchase Speed Bumps

In 2014, funds were used for demolition of Indoor Pool

**Fiscal Year 2015  
Budget Request**

Detail Account Information

**October 9, 2014**

Department: **Unclassifieds**

Division Number:

Division Title:

Account Number: **020-20-15**

Account Title: **No ME Development Commission**

<b>2012 Actual</b>	<b>2013 Budget</b>	<b>2013 Actual</b>	<b>2014 Budget</b>	<b>2014 Est. Expended</b>
\$18,194	\$18,403	\$18,400	\$18,400	\$18,272

<b>2015 Line Budget</b>	<b>Department Request</b>	<b>City Manager Recommendation</b>	<b>City Council Action</b>	<b>Increase (Decrease)</b>
	\$18,400	\$18,400	\$0	\$0

**Support for Budget Request:** Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

Membership dues are based 50% on state valuation (\$590,350,000) and 50% on population (9,692).

Estimated 2013-2014 Dues		150,962	
State Valuation	590,350,000		\$8,642.58
Total State Valuation of District	5,155,350,000		
City Census	9,692		\$9,759.69
Total Census of District	74,985		<u>\$18,402.27</u>

Note: For 2013 budget, due to realignment of districts by the State, the valuation of the district includes 3 towns outside of Aroostook County.

**Fiscal Year 2015  
Budget Request**

Detail Account Information

**October 9, 2014**

Department: **Unclassifieds**

Division Number:

Division Title:

Account Number: **020-20-16**

Account Title: **Fair Assn Lease**

2012 Actual	2013 Budget	2013 Actual	2014 Budget	2014 Est. Expended
\$3,000	\$0	\$3,000	\$3,000	\$3,000

2015 Line Budget	Department Request	City Manager Recommendation	City Council Action	Increase (Decrease)
	\$3,000	\$3,000	\$0	\$0

**Support for Budget Request:** Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

50 year lease with Northern Maine Fair Assn. for the Forum for \$3,000 per year.  
Lease was signed on July 25,1975.

**Fiscal Year 2015  
Budget Request**

Detail Account Information

**October 9, 2014**

Department: **Unclassifieds**

Division Number:

Division Title:

Account Number: **020-20-17**

Account Title: **RR Crossing Maint.**

<b>2012 Actual</b>	<b>2013 Budget</b>	<b>2013 Actual</b>	<b>2014 Budget</b>	<b>2014 Est. Expended</b>
\$0	\$450	\$0	\$0	\$0

<b>2015 Line Budget</b>	<b>Department Request</b>	<b>City Manager Recommendation</b>	<b>City Council Action</b>	<b>Increase (Decrease)</b>
	\$0	\$0	\$0	\$0

**Support for Budget Request:** Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

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Maintenance Fee for RR pedestrian crossings

**Fiscal Year 2015  
Budget Request**

Detail Account Information

**October 9, 2014**

Department: **Unclassifieds**

Division Number:

Division Title:

Account Number: **020-20-18**

Account Title: **C A Humane Society**

<b>2012 Actual</b>	<b>2013 Budget</b>	<b>2013 Actual</b>	<b>2014 Budget</b>	<b>2014 Est. Expended</b>
\$16,170	\$17,250	\$16,170	\$17,250	\$16,170

<b>2015 Line Budget</b>	<b>Department Request</b>	<b>City Manager Recommendation</b>	<b>City Council Action</b>	<b>Increase (Decrease)</b>
	\$16,170	\$16,170	\$0	(\$1,080)

**Support for Budget Request:** Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

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Based on \$1.70 per capita for a population of 9,511

**Fiscal Year 2015  
Budget Request**

Detail Account Information

**October 9, 2014**

Department: **Unclassifieds**

Division Number:

Division Title:

Account Number: **020-20-19**

Account Title: **Sister O'Donnell Shelter**

<b>2012 Actual</b>	<b>2013 Budget</b>	<b>2013 Actual</b>	<b>2014 Budget</b>	<b>2014 Est. Expended</b>
\$9,525	\$9,525	\$9,525	\$9,525	\$9,525

<b>2015 Line Budget</b>	<b>Department Request</b>	<b>City Manager Recommendation</b>	<b>City Council Action</b>	<b>Increase (Decrease)</b>
	\$9,525	\$9,525	\$0	\$0

**Support for Budget Request:** Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

This appropriation allows General Assistance an unlimited number of clients and days at the Shelter

Homeless Services of Aroostook is requesting an allocation of \$14,538.00, but City agrees to pay same amount as 2013.

**Fiscal Year 2015  
Budget Request**

Detail Account Information

**October 9, 2014**

Department: **Unclassifieds**

Division Number:

Division Title:

Account Number: **020-20-20**

Account Title: **Cunningham - Repay PIDF Loan**

2012 Actual	2013 Budget	2013 Actual	2014 Budget	2014 Est. Expended
\$0	\$0	\$0	\$1,687	\$1,687

2015 Line Budget	Department Request	City Manager Recommendation	City Council Action	Increase (Decrease)
	\$12,695	\$12,695	\$0	\$11,008

**Support for Budget Request:** Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

To repay Presque Isle Development Fund Loan for Demolition of old Cunningham School.

Repayment is to be made from the sale of the lot plus tax receipts generated by the property until the loan is paid in full. Current balance is \$144,458.

2014 Tax Receipts

Trio Acct #1241	34 Blake-undeveloped	\$963.42
Trio Acct #5409	1 Third Street	\$2,908.05
Trio Acct #5410	3 Third Street	\$2,890.25
Trio Acct #5411	5 Third Street	\$2,908.05
Trio Acct #5412	7 Third Street	\$3,024.98

**Fiscal Year 2015  
Budget Request**

Detail Account Information

**October 9, 2014**

Department: **Unclassifieds**

Division Number:

Division Title:

Account Number: **020-20-21**

Account Title: **Downtown Revitalization Committee**

2012 Actual	2013 Budget	2013 Actual	2014 Budget	2014 Est. Expended
\$11,973	\$15,700	\$12,508	\$15,700	\$15,700

2015 Line Budget	Department Request	City Manager Recommendation	City Council Action	Increase (Decrease)
	\$16,500	\$16,000	\$0	\$300

**Support for Budget Request:** Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

Downtown Revitalization Committee Budget

2015 Budget Request

Beautification Items -- Annual Flowers/Maintenance	\$3,000
Beautification Items-One time-Lights/Flowers/Buckets/Trash-Cigarette Cans	\$4,000
Outside Contractors--Trades: Electricians/Repairs	\$1,500
Promotional Items: Shirts/Decals/Print-Branding Materials	\$2,000
Events: Balloon Festival/Main Street Mania/Music in the Park, Other	\$4,500
Infrastructure--Improvements/Physical Projects	\$1,500
	<hr/>
	\$16,500

**Fiscal Year 2015  
Budget Request**

Detail Account Information

**October 9, 2014**

Department: **Unclassifieds**

Division Number:

Division Title:

Account Number: **020-20-22**

Account Title: **Miscellaneous**

<b>2012 Actual</b>	<b>2013 Budget</b>	<b>2013 Actual</b>	<b>2014 Budget</b>	<b>2014 Est. Expended</b>
\$0	(\$50,366)	\$0	\$0	\$0

<b>2015 Line Budget</b>	<b>Department Request</b>	<b>City Manager Recommendation</b>	<b>City Council Action</b>	<b>Increase (Decrease)</b>
	\$0	\$0	\$0	\$0

**Support for Budget Request:** Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

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In 2013, was used to record reductions in the budget from reductions in employee wages and benefits to close the gap created by the decrease in Maine State Revenue Sharing,

**Fiscal Year 2015  
Budget Request**

Detail Account Information

**October 9, 2014**

Department: **Unclassifieds**

Division Number:

Division Title:

Account Number: **020-20-23**

Account Title: **Tax Acquired Prop Costs**

2012 Actual	2013 Budget	2013 Actual	2014 Budget	2014 Est. Expended
\$0	\$0	\$3,738	\$0	\$0

2015 Line Budget	Department Request	City Manager Recommendation	City Council Action	Increase (Decrease)
	\$0	\$0	\$0	\$0

**Support for Budget Request:** Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

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Normally, the amounts expended in this account are offset by revenue from the sale of Tax Acquired Property

**Fiscal Year 2015  
Budget Request**

Detail Account Information

**October 9, 2014**

Department: **Unclassifieds**

Division Number:

Division Title:

Account Number: **020-20-24**

Account Title: **MSAD Fuel Farm Improvements**

<b>2012 Actual</b>	<b>2013 Budget</b>	<b>2013 Actual</b>	<b>2014 Budget</b>	<b>2014 Est. Expended</b>
\$6,000	\$6,000	\$6,000	\$7,138	\$7,138

<b>2015 Line Budget</b>	<b>Department Request</b>	<b>City Manager Recommendation</b>	<b>City Council Action</b>	<b>Increase (Decrease)</b>
	\$0	\$0	\$0	(\$7,138)

**Support for Budget Request:** Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

In 2010 City agreed to pay SAD #1 \$31,787.38 for its share of improvements to the Fuel Farm made in 2009. The City has agreed to pay \$6,000/year for the years 2010-2013. Final payment in 2014 will be \$7,138.38

**Fiscal Year 2015  
Budget Request**

Detail Account Information

**October 9, 2014**

Department: **Unclassifieds**

Division Number:

Division Title:

Account Number: **020-20-25**

Account Title: **ARTS Payments**

<b>2012 Actual</b>	<b>2013 Budget</b>	<b>2013 Actual</b>	<b>2014 Budget</b>	<b>2014 Est. Expended</b>
\$3,995	\$4,000	\$3,690	\$3,722	\$3,722

<b>2015 Line Budget</b>	<b>Department Request</b>	<b>City Manager Recommendation</b>	<b>City Council Action</b>	<b>Increase (Decrease)</b>
	\$3,725	\$3,725	\$0	\$3

**Support for Budget Request:** Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

Transit Bonus Program  
Required funding for local public transportation

## UNCLASSIFIEDS

			2012 Actual	2013 Budget	2013 Actual	2014 Budget	2014 Estimate	2015 Department	2015 Manager	2015 Council	Department Change from 2014 Budget
<b>TOTAL EXPENSES</b>			<b>106,047</b>	<b>114,467</b>	<b>128,448</b>	<b>168,454</b>	<b>180,906</b>	<b>182,350</b>	<b>174,291</b>	-	<b>1,444</b>
<b>UNCLASSIFIEDS</b>											-
20	01	RETIREMENT PAYOUTS	5,000	18,000	18,000	12,500	12,500	15,000	12,500	-	2,500
20	04	SERVICE CENTER COALITION	1,109	1,110	1,163	1,150	1,163	1,175	1,175	-	12
20	05	STATE STREET DAM UTILITIES	163	175	160	160	160	160	160	-	-
20	06	ME MUNICIPAL DUES	10,762	10,800	10,972	11,000	10,631	10,900	10,900	-	269
20	07	PROPERTY TAXES-MAPLETON	520	520	554	554	570	600	600	-	30
20	09	CEMETERIES	3,164	2,900	2,239	2,900	2,900	3,000	3,000	-	100
20	11	ANNUAL REPORTS	1,562	1,500	1,734	1,500	1,500	1,500	1,500	-	-
20	12	LEGAL SERVICES	14,910	18,500	15,719	16,000	30,000	20,000	16,000	-	(10,000)
20	13	CONTINGENT	-	40,000	4,876	46,268	46,268	50,000	48,941	-	3,732
20	15	NO ME DEVEL COM.	18,194	18,403	18,400	18,400	18,272	18,400	18,400	-	128
20	16	FAIR ASSN LEASE	3,000	-	3,000	3,000	3,000	3,000	3,000	-	-
20	17	RAILROAD CROSSINGS	-	450	-	-	-	-	-	-	-
20	18	C A HUMANE SOCIETY	16,170	17,250	16,170	17,250	16,170	16,170	16,170	-	-
20	19	SISTER O'DONNELL SHELTER	9,525	9,525	9,525	9,525	9,525	9,525	9,525	-	-
20	20	CUNNINGHAM - REPAY PIDF LC	-	-	-	1,687	1,687	12,695	12,695	-	11,008
20	21	DWNTN REVITALIZATION COMI	11,973	15,700	12,508	15,700	15,700	16,500	16,000	-	800
20	22	MISCELLANEOUS	-	(50,366)	-	-	-	-	-	-	-
20	23	TAX ACQ PROP. COSTS	-	-	3,738	-	-	-	-	-	-
20	24	SCHOOL FUEL FARM	6,000	6,000	6,000	7,138	7,138	-	-	-	(7,138)
20	25	ARTS PAYMENTS	3,995	4,000	3,690	3,722	3,722	3,725	3,725	-	3

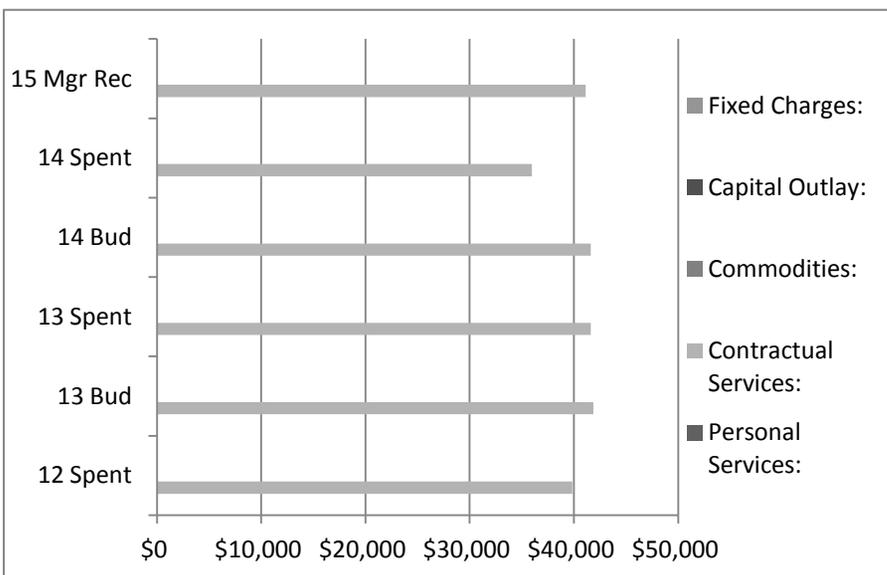
# City of Presque Isle, Maine

## 2015

Budget: **Outside Requests**

Department Number: **021**

	2012	2013	2013	2014	2014 Spent	2015		
	Spent	Budget	Spent	Budget	Thru Sept	Dept Head	Manager's Rec	City Council Rec
Personal Services:	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Contractual Services:	\$39,850	\$41,850	\$41,600	\$41,600	\$35,975	\$42,750	\$41,125	\$0
Commodities:	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Capital Outlay:	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Fixed Charges:	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
<b>TOTALS:</b>	<b>\$39,850</b>	<b>\$41,850</b>	<b>\$41,600</b>	<b>\$41,600</b>	<b>\$35,975</b>	<b>\$42,750</b>	<b>\$41,125</b>	<b>\$0</b>



FRINGE BENEFIT IMPACT (Estimated):	
FICA	\$0
Workers Comp	\$0
Health Insurance	\$0
Retirement	\$0
Unemployment	\$0
Other Insurance	\$0
# of Full Time Employees	0.00
<b>Total Fringe Benefit Impact</b>	<b>\$0</b>

	2014 Budget	2015 Manager's Rec	Dollar Change	Percentage Change
Personal Services:	\$0	\$0	\$0	N/A
Contractual Services:	\$41,600	\$41,125	(\$475)	-1.14%
Commodities:	\$0	\$0	\$0	N/A
Capital Outlay:	\$0	\$0	\$0	N/A
Fixed Charges:	\$0	\$0	\$0	N/A
<b>TOTALS:</b>	<b>\$41,600</b>	<b>\$41,125</b>	<b>(\$475)</b>	<b>-1.14%</b>

## 2015 Contractual Services

Account Number	Description	2012 Spent	2013 Budget	2013 Spent	2014 Budget	2014 Spent Thru Sept	2015		
							Dept Head	Mgr's Rec	Council Rec
21-01	Chamber of Commerce	\$22,500	\$22,500	\$22,500	\$22,500	\$16,875	\$23,000	\$22,500	\$0
21-03	Aroos Area Agency on Aging	\$4,050	\$4,050	\$4,050	\$4,050	\$4,050	\$5,000	\$4,050	\$0
21-04	Central Aroos Soil & Water	\$1,050	\$1,050	\$1,050	\$1,050	\$1,050	\$1,050	\$1,050	\$0
21-05	R C & D	\$250	\$250	\$0	\$0	\$0	\$0	\$0	\$0
21-06	Quoggy Joe	\$6,875	\$6,875	\$6,875	\$6,875	\$6,875	\$6,400	\$6,400	\$0
21-07	Snowmobile Club	\$2,300	\$4,300	\$4,300	\$4,300	\$4,300	\$4,300	\$4,300	\$0
21-09	Veterans Cemetery	\$200	\$200	\$200	\$200	\$200	\$200	\$200	\$0
21-10	American Red Cross	\$2,325	\$2,325	\$2,325	\$2,325	\$2,325	\$2,500	\$2,325	\$0
21-21	LEAD	\$300	\$300	\$300	\$300	\$300	\$300	\$300	\$0
21-22	New Requests	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
<b>Totals</b>		<b>\$39,850</b>	<b>\$41,850</b>	<b>\$41,600</b>	<b>\$41,600</b>	<b>\$35,975</b>	<b>\$42,750</b>	<b>\$41,125</b>	<b>\$0</b>

**Fiscal Year 2015  
Budget Request**

Detail Account Information

**October 9, 2014**

Department: **Outside Requests**

Division Number: **021**

Division Title:

Account Number: **021-21-01**

Account Title: **Chamber of Commerce**

<b>2012 Actual</b>	<b>2013 Budget</b>	<b>2013 Actual</b>	<b>2014 Budget</b>	<b>2014 Est. Expended</b>
\$22,500	\$22,500	\$22,500	\$22,500	\$22,500

<b>2015 Line Budget</b>	<b>Department Request</b>	<b>City Manager Recommendation</b>	<b>City Council Action</b>	<b>Increase (Decrease)</b>
	\$23,000	\$22,500	\$0	\$0

**Support for Budget Request:** Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

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**Fiscal Year 2015  
Budget Request**

Detail Account Information

**October 9, 2014**

Department: **Outside Requests**

Division Number: **021**

Division Title:

Account Number: **021-21-03**

Account Title: **Aroos Area Agency on Aging**

<b>2012 Actual</b>	<b>2013 Budget</b>	<b>2013 Actual</b>	<b>2014 Budget</b>	<b>2014 Est. Expended</b>
\$4,050	\$4,050	\$4,050	\$4,050	\$4,050

<b>2015 Line Budget</b>	<b>Department Request</b>	<b>City Manager Recommendation</b>	<b>City Council Action</b>	<b>Increase (Decrease)</b>
	\$5,000	\$4,050	\$0	\$ -

**Support for Budget Request:** Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

--

Appropriation is used to assist with the match requirement for federal and state grants and other contracts

**Fiscal Year 2015  
Budget Request**

Detail Account Information

**October 9, 2014**

Department: **Outside Requests**

Division Number: **021**

Division Title:

Account Number: **021-21-04**

Account Title: **Cntr Aroos Soil & Water**

<b>2012 Actual</b>	<b>2013 Budget</b>	<b>2013 Actual</b>	<b>2014 Budget</b>	<b>2014 Est. Expended</b>
\$1,050	\$1,050	\$1,050	\$1,050	\$1,050

<b>2015 Line Budget</b>	<b>Department Request</b>	<b>City Manager Recommendation</b>	<b>City Council Action</b>	<b>Increase (Decrease)</b>
	\$1,050	\$1,050	\$0	\$0

**Support for Budget Request:** Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

--

Funding serves as seed money to seek out and attract additional funding and local match for conservation projects.

**Fiscal Year 2015  
Budget Request**

Detail Account Information

**October 9, 2014**

Department: **Outside Requests**

Division Number: **021**

Division Title:

Account Number: **021-21-05**

Account Title: **R C & D**

<b>2012 Actual</b>	<b>2013 Budget</b>	<b>2013 Actual</b>	<b>2014 Budget</b>	<b>2014 Est. Expended</b>
\$250	\$250	\$0	\$0	\$0

<b>2015 Line Budget</b>	<b>Department Request</b>	<b>City Manager Recommendation</b>	<b>City Council Action</b>	<b>Increase (Decrease)</b>
	\$0	\$0	\$0	\$ -

**Support for Budget Request:** Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

Funds are used for cover various office expenses (postage, phone, etc) and other out of pockets expenses for Volunteer Steering Committee members.

Funding entitles representation on the Steering Committee (Representative needs to be appointed)

Committee is not very active at this time & has adequate funds to cover any expenditures.

Will not request their 2013 appropriation and will not request any funds for 2014.

**Fiscal Year 2015  
Budget Request**

Detail Account Information

**October 9, 2014**

Department: **Outside Requests**

Division Number: **021**

Division Title:

Account Number: **021-21-06**

Account Title: **Quoggy Joe Ski Club**

<b>2012 Actual</b>	<b>2013 Budget</b>	<b>2013 Actual</b>	<b>2014 Budget</b>	<b>2014 Est. Expended</b>
\$6,875	\$6,875	\$6,875	\$6,875	\$6,875

<b>2015 Line Budget</b>	<b>Department Request</b>	<b>City Manager Recommendation</b>	<b>City Council Action</b>	<b>Increase (Decrease)</b>
	\$6,400	\$6,400	\$0	\$ (475)

**Support for Budget Request:** Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

--

Used to help cover operating costs

**Fiscal Year 2015  
Budget Request**

Detail Account Information

**October 9, 2014**

Department: **Outside Requests**

Division Number: **021**

Division Title:

Account Number: **021-21-07**

Account Title: **PI Snowmobile Club**

2012 Actual	2013 Budget	2013 Actual	2014 Budget	2014 Est. Expended
\$2,300	\$4,300	\$4,300	\$4,300	\$4,300

2015 Line Budget	Department Request	City Manager Recommendation	City Council Action	Increase (Decrease)
	\$4,300	\$4,300	\$0	\$ -

**Support for Budget Request:** Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

City has been appropriating \$2,300 for on-going maintenance costs.

Council approved on 6/4/2012 an additional amount (\$2,000/year for 5 years) to help purchase a new groomer. *(similar to agreement where final payment was made in 2011) - 1st payment will be in 2013*

The City receives an annual refund from the State of Maine for a portion of snowmobile registration fees. These funds are also turned over to the PI Snowmobile Club.

In 2011, we received:	\$3,190.84
In 2012	\$3,025.34
In 2013	\$2,985.62
In 2014	\$2,945.90

**Fiscal Year 2015  
Budget Request**

Detail Account Information

**October 9, 2014**

Department: **Outside Requests**

Division Number: **021**

Division Title:

Account Number: **021-21-09**

Account Title: **Veterans Cemetery**

<b>2012 Actual</b>	<b>2013 Budget</b>	<b>2013 Actual</b>	<b>2014 Budget</b>	<b>2014 Est. Expended</b>
\$200	\$200	\$200	\$200	\$200

<b>2015 Line Budget</b>	<b>Department Request</b>	<b>City Manager Recommendation</b>	<b>City Council Action</b>	<b>Increase (Decrease)</b>
	\$200	\$200	\$0	\$ -

**Support for Budget Request:** Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

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Support Veterans Cemetery located in Caribou

**Fiscal Year 2015  
Budget Request**

Detail Account Information

**October 9, 2014**

Department: **Outside Requests**

Division Number: **021**

Division Title:

Account Number: **021-21-10**

Account Title: **American Red Cross**

<b>2012 Actual</b>	<b>2013 Budget</b>	<b>2013 Actual</b>	<b>2014 Budget</b>	<b>2014 Est. Expended</b>
\$2,325	\$2,325	\$2,325	\$2,325	\$2,325

<b>2015 Line Budget</b>	<b>Department Request</b>	<b>City Manager Recommendation</b>	<b>City Council Action</b>	<b>Increase (Decrease)</b>
	\$2,500	\$2,325	\$0	\$ -

**Support for Budget Request:** Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

Pine Tree Chapter of the American Red Cross provides Disaster and Emergency services for PI residents

**Fiscal Year 2015  
Budget Request**

Detail Account Information

**October 9, 2014**

Department: **Outside Requests**

Division Number: **021**

Division Title:

Account Number: **021-21-21**

Account Title: **LEAD**

<b>2012 Actual</b>	<b>2013 Budget</b>	<b>2013 Actual</b>	<b>2014 Budget</b>	<b>2014 Est. Expended</b>
\$300	\$300	\$300	\$300	\$300

<b>2015 Line Budget</b>	<b>Department Request</b>	<b>City Manager Recommendation</b>	<b>City Council Action</b>	<b>Increase (Decrease)</b>
	\$300	\$300	\$0	\$0

**Support for Budget Request:** Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

Annual Dues

\$300

**Fiscal Year 2015  
Budget Request**

Detail Account Information

**October 9, 2014**

Department: **Outside Requests**

Division Number: **021**

Division Title:

Account Number: **021-21-22**

Account Title: **New Request**

<b>2012 Actual</b>	<b>2013 Budget</b>	<b>2013 Actual</b>	<b>2014 Budget</b>	<b>2014 Est. Expended</b>
\$0	\$0	\$0	\$0	\$0

<b>2015 Line Budget</b>	<b>Department Request</b>	<b>City Manager Recommendation</b>	<b>City Council Action</b>	<b>Increase (Decrease)</b>
	\$0	\$0	\$0	\$ -

**Support for Budget Request:** Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

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**OUTSIDE REQUESTS**

	2012 Actual	2013 Budget	2013 Actual	2014 Budget	2014 Estimate	2015 Department	2015 Manager	2015 Council	Change from 2014 Budget
<b>TOTAL EXPENSES</b>	<b>39,850</b>	<b>41,850</b>	<b>41,600</b>	<b>41,600</b>	<b>41,600</b>	<b>42,750</b>	<b>41,125</b>	-	<b>(41,600)</b>
021 21 01 CHAMBER OF COMMERCE	22,500	22,500	22,500	22,500	22,500	23,000	22,500	-	<b>(22,500)</b>
21 03 AROOS AREA -- AGING	4,050	4,050	4,050	4,050	4,050	5,000	4,050	-	<b>(4,050)</b>
21 04 CNTRL AROOS SOIL & WATER	1,050	1,050	1,050	1,050	1,050	1,050	1,050	-	<b>(1,050)</b>
21 05 R C & D	250	250	-	-	-	-	-	-	-
21 06 QUOGGY JOE SKI CLUB	6,875	6,875	6,875	6,875	6,875	6,400	6,400	-	<b>(6,875)</b>
21 07 PI SNOWMOBILE CLUB	2,300	4,300	4,300	4,300	4,300	4,300	4,300	-	<b>(4,300)</b>
21 09 VETERANS	200	200	200	200	200	200	200	-	<b>(200)</b>
21 10 AMERICAN RED CROSS	2,325	2,325	2,325	2,325	2,325	2,500	2,325	-	<b>(2,325)</b>
21 21 LEAD	300	300	300	300	300	300	300	-	<b>(300)</b>

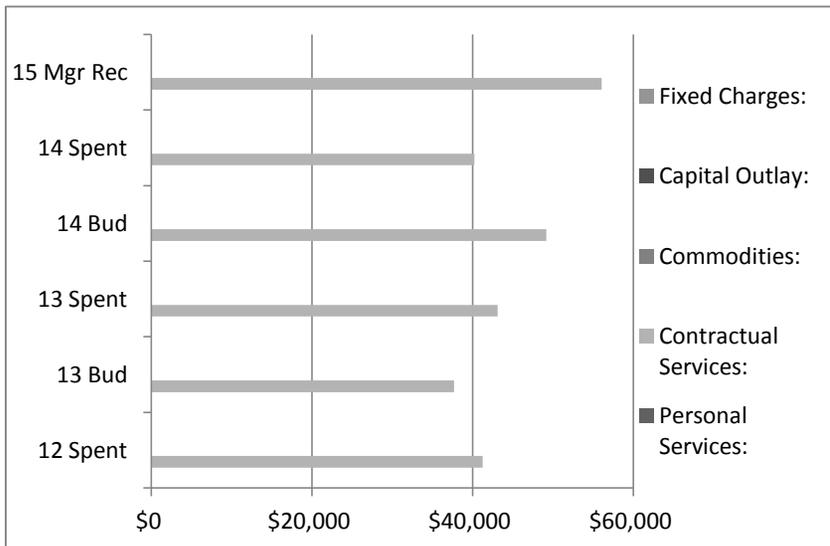
# City of Presque Isle, Maine

## 2015

Budget: Information Technology

Department Number: 023

	2012	2013	2013	2014	2014 Spent	2015		
	Spent	Budget	Spent	Budget	Thru Sept	Dept Head	Manager's Rec	City Council Rec
Personal Services:	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Contractual Services:	\$41,256	\$37,680	\$43,120	\$49,187	\$40,234	\$56,080	\$56,080	\$0
Commodities:	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Capital Outlay:	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Fixed Charges:	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
<b>TOTALS:</b>	<b>\$41,256</b>	<b>\$37,680</b>	<b>\$43,120</b>	<b>\$49,187</b>	<b>\$40,234</b>	<b>\$56,080</b>	<b>\$56,080</b>	<b>\$0</b>



FRINGE BENEFIT IMPACT (Estimated):	
FICA	\$0
Workers Comp	\$0
Health Insurance	\$0
Retirement	\$0
Unemployment	\$0
Other Insurance	\$0
# of Full Time Employees	0.00
<b>Total Fringe Benefit Impact</b>	<b>\$0</b>

	2014 Budget	2015 Manager's Rec	Dollar Change	Percentage Change
Personal Services:	\$0	\$0	\$0	N/A
Contractual Services:	\$49,187	\$56,080	\$6,893	14.01%
Commodities:	\$0	\$0	\$0	N/A
Capital Outlay:	\$0	\$0	\$0	N/A
Fixed Charges:	\$0	\$0	\$0	N/A
<b>TOTALS:</b>	<b>\$49,187</b>	<b>\$56,080</b>	<b>\$6,893</b>	<b>14.01%</b>

2014 Contractual Services

Account Number	Description	2012 Spent	2013 Budget	2013 Spent	2014 Budget	2014 Spent Thru Sept	2015		
							Dept Head	Mgr's Rec	Council Rec
05-04	Ads/Publications								
06-01	Phone/Internet	\$14,503	\$14,180	\$15,572	\$20,292	\$10,933	\$20,465	\$20,465	\$0
08-01	Equipment Repair								
08-08	Computer Repairs and Mainten:	\$26,753	\$23,500	\$27,548	\$28,895	\$29,301	\$35,615	\$35,615	\$0
<b>Totals</b>		<b>\$41,256</b>	<b>\$37,680</b>	<b>\$43,120</b>	<b>\$49,187</b>	<b>\$40,234</b>	<b>\$56,080</b>	<b>\$56,080</b>	<b>\$0</b>

**Fiscal Year 2015  
Budget Request**

Detail Account Information

**October 9, 2014**

Department: **Finance**

Division Number:

Division Title: **Information Technology**

Account Number: **023-06-01**

Account Title: **Phone, Fax & Internet**

2012 Actual	2013 Budget	2013 Actual	2014 Budget	2014 Est. Expended
\$14,503	\$14,180	\$15,572	\$20,292	\$20,292

2012 Line Budget	Department Request	City Manager Recommendation	City Council Action	Increase (Decrease)
	\$20,465	\$20,465	\$0	\$173

**Support for Budget Request:** Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

Support for budget request:

**IT**

Time Warner Internet	\$1050 x 12	\$12,600.00
Town Square Media -- Web	12 mths	\$2,400.00
Web Domain renewal	Annual	\$125.00
Symantec Mail Security License Renewal	Annual	\$1,540.00
Symetic Client Security Renewal	Annual	\$1,100.00
Sonic Wall Renewal	Annual	\$2,500.00
Untangle Spam Filter	Annual	<u>\$200.00</u>
		\$20,465.00

**Fiscal Year 2015  
Budget Request**

Detail Account Information

**October 9, 2014**

Department: **Finance**

Division Number:

Division Title: **Information Technology**

Account Number: **023-08-08**

Account Title: **Computer Repairs/Maint**

2012 Actual	2013 Budget	2013 Actual	2014 Budget	2014 Est. Expended
\$26,753	\$23,500	\$27,548	\$28,895	\$29,000

2015 Line Budget	Department Request	City Manager Recommendation	City Council Action	Increase (Decrease)
	35,615	35,615	\$0	\$6,720

**Support for Budget Request:** Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.



Support for budget request:

All repairs for City Hall computers flow through this account as well as the annual fees for TRIO software maintenance.

IT - computer network support - annual contract with Oak Leaf Systems \$1250/month x 12	18,000
Additional amount for Spam Control	1,550
Additional amount for Antivirus Control	2,760
 TRIO - Municipal software - 2015 Annual Maint Fee	 11,980
Informe Credit Card Module Fee-new in 2014	100
Estimated increase - 6%	725
Assessing Sketch Program-new for 2015	200
TRIO SQL Data Conversion - annual fee	300
	<u>13,305</u>

35,615

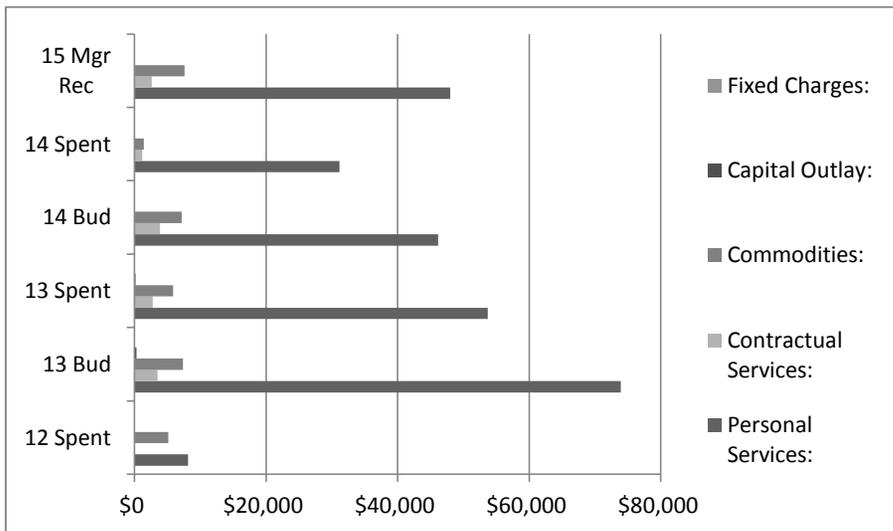
# City of Presque Isle, Maine

## 2015

Budget: City Clerk

Department Number: 025

	2012 Spent	2013 Budget	2013 Spent	2014 Budget	2014 Spent Thru Sept	2015		
						Dept Head	Manager's Rec	City Council Rec
Personal Services:	\$8,161	\$73,922	\$53,679	\$46,172	\$31,163	\$46,946	\$47,979	\$0
Contractual Services:	\$0	\$3,500	\$2,794	\$3,900	\$1,180	\$2,635	\$2,635	\$0
Commodities:	\$5,136	\$7,400	\$5,895	\$7,200	\$1,408	\$7,850	\$7,600	\$0
Capital Outlay:	\$0	\$300	\$180	\$0	\$85	\$0	\$0	\$0
Fixed Charges:	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
<b>TOTALS:</b>	<b>\$13,297</b>	<b>\$85,122</b>	<b>\$62,548</b>	<b>\$57,272</b>	<b>\$33,837</b>	<b>\$57,431</b>	<b>\$58,214</b>	<b>\$0</b>



FRINGE BENEFIT IMPACT (Estimated):	
FICA	\$3,432
Workers Comp	\$96
Health Insurance	\$10,766
Retirement	\$2,727
Unemployment	\$380
Other Insurance	\$0
# of Full Time Employees	1.00
<b>Total Fringe Benefit Impact</b>	<b>\$17,402</b>

	2014 Budget	2015 Manager's Rec	Dollar Change	Percentage Change
Personal Services:	\$46,172	\$47,979	\$1,807	3.91%
Contractual Services:	\$3,900	\$2,635	(\$1,265)	-32.44%
Commodities:	\$7,200	\$7,600	\$400	5.56%
Capital Outlay:	\$0	\$0	\$0	N/A
Fixed Charges:	\$0	\$0	\$0	N/A
<b>TOTALS:</b>	<b>\$57,272</b>	<b>\$58,214</b>	<b>\$942</b>	<b>1.65%</b>

2015 Personnel Services

Account Number	Description	2012 Spent	2013 Budget	2013 Spent	2014 Budget	2014 Spent Thru Sept	2015		
							Dept Head	Mgr's Rec	Council Rec.
01-01	Regular Salaries	\$0	\$67,062	\$50,161	\$38,962	\$29,110	\$39,936	\$40,969	\$0
01-02	Overtime	\$0	\$300	\$0	\$0	\$0	\$0	\$0	\$0
01-03	Fire Dept On Call								
01-04	Stipends								
01-05	Program Salaries								
01-06	Election Salaries	\$8,161	\$5,000	\$2,454	\$5,900	\$1,835	\$5,900	\$5,900	\$0
03-01	Local Travel/Mileage	\$0	\$250	\$0	\$250	\$0	\$50	\$50	\$0
03-02	Travel/Training	\$0	\$1,250	\$969	\$1,000	\$209	\$1,000	\$1,000	\$0
03-03	Memberships/Dues	\$0	\$60	\$95	\$60	\$10	\$60	\$60	\$0
03-04	Uniforms/Clothing								
<b>Totals</b>		<b>\$8,161</b>	<b>\$73,922</b>	<b>\$53,679</b>	<b>\$46,172</b>	<b>\$31,163</b>	<b>\$46,946</b>	<b>\$47,979</b>	<b>\$0</b>

2015 Contractual Services

Account Number	Description	2012 Spent	2013 Budget	2013 Spent	2014 Budget	2014 Spent Thru Sept	2015		
							Dept Head	Mgr's Rec	Council Rec.
05-04	Ads/Publications	\$0	\$2,400	\$2,047	\$2,500	\$989	\$2,285	\$2,285	\$0
06-01	Phone/Internet	\$0	\$1,100	\$747	\$1,100	\$123	\$250	\$250	\$0
08-01	Equipment Repair	\$0	\$0	\$0	\$300	\$68	\$100	\$100	\$0
<b>Totals</b>		<b>\$0</b>	<b>\$3,500</b>	<b>\$2,794</b>	<b>\$3,900</b>	<b>\$1,180</b>	<b>\$2,635</b>	<b>\$2,635</b>	<b>\$0</b>

2015 Commodities

Account Number	Description	2012 Spent	2013 Budget	2013 Spent	2014 Budget	2014 Spent Thru Sept	2015		
							Dept Head	Mgr's Rec	Council Rec.
05-01	Office Supplies	\$0	\$1,000	\$1,333	\$800	\$258	\$800	\$800	\$0
05-07	Misc. Expenses	\$5,136	\$6,400	\$4,562	\$6,400	\$1,150	\$7,050	\$6,800	\$0
<b>Totals</b>		<b>\$5,136</b>	<b>\$7,400</b>	<b>\$5,895</b>	<b>\$7,200</b>	<b>\$1,408</b>	<b>\$7,850</b>	<b>\$7,600</b>	<b>\$0</b>

2015 Capital Outlay

Account Number	Description	2012 Spent	2013 Budget	2013 Spent	2014 Budget	2014 Spent Thru Sept	2015		
							Dept Head	Mgr's Rec	Council Rec.
07-01 07-**	New Equipment	\$0	\$300	\$180	\$0	\$85	\$0	\$0	\$0
<b>Totals</b>		<b>\$0</b>	<b>\$300</b>	<b>\$180</b>	<b>\$0</b>	<b>\$85</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

DEPARTMENT PERSONAL SERVICES BUDGET WORKSHEET								
Fiscal Year 2015 BUDGET								
DEPARTMENT: City Clerk								
	PAY RATE		2015 DEPARTMENT REQUEST			2015	2015	
	AS OF	FULL TIME	PAY	DEPT	PAY	MANAGER	COUNCIL	
CLASSIFICATION	08.01.2014	EQUIVALENT	RATE	REQUEST	RATE	RECOMMEND.	APPROP.	NAME
City Clerk ***	18.66	1	19.13	39,936	20.12	40,969		B Labbe
Elections Salaries				5,900		5,900		
<b>TOTAL BUDGETED POSITIONS</b>				<b>45,836</b>		<b>46,869</b>	<b>-</b>	
<i>*** Pay Increase Effective 07/01/2015</i>								

# *City of Presque Isle, Maine*

## Fiscal Year 2015 Budget Request

Detail Account Information

**October 9, 2014**

Department:

**City Clerk**

Division Number: **025**

Division Title:

Account Number: **025-01-01**

Account Title:

**Salaries**

2012 Actual	2013 Budget	2013 Actual	2014 Budget	2014 Est. Expended
\$0	\$67,062	\$50,161	\$38,962	\$38,962

2015 Line Budget	Department Request	City Manager Recommendation	City Council Action	Increase (Decrease)
	\$39,936	\$40,969	\$0	\$2,007

**Support for Budget Request:** Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

For detail - See personnel cost sheet

*New Department in 2013 -- moved from Finance.*

*City of Presque Isle, Maine*

**Fiscal Year 2015  
Budget Request**

Detail Account Information

**October 9, 2014**

Department:

**City Clerk**

Division Number: **025**

Division Title:

Account Number: **025-01-02**

Account Title:

**Overtime**

<b>2012 Actual</b>	<b>2013 Budget</b>	<b>2013 Actual</b>	<b>2014 Budget</b>	<b>2014 Est. Expended</b>
\$0	\$300	\$0	\$0	\$0

<b>2013 Line Budget</b>	<b>Department Request</b>	<b>City Manager Recommendation</b>	<b>City Council Action</b>	<b>Increase (Decrease)</b>
	\$0	\$0	\$0	\$0

**Support for Budget Request:** Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

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Not Applicable --- City Clerk position is salaried.

# City of Presque Isle, Maine

## Fiscal Year 2015 Budget Request

### Detail Account Information

October 9, 2014

Department: City Clerk

Division Number: 025

Division Title:

Account Number: 025-01-06

Account Title: Election Salaries

2012 Actual	2013 Budget	2013 Actual	2014 Budget	2014 Est. Expended
\$8,161	\$5,000	\$2,454	\$5,900	\$3,155

2013 Line Budget	Department Request	City Manager Recommendation	City Council Action	Increase (Decrease)
	\$5,900	\$5,900	\$0	\$0

**Support for Budget Request:** Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

For detail - See personnel cost sheet

Election Salaries varies from year to year depending upon the type of elections being held. In years with presidential or gubernatorial elections, costs are much higher than in 'off years'.

There is a primary and gubernatorial election in 2014, so the costs are considerably higher.

<i>MSAD Budget</i>	12 Hours	4 workers @ \$7.50/hour	\$	360.00
		warden @ \$7.83/hour	\$	140.94
		ward clerk @ \$7.50/hour	\$	135.00
		deputy registrar @ \$8.25/hour	\$	990.00
June	12 Hours	6 workers @ \$7.50/hour	\$	540.00
		warden @ \$7.83/hour	\$	156.60
		ward clerk @ \$7.50/hour	\$	150.00
		deputy registrar @ \$8.25/hour	\$	990.00
November- Gubernatorial	12 Hours	9 workers @ \$7.50/hour	\$	810.00
		warden @ \$7.83/hour	\$	156.60
		ward clerk @ \$7.50/hour	\$	150.00
		deputy registrar @ \$8.25/hour	\$	1,320.00
			\$	5,899.14

# *City of Presque Isle, Maine*

## Fiscal Year 2015 Budget Request

Detail Account Information

**October 9, 2014**

Department: **City Clerk**

Division Number: **025**

Division Title:

Account Number: **025-03-01**

Account Title: **Local Travel/Mileage**

2012 Actual	2013 Budget	2013 Actual	2014 Budget	2014 Est. Expended
\$0	\$250	\$0	\$250	\$0

2013 Line Budget	Department Request	City Manager Recommendation	City Council Action	Increase (Decrease)
	\$50	\$50	\$0	(\$200)

**Support for Budget Request:** Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.



Minimal Annual travel for department

# City of Presque Isle, Maine

## Fiscal Year 2015 Budget Request

Detail Account Information

October 9, 2014

Department: City Clerk

Division Number: 025

Division Title:

Account Number: 025-03-02

Account Title: Travel/Training

2012 Actual	2013 Budget	2013 Actual	2014 Budget	2014 Est. Expended
\$0	\$1,250	\$969	\$1,000	\$800

2013 Line Budget	Department Request	City Manager Recommendation	City Council Action	Increase (Decrease)
	\$1,000	\$1,000	\$0	\$0

**Support for Budget Request:** Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

Training to achieve certification (or recertification) as required by job:  
 Training necessary to advance the goals of the department:  
 Training required by State (GA, Inland Fisheries & Wildlife, and for City Clerks):  
***New Employee will need training if not certified***  
*Breakdown by employees is:*

City Clerk: 2 MTCCA* sponsored workshops and City Clerks Assn Annual Conference @ \$60 each - Reg Fee				
Auto Rental - \$60, Gas- \$85, Meal - \$20 to Augusta--\$225 each				
2 Workshops *	\$	450.00		
Elections *	\$	225.00		
Annual Clerks Mtg *	\$	105.00		
MOSES Training **	\$	225.00		
GA Workshop *	\$	225.00	\$	1,230.00

MTCCA\* training (Elections-2, Vital Records-2, New Clerk), rental car, motel, fuel, meals - 825.00  
 IF&W\*\* MOSES training-2 Clerks, rental car, motel, fuel, meals - 315.00

\$ 1,230.00

\* MTCCA is Maine Town & City Clerks Association  
 \*\* IF&W is the State of Maine Inland Fisheries & Wildlife Division

# *City of Presque Isle, Maine*

## Fiscal Year 2015 Budget Request

Detail Account Information

**October 9, 2014**

Department: **City Clerk**

Division Number: **025**

Division Title:

Account Number: **025-03-03**

Account Title: **Membership/Dues**

2012 Actual	2013 Budget	2013 Actual	2014 Budget	2014 Est. Expended
\$0	\$60	\$95	\$60	\$120

2013 Line Budget	Department Request	City Manager Recommendation	City Council Action	Increase (Decrease)
	\$60	\$60	\$0	\$0

**Support for Budget Request:** Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

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City Clerk	Maine Town & City Clerks Association	\$20
	Aroos County Municipal Clerks Assn	\$10
	Maine Welfare Director's Association	<u>\$30</u>
		<u>\$60</u>

# City of Presque Isle, Maine

## Fiscal Year 2015 Budget Request

Detail Account Information

October 9, 2014

Department: **City Clerk**

Division Number: **025**

Division Title:

Account Number: **025-05-01**

Account Title: **Office Supplies**

2012 Actual	2013 Budget	2013 Actual	2014 Budget	2014 Est. Expended
\$0	\$1,000	\$1,333	\$800	\$600

2013 Line Budget	Department Request	City Manager Recommendation	City Council Action	Increase (Decrease)
	\$800	\$800	\$0	\$0

**Support for Budget Request:** Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.



Expenditures include but not limited to:

Ink Ctgs, Toner, Ribbons for various printers and typewriters	\$200
Council Minute book, cassette tapes	\$250
Folders (File & Hanging)	\$100
Calculator Add Rolls	\$30
Binders/Notebooks	\$150
Storage Boxes	\$125
Notary License/Stamp - New Deputy Clerk	\$60
Misc Office Supplies (Pens, Pads, Post-its, Tape, Staples, etc)	<u>\$150</u>
	<b>\$1,065</b>

*New Department in 2013 -- moved from Finance.*



# City of Presque Isle, Maine

## Fiscal Year 2015 Budget Request

Detail Account Information

October 9, 2014

Department: City Clerk

Division Number: 025

Division Title:

Account Number: 025-05-07

Account Title: Misc Expenses

2012 Actual	2013 Budget	2013 Actual	2014 Budget	2014 Est. Expended
\$5,136	\$6,400	\$4,562	\$6,400	\$6,800

2013 Line Budget	Department Request	City Manager Recommendation	City Council Action	Increase (Decrease)
	\$7,050	\$6,800	\$0	\$400

**Support for Budget Request:** Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

Restoration/Preservation of Vital Records \$2,100. This is an ongoing project. We have been purchasing special sleeves for our older vital records to preserve them for the future. We have completed approx. 55-60% of this project.	2,100
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Election Costs

Election costs fluctuate significantly depending upon the type of elections being held.

Ballots	\$2,200
Advertising	\$500
Election Programming	\$900
Supplies	\$400
Extra Ballot Machine	\$450
Travel/Training	\$500
	<u>\$4,950</u>
	<u><b>\$7,050</b></u>

*Moved to City Clerk/GA Department in 2013.*

*City of Presque Isle, Maine*

**Fiscal Year 2015  
Budget Request**

Detail Account Information

**October 9, 2014**

Department: **City Clerk**

Division Number: **025**

Division Title:

Account Number: **025-06-01**

Account Title: **Phone/Fax/Internet**

<b>2012 Actual</b>	<b>2013 Budget</b>	<b>2013 Actual</b>	<b>2014 Budget</b>	<b>2014 Est. Expended</b>
\$0	\$1,100	\$747	\$1,100	\$250

<b>2013 Line Budget</b>	<b>Department Request</b>	<b>City Manager Recommendation</b>	<b>City Council Action</b>	<b>Increase (Decrease)</b>
	\$250	\$250	\$0	(\$850)

**Support for Budget Request:** Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

Clerk's Department portion of costs

*City of Presque Isle, Maine*

**Fiscal Year 2015  
Budget Request**

Detail Account Information

**October 9, 2014**

Department: **City Clerk**

Division Number: **025**

Division Title:

Account Number: **025-07-01**

Account Title: **New Equipment**

<b>2012 Actual</b>	<b>2013 Budget</b>	<b>2013 Actual</b>	<b>2014 Budget</b>	<b>2014 Est. Expended</b>
\$0	\$300	\$180	\$0	\$85

<b>2013 Line Budget</b>	<b>Department Request</b>	<b>City Manager Recommendation</b>	<b>City Council Action</b>	<b>Increase (Decrease)</b>
	\$0	\$0	\$0	\$0

**Support for Budget Request:** Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

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No equipment planned for 2014. Expense for past year due to broken all in one printer.

*City of Presque Isle, Maine*

**Fiscal Year 2015  
Budget Request**

Detail Account Information

**October 9, 2014**

Department: **City Clerk**

Division Number: **025**

Division Title:

Account Number: **025-08-01**

Account Title: **Equip Repairs & Maint**

<b>2011 Actual</b>	<b>2012 Budget</b>	<b>2012 Actual</b>	<b>2013 Budget</b>	<b>2013 Est. Expended</b>
\$0	\$0	\$0	\$300	\$100

<b>2013 Line Budget</b>	<b>Department Request</b>	<b>City Manager Recommendation</b>	<b>City Council Action</b>	<b>Increase (Decrease)</b>
	\$100	\$100	\$0	(\$200)

**Support for Budget Request:** Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.



Used for cleaning and repairs on printers and typewriters

100

Note: Typewriters are still essential for vital records, not all forms are electronic

CITY CLERK/GENERAL ASSISTANCE

	2012 Actual	2013 Budget	2013 Actual	2014 Budget	2014 Estimate	2015 Department	2015 Manager	2015 Council	Department Change From 2014 Budget
<b>TOTAL EXPENSES</b>	<b>13,297</b>	<b>85,122</b>	<b>62,548</b>	<b>57,272</b>	<b>52,872</b>	<b>57,431</b>	<b>58,214</b>	-	<b>159</b>
<b>WAGES</b>	<b>8,161</b>	<b>72,362</b>	<b>52,615</b>	<b>44,862</b>	<b>42,117</b>	<b>45,836</b>	<b>46,869</b>	-	<b>974</b>
025 01 01 REGULAR SALARIES	-	67,062	50,161	38,962	38,962	39,936	40,969	-	974
01 02 OVERTIME	-	300	-	-	-	-	-	-	-
01 06 ELECTION SALARIES	8,161	5,000	2,454	5,900	3,155	5,900	5,900	-	-
<b>EMPLOYEE COSTS</b>	-	<b>1,560</b>	<b>1,064</b>	<b>1,310</b>	<b>920</b>	<b>1,110</b>	<b>1,110</b>	-	<b>(200)</b>
03 01 MILEAGE REIMBURSEMENT	-	250	-	250	-	50	50	-	(200)
03 02 TRAVEL/TRAINING	-	1,250	969	1,000	800	1,000	1,000	-	-
03 03 MEMBERSHIP DUES	-	60	95	60	120	60	60	-	-
<b>DEPARTMENTAL EXPENSES</b>	<b>5,136</b>	<b>9,800</b>	<b>7,942</b>	<b>9,700</b>	<b>9,400</b>	<b>10,135</b>	<b>9,885</b>	-	<b>435</b>
05 01 OFFICE SUPPLIES	-	1,000	1,333	800	600	800	800	-	-
05 04 ADS/PUBLICATIONS	-	2,400	2,047	2,500	2,000	2,285	2,285	-	(215)
05 07 MISCELLANEOUS	5,136	6,400	4,562	6,400	6,800	7,050	6,800	-	650
<b>UTILITIES</b>	-	<b>1,100</b>	<b>747</b>	<b>1,100</b>	<b>250</b>	<b>250</b>	<b>250</b>	-	<b>(850)</b>
06 01 PHONE/INTERNET	-	1,100	747	1,100	250	250	250	-	(850)
<b>SUPPLIES/EQUIPMENT</b>	-	<b>300</b>	<b>180</b>	-	<b>85</b>	-	-	-	-
07 01 NEW EQUIPMENT	-	300	180	-	85	-	-	-	-
<b>REPAIRS/MAINTENANCE</b>	-	-	-	<b>300</b>	<b>100</b>	<b>100</b>	<b>100</b>	-	<b>(200)</b>
08 01 EQUIPMENT REPAIRS & MT	-	-	-	300	100	100	100	-	(200)

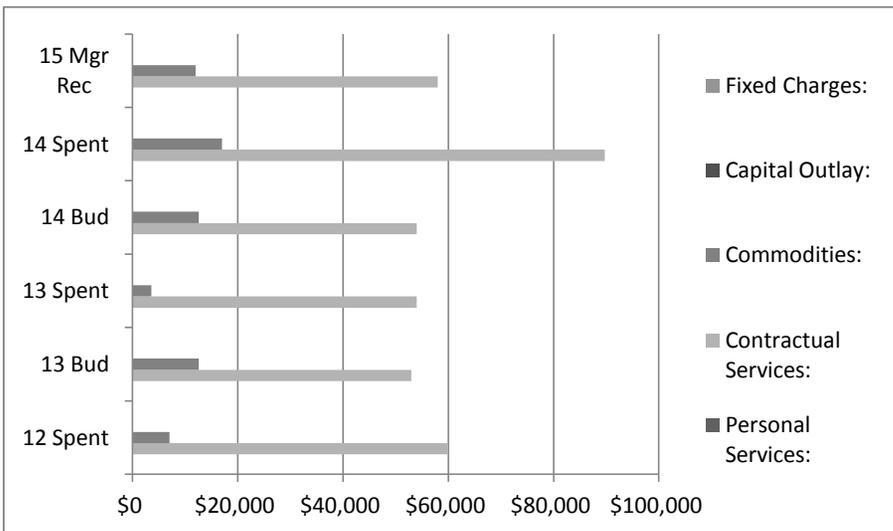
# City of Presque Isle, Maine

## 2015

Budget: **General Assistance**

Department Number: **025**

	2012 Spent	2013 Budget	2013 Spent	2014 Budget	2014 Spent Thru Sept	2015		
						Dept Head	Manager's Rec	City Council Rec
Personal Services:	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Contractual Services:	\$59,811	\$53,000	\$53,982	\$54,000	\$89,720	\$59,000	\$58,000	\$0
Commodities:	\$7,049	\$12,600	\$3,610	\$12,600	\$17,046	\$12,250	\$12,000	\$0
Capital Outlay:	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Fixed Charges:	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
<b>TOTALS:</b>	<b>\$66,860</b>	<b>\$65,600</b>	<b>\$57,592</b>	<b>\$66,600</b>	<b>\$106,767</b>	<b>\$71,250</b>	<b>\$70,000</b>	<b>\$0</b>



FRINGE BENEFIT IMPACT (Estimated):	
FICA	\$5,358
Workers Comp	\$194
Health Insurance	\$21,123
Retirement	\$4,490
Unemployment	\$679
Other Insurance	\$0
# of Full Time Employees	1.00
<b>Total Fringe Benefit Impact</b>	<b>\$31,845</b>

	2014 Budget	2015 Manager's Rec	Dollar Change	Percentage Change
Personal Services:	\$0	\$0	\$0	N/A
Contractual Services:	\$54,000	\$58,000	\$4,000	7.41%
Commodities:	\$12,600	\$12,000	(\$600)	-4.76%
Capital Outlay:	\$0	\$0	\$0	N/A
Fixed Charges:	\$0	\$0	\$0	N/A
<b>TOTALS:</b>	<b>\$66,600</b>	<b>\$70,000</b>	<b>\$3,400</b>	<b>5.11%</b>

2015 Contractual Services

Account Number	Description	2012 Spent	2013 Budget	2013 Spent	2014 Budget	2014 Spent Thru Sept	2015		
							Dept Head	Mgr's Rec	Council Rec.
04-01	GA Rent/Housing	\$57,761	\$50,000	\$51,722	\$50,000	\$83,809	\$55,000	\$54,000	\$0
04-03	GA Medical	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
04-06	GA Utilities	\$1,083	\$2,000	\$1,135	\$2,000	\$5,126	\$2,000	\$2,000	\$0
04-07	GA Propane	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
04-09	GA Burials	\$967	\$1,000	\$1,125	\$2,000	\$785	\$2,000	\$2,000	\$0
<b>Totals</b>		<b>\$59,811</b>	<b>\$53,000</b>	<b>\$53,982</b>	<b>\$54,000</b>	<b>\$89,720</b>	<b>\$59,000</b>	<b>\$58,000</b>	<b>\$0</b>

2015 Commodities

Account Number	Description	2012 Spent	2013 Budget	2013 Spent	2014 Budget	2014 Spent Thru Sept	2015		
							Dept Head	Mgr's Rec	Council Rec.
04-02	GA Food	\$1,638	\$6,000	\$652	\$6,000	\$9,905	\$6,000	\$6,000	\$0
04-04	GA Miscellaneous	\$3,691	\$4,000	\$1,273	\$4,000	\$4,976	\$4,000	\$3,750	\$0
04-05	GA Fuel	\$1,642	\$2,000	\$1,645	\$2,000	\$1,980	\$2,000	\$2,000	\$0
04-08	GA Prescriptions	\$78	\$600	\$40	\$600	\$185	\$250	\$250	\$0
<b>Totals</b>		<b>\$7,049</b>	<b>\$12,600</b>	<b>\$3,610</b>	<b>\$12,600</b>	<b>\$17,046</b>	<b>\$12,250</b>	<b>\$12,000</b>	<b>\$0</b>

# City of Presque Isle, Maine

## Fiscal Year 2015 Budget Request

Detail Account Information

October 9, 2014

Department: **General Assistance**

Division Number: **026**

Division Title:

Account Number: **026-04-01**

Account Title: **Gen Asst - Rent/Housing**

2012 Actual	2013 Budget	2013 Actual	2014 Budget	2014 Est. Expended
\$57,761	\$50,000	\$51,722	\$50,000	\$89,743

2013 Line Budget	Department Request	City Manager Recommendation	City Council Action	Increase (Decrease)
	\$55,000	\$54,000	\$0	\$4,000

**Support for Budget Request:** Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

This is the largest budget line in the general assistance budget. Housing costs for clients are typically the highest expense for municipal welfare departments throughout the state.

50% of eligible expenses are reimbursed by the State- see revenue sheets

Expenses are higher than anticipated for number of reasons:

TANF (Temporary Assistance for Needy Families) has limited the number of months for eligibility;

Higher number of clients than previous years due to the media coverage\

Large amount of clients in appeal process for disability trying to receive SSI- they are eligible during appeal process that can take 18 to 24 months in the court system.

*If the client is successful in the appeal then the state will reimburse us those funds*

# *City of Presque Isle, Maine*

## Fiscal Year 2015 Budget Request

Detail Account Information

**October 9, 2014**

Department: **General Assistance**

Division Number: **026**

Division Title:

Account Number: **026-04-02**

Account Title: **Gen Asst - Food**

2012 Actual	2013 Budget	2013 Actual	2014 Budget	2014 Est. Expended
\$1,638	\$6,000	\$652	\$6,000	\$10,234

2013 Line Budget	Department Request	City Manager Recommendation	City Council Action	Increase (Decrease)
	\$6,000	\$6,000	\$0	\$0

**Support for Budget Request:** Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.



General Assistance is a last resort program. Clients are expected to utilize their food stamps and food pantries before coming in for assistance. With the economy still struggling, and changes to the TANF eligibility and time allotment, maximum requests for food are probable.

50% of eligible expenses are reimbursed by the State- see revenue sheets

# City of Presque Isle, Maine

## Fiscal Year 2015 Budget Request

### Detail Account Information

October 9, 2014

Department: **General Assistance**

Division Number: **026**

Division Title:

Account Number: **026-04-03**

Account Title: **Gen Asst - Medical Exp.**

2012 Actual	2013 Budget	2013 Actual	2014 Budget	2014 Est. Expended
\$0	\$0	\$0	\$0	\$0

2015 Line Budget	Department Request	City Manager Recommendation	City Council Action	Increase (Decrease)
	\$0	\$0	\$0	\$0

**Support for Budget Request:** Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

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This is not an account that is regularly used but maintained for reporting purposes.

# *City of Presque Isle, Maine*

## Fiscal Year 2015 Budget Request

Detail Account Information

**October 9, 2014**

Department: **General Assistance**

Division Number: **026**

Division Title:

Account Number: **026-04-04**

Account Title: **Gen Asst - Miscellaneous**

2012 Actual	2013 Budget	2013 Actual	2014 Budget	2014 Est. Expended
\$3,691	\$4,000	\$1,273	\$4,000	\$6,000

2013 Line Budget	Department Request	City Manager Recommendation	City Council Action	Increase (Decrease)
	\$4,000	\$3,750	\$0	(\$250)

**Support for Budget Request:** Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.



Includes personal hygiene and cleaning products as permitted by ordinance. Items not offered by other Agencies.

50% of eligible expenses are reimbursed by the State- see revenue sheets

# *City of Presque Isle, Maine*

## Fiscal Year 2015 Budget Request

Detail Account Information

**October 9, 2014**

Department: **General Assistance**

Division Number: **026**

Division Title:

Account Number: **026-04-05**

Account Title: **Gen Asst - Fuel**

2012 Actual	2013 Budget	2013 Actual	2014 Budget	2014 Est. Expended
\$1,642	\$2,000	\$1,645	\$2,000	\$2,500

2013 Line Budget	Department Request	City Manager Recommendation	City Council Action	Increase (Decrease)
	\$2,000	\$2,000	\$0	\$0

**Support for Budget Request:** Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

With fuel prices and GA overall maximum increasing, more clients will become eligible for assistance. ACAP and Helping Hands often exhaust their funds before the season starts and ends. In addition federal funding has been reduced for heating homes.

50% of eligible expenses are reimbursed by the State- see revenue sheets

# *City of Presque Isle, Maine*

## Fiscal Year 2015 Budget Request

Detail Account Information

**October 9, 2014**

Department: **General Assistance**

Division Number: **026**

Division Title:

Account Number: **026-04-06**

Account Title: **Gen Asst - Utilities**

2012 Actual	2013 Budget	2013 Actual	2014 Budget	2014 Est. Expended
\$1,083	\$2,000	\$1,135	\$2,000	\$4,200

2013 Line Budget	Department Request	City Manager Recommendation	City Council Action	Increase (Decrease)
	\$2,000	\$2,000	\$0	\$0

**Support for Budget Request:** Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

Most low income housing is heated with electric heat and not other typical sources.  
2014 had more cases of non low income electrically heated homes/apartments

50% of eligible expenses are reimbursed by the State- see revenue sheets

# *City of Presque Isle, Maine*

## Fiscal Year 2015 Budget Request

Detail Account Information

October 9, 2014

Department: **General Assistance**

Division Number: **026**

Division Title:

Account Number: **026-04-07**

Account Title: **Gen Asst - Propane Gas**

2012 Actual	2013 Budget	2013 Actual	2014 Budget	2014 Est. Expended
\$0	\$0	\$0	\$0	\$0

2013 Line Budget	Department Request	City Manager Recommendation	City Council Action	Increase (Decrease)
	\$0	\$0	\$0	\$0

**Support for Budget Request:** Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

This is another line item that is seldom used by the City. Not many citizens use propane for heating.

# City of Presque Isle, Maine

## Fiscal Year 2015 Budget Request

### Detail Account Information

October 9, 2014

Department: **General Assistance**

Division Number: **026**

Division Title:

Account Number: **026-04-08**

Account Title: **Gen Asst - Prescriptions**

2012 Actual	2013 Budget	2013 Actual	2014 Budget	2014 Est. Expended
\$78	\$600	\$40	\$600	\$200

2013 Line Budget	Department Request	City Manager Recommendation	City Council Action	Increase (Decrease)
	\$250	\$250	\$0	(\$350)

**Support for Budget Request:** Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

This account is for prescriptions for clients.

50% of eligible expenses are reimbursed by the State- see revenue sheets

# *City of Presque Isle, Maine*

## Fiscal Year 2015 Budget Request

Detail Account Information

**October 9, 2014**

Department: **General Assistance**

Division Number: **026**

Division Title:

Account Number: **026-04-09**

Account Title: **Gen Asst - Burials**

2012 Actual	2013 Budget	2013 Actual	2014 Budget	2014 Est. Expended
\$967	\$1,000	\$1,125	\$2,000	\$785

2013 Line Budget	Department Request	City Manager Recommendation	City Council Action	Increase (Decrease)
	\$2,000	\$2,000	\$0	\$0

**Support for Budget Request:** Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

The GA maximum allowed for burials is \$1,125 and \$830 for cremation. These amounts do not cover the cost associated with either.

As with all the other GA budgets, this is only an estimate and we budget for two of these situations per year.

50% of eligible expenses are reimbursed by the State- see revenue sheets

CITY CLERK/GENERAL ASSISTANCE

	2012 Actual	2013 Budget	2013 Actual	2014 Budget	2014 Estimate	2015 Department	2015 Manager	2015 Council	Department Change From 2014 Budget
<b>TOTAL EXPENSES</b>	<b>66,860</b>	<b>65,600</b>	<b>57,592</b>	<b>66,600</b>	<b>113,662</b>	<b>71,250</b>	<b>70,000</b>	-	<b>4,650</b>
<b>GENERAL ASSISTANCE</b>	<b>66,860</b>	<b>65,600</b>	<b>57,592</b>	<b>66,600</b>	<b>113,662</b>	<b>71,250</b>	<b>70,000</b>	-	<b>4,650</b>
04 01 RENT/HOUSING	57,761	50,000	51,722	50,000	89,743	55,000	54,000	-	5,000
04 02 FOOD	1,638	6,000	652	6,000	10,234	6,000	6,000	-	-
04 03 MEDICAL	-	-	-	-	-	-	-	-	-
04 04 MISCELLANEOUS	3,691	4,000	1,273	4,000	6,000	4,000	3,750	-	-
04 05 FUEL OIL	1,642	2,000	1,645	2,000	2,500	2,000	2,000	-	-
04 06 UTILITIES	1,083	2,000	1,135	2,000	4,200	2,000	2,000	-	-
04 07 PROPANE GAS	-	-	-	-	-	-	-	-	-
04 08 PRESCRIPTIONS	78	600	40	600	200	250	250	-	(350)
04 09 BURIALS	967	1,000	1,125	2,000	785	2,000	2,000	-	-

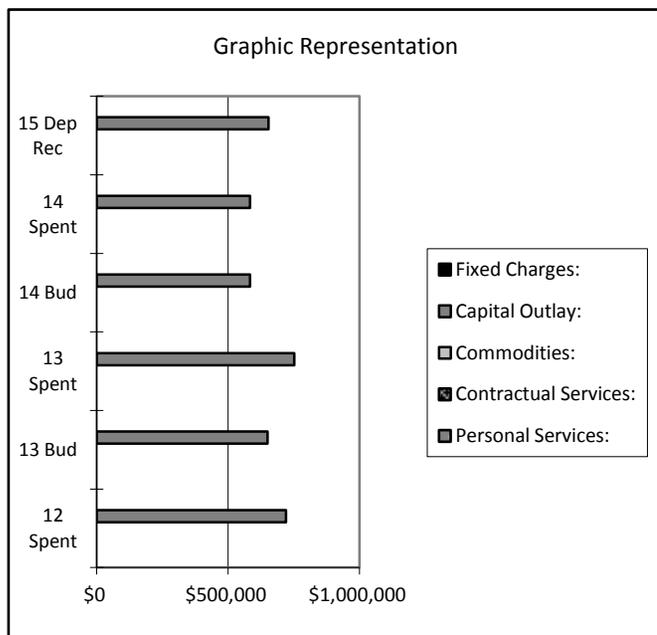
# City of Presque Isle, Maine

## 2015

Budget: **Capital Reserves**

Department Number:

	2012	2013	2013	2014	2014 Spent	2015		
	Spent	Budget	Spent	Budget	Thru Sept	Dept Head	Manager's Rec	City Council Rec
Personal Services:	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Contractual Services:	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Commodities:	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Capital Outlay:	\$721,050	\$650,300	\$752,477	\$583,676	\$583,676	\$1,362,199	\$654,206	\$0
Fixed Charges:	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
<b>TOTALS:</b>	<b>\$721,050</b>	<b>\$650,300</b>	<b>\$752,477</b>	<b>\$583,676</b>	<b>\$583,676</b>	<b>\$1,362,199</b>	<b>\$654,206</b>	<b>\$0</b>



FRINGE BENEFIT IMPACT (Estimated):	
FICA	\$0
Workers Comp	\$0
Health Insurance	\$0
Retirement	\$0
Unemployment	\$0
Other Insurance	\$0
# of Full Time Employees	0.00
<b>Total Fringe Benefit Impact</b>	<b>\$0</b>

	2014 Budget	2015 Manager's Rec	Dollar Change	Percentage Change
Personal Services:	\$0	\$0	\$0	N/A
Contractual Services:	\$0	\$0	\$0	N/A
Commodities:	\$0	\$0	\$0	N/A
Capital Outlay:	\$583,676	\$654,206	\$70,530	12.08%
Fixed Charges:	\$0	\$0	\$0	N/A
<b>TOTALS:</b>	<b>\$583,676</b>	<b>\$654,206</b>	<b>\$70,530</b>	<b>12.08%</b>

## 2015 Capital Outlay

Account Number	Description	2012 Spent	2013 Budget	2013 Spent	2014 Budget	2014 Spent Thru Sept	2015		
							Dept Head	Mgr's Rec	Council Rec
07-01									
070	Police	\$28,000	\$28,000	\$28,000	\$29,000	\$29,000	\$58,000	\$45,000	\$0
071	Fire	\$25,000	\$172,500	\$172,500	\$30,000	\$30,000	\$327,043	\$130,550	\$0
072	Recreation and Parks	\$30,000	\$16,000	\$16,000	\$45,350	\$45,350	\$273,350	\$98,350	\$0
073	Library	\$97,150	\$0	\$0	\$0	\$0	\$15,000	\$0	\$0
074	City Hall	\$83,750	\$64,750	\$64,750	\$66,520	\$66,520	\$90,000	\$80,000	\$0
075	Public Works	\$136,275	\$175,000	\$175,000	\$201,256	\$201,256	\$333,756	\$63,756	\$0
075	Airport	\$50,000	\$0	\$50,000	\$0	\$0	\$0	\$0	\$0
077	Industrial Council	\$100,000	\$90,000	\$90,000	\$120,000	\$120,000	\$145,000	\$125,000	\$0
079	Echo Lake	\$0	\$0	\$2,177	\$0	\$0	\$13,500	\$7,500	\$0
080	Airport/FAA	\$50,000	\$0	\$50,000	\$0	\$0	\$0	\$0	\$0
081	Downtown Infrastructure	\$30,000	\$12,500	\$12,500	\$0	\$0	\$15,000	\$12,500	\$0
096	Emergency Reserve	\$90,875	\$91,550	\$91,550	\$91,550	\$91,550	\$91,550	\$91,550	\$0
Totals		\$721,050	\$650,300	\$752,477	\$583,676	\$583,676	\$1,362,199	\$654,206	\$0

**Fiscal Year 2015  
Budget Request**

Detail Account Information

**October 9, 2014** Department: **Capital Reserves**  
 Division Number: Division Title:  
 Account Number: **072** Account Title: **Rec & Parks**

2012 Actual	2013 Budget	2013 Actual	2014 Budget	2014 Budget
30,000	16,000	16,000	45,350	35,000

2015 Line Budget	Department Request	City Manager Recommendation	City Council Action	Increase (Decrease)
	\$273,350	\$98,350	\$0	\$53,000

**Support for Budget Request:** Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.



	<b>Department</b>	<b>City Manager</b>
Forum Lobby Flooring	\$30,000	-
Forum Exterior Doors Replacement	\$25,000	25,000.00
Forum Kitchen Fire Hood	\$5,000	5,000.00
Forum Exterior Painting Balance 12/31/2013	\$10,000	-
Mantle Lake Kitchen & Pavilions	\$30,000	-
Mantle Lake Tennis Court Fence Replacement	\$20,000	-
Mantle Lake Water Founta 2785	\$5,000	-
Riverside Roof Repair 75493	\$15,000	-
Bike Path Resurfacing	\$12,000	8,000.00
Payment - John Deere Tractor - thru 2016	\$10,350	10,350.00
Z-Steer Mower (replace old mower)	\$21,000	20,000.00
Zamboni Replacement	\$90,000	30,000.00
	<hr/>	
	\$273,350	98,350.00

FAA 2014 Approved Projects

Community Center Project \*\*\* \$2,500,000

\*\*\* Construction in Progress will be funded from a Bond Anticipation Note

**Rec & Parks Department Capital Reserve Account**

	<b>Balance 12/31/2014</b>	<b>2014 Appropriation/ Expenditures Thru Sept</b>	<b>2015 Proposed Appropriation (Mgr)</b>	<b>Estimated Balance w/ 2015 Appropriation</b>
<b>Rec &amp; Parks</b>				
<b>Bike Path</b>	-		8,000	8,000
<b>Indoor Pool Renovations</b>	1,546	-		1,546
<b>2012 Compact Tractor Lease/Purchase</b>	2	10,350 (10,348)	10,350	10,354
<b>Z -Steer Mower</b>			-	-
<b>Replace 2000 Truck</b>	30	-		30
<b>Z-Mower</b>	-	-	20,000	20,000
<b>15 Passenger Van</b>			-	-
<b>Riverside Roof Repair</b>			-	-
<b>Mantle Restoration Prog</b>	14,175	(2,057)	-	12,118
<b>Efficiency Maine Lighting Improve</b>		1,400 (1,400)		-
<b>Sale of 442 Main Proceeds Assigned to Rec Programs</b>	19,167			19,167
<b>Other Outside Revenues</b>	1,208			1,208
<b>Forum</b>				
<b>Restroom Upgrades</b>	25,245			25,245
<b>Repair Expansion Joint</b>	2,500	-		2,500
<b>Kitchen Fire Hood</b>			5,000	5,000
<b>Exterior Doors/Furnace Replacement</b>		35,000 2,000	25,000	62,000
<b>Zamboni</b>			30,000	30,000
<b>Facility Charge</b>	12,796	1,837		14,633
	-	-	-	-
<b>Balance</b>	<b>76,669</b>	<b>36,782</b>	<b>98,350</b>	<b>211,801</b>

# CHARTER PROVISIONS REGARDING ANNUAL BUDGET

## Sec. 5.00 FINANCIAL PROCEDURES

- (5.10) FISCAL YEAR: The fiscal year for the City is January 1 to December 31, unless another period is selected by at least a 2/3 vote of the Council.
- (5.20) SUBMISSION OF BUDGET AND BUDGET MESSAGE: At least 90 days prior to the next fiscal year, the City Manager must submit to the Council a budget, an accompanying budget message for the coming fiscal year, and a capital program covering at least five fiscal years.
- (5.30) BUDGET MESSAGE: The Manager's budget message must:
- Describe the proposed finances and work programs;
  - Outline the proposed financial policies for the City;
  - Describe the important features of the budget, indicating major changes in financial policies, expenditures, and revenue;
  - Summarize the City's debt position; and
  - Include any other information the Manager or the Council finds appropriate.
- (5.40) BUDGET: The budget is a complete financial plan of all City Funds and activities for the fiscal year, in whatever form the Manager chooses or the Council requires. The budget must provide a clear, general summary of its contents. It must show the actual and estimated income and expenditures for the current and preceding fiscal years. It must indicate:
- Proposed goals, objectives, and expenditures for daily operations during the coming fiscal year, detailed by organizational unit, and/or program, purpose or activity, and the method of financing the spending;
  - Proposed capital spending during the coming fiscal year, detailed by organizational unit, when practicable, and proposed method of financing each capital expenditure; and
  - Anticipated income and spending for the coming year for each utility or enterprise fund operated by the City.

Proposed expenditures may not exceed estimated income plus any undesignated fund balance, excluding reserves and contributions to the "Emergency Reserve" account.

### City Council Action on Budget

- **Notice and hearing.** The Council must hold at least two public hearings on the proposed budget and give adequate public notice, which includes a general summary of the budget.
- **Amendment before Adoption.** After the public hearings, the Council may adopt the budget with or without any amendment.
- **Adoption.** The Council must adopt the budget before the new fiscal year begins. If it fails to adopt the budget by the start of the new fiscal year, the City may operate only on the basis of continuation at the same spending level as the end of the previous fiscal year except no capital spending may be made. If no budget has been approved by the Council after 30 days of the new fiscal year, then the Council may pass a budget by a majority vote of the whole Council. After 30 days of the new fiscal year has passed without an approved budget, the budget proposed by the City Manager becomes effective in all respects units such time as the Council approves a complete budget.

5.50 APPROPRIATION AND REVENUE ORDINANCES: To implement the adopted budget, the Council before that budget year starts must:

- Adopt an appropriation ordinance making appropriations by departments or major organization for each program or activity;
- Authorize the property tax levy and establish date(s) on which to set the tax rate and commitment of the taxes; and
- Adopt other necessary revenue ordinances.

**City of Presque Isle  
Schedule of Outstanding Debt  
As of September 30, 2014**

	Date of Issue	Original Amount	Maturity Date	Balance 09/30/2014	2014 Debt Service
Public Service Building	10/25/2012	\$2,600,000	11/1/2021	\$1,040,000	\$182,728
Public Works Garage	10/25/2007	\$1,145,000	11/1/2025	\$855,093	\$95,337
Landfill Bond	8/1/2013	\$6,225,000	4/1/2033	\$5,933,943	\$350,254
Rec & Parks Tractor	2/7/2012	\$38,200	2/7/2016	\$19,716	\$10,348
Public Works Excavator	1/7/2013	\$60,000	1/7/2017	\$45,721	\$16,256
Fire Truck	10/2/2013	\$500,000	10/17/2017	<u>\$275,201</u>	<u>\$105,500</u>
<b>2014 Debt Service</b>					<u>\$628,319</u>
<b>Total Loans Outstanding at September 30, 2014</b>				<u>\$7,829,036</u>	

**City of Presque Isle  
General Fund Undesignated Unrestricted Balance (surplus)  
For the Fiscal Year 2014**

Historically, the City has maintained a balance in Surplus equal to 2 months (18%) of budgeted expenditures. In July 2009, the City adopted a Policy stating that this amount can be reduced to 12% if the balance in the Emergency Reserve is a minimum of 4% of budgeted expenditures.

<b>Emergency Reserve Balance at September 30, 2014</b>	<b>\$</b>	<b>1,959,387</b>
<b>4% of 2013 Budgeted Expenditures</b>	<b>\$</b>	<b><u>693,030</u></b>
<b>Calculation of 2014 Surplus Requirement at 12%</b>		
2014 Budgeted Expenditures		10,440,473
Add: SAD #		6,150,296
County Tax		603,602
TIF		<u>131,374</u>
<b>Total 2014 Budgeted Expenditures</b>		<b><u>17,325,745</u></b>
		12%
<b>MINIMUM SURPLUS REQUIREMENT</b>	<b>\$</b>	<b><u>2,079,089</u></b>
General Fund Unassigned Fund Balance At December 31, 2013	<b>\$</b>	<b>1,824,405</b>
Assigned for Community Center Drawings		226,465
Assigned to Fund City Grant Writer position for 2014		<u>46,445</u>
2014 Uses of Surplus		<b>272,910</b>
General Fund Unassigned Fund Balance At September 30, 2014		<b><u>1,551,495</u></b>
Amount of General Fund Unassigned Fund Balance (Overspent)	<b>\$</b>	<b><u>(527,594)</u></b>